



DAYALBAGH EDUCATIONAL INSTITUTE
(Deemed University)
DAYALBAGH, AGRA-282 110

The Dayalbagh Educational Institute is a Deemed University under Section 3 of the University Grants Commission Act, 1956 as per Notification No. F.9-3/78-U-3 dated 16.5.81 issued by the then Ministry of Education & Culture, Government of India.

Applications in the prescribed form are invited for the following posts.

Reserved for SC:

- (A) Faculty Librarian Grade-I (1).
(B) Technician Grade-I (Chemistry)(1);
Junior Technical Assistant (Physics & Computer Science) (1)

Reserved for OBC:

- (B) *Demonstrator (Applied Sciences)(1)
FOR DEI TECHNICAL COLLEGE: *Accounts Clerk (1)

Un-Reserved:

- (B) Head Assistant (1); Office Superintendent (Examination) (1); Commercial Artist (2); *Junior Technical Assistant (Mechanical Engineering) (1); *Instructor (Foreman)(Mechanical Engineering) (1); Technician Grade-II (Psychology)(1); Office Assistant (1); Routine Clerk (Accounts)(1).
FOR DEI TECHNICAL COLLEGE:*Typist (1)

*For posts in Engineering and in the DEI Technical College, only male applicants can apply at present.

PAY SCALES, MINIMUM QUALIFICATIONS, EXPERIENCE, etc.

1. **Faculty Librarian Grade-I (Rs.8000-275-13500)(Pre-revised):** Master's Degree in Library Science/ Information Science/Documentation or an equivalent professional degree with at least 55% marks or its equivalent grade with a consistently good academic record and atleast 3 years relevant experience.
OR
(i) Master's degree in Arts/ Commerce/ Science/Social Sciences or equivalent degree with at least 55% marks or its equivalent grade with a consistently good academic record;
(ii) Bachelor's degree in Library Science/ Information Science/ Documentation or an equivalent professional degree with atleast 55% marks or its equivalent grade with a consistently good academic record; and
(iii) Atleast 3 years relevant experience.
Clearance of NET shall be mandatory for both the above qualifications, unless relaxed by the UGC. (Vide note no.4)
2. **Head Assistant (Rs.5000-150-8000)(Pre-revised):** Graduate with ten years office experience.
3. **Technician Grade-I (Chemistry); (Rs.5200-20200) (Grade Pay Rs.2800):** Bachelor's degree with atleast two years relevant experience OR Diploma in Engineering with at least two years relevant experience.
4. **Office Superintendent(Exams)(Rs.5200-20200)(Grade Pay Rs.2800):** Graduate with atleast 5 years experience as Senior Clerk or Steno or 10 years experience as Junior Clerk. Preference shall be given to those having Post Graduate degree and Diploma or certificate in secretarial practice.
5. **Commercial Artist (Rs.5200-20200) (Grade Pay Rs.2800):** B.F.A. with atleast two years relevant experience. OR Intermediate with three years Diploma in relevant subject with at least two years relevant experience. Candidates having knowledge of Graphic Digital Designing will be preferred.
6. **Instructor (Foreman) (Mechanical Engineering) / Demonstrator (Applied Sciences) (Rs.5000-150-8000) (Pre-revised):** Bachelor's degree with at least two years relevant experience OR Diploma in Engineering with at least two years relevant experience.

7. **Technician Grade – II (Psychology) / Junior Technical Assistant (Mechanical Engineering) / Physics & Computer Science) (Rs.5200-20200) (Grade Pay Rs.2400):** Bachelor's degree with relevant subject(s) OR Intermediate with ITI Certificate in relevant trade with at least two years relevant experience. Knowledge of Computer is essential for the post of Technician Grade – II (Psychology).
8. **Office Assistant (Rs.5200-20200) (Grade Pay Rs.1900):** Intermediate with 2 years office experience / Intermediate with first division / Bachelor's degree. Knowledge of English & Hindi typing desirable.
9. **Routine Clerk (Accounts)(Rs.3050-75-3950-80-4590)(Pre-revised):** Intermediate with First division OR Intermediate with Accounts/Mathematics as one of the subject with 2 years office experience in Accounts/Audit OR Bachelor's degree with commerce/Business Management/Mathematics. Knowledge of English and Hindi typing and computers.

FOR DEI TECHINCAL COLLEGE:

10. **Accounts Clerk(Rs.4000-100-6000):** Intermediate with First division OR Intermediate with Accounts/Mathematics as one of the subject with 2 years office experience in Accounts/Audit OR Bachelor's degree with commerce/Business Management/Mathematics. Knowledge of English and Hindi typing and computer.
11. **Typist (Rs.3050-75-3950-80-4590)(Pre-revised):** Graduate with 2 years office experience/ Intermediate with 5 years office experience. Knowledge of English and Hindi typing is desirable. Knowledge of Hindi essential.

NOTE:

1. Prescribed application forms and particulars of pay scales, qualifications, experience etc. can be had from the office of the REGISTRAR of the Institute on payment of **Rs.25/-** for reserved post mentioned under **sections (A)** above and **Rs.30/-** each (**Rs.15/-** for reserved posts) for those under **sections (B)** above, at the Institute counter or by post by sending a self addressed and stamped envelope of size 22x10 cms. with postal stamps of **Rs.10/-** for ordinary post or **Rs.27/-** for Registered post.
2. Applications complete in all respects along with enclosures and registration fee of **Rs.37.50** for reserved post mentioned under **sections (A)** above and **Rs.30/-** each (**Rs.15/-** for reserved posts) for those under **sections (B)** above must reach the Registrar of the Institute **latest by 28.12.2009 (Monday)**. Separate application shall be submitted for each post.
3. All payments must be made either in cash at counter or by bank draft in favour of **DAYALBAGH EDUCATIONAL INSTITUTE** payable at Agra.
4. **NET/SLET shall remain the minimum eligibility condition for recruitment and appointment of Faculty Librarian Grade-I in the Institute. Provided, however, that candidates who are or have been awarded M.Phil / Ph.D. degree in compliance of the provision of the "University Grants Commission (minimum standards and procedure for award of Ph.D. Degree), Regulation 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET for recruitment and appointment in the Institute". However, as per UGC letter F.No.1-1/2002(PS) Pt. file-III dated Aug, 2009, the Institute is competent to exempt the Ph.D. Degrees awarded by the various universities from NET taking into account that these are in consistent with the UGC (minimum standards and procedure for awards of M.Phil / Ph.D. Degree) Regulation, 2009 for recruitment and appointment.**
5. **Candidates shall be called for interview on the recommendations of the Screening Committee of the Institute and as such all applicants may not be called for interview. No TA and DA shall be admissible for attending the interview.**
6. The Institute reserves the right to fill, to fill on temporary basis, or not to fill any of the posts, without giving any reason whatsoever. The number of posts may vary depending on exigencies.
7. The Institute reserves the right to alter/modify any condition at any stage.

[For details please refer to the Institute website <http://www.dei.ac.in> or the Notice Board of the Central Administrative Office or write to the Registrar of the Institute.]

09th November, 2009

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REGISTRAR