DAYALBAGH EDUCATIONAL INSTITUTE DAYALBAGH, AGRA -282 005

Dated:

APPLICATION FOR REFUND OF FEE

Note: Refund of fee on discontinuation from a course of study, is admissible only on submission of written information/application up to 30 days after formally-notified last date of admission.

The Registrar, Dayalbagh Educational Institute, Dayalbagh, Agra.	
Sir,	
deposited is enclosed) as semester fee for discontinued my studies in the aforesaid prog	class, Semester I have ram for which an application has been submitted to(copy enclosed). I have discontinued my studies from
	Semester(Continued his/her studies) or ite, therefore fee deposited for class
Encl: as detailed below	(Name in Hindi) (Name in English) Signature of applicant with date
(a.) Copy of e-Receipt/Receipt of fee deposited Semester	for the course being continued i.e. Class
(b.) Original copy of e-Receipt/Receipt of fee d	eposited for the course which has been discontinued:
Name : Roll No : Address:	Father's Name Class Semester Mobil / Phone No.
(For office use from where the	applicant continued his/her studies)
Verified status of the candidate as well as fee depe	osit as indicated in the enclosure above.
Signature of Dealing Assistant of concerned Faculty/College	Signature of Dean/Principal/Coordinator with date and rubber stamp
(For office use where the applic	cant did not continue his/her studies)
notified as the last date of admission. It is	enclosure above. (Date)20 was formally- confirmed that the candidate had submitted his/her and eligible for 100% 90% 80% 50% and 00%
Signature of Dealing Assistant of concerned Faculty/College	Signature of Dean/Principal/Coordinator with date and rubber stamp
(For offic The Treasurer, DEI	e use at C.A.O.)
The refund of fee as mentioned above may please processing charges.	be arranged after deducting ` as

Table

S.No	Percentage of Refund of Fees	Point of time when notice of withdrawal of admission is received in the Institute.
1.	100%	15 days or more before the formally-notified last date of admission.
2.	90%	Less than 15 days before the formally-notified last date of admission
3.	80%	15 days or less after the formally-notified last date of admission.
4.	50%	30 days or less, but more than 15 days, after formally-notified last date of admission.
5.	00%	More than 30 days after formally-notified last date of admission.

DAYALBAGH EDUCATIONAL INSTITUTE DAYALBAGH, AGRA-282005

Mandate Form for Electronic Transfer KINDLY FILL IN THE DETAILS IN CAPITAL LETTERS:-

1.	Name of Firm/Society/Individual/Claimant:
2.	Bank Name:
3.	Bank Address :
4.	Account Type: Current / Saving /Cash Credit :
5.	Account Number:
6.	IFS Code:
7.	Contact Mobile No: + 9 1
8.	Email Id:
9.	The following documents are enclosed as required. (Please √ appropriate item)
A.	Cancelled cheque leaf
B. (if ch	Photo copy of the first page of Bank Pass book containing details of A/c no. & IFS code eque is not having the name of the account holder)
Sign	ature: Date:

Note: In case of change in Bank details please fill this mandate form again.