PART – 1

General Information

Annexure – 1.1 to 1.2

DAYALBAGH EDUCATIONAL INSTITUTE
(DEEMED UNIVERSITY)
D A Y A L B A G H
AGRA - 282 110, (INDIA)

Phone: 0562-2801545, Fax: 0562-2801226
E-mail : dbei@sancharnet.in Telegram: DAYALINST, AGRA
http://www.dei.ac.in

CENTRE FOR INTERNAL QUALITY ASSURANCE
(ONLINE PROGRAMME)
DAYALBAGH EDUCATIONAL INSTITUTE
(DEEMED UNIVERSITY)
DAYALBAGH, AGRA-282005, (INDIA)
Phone: 0562-2801545, Fax: 0562-2801226
Email: ciqa@dei.ac.in, Telegram DAYALINST, AGRA
https://www.dei.ac/in
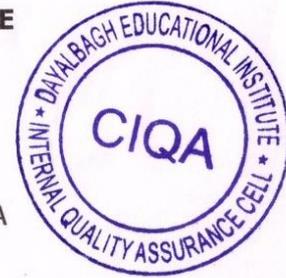
Dated: 12th July, 2022

Action Taken Report

The following has now been accomplished from the CIQA meeting minutes held on 06th July, 2022:

1. The newly appointed CIQA Committee (OL), which took over on 01-07-2022, shall be the CIQA Committee for Online Programmes (OL) till 30-06-2024.

2. The meeting of CIQA will continue to be conducted in Online mode in view of the prevailing COVID-19 Pandemic and COVID protocol followed.

3. The foundational core courses for UG online programmes have been identified and included in the syllabus.

4. The subject experts to expedite the preparation of study material for the programmes as per the four-quadrant approach have been identified and teams set-up.

5. Centres which need human and IT support have sent their infrastructure needs and steps will be taken to meet them.
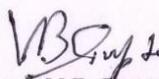
Prof. V B Gupta
Coordinator, Online Programme
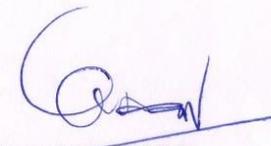
Secretary, CIQA
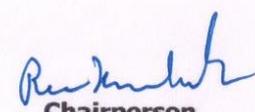
Chairperson
(Director, DEI)

DAYALBAGH EDUCATIONAL INSTITUTE
(Deemed to be University)
DAYALBAGH, AGRA

No. DEI/GBMF(2142023)/ 309

0 3 MAY 2023

To
The Coordinator
Distance Education Programme
D.E.I.

A copy of Resolution No. 13 dated 21.4.2023 of the Governing Body (Board of Management) is reproduced below for information and necessary action:-

----

13. Considered the proposal for approval of the following composition of Centre for Internal Quality Assurance (CIQA) for Open and Distance Learning (ODL) programme as per UGC Guidelines:-

S.N.	Designation	Nomination as	Name and Qualification	Specialization	Period (Nomination in CIQA Committee
1	Vice Chancellor of the University	Chairperson	Prof. Prem Kumar Kalra	Neural Network	1.7.2022 to 30.6.2024
2	Director, CIQA	Member Secretary	Prof. Swami Prasad Saxena	Commerce	1.7.2022 to 30.6.2024
3	Coordinator (Centre of online Education)	Member	Prof. V.B. Gupta	Distance Education	1.7.2022 to 30.6.2024
4	Three Senior teachers of HEI	Member	Prof. Shalini Nigam	BBA Programme	1.7.2022 to 30.6.2024
5		Member	Prof. Gursaran	Mathematics & ICT	1.7.2022 to 30.6.2024
6		Member	Dr. M. Radha Krishna	Mathematics and Center for Applied Rural Technology	1.7.2022 to 30.6.2024
7	Head of three Departments or school of Studies from which programme is being offered in ODL and Online mode	Member	Prof. Pramod Kumar	B.Com. Programme	1.7.2022 to 30.6.2024
8		Member	Prof. Sanjeev Swami	Management	1.7.2022 to 30.6.2024
9		Member	Prof. Agam Kulshrestha	Sanskrit	1.7.2022 to 30.6.2024
10	Two External Experts of ODL and/or Online Education	Member	Prof. Y.V. Subrahmanyam	Distance Education	1.7.2022 to 30.6.2024
11		Member	Prof. Pami Dua	Economics	1.7.2022 to 30.6.2024
12	Officials from Administration department of HEI	Member	Prof. Anand Mohan	Registrar of the Institute	1.7.2022 to 30.6.2024
13	Administration	Member	Mr. Gursewak Singh	Examination	1.7.2022 to 30.6.2024
14	Administration	Member	Mr. Rakesh Mehta	Distance Education	1.7.2022 to 30.6.2024
15	Finance	Member	Mr. Vineet Kumar	Finance	1.7.2022 to 30.6.2024
16	Finance	Member	Mr. Maharaj Saran	Finance	1.7.2022 to 30.6.2024

Resolved that the proposal be and is hereby approved.


REGISTRAR

Copy to: Meeting file

DAYALBAGH EDUCATIONAL INSTITUTE
(DEEMED TO BE UNIVERSITY)
DAYALBAGH, AGRA-282005

OFFICE ORDER

Dated: 24.11.2021

The Director of the Institute has been pleased to appoint Prof. Swami Prasad Saxena, Department of Applied Business Economics, Faculty of Commerce as Coordinator CIQA (Centre for Internal Quality Assurance) of the Institute with immediate effect in place of Dr. Amit Gautam, Faculty of Education.
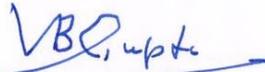
(Prof. V.B. GUPTA)

(REGISTRAR)

CO-ORDINATOR
D.E.I. Distance Education Programme
Dayalbagh, Agra-282005
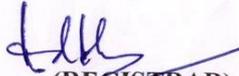
No. 190/Coordinator-CIQA/ 2021

Copy forwarded to the following for information and necessary action:

1. The Director
2. The Treasurer
3. Deans of all the faculties
4. Heads of all the teaching departments
5. The Incharge, USIC/Multimedia/Central Library
6. Coordinator, Architecture
7. Chief Engineer, Works Department
8. The Head, Computer Centre
9. The Assistant Registrar (Examination)
10. Administrative Officer (Computers)
11. Office on Special Duty (Accounts)
12. P.A. to the Director
13. Head Assistant, CAO
14. Shri S.S. Upadhyay, Establishment Section, CAO for updating data.

DAYALBAGH EDUCATIONAL INSTITUTE
(DEEMED TO BE UNIVERSITY)
DAYALBAGH, AGRA-282005

Dated: 26.11.2021

To,

The Registrar
Dayalbagh Educational Institute
Dayalbabgh, Agra – 282005

Sub: Joining Report

Sir,

With reference to your office order no. 190/Coordinator-CIQA.2021 dated 24.11.2021 regarding my appointment as Coordinator, CIQA (Centre for Internal Quality Assurance) of the Institute, I hereby report myself on duty today.

Yours faithfully,

(Prof. Swami Prasad Saxena)
Department of Applied Business Economics
Faculty of Commerce

Copy to –
- Prof. V.B. Gupta, Coordinator, DEI Distance Education Programme

DAYALBAGH EDUCATIONAL INSTITUTE
(DEEMED TO BE UNIVERSITY)
DAYALBAGH, AGRA-282005

OFFICE ORDER

Dated: 10.05.2023

The Director of the Institute has been pleased to appoint Dr. Saurabh Mani, Department of Applied Business Economics, Faculty of Commerce as Coordinator CIQA (Centre for Internal Quality Assurance) of the Institute with immediate effect in place of Prof. Swami Prasad, Faculty of Commerce.

(Prof. V.B. GUPTA)
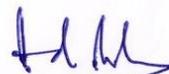
(REGISTRAR)

CO-ORDINATOR
D.E.I. Distance Education Programme
Dayalbagh, Agra-282005

No. 190/Coordinator-CIQA/2023

Copy forwarded to the following for information and necessary action:

1. The Director
2. The Treasurer
3. Deans of all the faculties
4. Heads of all the teaching departments
5. Prof. Swami Prasad with the request to hand over the charge of IQAC to Dr. Saurabh Mani.
6. The Incharge, USIC/Multimedia/Central Library
7. Coordinator, Architecture
8. Chief Engineer, Works Department
9. The Head, Computer Centre
10. The Assistant Registrar (Examination)
11. Administrative Officer (Computers)
12. Office on Special Duty (Accounts)
13. P.A. to the Director
14. Head Assistant, CAO
15. Shri S.S. Upadhyay, Establishment Section, CAO for updating data.