

DAYALBAGH EDUCATIONAL INSTITUTE  
DAYALBAGH, AGRA-282005

MINUTES of the meeting of the Board of Management (Governing Body) of the Dayalbagh Educational Institute held at 11.30 a.m. on 4.5.2019 (Saturday) in the Seminar Hall Complex of the Institute.

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PRESENT

- |     |                              |   |              |
|-----|------------------------------|---|--------------|
| 1.  | Prof. P.K. Kalra, Director   | - | In the Chair |
| 2.  | Smt. Sneh Bijlani            |   |              |
| 3.  | Prof. Satya Prakash          |   |              |
| 4.  | Prof. Archana Kapoor         |   |              |
| 5.  | Prof. R.R. Singh             |   |              |
| 6.  | Prof. Sant Prakash           |   |              |
| 7.  | Dr. Vijai Kumar              |   |              |
| 8.  | Shri G.S. Solanki            |   |              |
| 9.  | Shri Ravi Kumar Sinha        |   |              |
| 10. | Prof. V.B. Gupta             |   |              |
| 11. | Prof. P. Sriramamurti        |   |              |
| 12. | Shri Dheeraj Kumar (Invitee) |   |              |
|     | Prof. Anand Mohan, Registrar | - | Secretary    |

1. The minutes of the last meeting of the Board of Management (Governing Body) of the Dayalbagh Educational Institute held at 11.30 a.m. on 28.2.2019 were confirmed.

2. The following orders of the Director under Rule 24(h) of the Rules of the Institute, were confirmed:-

(i) approving Rs.4.00 lakhs out of Non-Govt. Grants for construction of Guls for irrigation and storage of water at the land of Khasra No. 359 to be used for Agricultural Operations, Agriculture Technology, Green House Technology, Agricultural Science, Applied Botany Science and holding of Medical Camps.

(ii) approving Rs.1,72,508/- for payment to National Insurance Company Limited as yearly insurance charges for Solar Power Plants at various places within the campus and outside the campus of the Institute.

(iii) approving Rs.2.78 lakhs for purchase of laser land levelling equipment alongwith accessories for the Department of Botany from B.Voc. Agriculture Technology course funds.

3. Confirmed the order of the Director dated 18.3.2019 approving the leave application of Dr. Tanupriya Bhardwaj, Assistant Professor, Department of Homeopathic Materia Medica, Faculty of Integrated Medicine (AYUSH), Homeopathy College & Hospital from 27.11.2018 to 18.2.2019 (84 days'). The leave must be treated as Dies-non period due to non-admissibility of any kind of leave to her.

While confirming the above order the members suggested that a list of diseases which are incurable/emergent to consider grant of dies-non period be prepared for which Dr. Vijay Kumar as Chairman and member of Board of Management (Governing Body) may constitute a panel of Doctors and submit the report.

4. Considered the Annual Report of the Institute for the year 2017-2018.

The Governing Body placed on record its appreciation for the good work done and the continued pursuit for achieving excellence in the educational programmes and activities of the Institute during the year.

Resolved that the Annual Report of the Institute for the year 2017-2018 be and is hereby approved.

5. Considered the recommendations of the Selection Committees for the appointment on the following Teaching posts:-

Sl. No	Name of the Post	No. of Posts
1	Associate Professor in Architecture	03
2	Assistant Professor in Architecture	01

Resolved that the recommendations of the Selection Committees be and are hereby accepted and the following persons as per details given below be and are hereby appointed against the posts, as per the rules of the Institute :-

Sl. No	Name of Post	Name of candidate to be appointed	Probation/Temporary	Emoluments
1	Associate Professor in Architecture	None found suitable	--	--
	Assistant Professor in Architecture	1) Sh. Robin Dwivedi- Assistant Professor 2) Ms. Apeksha Jain- Guest Faculty 3) Ms. Devina Agarwal - Guest Faculty	Temporary for one year Temporary for one year Temporary for one year	As per rules Rs.1500/- per Lecture maximum upto Rs.50,000/- -do-

6. Considered the request of Dr. Sangita Kumari, Assistant Professor, Department of Sanskrit, Faculty of Arts for extension of Extra Ordinary Leave Without Pay for 18 days from 5.4.2019 to 22.4.2019 on medical grounds in continuation to her earlier sanctioned leave from 11.8.2018 to 4.4.2019.

Resolved that Dr. Sangita Kumari, Assistant Professor, Department of Sanskrit, Faculty of Arts be and is hereby sanctioned Extra Ordinary Leave Without Pay from 5.4.2019 to 22.4.2019 (18 days) on medical grounds in continuation to her earlier sanctioned leave.

7. Considered the proposal for extending the term of the following employees who were appointed on temporary (fixed term)/contract basis and whose term shall end in the month of June/July, 2019, for six months or till regular appointment is made whichever is earlier in continuation to their present tenure, on the same terms and conditions as mentioned in their appointment letter:-

S. No.	Name of employee	Designation	Faculty/Dept.	Appointment upto
(1)	(2)	(3)	(4)	(5)
1	Sh. Surya Prakash Prabhakar	Section Officer	CAO/Accounts	6.6.2019
2	Sh. Satguru Saran Gupta	Multiskilled	Arts/English	7.6.2019
3	Sh. Anoop Singh	Laboratory Bearer	Soc. Sciences/ Psychology	7.6.2019
4	Sh. Bindeshwar Prasad Gupta	Multiskilled Staff	CAO/Examination	7.6.2019
5	Ms. Reeta Kumari	Laboratory Bearer	Arts/Home Science	8.6.2019
6	Sh. Anuj Sharma	Library Attendant	CAO/Accounts	8.6.2019
7	Ms. Shalini Satsangi	Technician Grade III	Arts/Home Science	10.6.2019
8	Sh. Dinesh Chand	Multiskilled Staff	Arts	10.6.2019
9	Sh. Shiva Narayana Verma	Jr. Technical Asstt.	Engg./Elec. Engg.	12.6.2019
10	Sh. Anand Kant	Office Assistant	CAO/General Section	12.6.2019
11	Sh. Vijay Kumar Satsangi	Sr. Technical Asstt.	Engg./Mech. Engg.	14.6.2019
12	Sh. Rahul Kumar Verma	Store Keeper	Engineering	18.6.2019

S. No.	Name of employee	Designation	Faculty/Dept.	Appointment upto
(1)	(2)	(3)	(4)	(5)
13	Ms. Preeti Sharma	Laboratory Bearer	DDUKK/ Food Processing	20.6.2019
14	Sh. Urooj Mehdi	Professor	Architecture/B.Arch.	20.6.2019
15	Sh. Bhanu Pratap Singh	Tabla Accompanist	Arts/Music	21.6.2019
16	Sh. Ram Sewak	Driver-cum- Mechanic	CAO/Technical College	21.6.2019
17	Sh. Shiv Bihare	Horticulture Attendant	CAO/PadahanSolam	21.6.2019
18	Sh. Manoj Kumar	Horticulture Attendant	CAO/PadahanSolam	21.6.2019
19	Sh. Chetan Swarup	Mechanic Grade A-II	Engg./Mech. Engg.	22.6.2019
20	Sh. Anand Saran	Mechanic Grade A-II	Engg./Mech. Engg.	27.6.2019
21	Sh. Pawan Kumar	Demonstrator	Engg./Elec. Engg.	28.6.2019
22	Sh. Arvind Jaiswal	Steno-typist	CAO/DEI ICT Centre Soaminagar-New Delhi	29.6.2019
23	Sh. Suresh Kumar	Section Officer	CAO/Estt. Section	1.7.2019
24	Sh. Fakir Singh Satsangi	PA to Director	CAO	1.7.2019
25	Sh. Prashant	Assistant Professor	Architecture	9.7.2019
26	Ms. Sonam	Assistant Professor	Architecture	1.7.2019
27	Ms. Yashoda Rani	Assistant Professor	Architecture	3.7.2019
28	Sh. Shabd Swarup Upadhyay	Assistant	CAO/Estt. Section	3.7.2019

Resolved that the tenure of the appointment of the above temporary employees (fixed-term) be and are hereby extended for a period of six months or till regular appointment is made, whichever is earlier.

Resolved further that appointments shall be made as per the norms of UGC and minimum qualification required for the post shall be as per past practice of the Institute.

8. Considered the proposal for extending the appointment of Shri Vinod Kumar Chawla as internal Auditor for a further period of two years on the same terms and conditions as before.

Resolved that the tenure of appointment of Shri Vinod Kumar Chawla be and is hereby extended for a period of two years w.e.f. 1.4.2019 on the same terms and conditions as before.

9. Considered the proposal for extending the term of the following employees who were appointed on temporary (fixed term)/contract basis and their term of appointments ended in the month of March, 2019, for a period of six months or till regular appointment is made, whichever is earlier, in continuation to their present tenure, on the same terms and conditions as mentioned in their appointment letter.

S.N.	Name	Designation	Sector	Present Tenure upto
1	Ms. Rashmi Singh	Instructor	Textile Design	31.3.3019
2	Sh. Shanikant	Multiskilled	Dairy Technology	31.3.3019
3	Sh. Mangal Yadav	Technician	Automobile	31.3.3019

Resolved that the tenure of the appointment of the above temporary employees (fixed-term) be and is hereby extended for a period of six months or till regular appointment is made, whichever is earlier.

10. Considered the proposal for appointing the Dean of Faculty of Science for a residual term upto 14.11.2020 in place of Prof. G.S. Tyagi, Head, Department of Physics and Computer Science who is superannuating on 9.5.2019.

Resolved that Prof. Vibha Rani Satsangi, a senior-most Professor in the Department of Physics & Computer Science be and is hereby appointed as Dean, Faculty of Science w.e.f. 10.5.2019 for the residual term upto 14.11.2020 in place of Prof. G.S. Tyagi who is superannuating on 9.5.2019.

11. Considered the proposal for appointing the Dean of Faculty of Commerce for a period of three years w.e.f. 1.7.2019 in place of Prof. Satya Prakash, Head, Department of Applied Business Economics whose term of Deanship will end on 30.6.2019.

Resolved that Prof. Pramod Kumar, Head, Department of Accountancy & Law be and is hereby appointed as Dean, Faculty of Commerce for a period of three years w.e.f. 1.7.2019.

12. Considered the request of Prof. D. Bhagwan Das, PI, DST R&D Project, Faculty of Engineering for approval of re-appropriation of funds under the DST MI R&D Project on Solar Agriculture Farm, as under:-

Earlier allocation approved by the Governing Body vide resolution no.16(vii) dated 10.11.2018	Proposed allocation
Under head Fabrication of Structure	
At sl.no.	
(I) SPV Panels 200 kWp- 1 set, Rs.75,00,000/-	Rs. 60,00,000/-
(III) Fabrication of Stands for SPV Part, 1 Set, Rs.25,04,900/-	Rs. 40,04,900/-

Resolved that the request as above be and is hereby approved.

13. Considered the recommendation of the Provident Fund Committee (for the employees holding posts financed by the UGC) for the rate of interest to the Provident Fund of the staff (financial year: 2018-19).

It was noted that item is a part of minutes of Finance Committee which has been considered at item no. 27.

Resolved that the recommendations of the Finance Committee for the following interest rates on GPF balances for the year 2018-19 for staff working on UGC financed posts be and are hereby approved:-

1 <sup>st</sup> Quarter	-	7.6%
2 <sup>nd</sup> Quarter	-	7.6%
3 <sup>rd</sup> Quarter	-	8%
4 <sup>th</sup> Quarter	-	8%

14. Considered the recommendation of the Finance Committee for the following buildings to be constructed using new & emergent technologies as proposed by the Building Committee -

- Value Addition Lab in Dairy Complex at an estimated cost of Rs.27,87,750.00.
- Food & Dairy Testing Lab at an estimated cost of Rs.44,65,200.00.
- Dairy Engineering Workshop and Packaging Lab at an estimated cost of Rs.39,05,250.00.

- (d) Building for School of Education at an estimated cost of Rs.8.50 crores.
- (e) Lecture Hall Complex at an estimated cost of Rs.561.28 lakhs
- (f) Construction of a new Wing, east of existing New Boys Hostel, at an estimated cost of Rs.95.57 lakhs.
- (g) Major repair and renovation of rooms in Boys Hostel, at an estimated cost of Rs.26.18 lakhs.
- (h) (i) Construction of Guls (Water minors) in DEI land near Senior Boys Hostel (Khasra No.359) and area around Chand Mari ka Tila (ii) Plantation in these respective areas at an estimated cost of Rs.26.00 lakhs.
- (i) Construction of Workshop Building at Timarni at an estimated cost of Rs.1.61 crores.

Resolved that the above proposals be and are hereby approved.

15. Considered nominating -

- (i) a person as Presiding Officer who shall be a woman faculty (not below a Professor)
  - (ii) two faculty members and two non-teaching employees, preferable committed to the cause of women or who have had experience in social work or have legal knowledge,
  - (iii) one member from amongst non-government organization or associations committed to the cause of women or person familiar with the issues relating to sexual harassment,
- under UGC (Prevention, Prohibition and redressal of sexual harassment of women employees and students in higher education (institutions) Regulations, 2015;

Resolved that the Director be and is hereby empowered to take action in the above matter.

16. Considered nominating three persons as nominees of the Governing Body on the selection committee for the appointment of Registrar of the Institute as per Rule 27(a)(iii) of the Rules of the Institute.

Resolved that the following persons be and are hereby nominated as the nominees of the Governing Body on the Selection Committee for the appointment of Registrar of the Institute as per Rule 27(a)(iii) of the Rules of the Institute:

- (1) Shri K.K. Tiwari, Registrar, IIT, Kanpur
- (2) Dr. Sandeep Chatterjee, Registrar, IIT, Delhi
- (3) Prof. R.N. Mehrotra, Ex-Professor & Dean, Faculty of Education Delhi University, Delhi.

17. The Governing Body noted that Prof. Anand Mohan, Registrar of the Institute will be retiring from the services of the Institute, as per details given below:

S.N.	Name & designation	Date of Joining	Date of birth	Date of superannuation	Date of retirement
1.	Prof. Anand Mohan Registrar	2.2.2009	29.9.1957	28.9.2019	30.9.2019

18. The Governing Body noted that in pursuance to the UGC letter dated 14.8.2015 the Institute had constituted a committee to amend/frame the bye-laws governing the recruitment to non-teaching and other academic staff viz. Library cadre. Accordingly, the Committee has finalized the draft Bye-laws. The committee has also recommended change in pay scale and nomenclature for some of the positions (Appendix-I) which were not at par in accordance with the notified pay scales and approved nomenclature of the posts of Central Universities/Govt. of India.
19. The Governing Body noted that UGC vide its letter F.No.1-1/2013(DU) dated 7.3.2019 has sent its approval for creation of 14 (fourteen) teaching positions in the Institute, as per details given below:-

S.N.	Name of Department(s)	Teaching positions sanctioned			
		Professor	Associate Professor	Assistant Professor	Total
	Existing Departments				
1	Drawing and Painting	0	0	2	2
2	English	0	0	1	1
3	Home Science	0	0	1	1
4	Accountancy & Law	0	0	1	1
5	Botany	0	1	2	3
6	Physics	0	1	2	3
7	Mathematics	0	0	1	1
8	Management	0	0	2	2
	Total (Existing Departments)	0	2	12	14

20. The Governing Body noted and ratified the purchase proposal of Dr. Sumita Srivastava, Department of Management, Faculty of Social Sciences which was approved out of UGC Plan (Capital Assets) Grants:-

Earlier approved by the Governing Body under item no. (XLII) of 15 (Annexure-I)	Purchased item (revised)
(a) LED Projectors (wide screen) (if required) - 4 @ Rs.55,000/- total cost Rs.2.20 lakhs	(a) LED projector-1 Rs.1.10 lakh (b) LCD Projector-1 Rs.1.10 lakh

It is noted that the proposal has the financial clearance dated 27.2.2019 from the Treasurer.

21. The Governing Body noted that the Institute has been released Rs.5.00 lakhs (Ist Instalment) for Co-ordinator of the programme in specified areas/States/region under Unnat Bharat Abhiyan (UBA) by Centre for Rural Development and Technology, IIT Delhi. The break-up of funds are, as under:-

S.N.	Particulars	Total	Ist Instalment received
1	Assistant @ Rs.25000 p.m. + 16% HRA	3,48,000.00	1,74,000.00
	Technical Assistant @ Rs.10000/- p.m.	1,20,000.00	60,000.00
	Worker/Labour on daily wages @ 300/- per day	32,000.00	16,000.00
2	Meetings	2,00,000.00	2,00,000.00
3	Contingency	2,00,000.00	2,00,000.00
4	Travel	1,00,000.00	50,000.00
	Total	10,00,000.00	5,00,000.00

The above break-up has the financial clearance dated 13.4.2019 from the Treasurer.

22. The Governing Body noted that on the recommendations of the Committees the President of the Institute has approved the following appointments and extension of terms of appointments:-

(i) Professor Emeritus whose names given below, their tenure of appointments have been extended in continuation of their earlier appointment on the same terms and conditions, as per details given below:-

S. N.	Name	Faculty	Department	Present term upto	Extension of appointment
1	Prof. Prem Kali Sharma	Arts	Hindi	30.8.2017 30.8.2018	For one year For one year
2	Prof. Gul Mathur	Arts	Home Science	16.9.2018	For two years
3	Prof. V. Prem Kumari	Arts	Music	30.6.2018	For two years
4	Prof. Manju Rani Bhatnagar	Arts	Sanskrit	10.1.2019	For two years
5	Prof. Meera Sharma	Arts	Sanskrit	6.1.2019	For two years
6	Prof. Shashi Sukhiya	Education	Foundations of Education	4.9.2017	For two years
7	Prof. N. Premavati	Education	Foundations of Education	31.8.2018	For two years
8	Prof. Anand Pyari	Education	Foundations of Education	25.12.2018	For two years
9	Prof. Sarla Paul	Education	Foundations of Education	21.6.2018	For one year
10	Prof. Ranjeet Kaur Satsangi	Education	Pedagogical Sciences	30.6.2017	For two years
11	Prof. Praveen Devgan	Education	Pedagogical Sciences	23.8.2017	For two years
12	Prof. Saran Mishra	Education	Pedagogical Sciences	30.6.2018	For two years
13	Prof. V. Prem Pyara	Engineering	Elect. Engg.	26.1.2018	For two years
14	Prof. V.M. Kumar	Engineering	Mech.Engg.	23.8.2017 23.8.2018	For one year For one year
15	Prof. D.S. Mishra	Engineering	Mech. Engg.	1.1.2018	For two years
16	Prof. Arun Kumar Sinha	Science	Mathematics	27.1.2019	For two years
17	Prof. Anil Kumar	Science	Botany	14.7.2017	For two years
18	Prof. C.N. Srivastava	Science	Zoology	12.2.2018	For two years
19	Prof. Laxmi R. Kulshrestha	Social Sciences	Economics	7.2.2018	For two years
20	Prof. S.P. Sinha	Social Sciences	Psychology	24.9.2018	For one year
21	Prof. Surila Agarwal	Social Sciences	Psychology	30.6.2018	For two years
22	Prof. Ira Das	Social Sciences	Psychology	30.12.2018	For two years
23	Prof. L.D. Khemani	B.Voc.	Water Sanitation & Waste Management	16.10.2018	For two years

(ii) the tenure of appointment of Shri V. Prem Swarup, Adjunct Professor, Department of Management, Faculty of Social Sciences has been extended for a period of two years in continuation to his earlier appointment w.e.f. 18.9.2017 on the same terms and conditions.

(iii) the tenure of appointment of Dr. V.S. Caprihan, Emeritus Faculty, Department of Management, Faculty of Social Sciences has been extended for a period of two years in continuation to his earlier appointment w.e.f. 23.9.2018 on the same terms and conditions.

(iv) Shri Bhupinder Rao has been appointed as Emeritus Teacher in DEI Technical College for a period of two years.

(v) the tenure of appointment of Shri V. Prem Prasad and Shri P.P. Dua as Emeritus Teacher in DEI Technical College has been extended for a period of two years w.e.f. 9.8.2018 and 25.7.2017 respectively.

(vi) the tenure of appointment of the following Honorary staff have been extended in continuation to their earlier appointment on the same terms & conditions, as per details given below:-

S. N.	Name	Faculty	Department	Present term upto	Extension of appointment
1	Shri Padam Das	Engineering	Mech.Engg.	31.5.2018	For two years
2	Mrs. Vimla Verma	Arts	Drawing & Painting	27.12.2018	For two years
3	Ms. Radha Pyari	CAO	Examination	23.12.2018	For two years
4	Shri Suresh Kumar	Technical College	Mech.Engg.	1.1.2019	For two years
5	Shri Gurnam Singh	Technical College	---	31.1.2018	For two years
6	Shri Hazur Saran Srivastava	Social Sciences	Psychology	28.1.2019	Upto 28.10.2019

(vii) the persons whose names are given below have been appointed as Professor Emeritus/Emeritus Faculty/Emeritus Teacher in the Institute for a period of two years, as per details given below:-

S. N.	Name	Department	Faculty	Date of joining
1	Prof. Vibha Nigam, Professor Emeritus	Pedagogical Sciences	Education	15.3.2019
2	Ms. Rakesh Bedi, Emeritus Faculty	Foundations of Education	Education	15.3.2019
3	Dr. Parul Bhatnagar, Emeritus Faculty	Drawing & Painting	Arts	11.3.2019

(viii) the persons whose names are given below have been appointed as Honorary staff in the Institute for a period of two years, as per details given below:-

S. N.	Name	Department	Faculty	Date of Joining
1	Shri Ram Bachan Ram	Mech. Engg.	Engineering	
2	Shri Dharendra Sahay	Mech. Engg.	Engineering	12.3.2019
3	Shri Rajan Lal	Mech. Engg.	Engineering	
4	Shri Rakesh Mehta	Distance Education Programme	--	18.3.2019
5	Shri Suresh Tiwari	DEI PV	--	1.4.2019

23. The Governing Body noted that Ministry of Human Resource Development (MHRD), Government of India vide its D.O. letter No. 36-35/2018-NVEQF dated 20.3.2019 has informed that the Institute has been selected to offer a 3 year BBA programme in Logistics from the next academic year.
24. The Governing Body noted that in compliance with the instructions of UGC a copy of Registered MoA/Rules of the Institute has been sent to UGC vide letter no. DEI/R/MoA-Rules(2016)/122 dated 13.4.2019.



25. The Governing Body noted that the Institute has obtained the following ranking issued by MHRD, Government of India, as under:-

**India Ranking : 2019**

- (i) Ranked 84 in Engineering Category  
(ii) Ranked 77 in University Category

26. The Governing Body noted that as per Bye-law no.8 (i), the Director has approved journey by taxi to the following staff members of the Institute who have visited outside the Institute from various work, as under:-

Name of staff members	From	To	Date/Period	Mode of Journey	Out of the Grant
Dr. Shiroman Prakash Assistant Professor Faculty of Science	Agra	Delhi	21.5.2018- 3.6.2018	Taxi	DST Early Career Research
	Delhi	Bangluru		Air	
Prof. V. Soami Das Faculty of Engineering & Er. S.P. Mathur Works Department	Agra	Delhi & back	6.2.2019	Taxi	DST RBF Project
Prof. R.S. Sharma Faculty of Engineering	Agra	Delhi & back	27.4.2018 & 16.11.2018	Taxi	MHRD Virtual Lab-II Grant
Prof. S.P. Satsangee Faculty of Engineering	Agra	Delhi & back	25.4.2018	Taxi	MHRD Virtual Lab-II Grant
Prof. Sahab Das & Prof. Rohit Srivastava Faculty of Science	Agra	Delhi & back	28.3.2019	Taxi	MNRE Project
Dr. Parul Bhatnagar Project Head, TTEI	Agra	Delhi & back	26.3.2019	Taxi	TTEI Project
	Agra	Delhi & back	28.3.2019	Taxi	TTEI Project

27. The minutes of the Finance Committee dated 2.5.2019 (Appendix-II), were considered & approved.
28. Considered the request of Dr. Neeraj G.S. Kashiva, Senior Medical Officer, Department of Homeopathic Hospital, AYUSH for approval of 75 days leave on medical grounds from 31.12.2018 to 15.3.2019.

Resolved that due to non-admissibility of any kind of leave to Dr. Neeraj G.S. Kashiva, Senior Medical Officer, AYUSH, his absence period from 31.12.2018 to 15.3.2019 (75 days') be and is hereby treated as Dies-Non period.

29. Considered the request of Mrs. Sonam, Assistant Professor, Department of Architecture, School of Architecture & Planning for approval of 54 days leave from 8.3.2019 to 30.4.2019 on medical grounds.

Resolved that the following leave be and is hereby sanctioned to Mrs. Sonam, Assistant Professor, School of Architecture & Planning:-

- (1) from 8.3.2019 to 14.3.2019 (7 days) Medical Leave  
(2) from 15.3.2019 to 24.3.2019 (10 days') Extra Ordinary Leave Without pay, and rest of periods from 25.3.2019 to 30.4.2019 (37 days') be and are hereby treated as Dies-Non.

30. Considered the proposal for extending the term of the following employees who were appointed on temporary (fixed term)/contract basis **in the Faculty of Integrated Medicine (AYUSH) Homeopathic Medical College** and whose term ended in the month of April/ shall end in the month of May/June/July, 2019, for the period of six months or till regular appointment is made whichever is earlier in continuation to their present tenure, on the same terms and conditions as mentioned in their appointment letter:-

S.No.	Name of Staff	Category	Date of Joining	Appointment upto
1	Dr. Rajnesh Sharma	Principal	03/04/2018	02/04/2019
2	Dr. K.C. Saraswat	Professor	24/04/2018	23/04/2019
3	Dr. Siddharth Agarwal	Associate Prof.	31/05/2018	30/05/2019
4	Dr. Pawan Pareekh	Associate Prof.	25/05/2018	24/05/2019
5	Dr. Deepti Sharma	Assistant Prof.	21/06/2018	20/06/2019
6	Dr.Tanu Priya Bhardwaj	Assistant Prof.	12/07/2018	11/07/2019
7	Dr. Gopi Chand	Guest Faculty	25/05/2018	24/05/2019
8	Dr. Alok Pareekh	Guest Faculty	25/05/2018	24/05/2019
9	Dr. M.L. Sharma	Guest Faculty	25/05/2018	25/05/2019
10	Dr. Narvada Sharma	Guest Faculty	25/05/2018	24/05/2019
11	Dr. Neeraj G. S.Kashiva	Homoeopathic	05/04/2018	04/04/2019
12	Dr. C. Gangadharam	Homoeopathic	10/04/2018	09/04/2019
13	Dr.Sunita Kalra	Homoeopathic	10/04/2018	09/04/2019
14	Dr. Hitesh Khanna	Homoeopathic	08/04/2018	07/04/2019
15	Dr.Sudha Saraswathi	Homoeopathic	08/4/2018	07/04/2019
16	Dr. Honey Bhatia	Homoeopathic	04/04/2018	03/04/2019
17	Dr. J.P. Verma	Homoeopathic	07/04/2018	06/04/2019
18	Mrs. Gagandeep Nigam	Pharmacist	09/04/2018	08/04/2019
19	Mrs. S.V. Surat Pyari	Pharmacist	10/04/2018	09/04/2019
20	Mrs. Richa Srivastava	Pharm Assistant	09/04/2018	08/04/2019
21	Mrs. Pushplata	Female Nurse	09/04/2018	08/04/2019
22	Ms. Deepika Gupta	Female Nurse	14/04/2018	13/04/2019
23	Ms. Neha Singh	Lab Attendant	10/04/2018	09/04/2019
24	Mrs. Laxmi	Lab Attendant	10/04/2018	09/04/2019
25	Mrs. Anupam Kumari	Lab Attendant	10/04/2018	09/04/2019
26	Dr. Sapna Agarwal	Allopathic	12/04/2018	11/04/2019
27	Dr. Raman Manchanda	Allopathic	12/04/2018	11/04/2019
28	Dr. C. Anand Swaroop	Allopathic	12/04/2018	11/04/2019
29	Dr. Ajit Srivastava	Allopathic	25/04/2018	24/04/2019
30	Dr. Gur Devi Srivastava	Allopathic	26/04/2018	25/04/2019
31	Dr. Rajeev Verma	Anaesthetist	12/04/2018	11/04/2019
32	Sh. Gurnam Singh	Registration Clerk	26/12/2018	25/06/2019
33	Sh. Susheel Kumar Verma	Nurse (Male)	26/12/2018	25/06/2019
34	Ms. Urmila Devi	Nurse (Female)	26/12/2018	25/06/2019
35	Sh. Rambharat	Ward Attendant	26/12/2018	25/06/2019
36	Sh. P.Jyoti Prakash	Ward Attendant	26/12/2018	25/06/2019
37	Sh. Sudhir Kumar Burnwal	Ward Attendant	26/12/2018	25/06/2019
38	Sh. Uday Singh	Ward Attendant	27/12/2018	26/06/2019
39	Ms. Rinki Gupta	Female Attendant	26/12/2018	25/06/2019
40	Ms. Neetu	Safai Karmachari	24/12/2018	23/06/2019

Resolved that the tenure of the appointment of the above temporary employees (fixed-term) be and are hereby extended for a period of six months or till regular appointment is made, whichever is earlier.

ANY OTHER ITEM

1. Considered and approved the request dated 15.3.2019 of Shri Gyan Swaroop Verma, Assistant (UGC funded post), Establishment Section, CAO for Voluntary Retirement from Service (VRS) on medical grounds and he will be relieved from service as per rules of the Institute treating his application as three months notice for VRS.

The meeting ended with a vote of thanks to the Chair.

Dated: 4.5.2019

(Prof. Anand Mohan)  
REGISTRAR

Note: The appendices referred in these minutes relate to agenda.