

DAYALBAGH EDUCATIONAL INSTITUTE  
DAYALBAGH, AGRA-282005

MINUTES of the meeting of the Board of Management (Governing Body) of the Dayalbagh Educational Institute held at 11.30 a.m. on 10.11.2018 (Saturday) in the Seminar Hall Complex of the Institute.

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PRESENT

- |     |                                       |   |              |
|-----|---------------------------------------|---|--------------|
| 1.  | Prof. P.K. Kalra, Director            | - | In the Chair |
| 2.  | Smt. Sneh Bijlani                     |   |              |
| 3.  | Prof. Satya Prakash                   |   |              |
| 4.  | Prof. Archana Kapoor (Invitee)        |   |              |
| 5.  | Prof. Sant Prakash                    |   |              |
| 6.  | Dr. Vijai Kumar                       |   |              |
| 7.  | Shri Ravi Kumar Sinha (Through Skype) |   |              |
| 8.  | Justice G.S. Solanki                  |   |              |
| 9.  | Prof. S.S. Bhojwani                   |   |              |
| 10. | Prof. R.N. Mehrotra                   |   |              |
| 11. | Prof. V.B. Gupta                      |   |              |
| 12. | Shri Dheeraj Kumar, Acting Registrar  | - | Secretary    |

Message was received from Prof. R.R. Singh, nominee of Ministry of Human Resource Development, New Delhi that he would not be able to attend the meeting due to his pre-occupation.

1. The minutes of the last meeting of the Board of Management (Governing Body) of the Dayalbagh Educational Institute held at 11.30 a.m. on 31.7.2018, were confirmed.
2. The following orders of the Director under Rule 24(h) of the Rules of the Institute, were confirmed -
  - (i) permitting that a Savings Bank Account be opened in the name of "Radhasoami Adivasi Higher Secondary School ATL Grant Account" in Canara Bank, Timarni Branch and authorising the following persons to operate the account:-
    - (a) Shri Dinesh Swaroop Kapoor, Principal, Radhasoami Adivasi Higher Secondary School, Rajaborari.
    - (b) Shri Vimal Prakash, Principal, Radhasoami High School, Timarni, and
    - (c) Shri D. Sumir (Teacher)
  - (ii) permitting that the following three new savings accounts be opened for NSS in Punjab National Bank, Dayalbagh Branch:-
    - (a) Dayalbagh Educational Institute NSS Special Camp Account
    - (b) Dayalbagh Educational Institute NSS General Activities Account
    - (c) Dayalbagh Educational Institute NSS Registration Fee Account
  - (iii) approving payment of Rs.5.50 lacs (approx.) for the visit of AYUSH Team in the DEI, Faculty of Integrated Medicine AYUSH, Homeopathic Medical College of the Institute.

3. Considered the Budget of the Institute as prepared by the Treasurer (Revised Estimates for the year 2018-19 and Budget Estimates for the year 2019-2020) including the Budget of the DEI Technical College, DEI Prem Vidyalya Girls' Intermediate College and REI Intermediate College as submitted by the Finance Committee dated 30.10.2018. (Appendix-I).

**INCOME****(Rs. in lakhs)**

Sr. No.	Budget Head	Budget Estimate 2018-2019	Revised Estimate 2018-2019	Budget Estimate 2019-2020
1.	Non-Government			
	(a) Self Finance Heads	5,22.76	5,15.93	5,54.10
	(b) Other than fee Heads	8,59.42	12,08.95	11,62.23
	<b>(A) Sub-total</b>	<b>13,82.18</b>	<b>17,24.88</b>	<b>17,16.33</b>
2.	State Government			
	(i) Faculties other than Engg. & Engg. Faculty	23,40.50	24,03.21	25,21.65
	(ii) DEI Technical College	6,23.06	5,89.41	6,49.38
	(iii) DEI PV Girls Inter College	2,05.70	2,19.84	2,34.48
	(iv) REI Intermediate College	2,11.98	1,87.80	1,93.51
	<b>(B) Sub-total</b>	<b>33,81.24</b>	<b>34,00.26</b>	<b>35,99.02</b>
3.	<b>(C) UGC</b>	<b>35,94.33</b>	<b>55,77.04</b>	<b>57,58.19</b>
	<b>TOTAL (A)+(B)+(C)</b>	<b>83,57.75</b>	<b>107,02.18</b>	<b>110,73.54</b>

**EXPENDITURE****(Rs. in Lakhs)**

Sr. No.	Budget Head	Budget Estimate 2018-2019	Revised Estimate 2018-2019	Budget Estimate 2019-2020
1.	<b>Non-Government</b>			
	(a) Self Finance Heads	2,12.79	2,27.76	2,18.56
	(b) Other than fee Heads	11,66.96	14,92.74	14,92.60
	<b>(A) Sub-total</b>	<b>13,79.75</b>	<b>17,20.50</b>	<b>17,11.16</b>
2.	State Government			
	(i) Faculties other than Engg. & Engg. Faculty	23,40.50	24,03.21	25,21.65
	(ii) DEI Technical College	6,23.06	5,89.41	6,49.38
	(iii) DEI PV Girls Inter College	2,05.70	2,19.84	2,34.48
	(iv) REI Intermediate College	2,11.98	1,87.80	1,93.51
	<b>(B) Sub-total</b>	<b>33,81.24</b>	<b>34,00.26</b>	<b>35,99.02</b>
3.	<b>(C) UGC</b>	<b>35,94.33</b>	<b>55,77.04</b>	<b>57,58.19</b>
	<b>TOTAL (A)+(B)+(C)</b>	<b>83,55.32</b>	<b>106,97.80</b>	<b>110,68.37</b>

The Governing Body noted the Minutes of the meeting of the Finance Committee held on 30.10.2018.

Resolved that the Revised Estimates for the year 2018-2019 and the Budget Estimates for the year 2019-2020 as summarised above, be and are hereby approved.

4. Considered the proposal for change in the name of the bank accounts as per instructions issued in the University Grants Commission Letter No. F.No.17-1/2015 (FD-II) dated 14.9.2018, that the bank account must be in the full name of the Institution for receiving funds from UGC through PFMS, as under:-

S. N.	Account Number	Account Name	Bank	Revised Name (Proposed)	Scheme component(s)
1	3633000100175186	DEI UGC Plan Account	Punjab National Bank, Dayalbagh Branch	Dayalbagh Educational Institute Schemes Account	Coaching Scheme, SAP, MRP, Sports Infrastructure
2	305602010024028	DEI UGC DDU KAUSHAL KENDRA	Union Bank of India, Dayalbagh Branch	Dayalbagh Educational Institute Skill Development Account	Community College, B.Voc. Programme and DDU Centres
3	0192101044904	DEI UGC Maintenance Fund A/c	Canara Bank, MG Road Branch	The Registrar, Dayalbagh Educational Institute UGC Maintenance A/c	Other Schemes/ Components

It is noted that the proposal has the approval of the Finance Committee dated 30.10.2018.

Resolved that the proposal as above be and are hereby approved.

5. Considered the proposal for opening new Savings Bank Accounts as per instructions contained in the University Grants Commission letter No. F.No. 17-1/2015 (FD-II) dated 14<sup>th</sup> September 2018 for receiving funds from UGC through PFMS.

Resolved that the following accounts be opened-

S. N.	Name of Account	Bank Name	Scheme Component(s)
1	Dayalbagh Educational Institute Research Schemes Account	Union Bank of India, Dayalbagh Branch	BSR, NET-JRF
2	Dayalbagh Educational Institute Pension Account	Union Bank of India, Dayalbagh Branch	Pension and Pensionary Benefits (OH-31)
3	Dayalbagh Educational Institute Non Salary Account	Bank of Baroda Dayalbagh Branch	Travel, Security/ Housekeeping, Exp. on Contractual Employees and Other Expenses (OH-31)
4	Dayalbagh Educational Institute Capital Assets Account	HDFC Bank, Dayalbagh Branch	Grants for Creation of Capital Assets (OH-35)
5	Dayalbagh Educational Institute Salary Account	Union Bank of India, Dayalbagh Branch	Grant in Aid Salary (OH-36)
6	Dayalbagh Educational Institute Scholarships and Fellowships Account	State Bank of India, Heerabagh Branch	Fellowship for SC students (Previously RGNF)

These bank accounts would be operated in accordance with the Bye-laws of the Institute. It is noted that the proposal has the approval of Finance Committee dated 30.10.2018

6. Considered nominating a nominee of the Governing Body as member on the Selection Committee for short listing names for submission to the President, DEI in connection with Distinguished Alumni Award for the year 2017-2018.

Resolved that Prof. R.N. Mehrotra, Ex-Dean, Faculty of Education, University of Delhi, be and is hereby nominated as nominee of the Board of Management (Governing Body) on the Selection Committee for short listing names to be submitted to the President, DEI in connection with the Distinguished Alumni Award for the year 2017-2018.

7. Considered the proposal of Faculty of Architecture that a student project entitled "Towards Sustainable Buildings" for building a set of two classrooms costing Rupees 34.50 lakhs made of low embodied energy such as bamboo and mud etc. which would be a hands- on exercise in sustainable and green practices. The project would be sanctioned out of Non-Govt. Funds of the Institute.

It is noted that the proposal has the approval of the Finance Committee dated 30.10.2018.

Resolved that the proposal as above be and is hereby approved.

8. Considered the request of Shri Pratap Srivastava, STA, Faculty of Engineering seeking approval for leave from 3.7.2018 to 22.8.2018 (51 days') on medical grounds in continuation to his earlier sanctioned leave. The following leave is admissible to him-

- (i) Earned leave on half pay from 3.7.2018 to 13.7.2018 (11 days)
- (ii) Extra ordinary leave without pay from 14.7.2018 to 22.8.2018 (40 days)

Resolved that the leave as mentioned above be and is hereby sanctioned to Shri Pratap Srivastava, STA, Faculty of Engineering.

9. Considered finalising the Seniority List of teachers of the Institute as on 1.7.2018 (Appendix-II), since no objection was received from any of the teachers in response to the provisional seniority list of teachers as on 1.7.2018 circulated to all the teachers through letter no. ET/Seniority/Vol-III/673 dated 2.7.2018.

The Governing Body noted that there is no objection from the teachers in response to the provisional Seniority List of teachers as on 1.7.2018 which was circulated to them through letter No. ET/Seniority/Vol-III/673 dated 2.7.2018.

Resolved that the Seniority List of teachers of the Institute as on 1.7.2018 as given in the Appendix-II be and is hereby approved.

10. Considered extending the term of the following employees as per details given below who were appointed on temporary (fixed term)/contract basis and whose term ended/or shall end in November, for six months or till regular appointment is made whichever is earlier in continuation to their present tenure, on the same terms and conditions as mentioned in their appointment letter.

S. No.	Name of employees	Designation	Faculty/Department	Appointment upto
1	2	3	4	5
1	Mr. Prem Lal	UDC	CAO /Accounts	27.9.18
2	Mr. Dhiraj Handa	Lab Assistant	Education	28.9.18
3	Mr. Dhananjay Kumar Gupta	Lab Attendant	Education	28.9.18
4	Mr. Sachin Kumar	Library Attendant	Education /Library	28.9.18
5	Mr. Arun Kumar Satsangi	Library Attendant	Education /Library	28.9.18
6	Mr. Manish Kumar	System Engineer	Computer Centre	30.9.18
7	Mr. Ajay Kohli	Assistant	Education	30.9.18
8	Mr. Praveen Kumar Penumutsa	Programmer	Computer Centre	30.9.18
9	Ms. Simran Gupta	Professional Asst.	Education	7.10.18
10	Mr. Aman Kushwaha	Lab Assistant	Engg./Footwear Technology	27.10.18
11	Mr. Raghav Gautam	Lab Assistant	Engg./Footwear Technology	1.11.18
12	Dr. Rupali Satsangi	Associate Professor	Social Sciences /Economics	19.10.18
13	Dr. Ashok Jangid	Associate Professor	Science /Phy. & Comp. Sci.	20.10.18
14	Mr. Bajrang Bhushan	Assistant Professor	Education /FOE	20.10.18
15	Dr. Kalpana Gupta	Assistant Professor	Education /FOE	22.10.18
16	Dr. Neetu Singh	Assistant Professor	Education/Ped.Sciences	22.10.18
17	Ms. Neha Jain	Assistant Professor	Education /Ped. Sciences	22.10.18
18	Ms. R. Jeyam	Assistant Professor	Education /Ped. Sciences	22.10.18
19	Dr. Lucky	Assistant Professor	Arts/Drawing & painting	22.10.18
20	Ms. Aparna Satsangi	Guest Faculty	Science /Chemistry	22.10.18
21	Ms. Manju Srivastava	Guest Faculty	Science /Chemistry	22.10.18
22	Dr. Suchi Agarwal	Guest Faculty	Science/Mathematics	22.10.18
23	Mr. Umesh Sone	Assistant Professor	Education/FOE	23.10.18
24	Dr. Sangeeta Kumari	Assistant Professor	Arts/Sanskrit	23.10.18
25	Ms. Preeti Saini	Guest Faculty	Education /Ped. Sciences	24.10.18
26	Mr. Rajneesh Kumar Meena	Assistant Professor	Social Sc./Soc. & Pol. Sci.	24.10.18
27	Ms. Deepika Chauhan	Assistant Professor	Social Sc./Soc. & Pol. Sci.	24.10.18
28	Ms. Karuna Singh	Assistant Professor	Arts/Home Science	24.10.18
29	Ms. Sonali Johri	Assistant Professor	Arts/Home Science	17.10.18
30	Ms. Long Shree	Programmer	Computer Centre	24.10.18
31	Mr. Dhiraj Kumar	Draftsman	Engineering/Mech Engg.	24.10.18
32	Ms. Shruti Sharma	Guest Faculty	Science/Zoology	25.10.18
33	Mr. Kamal Jeet	Office Assistant	CAO/Accounts	25.10.18
34	Mr. Bhagvatee Prasad	Plumber	Works Department	25.10.18
35	Mr. Dheeraj Sarin	Office Assistant	CAO/Exam	25.10.18
36	Mr. Brijraj Kumar Singh	Assistant Professor	Arts/Hindi	26.10.18
37	Ms. Monika Gupta	Tech. Grade I	Arts/Home Science	26.10.18
38	Mr. Abhijeet Kumar	Tech. Grade III	Engg/Mech. Engg.	26.10.18
39	Mr. Sarkar Saran	Mech. Grade B	Engg/Mech. Engg	26.10.18
40	Ms. Neetu Kumari	Tech. Grade III	Arts/Music	27.10.18
41	Dr. Parvindra Kumar	Assistant Professor	Social Sc./Sociology	29.10.18
42	Ms. Charul Chaudhary	Assistant Professor	Arts/Music	29.10.18
43	Mr. Sachin Saxena	Guest Faculty	Science/Chemistry	29.10.18

S. No.	Name of employees	Designation	Faculty/Department	Appointment upto
1	2	3	4	5
44	Ms. Geetika Gumber	Guest Faculty	Arts/Drg. & Painting.	1.11.18
45	Mr. Shashi Kiran	Computer Operator	CAO/Accounts	29.10.18
46	Mr. Deepesh Kumar	Office Assistant	CAO/Exam	29.10.18
47	Ms. Saloni Bansal	Lab Assistant	CAO/Exam	30.10.18
48	Ms. Mugdha Sharma	Assistant Professor	Education/Ped. Sci.	31.10.18
49	Mr. Manoj Kumar	Assistant Professor	Engg/Mech. Engg	31.10.18
50	Mr. Alok Kumar Kumre	Mech. Grade B	Engg/Mech Engg	31.10.18
51	Ms. Priyanka Arya	Assistant Professor	Arts/Sanskrit	1.11.18
52	Ms. Nandini Raghuvanshi	Assistant Professor	Arts/Sanskrit	1.11.18
53	Mr. Bhupesh Kant	Demonstrator	Engg/Mech. Engg	2.11.18
54	Ms. T. Sant Kumari	Office Assistant	CAO/Exam	5.11.18
55	Mr. T. Gurucharan	Junior Assistant	CAO	5.11.18
56	Dr. Ranjana Pandey	Assistant Professor	Arts/Hindi	6.11.18
57	Dr. Shweta Agarwal	Guest Faculty	Education/Ped. Sc.	10.11.18
58	Ms. Shazia Mehtab	Assistant Professor	Arts/Home Science	11.11.18
59	Ms. Hema Panwar	Assistant Professor	Arts/Home Science	15.11.18
60	Dr. Anjul Mittal	Guest Faculty	Arts/Music	7.11.2018 (extension upto 31.12.18)

The members were apprised that Hon'ble Supreme Court has put a hold on the recruitment process, till further orders. This has already been reported to the Board of Management (Governing Body) in its meeting held on 31.7.2018. As such, extension may be given.

Resolved that the extension as proposed above be and is hereby approved.

11. Considered minutes of the BoG of TEQIP-III regarding temporary engagement of Assistant Professor appointed and funded (@ Rs. 70,000/- P.M. fixed) by N.P.I.U. for TEQIP-III at DEI as per the details given below (Positions sanctioned by NPIU: Civil Engineering -7, Maths-1 and Physics-1

- (1) Dr. Nivedita Sharma (Maths)
- (2) Dr. Tilak Joshi (Physics)
- (3) Mr. Jinshad (Civil)
- (4) Mr. Faisal K.M. (Civil)
- (5) Mohd. Sharique Ahmad (Civil)
- (6) Mr. Devesh Jayaswal (Civil)
- (7) Mr. Randeep (Civil)
- (8) Mr. Parvinder (Civil): reported and given time by NPIU to join only after producing his relieving certificate from present employer.

The Governing Body noted the above appointments made by BoG of TEQIP.

Resolved that all future appointments recommended by NPIU for above engagements be allowed to be made on the recommendations of BoG of TEQIP-III and approval of the Director, DEI subject to the matter being reported in subsequent Governing Body meeting of the Institute.

12. Considered the proposal of the Dean, ICT Centre, Amritsar for creating the following posts to run a First Aid Centre at DEI ICT Centre, Amritsar for a period of one year on honorary basis @ Rs.400/- p.m. conveyance allowance-

- (i) Nurse - One post  
Qualification - Matriculation from a recognised Secondary Board and three years experience of working in a reputed hospital.
- (ii) Attendant - One post  
Qualification: Matriculation from a recognised Secondary Board.

Resolved that above posts be and are hereby created.

It was also discussed and resolved further that for all honorary appointments the Conveyance Allowance shall be paid at the rate at which the society concerned is paying.

13. Considered nominating the Liasion Officer for the period of three years in respect of the matters relating to representation of Scheduled Castes/ Scheduled Tribes and Other Backward Classes in admission/ recruitment in the Institute as per the requirements of the UGC.

Resolved that Dr. S.D. Bhatnagar, Administrative Officer (Computers) (Retd.) be and is hereby re-nominated as Liasion Officer for a period of three years w.e.f. 29.10.2018.

14. Considered the proposal of the Coordinator, Distance Education Programme seeking approval for cancellation of lease agreement with Shri Subhash Chandra Kulshrestha with DEI representative Shri S.D. Verma, Centre-in-charge of Muzaffarnagar Centre.

Resolved that the proposal as above be and is hereby approved.

15. Considered the new format for certificate/diploma/advanced diploma in Vocation (Appendix-III).

Members noted that B.Voc. programmes have multiple exit options. After successful completion of the first semester the student is eligible for issuance of a certificate in vocational education. On completing the first year he becomes eligible for a diploma and after completing the second year he gets an advanced diploma. Further it was proposed that these certificates shall be distributed through their respective faculties and not in the Convocation Ceremony.

Resolved that the format for certificate/diploma/advanced diploma in Vocation as given in the said appendix be and are hereby approved.

16. Considered the following proposals-

- (i) the request of Dr. Parul Bhatnagar, Project Head-TTEI seeking approval for the following break-up out of TTEI Project Grants:-

S.N.	Items	Total (Rs.)
1	Fee for Trainer	4,87,226.00
2	Total Stipend @ Rs.300/- per Trainee per day	10,36,200.00
3	Compensation for wastage of Raw Material	1,28,299.00
4	Purchase of tools	70,740.00
5	Misc. Stationery, Repairs of Machine etc.	1,18,649.00
6	Administrative charges (Overhead)	2,54,304.00
	Total	20,95,418.00

It is noted that the proposal has the financial clearance dated 4.10.2018 from the Treasurer and the Finance Committee dated 30.10.2018.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(ii) the request of Dean, Faculty of Commerce seeking approval to purchase the following item out of UGC Plan (Capital Assets) Grant:-

Items	No.	Rate per unit	Total (Rs.)
Dual Desk Bench	70	3400.00	2,38,000.00

It is noted that the proposal has the financial clearance dated 5.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved.

(iii) the request of the Principal, Soami Nagar Model School, New Delhi seeking approval for the following break-up out of Foldscope project Grants:-

S.No.	Particulars	Total (Rs.)
Non-Recurring		
1	Laboratory Expense	11,000.00
2	Laptop	49,000.00
3	Foldscope workshop	2,000.00
Recurring		
1	Travel (Train)	54,000.00
2	Taxis	30,000.00
3	Stay at Rajaborari	5,000.00
4	Travel (DEI Teachers)	9,400.00
	Total	1,60,400.00

It is noted that the proposal has the financial clearance dated 15.10.2018 from the Treasurer and the Finance Committee dated 30.10.2018.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(iv) the request of the Principal, DEI PV Girls' Intermediate College seeking approval -

(a) to purchase a Photostat Machine at a total cost of Rs.1,20,000/- out of DEI PV Non-Govt. Funds. It is noted that the proposal has the financial clearance dated 9.10.2018 from the Treasurer and Finance Committee dated 30.10.2018.

Resolved that the proposal as above be and is hereby approved.

(b) for the following break-up out of Foldscope project Grants:-

S.N.	Particulars	Total (Rs.)
1	Consumables	70,000.00
2	Travel	1,80,000.00
3	Contingency	50,000.00
	Total	3,00,000.00



It is noted that the proposal has the financial clearance dated 7.8.2018 from the Treasurer and the Finance Committee dated 30.10.2018.

Resolved that the proposal as above be and is hereby approved.

(c) for the following expenses out of DEI Non-Govt. Funds:-

S. N.	Particulars	Quantity	Rate	Amount (Rs.)
1	Cabinets under new working platform	14	5000.00	70,000.00
2	Granite Slab on new working platform (sqft)	90	250.00	22,500.00
3	Almirah 4'-6" X 6'-0"	1	25000.00	25,000.00
4	Chairs	40	2000.00	80,000.00
5	Electrical fittings and wiring	1	20000.00	20,000.00
6	Repair and Painting of Door and Window	1	50000.00	50,000.00
7	Contingency	1	14500.00	14,500.00
			TOTAL	2,82,000.00

It is noted that the proposal has the financial clearance dated 22.10.2018 from the Treasurer and the Finance Committee dated 30.10.2018.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(d) for the following expenses out of Atal Tinkering Lab Grants:-

Items (Packages)	Description	Total (Rs.)
P1: Electronics Development, Robotics, Internet of Things and Sensors	Basic Electronics Kit	187,890.22
	STEM Kits	204,017.00
P2: Rapid Prototyping Tools	3D Printers	94,990.00
	Art and Craft Supply	28,731.00
	Filament (PLA) for 3D Printer	35,400.00
P3: Mechanical, Electrical and Measurement tools	Hardware Tool Kit	74,847.00
P4: Power Supply & Accessories and Safety Equipment	Safety Tools and power supply kit	21,131.44
Advanced Prototyping Kit	Lego Advanced Kit	49,737.00
IT	All in one Desktop PC	60,000.00
	Netbook	30,000.00
	Projector	60,000.00
Operation and Maintenance Cost	Spares	50,000.00
LED 52" TV		50,000.00
Civil Repair		90,000.00
Refurbishing		60,000.00
Manpower		60,000.00
Contest, AIM suggested events		50,000.00
<b>Total</b>		<b>12,06,744.00</b>

It is noted that the proposal has the financial clearance dated 20.10.2018 from the Treasurer and the Finance Committee dated 30.10.2018.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(v) the request of Principal, REI Intermediate College seeking approval for the following expenses out of Foldscope Project Grants:-

S.N.	Particulars	Unit	Total (Rs.)
Consumable			
1	Microtome	1	22,500.00
2	HP Laptop	1	29,500.00
3	HP Printer	1	13,000.00
4	Webcam	1	10,000.00
Tour			
1	National Science Centre, Delhi, Rajaborari	1 each visit	1,87,500.00
Contingency			
1	Miscellaneous (organizing Workshop/ Seminars/ Expert Lecture/ Expert Honorarium/ Maintenance)		37,500.00
Total			3,00,000.00

It is noted that the proposal has the financial clearance dated 16.8.2018 from the Treasurer and the Finance Committee dated 30.10.2018.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(vi) the request of Prof. P.K. Dantu, Department of Botany, Faculty of Science seeking approval to purchase the following item out of UGC (Maintenance) Grant:-

Particulars	Unit	Rate per unit	Total (Rs.)
Polythene Sheet (100 ft L 100 ft) + 18% GST as Pond lining	10,000 sq.ft.	15.50 sq.ft.	1,82,900.00
Total			1,82,900.00

It is noted that the proposal has the financial clearance dated 30.7.2018 from the Treasurer and Finance Committee dated 30.10.2018.

Resolved that the proposal as above be and is hereby approved.

(vii) the request of Coordinator, B.Arch. Programme seeking approval for the following items (purchasing/Civil Work)-

(1) out of UGC Plan (Capital Assets)

S.N.	Particulars	No. Unit	Rate (Rs.)	Total (Rs.)
1	Computer Tables	20	4,000.00	80,000.00
2	Chairs	20	1,000.00	20,000.00
3	Drafting Tables	40	5,000.00	2,00,000.00
4	Stools	40	1,000.00	40,000.00
5	Teachers Tables with chairs	5	8,000.00	40,000.00
6	Library Reading Tables	2	7,000.00	14,000.00
7	Chairs (for Library reading Tables)	24	1,000.00	24,000.00
8	Student Lockers	7	13,000.00	91,000.00
9	Display Boards	15	5,000.00	75,000.00
10	Almirahs	2	10,000.00	20,000.00
11	Staff Room Partitions	12	10,000.00	1,20,000.00
			Total	7,24,000.00

It is noted that the proposal has the financial clearance dated 20.10.2018 from the Treasurer and the Finance Committee dated 30.10.2018.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(2) Out of UGC Plan (Capital Assets)-

S.N.	Particulars	No. Unit	Rate (Rs.)	Total (Rs.)
1	B.Arch. Books	--	--	1,50,000.00

It is noted that the proposal has the financial clearance dated 20.10.2018 from the Treasurer and Finance Committee dated 30.10.2018.

Resolved that the proposal as above be and is hereby approved.

(3) Out of UGC Plan (Capital Assets)-

S.N.	Particulars	No. Unit	Rate (Rs.)	Total (Rs.)
1	Desktop PCs with Graphic Card	15	50,000.00	7,50,000.00
2	LCD Projector	1	30,000.00	30,000.00
3	Biometric Machine	1	30,000.00	30,000.00
			Total	8,10,000.00

It is noted that the proposal has the financial clearance dated 18.10.2018 from the Treasurer and Finance Committee dated 30.10.2018.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(viii) the request of Prof. D. Bhagwan Das, PI, Department of Electrical Engineering, Faculty of Engineering seeking approval for the following expenditure out of Rs.1,97,99,500/- sanctioned by DST for the project entitled "Design and Development of the Hybrid Renewable Energy Microgrid with value chain applications for Agriculture and Dairy Farm":-

S.N.	Particulars	Unit	Rate (Rs.)	Total (Rs.)
<b>Non-Recurring</b>				
<b>A. Equipment</b>				
1	Multistage Solar Power Control Unit1	1	20,00,000.00	20,00,000.00
2	Induction Motor for Electric Threshing Machine	1	1,00,000.00	1,00,000.00
3	Milk Pasteurization equipment with compressor/for Cold Storage	1 set	3,00,000.00	3,00,000.00
4	DC Fans and Accessories Smart Meters			81,000.00
			<b>Total-A</b>	<b>24,81,000.00</b>
<b>B. 200 kWp SPV Plant/ fabrication of structure</b>				
I	SPV Panels 200 k Wp	1 set	75,00,000.00	75,00,000.00
II	360V, 500AH Battery Bank	1 set	25,00,000.00	25,00,000.00
III	Fabrication of Stands for SPV Plant	1 set	25,04,900.00	25,04,900.00
			<b>Total-B</b>	<b>1,25,04,900.00</b>
<b>C. Recurring</b>				
I	Manpower (1 JRF@ 25000 p.m., 1 PA @ 15000/- p.m.)	1+1		4,80,000.00
II	Consumables			30,83,600.00
III	Contingency			50,000.00
IV	Travel			50,000.00
V	Other Cost			4,00,000.00
VI	Overheads			7,50,000.00
			<b>Total-C</b>	<b>48,13,600.00</b>
			<b>Grand Total</b>	<b>1,97,99,500.00</b>

The sanction letter of the project has already been noted by the Governing Body in its meeting held on 31.7.2018.

The above expenditure has the financial clearance dated 30.7.2018 from the Treasurer and the Finance Committee dated 30.10.2018.

Resolved that the request as above be and is hereby approved with the proviso that in case of purchase of items minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(ix) the request of Coordinator, Distance Education programme seeking approval for the following items out of DEI-DEP Account-

S. No.	Particulars Name of Book and Book Code No.	No. Unit	No of Pages	Rate Per Unit	Total Rs.
A.	<u>Recurring</u>				
1.	MWM/MEE-121 (Vol-1) 2 <sup>nd</sup> Module (Basic Electrical Engineering & Measurement)	1000	275	51.00	51,000.00
2.	MWM/MEE-122 (Vol-2) 2 <sup>nd</sup> Module (Electrical Maintenance & Repair Workshop)	1000	112	31.00	31,000.00
3.	DEP Annual Magazine (Coloured Cover and 24 pages in 4 -colour magazine size 9.5" x 7")	1500	100	52.50	78,750.00
				Total	1,60,750.00
	GST @ 5% (S. No. 1 to 2)				4,100.00
	GST 12% (S. No. 3)				9,450.00
	Cartage				--
	Estimated Invoice Value				1,74,300.00

It is noted that the proposal has the financial clearance dated 18.10.2018 from the Treasurer and Finance Committee dated 30.10.2018.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(x) the request of Coordinator, Distance Education programme seeking approval to purchase the following items out of DEI-DEP Account

S.No	Particulars	No. Unit	Rate Per Unit (Rs.)	Total (Rs.)
A.	<u>Non – Recurring</u>			
1.	<u>Computer Lab for OACO Course at Timarni Information Centre</u> ➤ Dell Vostro Desktop (Corei3 8 <sup>th</sup> Gen./4GB RAM/1TBHDD/ DOS/18.5" HD LED/DVD/ WIFI/ Bluetooth/3 Year Warranty)	05	@32,200/-	1,61,000/-
			Total	1,61,000.00

It is noted that the proposal has the financial clearance dated 20.10.2018 from the Treasurer and Finance Committee dated 30.10.2018.

Resolved that the proposal as above be and is hereby approved.

#### PART-B: FOR INFORMATION

17. The Governing Body noted that the following orders of the Director:-

(i) extended the term of appointment of Smt. Vidyut Rana as Hindi-English-Hindi Translator (Honorary) in CAO for the period upto 31.12.2018 in continuation to her earlier appointment which ended on 30.9.2018 on the same terms and conditions.

(ii) extended the term of appointment of Shri S.D. Verma as Assistant Registrar (Accounts) (Honorary) in CAO for the period upto 31.12.2018 in continuation to his earlier appointment which ended on 30.9.2018 on the same terms and conditions.

(iii) accepted the resignation of Ms. Neha Bhatnagar from the post of Hospital Receptionist, the DEI Faculty of Integrated Medicine (AYUSH) Homeopathy College & Hospital w.e.f. 18.9.2018 (afternoon).

(iv) extended the appointment of the following staff of DDU Kaushal Kendra on contract basis for the period of three months or till regular appointments is made whichever is earlier in continuation of their present tenure on the same terms & conditions:-

S.N.	Name	Designation	Sector	Present Tenure upto
1	Ms. Rubina Saxena	Guest Faculty	Textile Design	30.6.2018
2	Ms. Rashmi Singh	Instructor	Textile Design	30.6.2018
3	Sh. Shanikant	Multiskilled	Dairy Technology	30.6.2018
4	Sh. Mangal Yadav	Technician	Automobile	30.6.2018

It was also noted that the extension of their present tenure of appointments were ended on 30.9.2018.

Resolved that the extension of appointment of above named persons be and are hereby approved for the period of six months or till regular appointment is made, whichever is earlier, in continuation of their present tenure on the same terms and conditions as earlier.

(v) accepted the resignation of Shri Ajay Kumar from the post of Assistant Professor, Department of Botany, Faculty of Science w.e.f. 16.7.2018 (afternoon).

(vi) accepted the resignation of Dr. Vishnu Sharma from the post of Assistant Professor, Department of Organon of Medicine, DEI Faculty of Integrated Medicine, AYUSH of the Institute w.e.f. 25.7.2018 (A.N.).

18. The Governing Body noted that the Institute is organizing Orientation Programme for female Assistant professors of DEI in DEI itself in collaboration with UGC Human Resource Development Centre, AMU from 29.10.2018 to 28.11.2018 at the estimated expenditure of Rs.5,00,000/- out of Non-Govt. Funds. The payment would be processed as per rules laid down in the Bye-laws of the Institute. The expenditure shall be financed in accordance with the directives issued by the Director.

19. The Governing Body noted that the following courses through Open and Distance Learning mode for the session 2018-19 and 2019-2020 have been approved by the Distance Education Bureau, UGC which have been uploaded on UGC website on 17.10.2018:-

- (i) M.B.A.
- (ii) B.B.A.
- (iii) B.Com.
- (iv) M.Com.

20. The Governing Body noted that the Managing Council (Technical) in its meeting held on 21.7.2018 has -

(i) confirmed the services of Mrs. Surat Dewan, Lecturer in Chemistry, DEI Technical College w.e.f. 1.7.2018.

(ii) extended the term of appointment of Shri Himanshu, Assistant Lecturer (Temporary), Department of Mechanical Engineering, DEI Technical College for a period of one year in continuation to his earlier appointment from 25.7.2017 to 24.7.2018.

It was also noted that the Managing Council (Technical) in its meeting held on 27.10.2018 has made amendment in the above decision and the extension of appointment of Shri Himanshu as Assistant lecturer for a period of one year converted into the period of six months.

21. The Governing Body noted the UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018, which is published in the Gazette of India Extraordinary (Part-III-Section 4) dated 31.7.2018 (Appendix-IV).

22. The Governing Body noted that the Director has constituted a committee to verify/inspect all consumables and non-consumables registered with the Day Books of the Faculties/Centres/College etc. of the Institute.

23. The Governing Body noted the following items related with TEQIP -

(i) Sponsorship of Rs.75,000/- to International Conference being organized by IST-JNTUH under TEQIP III Twinning subject to approval of BOG-TEQIP.

(ii) A one time grant for Civil Engineering Major Project of Rs.68,000/- for completing the interior design and construction of Sand House at Faculty of Engineering subject to approval of BOG-TEQIP.

(iii). the following items were procured under TEQIP-III funds:-

S.N.	Standards	Price (CHF) - Swiss Frances	Price (INR)
1	IEC61724-1:2017	CHF 270	20144.00
2	IEC61724-2:2016	CHF 170	12683.00
3	IEC61724-3:2016	CHF 170	12683.00
	Total	CHF 610	45510.00

CHF 1 = 74.60 INR (as on 12.10.2018)

(iv) the following items were procured from TEQIP-III Grant for establishing Computer aided simulation lab and advanced Digital Design Lab. -

Items	Approx. Cost (Rs.)
Furniture for Computer lab, Linear Desking Workstation, Instructors Desk, Almirah, Blackboard, Projection Screen, Projector frame	8,00,000.00
Electrical Wiring, Networking Cable, Installation of systems	50,000.00
Total	8,50,000.00

24. The Governing Body noted that as per Bye-law no.8 (i), the Director has approved journey by taxi to the following:-

(a) members of the Institute who have visited outside the Institute, as under:-

Name of staff members	From	To	Date/Period	Mode of Journey	Out of the Grant
Dr. A.P. Tyagi Dept. of Mathematics, Faculty of Science & Shri Sampurn Singh DEI Technical College	Agra	Lucknow and back	16.3.2018	Taxi	UGC(M)
Shri Sampurn Singh DEI Technical College	Agra	Delhi & back	27.2.2018	Taxi	UGC (M)
	Agra	Delhi & back	18.5.2018	-do-	-do-
	Agra	Delhi & back	11.6.2018	-do-	-do-
	Agra	Lucknow and back	19 & 20 June, 2018	-do-	-do-
Prof. M.M. Srivastava Dept. of Chemistry Faculty of Science	Agra	New Delhi & back	17.5.2018	Taxi	MHRD Project
	Agra	New Delhi & back	9.7.2018 & 10.7.2018	-do-	-do-
	Agra	New Delhi & back	17.7.2018	-do-	-do-
Team of Expert (Bill submitted by Shri Fakir Singh Satsangi, PA to Director	Delhi	Agra & back	10.9.2018	-do-	UGC(M)
	Agra	Delhi & back	11.8.2018	-do-	
Prof. V.S. Thakur	Naini	Agra & back	10.8.2018 & 11.8.2018	-do-	-do-
Prof. Gautam	Chitrakoot	Agra & back	10.8.2018 & 11.8.2018	-do-	-do-
Prof. Modgal	Pantnagar	Agra & back	10.8.2018 & 11.8.2018	-do-	-do-
Dr. Usha	New Dlehi	Agra & back	10.8.2018 & 11.8.2018	-do-	-do-
Prof. A.K. Kulshrestha Faculty of Education & Prof. Pravin Saxena Faculty of Commerce	Agra	Delhi & back	11.5.2018	-do-	-do-
Prof. K.C. Vashistha & Prof. NPS Chandel Faculty of Education and Prof. Pravin Saxena Faculty of Commerce	Agra	Jaipur & back	13.4.2018	-do-	-do-
Dr. M. Radhakrishna DEI Technical College	Agra	Kanpur & back	4.5.2018	-do-	Self- financing Diploma Account
Prof. P.K. Dantu Dept. of Botany Faculty of Science	Agra	Delhi & back	15.7.2018 17.7.2018	-do- -do-	UGC(M)- -do-
	Agra	Lucknow & back	24.9.2018	-do-	-do-
Shri Gurudhyan Singh & Shri Dniesh, USIC	Agra	Ghaziabad & back	22.10.2017	Taxi	MHRD Project (Prof. S.P. Satsangee)



- (b) External Experts & others who visited the Institute for conducting Meetings regarding finalization of syllabus of B.Voc. (New Courses)/Selection Committee/Finance Committee meeting etc., as under:-

Name of staff members	From	To	Date/Period	Mode of Journey	Out of the Grant
Prof. Hafizur Rahman	Aligarh	Agra & back	27.7.2018	Taxi	UGC(M)
Prof. Pramod Kumar	Kanpur	Agra & back	27.7.2018	Taxi	-do-
Shri T.D. Sinha	Gautam Budh Nagar	Agra & back	27.7.2018	Taxi	-do-
Dr. Swarnima Singh	Noida	Agra & back	27.7.2018	Taxi	-do-
Dr. P.K. Bhattacharya	Kanpur	Agra & back	27.7.2018	Taxi	-do-
Prof. R.N. Yadav	Bhopal	Agra & back	27.7.2018	Taxi	-do-
Prof. Umesh Holani	Gwalior	Agra & back	27.7.2018	Taxi	-do-
Prof. Samsher	Meerut	Agra & back	27.7.2018	Taxi	-do-
Dr. Shilpa Vij	Karnal	Agra & back	27.7.2018	Taxi	-do-
Prof. Arvind Kumar	Kanpur	Agra & back	27.7.2018	Taxi	-do-
Dr. C.P. Sharma	Noida	Agra & back	27.7.2018	Taxi	-do-
Mr. R.K. Dwivedi	Agra	--	24.4.2018	Taxi	-do-
Ar. Jatinder Kumar Saigal	Faridabad	Agra & back	24.4.2018	Taxi	-do-
Prof. Prabhubhai K. Patel	Noida	Agra & back	24.4.2018	Taxi	-do-
Prof. Biplab Kumar Chakravarty	Noida	Agra & back	24.4.2018	Taxi	-do-
Dr.Sushanta Rit	Noida	Agra & back	2.7.2018	Taxi	-do-
Dr. Sukla Saha	Allahabad	Agra & back	2.7.2018	Train	-do-
Shri Rama Shankar Singh, BBAU, Lucknow	Lucknow	Agra & back	30.10.2018	Taxi	-do-
Mr. Reimers, PG student, Kiel University, Germany (For Visiting Institute)	Delhi	Agra & back	3.9.2018 & back on 28.9.2018	Taxi	MHRD Project (Dr. K.S. Daya)

25. The Governing Body noted the minutes of the Managing Council for Non-University General Educational Institutions held on 21.7.2018 (Appendix-V).
26. The Governing Body noted the minutes of the Managing Council for Non-University Technical Educational Institutions held on 21.7.2018 (Appendix-VI).
27. The Governing Body noted the Short-term appointments made by the Director (Appendix-VII).
28. Considered the request of Dr.(Mrs.) Bhawna Johri, Assistant Professor, Department of Applied Business Economics, Faculty of Commerce seeking Child Care Leave (CCL) from 3.11.2018 to 20.5.2019 (199 days') in continuation to earlier sanctioned Child Care Leave from 5.9.2018 to 2.11.2018.

Resolved that Dr.(Mrs.) Bhawna Johri, Assistant Professor, Department of Applied Business Economics, Faculty of Commerce, be and is hereby sanctioned Child Care Leave (CCL) from 5.9.2018 to 20.5.2019 (258 days').

29. Considered the report of the Committee constituted by the Governing Body for examining UGC Regulations 2018, for implementation in the Institute (Appendix-VIII).

Resolved that the report of the committee be and is hereby approved.

Resolved further that the Coordinator, IQAC may ensure its implementation before 1<sup>st</sup> December, 2018.

30. Considered the request of Coordinator, Diploma in Pharmacy Ayurveda (Up-Vaid) for extension of post of STA for the period of one year and the appointment of Shri Binay Kumar for the period of one year w.e.f. 26.10.2018.

Resolved that the above request be and is hereby approved and the payment be made out of DEI-Non Govt. Funds.

31. Considered the following purchase proposals-

(i) the request of Superintendent of Works, Works Department seeking approval for the following items:-

(a) out of UGC Plan (Capital Assets) Buildings Grants:-

Particulars	Total (Rs. in lacs)
Procurement- Replacing old, broken, damaged Furniture of Junior Boys Hostel	13.02

It is noted that the proposal has the financial clearance dated 29.10.2018 from the Treasurer and Finance Committee dated 30.10.2018.

Resolved that the proposal as above be and is hereby approved.

(b) out of UGC Plan (Capital Assets) Buildings Grants:-

Particulars	Total (Rs. in lacs)
Major repair and renovation of Rooms and corridors of Girls' Hostel-1	26.47

It is noted that the proposal has the financial clearance dated 29.10.2018 from the Treasurer and Finance Committee dated 30.10.2018.

Resolved that the proposal as above be and is hereby approved.

(c) out of UGC Plan (Capital Assets) Buildings Grants:-

Particulars	Total (Rs. in lacs)
Major repair and renovation in Junior Boys Hostel	29.58

It is noted that the proposal has the financial clearance dated 29.10.2018 from the Treasurer and Finance Committee dated 30.10.2018.

Resolved that the proposal as above be and is hereby approved.

(d) out of UGC Plan (Capital Assets) Buildings Grants:-

Particulars	Total (Rs. in lacs)
Renovation of toilet for boys situated near NRSC (Boys) in the Institute	15.82

It is noted that the proposal has the financial clearance dated 29.10.2018 from the Treasurer and Finance Committee dated 30.10.2018.

Resolved that the proposal as above be and is hereby approved.

(ii) the request of Prof. P.K. Dantu, Department of Botany, Faculty of Science seeking approval to purchase a LI-6800F Portable Photosynthesis System at a total cost of Rs.37,00,000.00 out of UGC Plan (Capital Assets) Grants. It is noted that the proposal has the financial clearance dated 1.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved.

(iii) the request of Superintendent of Works, Works Department seeking approval to purchase 5 (five) RO Water Purifiers (Aquaguard/Zero B/Kent) at a total cost of Rs.3,00,000.00 out of UGC Plan (Capital Assets) Grants. It is noted that the proposal has the financial clearance dated 29.10.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved.

(iv) the request of Shri H.K. Khanna, Administrative Officer (Computers) seeking approval to purchase the following items out of UGC Plan (Capital Assets).

S.N.	Particulars	Unit	Total (Rs.)
1	Server	01	60,000.00
2	Desktop PC	01	30,000.00
3	Laptop	01	40,000.00
4	Printer-MF	01	25,000.00
5	Computer Table & Chair	01	20,000.00
		Total	1,75,000.00

It is noted that the proposal has the financial clearance dated 31.10.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(v) the request of Prof. M.M. Srivastava, Department of Chemistry, Faculty of Science seeking approval to purchase the following items out of UGC Plan (Capital Assets) Grants-

S. N.	Items	Specification	Unit	Total (Rs.) exclusive of GST tax
1	HPTLC CAMMAG	Upgradation and repairing using three components mentioned below		
		Compartment Illumination Tube Scanner 3/4	1	4,324.00
		Deuterium lamp for TLC Scanner 3/4	1	1,17,500.00
		Mercury vapour lamp for TLC Scanner 3/4	1	94,000.00
		Sonicator, 50 KHz, capacity 3 liter and miner accessories	1	46,000.00
Total				3,00,000.00

It is noted that the proposal has the financial clearance dated 3.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(vi) the request of Prof. Sant Prakash, Head, Department of Zoology, Faculty of Science seeking approval to purchase the following items out of UGC Plan (Capital Assets) Grants-

S. N.	Particulars	Unit	Rate (Rs. in lacs)	Total (Rs. in lacs)
1	High Speed Cooling Centrifuge with changeable buckets	1	8.00	8.00
2	Fluorescent Microscope with Imaging facility and FISH software	1	12.00	12.00
			Total	20.00

It is noted that the proposal has the financial clearance dated 5.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(vii) the request of Coordinator, B.Arch. Programme seeking approval for the following out of UGC Plan (Capital Assets) Grants-

S.N.	Particulars	Total (Rs.)
1	Civil Construction (Building) (Outdoor theatre, paving etc.)	18,40,000.00
2	Maintenance of Consumable & Labs Soft scape for Landscaping (Plants, scrubs, .... exit)	1,40,000.00
Total		19,80,000.00

It is noted that the proposal has the financial clearance dated 2.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(viii) the request of Shri G.P. Rana, Department of Electrical Engineering, Faculty of Engineering seeking approval to purchase the following items out of UGC (M) (Renewable Energy) Grants-

S.N.	Particulars	Unit	Rate (Rs.)	Total (Rs.)
1	5" Single Axis SS Bellow	1	3,000.00	3,000.00
2	12" Burner Top Cap	4	6000.00	24000.00
3	19 mm Dia High Temp Asbestos Ropes	15 kg	1200.00	18,000.00
4	Solar Cells 0.5 W each (Miscellaneous)	200	100.00	20,000.00
			Total	85,500.00

It is noted that the proposal has the financial clearance dated 5.11.2018 from the Treasure

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(ix) the request of Dr. Aparna Satsangi, Faculty of Science seeking approval to purchase the following items out of UGC Plan (Capital Assets) Grants:-

S.N.	Particulars	Unit	Rate (Rs.)	Total (Rs.)
<b>A</b>	<b>Non-Recurring</b>			
1	Refrigerated shaker	1	4,43,000.00	4,43,000.00
2	Electronic Mixer	1	7,000.00	7,000.00
			Total	4,50,000.00

It is noted that the proposal has the financial clearance dated 6.11.2018 from the Treasure.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(x) the request of Incharge, Central Library seeking approval to purchase books and journals at a total cost of Rs. 1.26 crore out of UGC Plan (Capital Assets) Grants. It is noted that the proposal has the financial clearance dated 6.11.2018.

Resolved that the proposal as above be and is hereby approved.

(xi) the request of Dr. Sudhir Kumar Verma, Faculty of Science seeking approval to purchase the following items out of UGC Plan (Capital Assets) Grants:-

S.N.	Particulars	Unit	Rate	Total (Rs.)
1	Equipment b) Ultrasonic processor b) Hettich MIKRO 200/200R centrifuge c) Shaker with constant rpm d) Electrodes	1 each	5,70,000.00	5,70,000.00
2	Field Testing	--	30,000.00	30,000.00
3	Chemicals and Glassware	--	2,00,000.00	2,00,000.00
			Total	8,00,000.00

It is noted that the proposal has the financial clearance dated 6.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(xii) the request of Prof. Soami Piara Satsangee, Coordinator, B.Voc. Programme seeking approval to purchase the following item out of UGC Plan (Capital Assets) Grants:-

S.N.	Particulars	Unit	Rate (Rs.)	Total (Rs.)
	Cow Dung Dewatering Machine	One	3,50,000.00	3,50,000.00
		GST 18%		63,000.00
			Total	4,13,000.00

It is noted that the proposal has the financial clearance dated 6.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved.

(xiii) the request of Dr. Ashok Jangid, Department of Physics & Computer Science, Faculty of Science seeking approval to purchase the following item out of UGC Plan (Capital Assets) Grant:-

Sr. No.	Particulars	No. Unit	Rate per unit	Total (Rs)
1.	SRM-3006, Selective Radiation Meter, <i>Including</i> Selective Radiation Meter, Basic Unit, SRM-3006, RF-Cable SRM, 9Khz-6Ghz, N 50 Ohm, 1.5m Power Supply 12VDC, 100V-240VAC, all Plugs Cable, USB 2.0 - Master/Slave - A/B mini, 1.8m,5p Carrying Strap forSRM (Base Unit) Holding Strap for SRM-3006 Basic Unit Software, SRM-3006 Tools Operating Manual SRM-3006, English Certificate of Calibration Hardcase Isotropic Antenna, E-field420 MHz to 6 GHz Tripod, Non-Conductive, 1.65 Mtrs with carrying bag Antenna Holder for Traixial Antenna (Horizontal/Vertical)	1 Set	19,23,400.00/-	19,23,400.00
2	Antenna 9k-300MHz ,H Field	One	11,21,000.00/-	11,21,000.00
			Total	30,44,400.00

It is noted that the proposal has the financial clearance dated 6.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(xiv) the request of the Coordinator, B.Arch. Programme seeking approval to purchase the following items out of UGC (Plan)/ Capital Assets Grant:-

Particulars	No. Unit	Rate per unit	Total(Rs)
<b>A Non-Recurring</b>			
1. Auram CSEB press	1	1,65,000/-	1,65,000/-
2. Pneumatic Rammer	5	6,000/-	30,000/-
3. Aluminum Formwork	6sqm	8,000/sqm	48,000/-
4. Earth mixer (concrete mixer unit)	1	70,000/-	70,000/-
5. Multi Bamboo cutter Grinder-	1	9,500/-	9,500/-
6. Electric Grinder-	5	2,000/-	10,000/-
7. Drill Machine	5	2,000/-	10,000/-
8. Plastic Scrap Crusher Machine	1	1 lacs	1,00,000
9. Plastic Scrap Grinder Machine	1	4.25lacs	4,25,000/-
10. Multipurpose Shredder	1	2 lacs	2,00,000/-
		TOTAL	10,67,500/-
<b>B Recurring</b>			
1. Wheel barrow			
2. Pans	1	3,500/-	3,500/-
3. Plumb bob	10	100/-	1000/-
4. spirit level	5	60/-	300/-
5. spade	2	260/-	520/-
6. trowel	3	80/-	240/-
7. measuring box	5	35/-	175/-
8. Float	2	5000/-	10,000/-
9. sand sieving screen	5	350/-	7,500/-
10. square(guniya)	2	250/-	500/-
11. Saw	5	375/-	1875/-
12. Chisels	10	500/-	10,000/-
13. Hammer	10	250/-	2500/-
14. 3,4,6 way -Splits	10	450/-	4,500/-
15. Vise	05	1,000/-	5,000/-
16. C-Clamp	05	2,000/-	10,000/-
17. MATERIAL Bamboo, Boric Acid, Borax, Cow Dung, Mud Clay, Straw, Misc	LS	LS	1,00,000/-
18. labour	LS	LS	2,59,890
		TOTAL	4,17,500
GRAND TOTAL			14,85,000

It is noted that the proposal has the Financial Clearance dated 6.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

32. Considered the recommendations of the Screening-cum-Evaluation Committee for the placement in higher grade/position to the following teachers/other academic staff under Career Advancement Scheme(CAS) of UGC Regulations, 2010 and its Amendments, 2013 adopted by the Governing Body for implementation in the Institute from time to time and U.P. Government G.O. No.2840/Sattar-1-2010 dated 31.12.2010 vide resolution no.44 dated 19.2.2011:-

- (A). Assistant University Librarian (Senior Scale- Stage 2) Level-11 to be considered for Placement as Assistant University Librarian (Selection Grade- Stage 3) Level-12 (UGC Financed Post) :

Name & Designation	Department	Date of application	Date of Appointment as Assistant University Librarian (Stage 1)	Date of placement as Assistant University Librarian (Senior Scale) (Stage 2)	Date of Eligibility for Consideration of Assistant University Librarian (Selection Grade) (Stage 3)
Sh. Gaurav Agarwal Assistant University Librarian	Central Library	12.9.2018	31.1.2002	31.1.2008	12.9.2018

Resolved that the above stated Assistant University Librarian (Senior Scale- Stage 2) Level-11 be and is hereby placed as Assistant University Librarian (Selection Grade- Stage 3) Level-12.

- (B). Assistant Professor (Stage 1) Level-10 to be considered for Placement as Assistant Professor (Stage 2) Level-11 (UGC Financed Post) :

Name & Designation	Department	Faculty	Date of application	Date of Appointment as Assistant Professor (Stage 1)	Date of Eligibility for Consideration of Assistant Professor (Stage 2)
Ms. Pratima Singh Assistant Professor	Found. of Education	Education	18.4.2018	19.7.2011	18.4.2018

Resolved that the above stated Assistant Professor (Stage-1) Level-10 be and is hereby placed as Assistant Professor (Stage-2) Level-11.

- (C). Faculty Librarian Grade-I (Stage 1) Grade Pay Rs. 6000 /- to be considered for Placement to Stage 2 Grade Pay Rs.7000 /- (U.P. State Govt. Financed Post) :

S. No.	Name & Designation	Department	Date of application	Date of Appointment as Faculty Librarian Grade-I (Stage 1)	Date of Eligibility for Consideration of Stage 2 (Senior Scale)
1.	Sh. Iqbal Ahmad Ansari Faculty Librarian, Gr-I	Central Library	17.8.2018	29.10.2012	29.10.2018
2.	Sh. Brijpal Singh Faculty Librarian, Gr-I	Central Library	20.8.2018	30.10.2012	30.10.2018

Resolved that the above stated Faculty Librarians Grade-I (Stage-1) be and are hereby placed as Faculty Librarian Grade-I (Stage-2).

33. This item has been clubbed with item no.2 of Any Other Item.
34. The Governing Body noted that UGC vide its letter F.No.22-2/2018(DU) dated 29.10.2018 has informed that B.A. degree has been specified under Section 22 of UGC Act, 1956 and can be awarded by any statutory university in specialization to be shown within parenthesis. This letter has been sent by UGC with reference to the Institute's request for approval of the new course B.A. Social Science (specialization in Cognitive Science).

It was discussed that on the same pattern, the Institute may start B.Sc. (Cognitive Science).



35. The Governing Body noted that U.P. Government vide its G.O. No. 1124/सत्तर-4-2018-358 (वि०वे०आ०)/2018 dated 13.9.2018 has conveyed the decision for implementing the benefit of the pay revision on the basis of the recommendations of the 7<sup>th</sup> Central Pay Commission to the teachers and equivalent cadres of universities and colleges of U.P. State Government w.e.f. 1.1.2016 (Appendix-IX).

#### ANY OTHER ITEMS

1. Considered the following purchase proposals-

(i) the request of Dr. K. Soami Daya, Department of Physics & Computer Science, Faculty of Science seeking approval to purchase the following items out of UGC Plan (Capital Assets) Grant:-

S.N.	Particulars	Total (Rs.in lacs)
1	V2X LTE, LTE-Advanced, WLAN (802.11p) Bluetooth, and near-field communication (NFC) for CAN Platform	100.00
2	Car Infotainment Test System	
3	Automotive Eathernet Testing Module with serial bus tests for I <sup>2</sup> C, SPI, UART, CAN, CAN FD, CSPI, SENT, LIN, FlexRay, BroadR-Reach, and MOST	
4	Interference minimizing testing module	
	Total	100.00

It is noted that the proposal has the financial clearance dated 6.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(ii) the request of Dr. Saurabh Mani, Coordinator, NSS seeking approval to purchase the following items -

(a) out of UGC Plan (Capital Assets) Grant:-

S.N.	Particulars	Rate (Rs.)	Qty.	Total (Rs. in lacs)
1	HD LED Display walls for Auditoriums, Controller and Wifi GSM and accessories 20'x7'	10700.00 per square feet	5	75.00
2	Holographic Display projectors	40,000.00	2	0.80
	Total			75.80

It is noted that the proposal has the financial clearance dated 8.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(b) out of UGC Plan (Capital Assets) Grant:-

S.N.	Particulars	Qty.	Rate	Total (Rs.)
1	Waterproof Tent 30'x30'	4	30,000.00	1,20,000.00
2	Waterproof Tent 10'x10'	25	12,000.00	3,00,000.00
3	Waterproof Tent 10'x20'	25	20,000.00	5,00,000.00
4	Waterproof Tent 20'x40'	2	35,000.00	70,000.00
			Total	9,90,000.00

It is noted that the proposal has the financial clearance dated 8.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(iii) the request of Prof. Sangita Saini, Head, Department of Home Science, Faculty of Arts seeking approval to purchase a Rational Oven with accessories at a total cost of Rs.18.00 lakhs out of UGC Plan (Capital Assets) Grant. It is noted that the proposal has the financial clearance dated 8.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved.

(iv) the request of Dr. Akhilesh Shukla, Department of Botany, Faculty of Science seeking approval to purchase the following items out of UGC Plan (Capital Assets) Grant:-

S.N.	Particulars	Unit	Rate (Rs.)	Total (Rs.)
1	Field Distillation Unit	1	10,00,000.00	10,00,000.00
2	Aloe vera Processing Unit	1	7,50,000.00	7,50,000.00
			Total	17,50,000.00

It is noted that the proposal has the financial clearance dated 8.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(v) the request of Dean, ICT Centre, Rajaborari seeking approval to purchase the following items out of UGC Plan (Capital Assets) Grant:-

Particulars	Amount (Rs. in lacs)
Bamboo Treatment & Value adding equipment	37.50 lacs

It is noted that the proposal has the financial clearance dated 8.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved.

(vi) the request of Dr. Shiroman Prakash, Department of Physics & Computer Science, Faculty of Science seeking approval to purchase the following items out of UGC Plan (Capital Assets) Grant:-

S. N.	Particulars	Qty.	Total (Rs.)
1	Software: Maple (Perpetual Network License)	10 user Floating Research License	9,00,000.00
2	Server with following specifications: Intel Xeon E5 2620v4 CPU Air Cooler X99e- WS Support 4 GPU 128GB (8x 16GB) DDR-4 Ram 2400 Mhz or 2133 mhz 240 GB2.5" SDD 6TB HDD Sata Hard Drive Tower Cabinet with 1600w 80+ Power Supply 4(FOUR) Nvidia 1080TI 11 GB DDR-5 GPU Cards	1	8,75,000.00
		Total	17,75,000.00

It is noted that the proposal has the financial clearance dated 8.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(vii) the request of the Chief Wardens, Boys & Girls Hostel, DEI seeking approval to purchase the following items out of UGC (M) Hostel Grant:-

S.N.	Particulars	Total (Rs.)
1	Miscellaneous items; (20 buckets, 20 mugs, 20 soap dishes, 20 soap dishes + liquid soap)	10,000.00
2	Landscaping (for boys hostel 1) flower beds/ vegetable Gardens	60,000.00
3	Curtains (Girls Hostel-1 - 11 rooms Boys Hostel-I - 6 rooms)	20,000.00
4	Rental Bedding: sheets, Pillows P. Covers, mattresses & quilts for 54 guests (39 girls, 13 boys, 2 faculty) (Rs.40/- per day/per guest 40 x 15 days = Rs.600/- 600 x 54 guests = 32,400/-)	32,400.00
	Total	1,22,400.00

It is noted that the proposal has the financial clearance dated 8.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

2. Considered the proposal of Prof. Archana Kapoor, Faculty of Education requesting that as per NCTE, Regulations 2014 the faculty is to be re-structure on the basis of the programme being conducted, as under:-

- (i) M.Ed., M.Phil, Ph.D. programme
- (ii) B.Ed. Programme
- (iii) D.El.Ed. Programme

The Governing Body noted that the Director has appointed the following persons as Head/Coordinator for the B.Ed., M.Ed., and D.El.Ed. courses to fulfil the requirement of NCTE Regulations-

Prof. Archana Kapoor	-	For B.Ed.
Prof. N.P.S. Chandel	-	For M.Ed.
Prof. Nandita Satsangi	-	For D.El.Ed.

Resolved that as per NCTE, Regulations, 2014, the Faculty of Education be re-structured and the Head of the programme shall be considered as per norms of seniority among the teaching faculty in the respective programme.

Resolved further that the selection of the Dean of the Faculty shall be on rotation basis among the programme Head, keeping rest of the rules as per current practice of the Institute.

3. The Governing Body noted the notification dated October, 2018 of University Grants Commission, New Delhi regarding Refund of Fees and Non-Retention of Original Certificate superseding their earlier notice F.1-3/2017(CPP-II) dated 30.4.2007 and 9.6.2007 which has been noted by the Governing Body vide resolution no.57 dated 25.8.2007 (Appendix-I).
4. The Governing Body noted the list of Experts for Selection Committee for approval from the Board of Management (Governing Body) of the Institute. The experts may be selected by the Competent Authority out of the approved list (Appendix-II).

It was resolved that in case there is any requirement to introduce new experts of the list of approved experts, the same may be done as per rules of the Institute and be reported to the Board of Management (Governing Body) in the subsequent meeting.

5. The Governing Body noted the minutes of the Managing Council for Non-University General Educational Institutions held on 27.10.2018 (Appendix-III).
6. The Governing Body noted the minutes of the Managing Council for Non-University Technical Educational Institutions held on 27.10.2018 (Appendix-IV).
7. Considered the purchase proposals-

Members observed that before purchase of any item Financial Clearance except FC for project for purchase items for an amount above 20.00 lacs may be checked by a committee consisting of Treasurer, Internal Auditor and Controller of Examinations.

Resolved that suggestions of the members be and are hereby approved.

(i) the request of Dr. T. Prem Saran, Department of Botany, Faculty of Science seeking approval to purchase the following items out of UGC Plan) Capital Assets Grant:-

S. N.	Particulars	Unit	Rate (Rs.)	Total (Rs.)
1	Automatic Linear Tunnel Type Bottle Washing Machine- Model DBWT - 50	1	10,00,000.00	10,00,000.00
2	Automatic Linear 4 Head Bottle Filling Machine- Model DLF-100	1	4,50,000.00	4,50,000.00
3	In-Feed Turn Table Dia 750 mm to be Integrated with Filling Machine	1	1,35,000.00	1,35,000.00
4	Automatic Linear Crown Capping (sealing) Machine- Model DCCS-60	1	4,50,000.00	4,50,000.00
5	Automatic SS Shrink Tunnel- Model DST-50	1	1,80,000.00	1,80,000.00
6	Packing Conveyor Belt 6 Feet in Length	1	1,35,000.00	1,35,000.00
7	Laminar Air Flow	3	66,500.00	1,99,500.00
			Total	25,49,500.00

It is noted that the proposal has the financial clearance dated 8.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(ii) Dr. Anjana Verma, Department of Pedagogical Sciences, Faculty of Education seeking approval for the following items out of UGC(Plan) Capital Assets Grants:-

S. N.	Particulars	Unit	Rate (Rs.)	Total (Rs.)
<b>A</b>	<b>Non-Recurring</b>			
1	Furniture- 4 Chairs + 1 Table	5	3,000.00	15,000.00
2	Waste Segregation Bins	15	2,000.00	30,000.00
3	Hygiene Kit	500	300.00	1,50,000.00
4	Literacy Kits	500	500.00	2,50,000.00
5	Teaching Material	--	--	1,00,000.00
6	Skilling Equipment and materials	--	--	1,00,000.00
7	Cleaning Equipment	--	--	25,000.00
8	Equipment for renovation	--	--	2,00,000.00
			Total	8,70,000.00
<b>B</b>	<b>Recurring</b>			
1	Workshop/Seminar/ Conference/ Lectures etc	2	1,00,000.00	2,00,000.00
2	Publication	--	--	50,000.00
			Total	2,50,000.00
			Grand Total (A+B)	11,20,000.00

It is noted that the proposal has the financial clearance dated 9.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

- (iii) Dr. Deepika Chauhan, Faculty of Social Sciences seeking approval to purchase the following items out of UGC(Plan) Capital Assets Grants:-

S. N.	Particulars	Unit	Rate (Rs.)	Total (Rs.)
<b>Non-Recurring</b>				
1	Physical Structure of Moral Value cell and accessories	--	--	2,00,000.00
2	Projector Compact pocket size mobile projector	01	32,900.00	32,900.00
3	Moral Value literacy Kit (moral-value based story books, pictures and posters, dvds in hindi/English)	30	1500	45,000.00
4	Data Storage (2 TB, USB 3.0 Portable Hard Drive)	1	10,000.00	10,000.00
5	Test & Batteries Differential value questionnaire (DVQ) Children value inventory Moral Value scale Moral Value scale Quality of life (BREF)	--	--	25,600.00
6	Books, Journals & Audio-video games related to moral values	--	--	50,000.00
			Total-A	3,63,500.00
<b>Recurring</b>				
1	Workshop/Seminar/Conference/ Lectures	4	30,000.00	1,20,000.00
2	Training Programmes (less than 1 week)	2	10,000.00	20,000.00
3	Publication in refereed journals	--	--	50,000.00
			Total-B	1,90,000.00
			Grand Total	5,53,500.00

It is noted that the proposal has the financial clearance dated 9.11.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

8. The Governing Body noted that the Director has approved the list of holidays to be observed in the Institute during the year 2019 (From January, 2019 to December, 2019) :

Holidays	Approved by the GB for the year 2018	Approved for the year 2019			
		No. of day (s)	Day(s) of week	No. of day (s)	S.No.
Republic Day	1	1	Saturday	26 January	1
Mahavir Jayanti	1	1	Wednesday	17 April	2
Good Friday	1	1	Friday	19 April	3
Budh Purnima	-	1	Saturday	18 May	4
*Idu'l Fitr	1	1	Wednesday	5 June	5
*Idu'l Zuha (Bakrid)	1	1	Monday	12 August	6
Independence Day	1	1	Thursday	15 August	7
*Muharram	1	1	Tuesday	10 September	8
Gandhi Jayanti	1	1	Wednesday	2 October	9
Dussehra	1	1	Tuesday	08 October	10
Deepawali	1	1	Sunday	27 October	11
*Idu'l Milad-Un-Nabi / Bara Wafat	1	1	Sunday	10 November	12
Guru Nanak Birthday & Kartik Purnima	1	1	Tuesday	12 November	13
Christmas Day	1	1	Wednesday	25 December	14

Holidays	Approved by the GB for the year 2018	Approved for the year 2019			
		No. of day (s)	Day(s) of week	No. of day (s)	S.No.
Basant Panchami	1	1	Sunday	10 February	15
Holi	1	1	Thursday	21 March	16
Janamashthmi	1	1	Saturday	24 August	17

\* Subject to visibility of the Moon.

**Note-1:** The students only shall observe the following holidays:

Holidays on student's request	For 2018 No. of days	Approved for the year 2019		
		No. of day (s)	Day(s) of week	Date(s)
Ram Navmi	1	1	Saturday	13 April
Holiday (Bhaiduj)	1	1	Tuesday	29 October

**Note-2:** The students shall observe the following vacations. On submission of application, the teaching staff may avail following vacations and those who remain present during vacations shall be given leave as per resolution no. 12 dated 05-03-2015 of Governing Body.

Vacation	For 2018 No. of days	Approved for the year 2019		
		No. of day (s)	Day(s) of week	Date(s)
Mid Semester Break	6	6	Monday to Saturday	18 March to 23 March
Summer Vacation	40	40	Wednesday to Sunday	22 May to 30 June
Mid Semester Break	6	6	Monday to Saturday	07 Oct. To 12 October
Semester Break	6	6	Thursday to Tuesday	19 to 24 December

**Note-3:** The staff of the Institute may avail two Restricted Holidays during the year (after due application to the Dean/Principal concerned or the Registrar in case of the staff of the Central Administrative Office) from the following days:

Restricted Holidays	For 2018 No. of days	Approved for the year 2019			
		No. of day (s)	Day(s) of week	Date(s)	S.No
Lohri	1	1	Sunday	13 January	1
Makar Sankranti	1	1	Monday	14 January	2
Guru Ravidas Birthday	1	1	Tuesday	19 February	3
Maha Shiv Ratri	1	1	Monday	4 March	4
Jhoolelal Jayanti	1	1	Saturday	6 April	5
Ram Navmi	1	1	Saturday	13 April	6
Baisakhi	1	1	Sunday	14 April	7
Guru Purnima	1	1	Tuesday	16 July	8
Nag Panchmi	1	1	Monday	05 August	9
Raksha Bandhan	-	1	Thursday	15 August	10
Ganesh Chaturthi	-	1	Monday	2 September	11
Valmiki Jayanti	1	1	Sunday	13 October	12
Bhaiduj	1	1	Tuesday	29 October	13

9. During the course of meeting following discussions took place:

(a) Members observed that before purchase of any item Financial Clearance except FC for project for purchase items for an amount above 20.00 lacs may be reviewed by a committee consisting of Treasurer, Internal Auditor, Registrar and Controller of Examination.

Resolved that suggestions of the members be and are hereby approved.

(b) It was also felt that with reference to the progress in Vision 2031 departmental presentation may be made in the forthcoming Board of Management (Governing Body) meeting to apprise the members about the same.

(c) Position of Dean of Student Affairs may be created. The Director is authorised to nominate a person out of the present Deans of the faculties/ICT Centres on the seniority basis.

10. Considered the proposal of the Head, Department of Management, Faculty of Social Sciences for the approval of the following courses in view of the collaborative programmes with Logistics Skill Council, under MHRD initiative -
- (i) Specilization in Logistics in BBA with additional intake of 30.
  - (ii) B.Voc. (Logistics) to be offered by Faculty of Engineering/Commerce (in Business Administration option) with 50 intake.

Resolved that the proposal as above be and is hereby approved.

The meeting ended with a vote of thanks to the Chair.

Dated: 10.11.2018

Acting Registrar

Note: The appendices referred in these minutes relate to the Agenda.