

DAYALBAGH EDUCATIONAL INSTITUTE  
DAYALBAGH, AGRA-282005

MINUTES of the meeting of the Governing Body of the Dayalbagh Educational Institute held at 11.30 A.M. on 15.5.2017 (Monday) in the Seminar Hall Complex of the Institute.

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PRESENT

- |    |                                       |   |              |
|----|---------------------------------------|---|--------------|
| 1. | Prof. P.K. Kalra, Director            | - | In the Chair |
| 2. | Smt. Sneh Bijlani                     |   |              |
| 3. | Prof. Ravinder Kumar                  |   |              |
| 4. | Prof. S. K. Gaur                      |   |              |
| 5. | Prof. Ravi Sidhu                      |   |              |
| 6. | Dr. Vijai Kumar                       |   |              |
| 7. | Shri Ravi Kumar Sinha (through skype) |   |              |
| 8. | Prof. S.S. Bhojwani                   |   |              |
| 9. | Prof. V.B. Gupta                      |   |              |
|    | Prof. Anand Mohan, Registrar          | - | Secretary    |

1. The minutes of the last meeting of the Governing Body of the Dayalbagh Educational Institute held at 11.30 a.m. on 29.3.2017 were confirmed.

2. Considered the recommendations of the Provident Fund Committee regarding rate of interest to be paid on Provident Fund to the staff working on UGC financed posts for the year 2016-2017.

Resolved that the recommendation dated 9.5.2017 of the Provident Fund Committee be and is hereby approved and interest be paid on Provident Fund to the Staff working on UGC financed posts at the rate of 8% percent for the financial year 2016-2017.

3. Considered the proposal for taking over control of management of Hostels w.e.f. 1.7.2017 as per the request made by the Financial Advisor(S), R.S. Sabha, Dayalbagh, Agra vide his letter no. FA(S)/V-N-8/6 dated 14.4.2017.

Resolved that the control of management of Hostels be and is hereby taken over by the Institute w.e.f. 1.7.2017.

Resolved further that a New Savings Bank Account be opened with the Radhasoami Urban Cooperative Bank Ltd., Dayalbagh, Agra in the name of each Girls Hostel.

4. Considered selecting two specialists from the Industry on the Academic Council of the Institute as nominees of the Governing Body as required under Rule 13(i) for the next term of 3 years starting from 01-JUL-2017.

Resolved that Shri Rajiv Sinha and Shri Prem Prakash Srivastava be and are hereby re-nominated as two specialists from Industry on the Academic Council of the Institute as nominees of the Governing Body as required under Rule 13(i) for the next term of 3 years starting from the 01-JUL-2017.

5. Considered selecting not more than five persons of eminence in the field of Arts & Culture, Commerce, Education, Engineering, and Science on the Academic Council of the Institute as nominees of the Governing Body as required under Rule 13(j) for the next term of 3 years starting from 01-JUL-2017.

Resolved that Prof. P. Sriramamurti, Prof. Pami Dua, Prof. R.N. Mehrotra, Prof. Jamuna Prasad and Prof. P. K. Kalra, IIT, Delhi be and are hereby re-nominated as persons of eminence in the fields of Arts & Culture, Commerce, Education, Engineering, and Science respectively on the Academic Council of the Institute as nominees of the Governing Body as required under Rule 13(j) for the next term of three years starting from the 01-JUL-2017.

6. Considered selecting two nominees of the Governing Body, one of which shall be a Dean, on the Finance Committee of the Institute for the next term of three years starting from 01-JUL-2017, as required under Rule 16(d).

Resolved that the following two persons be and are hereby nominated as nominees of the Governing Body on the Finance Committee of the Institute for the next term of three years starting from 01-JUL-2017, as required under Rule 16(d) of the Rules of the Institute:-

1. Shri A.P. Sinha, Ex-Treasurer, DEI
2. Prof. S. P. Srivastava, Dean, Faculty of Social Sciences

7. Considered the recommendations of the Selection Committees for the appointment on the following posts:

Sl.No.	Name of Post	No. of Posts	Dept./Faculty
1	Associate Professor in Civil Engineering	2	Engg.
2	Assistant Professor in Civil Engineering	3	Engg.
3	Assistant Professor in Architecture	1	Architecture
4	Assistant Professor in Renewal Energy (Temporary)	2	Engg.

Resolved that the recommendations of the Selection Committees be and are hereby accepted and the following persons as detailed below be and are hereby appointed against the post as per rules of the Institute :-

Sl. No	Name of Post	Name of candidate to be appointed	Dept./ Faculty	Probation/ Temporary	Pay Band & Grade Pay	Remarks
1.	Associate Professor in Civil Engineering	None found suitable	Engg.		-----	The post be re-advertised
2.	Assistant Professor in Civil Engineering	Ms. Krishma Yadav	Engg.	Probation	15600-39100 GP: Rs.6000	-----
		Mr. Ishant Singhal	Engg.	Probation	15600-39100 GP: Rs.6000	-----
3.	Assistant Professor in Architecture	Ms. Preeti Priyanka Bhatnagar	Architecture	Probation	15600-39100 GP: Rs.6000	
		Mr. Mohd. Nauman Nizamuddin	Architecture (Against the vacant post of Asstt. Professor in Civil Engg. with specialization in Architecture)	Temporary for one year	15600-39100 GP: Rs.6000	The post be re-advertised
4.	Assistant Professor in Renewal Energy (Temporary)	Mr. Subho Upadhyay	Engg.	On contract basis for the period of one year under clause 13.1 of UGC Regulations 2010 on fixed emoluments not less than the gross salary of regularly appointed Assistant Professor.		---
		Mr. Manoj Kumar	Engg.	-do-		----

8. Considered the request of Shri Ram Bachan Singh Yadav, Technician Grade-III, Department of Chemistry, Faculty of Science as a special case for commutation of his 26 days Earned Leave on half pay into full pay. He was sanctioned leave on emergency grounds (wife illness), as under:-

- (i) 19 days Earned leave on full pay from 21.2.2017 to 11.3.2017 and
- (ii) 26 days earned leave on half pay from 12.3.2017 to 6.4.2017.

Resolved that the request of Shri Ram Bachan Singh Yadav, Technician Grade-III, Department of Chemistry, Faculty of Science for commutation of 26 days Earned Leave on half pay into full pay is not admissible as per Rules of the Institute.

Resolved further that the matter be referred to UGC for clarification.

9. Considered the request of Mrs. Poonam Sinha, Technician Grade-I, Dept. of Home Science, Faculty of Arts for sanction of 337 days Child Care Leave (CCL) for 22.7.2017 to 30.6.2018.

Resolved that Mrs. Poonam Sinha, Technician Grade-I, Department of Home Science, Faculty of Arts be and is hereby sanctioned the following leave:

- (i) Earned Leave on Full Pay from 22.7.2017 to 7.8.2017(17 days)
- (ii) Child Care Leave from 8.8.2017 to 30.6.2018(320 days)

10. Considered the request of Prof.(Mrs.) Lajwanti, Faculty of Education, seeking approval for Earned leave from 18.2.2017 to 18.5.2017 (90 days).

Resolved that Prof. Lajwanti, Faculty of Education be and is hereby sanctioned Earned Leave on Full Pay from 18.2.2017 to 18.5.2017 (90 days).

11. Considered the case of Shri Om Hari Gupta, Assistant Professor, Department of Electrical Engineering, Faculty of Engineering, as under:-

- (i) He was appointed as Assistant Professor on probation on 25.1.2017.
- (ii) He proceeded to Canada submitting an application on 4.3.2017 in the office of the Head, Department of Electrical Engineering for 104 days leave from 6.3.2017 to 17.6.2017.
- (iii) The reason given for applying for leave was a research visit to University of Ontario Institute of Technology (UOIT), Canada.
- (iv) As this does not seem like an emergency and he left the Institute without taking approval from the leave sanctioning authority and no kind of leave is due for this long duration, his absence for 104 days, w.e.f. 6.3.2017 to 17.6.2017, may be treated as unauthorised absence or his appointment stands terminated w.e.f. 4.3.2017 A.N..

Resolved that Shri Om Hari Gupta, Assistant Professor, Department of Electrical Engineering, Faculty of Engineering may be asked to join the duty on 18.6.2017. Thereafter, his leave case will be considered by the Governing Body.

12. Considered the application dated 4.3.2017 of Shri Vishal Sharma, Lab. Bearer, DEI Technical College for grant of an incentive as per rule under Family Welfare Scheme in terms of UP G.O. No. 1020/15-(II)-81-51/80 dated 6.6.1981 and G.O. No. G-2-1985/Dus-2008-339/2008 dated 11.12.2008 of the U.P. Government, as he has completed all the requirements laid down in G.O. and is eligible for an incentive in the form of personal pay.

Resolved that an incentive of Rs. 210/- p.m. w.e.f. 25.2.2017 in the pay band of Rs. 5200-20200 be and is hereby sanctioned as personal pay to Shri Vishal Sharma, Lab Bearer, DEI Technical College, as an incentive under Family Welfare Scheme and the payment be made subject to the availability of funds from U.P. Government.

13. Considered the proposal for opening a New Savings Bank Account in the Radhasoami Urban Cooperative Bank Ltd., Dayalbagh, Agra for PV Primary School to be called DEI PV Primary Non-Govt. Account.

Resolved that a New Savings Bank Account be opened with the Radhasoami Urban Cooperative Bank Ltd., Dayalbagh, Agra in the name of DEI PV Primary Non-Govt. Account and will be operated as per Bye-law No.31(vi) of the Institute.

Also, resolved that Rs. 2.00 lacs be credited in this account by the Institute out of Non-Govt. Fund for meeting the expenses of DEI PV Primary School.

14. Considered revising the emoluments of Guest Teacher as decided in the meeting of the Managing Council (Technical) dated 25.4.2017:-

Earlier rate approved by the Governing Body (Res. 17 dated 11.1.2017)	Revised emoluments approved by the Managing Council (Technical) (Res. No. 3 dated 25.4.2017)
Rs.750/- per lecture maximum upto Rs.15,000/- p.m.	Rs.840/- per lecture maximum upto Rs.15,500/- p.m.

Resolved that the recommendation of the Managing Council (Technical) for revising emoluments be and is hereby approved.

15. Considered the request of Dr. Anita Lakhani, Department of Chemistry, Faculty of Science seeking approval for the procurement of Quadrupole under DST project entitled "Gas-particle partitioning of polyromantic Hydrocarbons (PAHs) and Nitro PAHs at a Rural and Traffic site in Agra" for which a sum of Rs. 6.00 lacs has been released by the competent authority. It is noted that the proposal has the financial clearance dated 7.4.2017 from the Treasurer.

Resolved that the request as above be and is hereby approved.

16. Considered the request of Prof. K. Hans Raj, Department of Mechanical Engineering, Faculty of Engineering seeking approval to purchase one CNC Milling Machine/CNC Lathe Machine at the total cost of Rs.11.50 lacs under the AICTE Project. It is noted that the proposal has the financial clearance dated 2.5.2017 from the Treasurer.

Resolved that the request as above be and is hereby approved.

17. Considered the proposal of the Treasurer, DEI seeking approval for the following items out of DEI Non-Govt. Funds:-

S.N.	Item	Qty.	Total (Rs.)
1	Tally ERP 9 Multiuser licence including installation charges	1	70,000/-
2	i7 PC/server of 8GB RAM, 1 TB Hard Disc, preferably XEON Technology	1	70,000/-
		Total	1,40,000/-

It is noted that the proposal has the financial clearance dated 4.5.2017 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the individual cost of items upto 20% within the total allocation may be made with the approval of the Director.

18. Considered the proposal of Shri Atul Dayal, Programmer, CAO seeking approval to purchase one SD360 Dual side Printer at the cost of Rs.60,000/- out of the Non-Govt. Grant. It is noted that the proposal has the financial clearance dated 5.4.2017 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost upto 20% may be made with the approval of the Director.

19. Considered the proposal of Dean, ICT Centre, Amritsar seeking approval for Furniture for Labs, Office, Workshop at the Centre at the total cost of Rs.4,00,750/- out of Non-Govt. Fund. It is noted that the proposal has the financial clearance dated 19.4.2017 from the Treasurer.

Resolved that the proposal as above be and is hereby approved.

20. Considered the request of Prof. C. M. Markan, Department of Physics & Computer Science, Faculty of Science seeking approval to purchase the following items out of UGC Maintenance Grant –

S.N.	Item	Amount (in Rs./Dollar)
1	Open BCI EEG Headgear (3D Printable headgear)	USD 999.99
2	Open BCI R&D Bio sensing (communication Kit module for interfacing with computer)	USD 999.00
	Total	USD 2000
	Grand Total including freight charges etc.	1.50 lacs

It is noted that the proposal has the financial clearance dated 6.5.2017 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the individual cost of items upto 20% within the total allocation may be made with the approval of the Director.

21. Considered the request of Prof. M.M. Srivastava, PI, MHRD Virtual Chemistry Lab. Phase-II, Dept. of Chemistry, Faculty of Science seeking approval for the following break-up under allocated grant of Rs.11.84 lacs :-

S. N.	Item	No. of Unit	Rate (Rs. in lacs)	Total (Rs. in lacs)
	<u>Non-Recurring</u>			
1	Colored Printer	1	0.45	0.45
1	Black & White Printer/Scanner/ Photostat	1	0.16	0.16
3	Total			0.61
	<u>Non-Recurring</u>			
1	Salary (Hiring Services)			2.00
2	Consumables/contingency			4.50
3	Travel (National/International)			2.73
4	Miscellaneous			2.00
	Total			11.23
	Grand Total			11.84

It is noted that the proposal has the financial clearance dated 3.5.2017 from the Treasurer.

Resolved that the above break-up be and is hereby approved.

22. Considered the proposal of the Principal, DEI PV Girls' Intermediate College seeking approval to purchase the following items out of Institute Development (Non-Govt.) funds:-

S.N.	Item	Unit	Amount (Rs.)	Total (Rs.)
1	Benches	120	3,300/-	3,96,000/-
2	Photostat Machine Big Heavy Duty	1	1,05,000/-	1,05,000/-
3	Water Cooler	2	40,000/-	80,000.-
4	Computers	10	40,000/-	4,00,000/-
5	Table with sunmica (3x2x2½ ft)	20	2200/-	44,000/-
6	Chairs (16G pipe)	30	1600/-	48,000/-
7	Almirah	6	9500/-	57,000/-
8	Computer Tables	10	8500/-	85,000/-
9	Almirah with glass front	4	9700/-	38,800/-
10	Cycle Stand	10	5200/-	52,000/-
	Total			13,05,800/-

It is noted that the proposal has the financial clearance dated 9.5.2017 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the individual cost of items upto 20% within the total allocation may be made with the approval of the Director.

23. Considered the Institute's proposal for purchase of furniture for New Courses/Programmes costing Rs.10.00 lacs out of Non-Govt. Funds. This includes the cost of repair of old furniture also.

Resolved that the proposal be and is hereby approved.

24. Considered the proposal of Coordinator, Distance Education Programme seeking approval of financial assistance for Rs.2.55 crores during the financial year 2017-18, as under:-

Income	Rs.	Expenditure	Rs.
Fees from Centres	1,07,94,000/-	Centres	
		Academic Exp.	70,45,000/-
		Administrative Exp.	60,00,000/-
		Repair & Maintenance	46,00,000.-
		Capital Nature Exp.	49,00,000/-
		DEP HQ. Exp.	30,00,000/-
Deficit	1,47,51,000/-		
	2,55,45,000/-		2,55,45,000/-

Resolved that the above request be and is hereby approved.

25. Considered the proposal of the Course Coordinator, B.Voc. Food Processing & Preservation seeking approval for starting B.Voc. Course in Food Processing & Preservation at ICT Centre, Timarni from the session 2017-18.

Resolved that the proposal as above be and is hereby approved.

26. Considered the request of the course Coordinator, B.Voc. Food Processing & Preservation for purchasing the following items for the above course at ICT Centre, Timarni out of Non-Govt. Funds:-

S.N.	Item	Total (Rs.)
1	Fruit Crusher	60,000/-
2	Fruit Pulpler	60,000/-
3	Juice Extractor	50,000/-
4	Vaccum Filling Machine	70,000/-
5	Stove, bhagona, other utensils	50,000/-
6	Juice Extractor	30,000/-
7	Books	25,000/-
	Total	3,45,000/-

It is noted that the proposal has the financial clearance dated 9.5.2017 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the individual cost of items upto 20% within the total allocation may be made with the approval of the Director.

27. Considered the proposal of the Principal, REI Intermediate College seeking approval to purchase the following items out of Non. Govt. Funds:-

S.N.	Item	Qty.	Amount	Total (Rs.)
1	Desk	175	3300/-	5,77,500/-
2	Teacher Table	30	2200/-	66,000/-
3	Teacher Chair	30	1600/-	48,000/-
4	Glass Almira	4	9700/-	38,800/-
5	Water Cooler	1	35,000/-	35,000/-
	Total			7,65,300/-

It is noted that the proposal has the financial clearance dated 11.5.2017 From the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the individual cost of items upto 20% within the total allocation may be made with the approval of the Director.

28. Considered the proposal of the Head, Department of Sociology and Political Science, Faculty of Social Sciences for the following:-

- (i) The 'Self Sustaining Non-Formal Continuing Education Scheme' may be extended for further period of one year i.e. from 1.4.2017 to 31.3.2018.  
(ii) Appointment of the staff working under the scheme on temporary (fixed term) basis may be extended 1.4.2017 to 30.9.2017 :-

Sl. No.	Name of the Post	Name of the incumbent	Working Hours/ day	Salary per month (Rs.)
1.	Incharge Non-formal School Part time Teacher	Mrs. Beena Satsangi	4 hrs.	2400/-
2.	Part-time Teacher	Mrs. Santosh Kumari	4 hrs.	2400/-
3.	Part-time Teacher	Mrs. Prem Kumari	4 hrs.	2400/-
4.	Part-time Teacher	Mrs. Amrit Kaur	4 hrs.	2400/-
5.	Part-time Teacher	Vacant	3 hrs.	1800/-
6.	Part-time Teacher	Vacant	1.5 hrs.	900/-
7	Part-Time Night Chowkidar	Mr. Kailash Ravidas	No honorarium. He is permanent staff of DEI Technical College & free accommodation is provided	
8	Part-Time Helper	Mrs. Usha	1/2 hr.	350/-
9	Part-time Instructor	VACANT	6 hrs.	3600/-
10	Part-time Instructor	VACANT	6 hrs.	3600/-
11	Part-time Instructor	VACANT	6 hrs.	3600/-
12	Part-time Helper	VACANT	6 hrs.	2000/-
13	Part-time Helper	VACANT	6 hrs.	2000/-

NOTE: Posts appearing at Sl. no. 5, 6, 9 to 13 shall be filled as per requirement.

Estimated expenditure for 2017-19 :

	<b>Rs.</b>
Salary Head	350000.00
Non-Salary Head:	
Programme Cost & Visiting Faculty	200000.00
Travel & Field Visits	25000.00
Purchase of books, journals & audio Visual Material	15000.00
Contingency	50000.00
	<u>290000.00</u>
	<u>640000.00</u>

The above expenditure shall be met as under:-

UGC XII Plan Development Grant "Extension Activities"	500000.00
Estimated Income from fees	<u>140000.00</u>
	<u>640000.00</u>

Resolved that the proposal as above be and is hereby approved.

29. The Governing Body noted that:

(i) the term of appointment of Prof. Arun Kumar Sinha as Professor Emeritus in the Department of Mathematics, Faculty of Science has been extended for a further period of two years in continuation to his earlier appointment from 28.1.2013 to 27.1.2017 on the same terms & conditions as before.

(ii) the term of appointment of Shri Huzur Saran Srivastava as honorary staff in the Department of Psychology, Faculty of Social Sciences, has been extended for the period of two years in continuation to his earlier appointment from 29.1.2015 to 28.1.2017 on the same terms & conditions as before.

30. The Governing Body noted the G.O. No. 9/2016/40/Sattar-2-2016-16(645)/2011 dated 1.6.2016 (Appendix-I) of U.P. Government for implementation in the Institute regarding upgradation of pay scale of Assistant Accountant.

31. The Governing Body noted that vide letter no. 451/sattar-4-2017 dated 22.3.2017 (Appendix-II) Shri Pramod Chandra Gupta, Special Secretary, Higher Education, Section-4, Government of Uttar Pradesh, Lucknow has instructed that pension be paid to the teaching and non-teaching staff of REI Intermediate College of the Institute as per instructions given in enclosure-2 of the G.O. The enclosure-2 had been reported in the Governing Body vide its resolution no.26 dated 17.9.1994.
- 32(i). The Governing Body noted that the students of DEI Technical College who could not deposit their fees on scheduled date have been permitted to deposit their fees upto 20.5.2017 under special circumstances.
- 32(ii) The Governing Body noted that the Director has permitted 23 students for submission of late fees in the even semester of the session 2016-17.
33. The Governing Body noted that the UGC vide its letter F.No.6-1/2016(DU) dated 28.3.2017 (Appendix-III) has sent one more amendment in the clause 5.5 of the guidelines for General Development Assistance to Central Universities, State Universities and Institutions Deemed to be Universities during XII Plan period in continuation to its earlier even letter number dated 5.10.2016 and 30.11.2016. The amendment is, as under:-

Existing Provision	Amended Provision
(XVI) ½ of the members of the Building Committee shall form the quorum for holding meeting of the Building Committee. However, presence of atleast <b>three</b> Engineers and one Architect is must.	(XVI) ½ of the members of the Building Committee shall form the quorum for holding meeting of the Building Committee. However, presence of atleast <b>two</b> Engineers and one Architect is must.

34. The Governing Body noted that the Director has appointed Prof. J.K. Verma, Head, Department of English (who would join as the Dean, Faculty of Arts w.e.f. 1.7.2017) as the Dean of Post Graduate Studies and Research and Prof. Swami Prakash Srivastava, Dean, Faculty of Social Sciences as the Dean of Under Graduate Studies for the ensuing academic session 2017-18.
35. The Governing Body noted that U.P. Government vide its G.O. No. 3/2017/747/-Sattar-2-2016-16(645)/2011 dated 10.4.2017 (Appendix-IV) has amended the structure of Laboratory Assistant and Junior Laboratory Assistant:-

As per G.O. the Cadre of Laboratory Assistant

Present status		New Status w.e.f. 26.9.13		
Designation	Pay Band & Grade Pay	Designation	Pay-Band and Grade Pay	Qualification and recruitment process
Laboratory Assistant and Junior Laboratory Assistant	5200-20200 + GP 1900/-	Laboratory Assistant	5200-20200 + GP 2000/-	Graduate with relevant subjects from recognised Institution and DOEACC certificate or CCC certificate from NILET or equivalent certificate from recognized institutions by Govt.



- 36(i) The Governing Body noted that the Director on behalf of the Governing Body has extended the period of appointment upto 30.9.2017 of the following persons appointed under DDU Kaushal Kendra in continuation to their earlier term of appointment upto 31.3.2017:-

S.N.	Name	Designation	Sector
1	Prof. D. Bhagwan Das	Professor	Renewable Energy
2	Dr. Ashok Yadav	Associate Professor	Renewable Energy
3	Dr. Parul Bhatnagar	Associate Professor	Textile Design
4	Ms. Rachna Sharma	Asstt. Professor	Apparel Manufacturing
5	Ms. Dipti Rai	Asstt. Professor	Food Processing
6	Ms. Charul Choudhary	Asstt. Professor	Food Processing
7	Ms. Preeti Kaur Sachdeva	Asstt. Professor	Textile Design
8	Ms. Rubina Saxena	Guest Faculty	Textile Design
9	Ms. Karuna Singh	Guest Faculty	Dairy Technology
10	Ms. Malvika Yadav	Instructor	Textile Design
11	M. Rashmi Singh	Instructor	Textile Design
12	Sh. Shanikant	Multiskilled	Dairy Technology
13	Sh. Anshuk Tiwari	Tech. Asstt	Automobile
14	Sh. Mangal Yadav	Technician	Automobile
15	Ms. Sonali Johri	Asstt. Professor	Home Sc. against vacant position

- 36(ii) The Governing Body noted that the Director on behalf of the Governing Body has extended the period of appointment upto 20.5.2017 of the following persons appointed under DDU Kaushal Kendra in continuation to their earlier term of appointment upto 31.3.2017:-

S.N	Name	Designation	Sector
1	Ms. Meenakshi Kumar Seth	Guest Faculty	Textile Design
2	Ms. Radhika Seth	Guest Faculty	Textile Design
3	Ms. Rajeshwari	Guest Faculty	Apparel Manufacturing
4	Ms. Neha Goel	Guest Faculty	Food Processing & Preservation

37. The Governing Body noted that as per Bye-law no.8(i), the Director has approved journey by taxi out of UGC Maintenance Grant to the following :-

(A) External Experts who have attended the Selection Committee meetings as per details given below:-

Name of External Expert	From	To	Date/Period
Dr. Manoj Kumar Gaur	Gwalior	Agra & back	6.3.17
Sh. A.K. Mishra	Kanpur	Agra & back	6.3.17
Sh. Sheel Kumar Agrawal	Noida	Agra & back	6.3.17
Prof. Hassan Irtaza	Aligarh	Agra & back	6.3.17
Prof. Rafiqul Zamal Khan	Aligarh	Agra & back	8.3.17
Prof. S.G. Deshmukh	Gwalior	Agra & back	28.3.17
Prof. Neeraj Mishra	Kanpur	Agra & back	28.3.17
Prof. Karmeshu	New Delhi	Agra & back	28.3.17
Prof. A.K. Mittal	Delhi	Agra & back	28.3.17

(B) staff members of the Institute who have made visits/will visit outside the Institute for various kinds of work, as under:-

Name of Staff member	From	To	Date/ Period	Out of the Grant	Mode of journey
Prof. A.K. Saxena, Engg. & Prof. A.P. Tyagi, Science	Agra	Lucknow and back	8.3.2017	UGC(M) Grant	Taxi
Prof. Pravin Saxena, Faculty of Commerce	Agra	Jaipur & back	29.3.17 & 30.3.17	UGC (Maintenance Grant)	Taxi
Prof. S.K. Satsangi, Dept. of Music alongwith team members of Youth festival	Agra	Bareilly & back	19.2.17 to 22.2.17	Non-Govt. Fund	Bus
Dr. K. Soami Daya, Dept. of Physics & Comp.Sc.	Agra	USA & Canada	1.6.2017 to 21.6.17	MHRD Grant	Air
Dr. Rajiv Ranjan, Science Dr. D. Ganeshwar Rao, Engg. Dr. Ashok Yadav, Engg. Dr. G.S.S. Babu, Engg. Dr. K. Pritam Satsangi, Engg. Sh. V. Srinath, Engg. Sh. Manoj Dixit, Engg.	Agra	Solan & back	14.3.17 to 17.3.17	UGC (Maintenance Grant)	Taxi

38. The Governing Body noted the following orders of the Director:-
- (a) approving the engagement of the following two multi-skilled workers for the period upto last working day of session on daily wage basis on the rates applicable in the Institute for shifting the CART to Tannery Campus:
    - (i) Shri Pradeep Kumar as Multi Skilled Worker
    - (ii) Shri Kailashi as Multi Skilled Worker (Gardener)
  - (b) extending the term of appointment of 10 full time staff and 12 honorary staff of CART till the last working day of the session in continuation to their earlier appointments, upto 31.3.2017.
39. The Governing Body noted the minutes of the Managing Council for Non-University Technical Educational Institutions of the Institute held on 25.4.2017 (Appendix-V).
40. The Governing Body noted the minutes of the Managing Council for Non-University General Educational Institutions of the Institute held on 25.4.2017 (Appendix-VI).

#### Any Other Items

41. Considered the proposal to increase the wages/pay of the existing temporary staff whose wage/pay is upto Rs.15000/- p.m. by 12% to accommodate employees contribution of EPF so that they may get the same carry home Wages/pay which they were getting earlier, w.e.f. 1.4.2017:

Category	Present Status			Proposal for enhancement of rates and emoluments by 12%		
	Present rates for daily wage for 8 hrs./ day (Rs.)	Salary (per month) for 8 hrs./day (Rs.)	Consolidated salary (per month) for short-term appointees 6 hrs/day (Rs.)	Proposed Rates for daily wage for 8 hrs./ day (Rs.)#	Proposed salary (per month) for 8 hrs./day (Rs.)	Consolidated salary (per month) for short-term appointees 6 hrs/day (Rs.)
1	2	3	4	5	6	7
Unskilled	276/-	7176/-	5382/-	310/-	8060/-	6045/-
Semi-skilled	312/-	8112/-	6084/-	350/-	9100/-	6825/-
Skilled/Clerical	367/-	9542/-	7157/-	411/-	10686/-	8015/-
Highly Skilled	404/-	10504/-	7878/-	452/-	11752/-	8814/-
Guest Lecturers/ Guest Faculty/ or equivalent			Rs.250/- per lecture max. upto 10000/- pm			Rs.250/- per lecture max. upto 11250/- p.m.
Guest Faculty or equivalent			5000/- p.m.			5600/- p.m.
e-Classroom Associate or equivalent			14000/- p.m.			15500/- p.m. (increasing 11%)

# Pro-rata payment shall be made on the basis of actual working hours/day.

For the staff of DEI Technical College:

Category	Present status		Proposed for emoluments of rates and emoluments by 12%	
	Consolidated (per month) for short term appointment	Per lecture/per lab basis (max. per month) for short-term appointees	Consolidated (per month) for short-term appointees	Per lecturer/per lab basis (Max per month) for short-term appointees
Guest Teacher		500/- per lecture, max.. upto Rs.10000/-		560/- per lecture, max.. upto Rs.11200/-
Guest Lecturers/ Lecturers or equivalent		1000/- per lecture, max.. upto Rs.20000/-	1000/- per lecture, max.. upto Rs.20000/-	No change
Lecturer/Assistant Lecturer	7500/- p.m.	---	8400/- p.m.	
Instructors		750/- per lecture/ per lab, max.. upto Rs.15000/-		850/- per lecture, max.. upto Rs.15300/-
Instructors /DEI TVS community College	12000/- p.m.		13440/- p.m.	
	15000/- p.m.		15500/- pm.	
Lab. Assistants	10000/- p.m.		11200/- p.m.	
Accountants (Part time)	2000/- p.m.		2240/- p.m.	
	4000/- p.m.		4480/- p.m.	
	3000/- p.m.		3360/- p.m.	

Resolved that the proposal as above be and is hereby approved.

42. Considered the proposal for extension of tenure of the following Non-Teaching Posts of Seminar Hall Complex for further period of one year w.e.f. 1.4.2017 on the rates applicable for posts in the Institute out of UGC Maintenance Grant-Non Salary Head:-

S.N.	Post	Number of posts	Category
1	Junior Clerk cum Cashier	01	Skilled
2	Cook	01	Semi-skilled
3	Care Taker	01	Un-skilled
4	Multiskilled staff	02	Un-skilled
5	Horticulture Attendant	01	Un-skilled
6	Security Staff	02	Un-skilled

Resolved that the proposal above be and is hereby approved.

43. The Governing Body noted that the National Council for Teacher Education (NCTE, Jaipur vide its letter F.No.NRC/NCTE/NRCAPP-201616422/Recognition/269<sup>th</sup> Meeting (Part-7)/2017 dated 2 May 2017 has sent its approval on the proposal of the Institute for starting a new course 'Diploma in Elementary Education (D.El.Ed.) of two years duration with an intake of 50 students from the session 2017-18.

44. The Governing Body noted that the National Steering Committee of अखिल भारतीय तकनीकी शिक्षा परिषद (AICTE) – प्रधानमंत्री कौशल विकास योजना (PMKVY), Ministry of Human Resource Development (MHRD), Government of India has selected the Institute to train the unemployed youth in Vocational Skills for the following sectors/courses with an intake of 100 students –

Sl.No. क्रम संख्या	Sector सेक्टर	Course Name कोर्स का नाम
1	Automotive ऑटोमोटिव	Automotive Service Technician Level-3 (OP-NOS). ऑटोमोटिव सर्विस टैक्नीशियन लेवल-3
2	Electronics & Hardware इलैक्ट्रॉनिक्स एण्ड हार्डवेयर	Field Technician Refrigerator फील्ड टेक्नीशियन रेफ्रिजरेटर
3	Food Processing फूड प्रोसेसिंग	Dairy Processing Equipment Operator डेरी प्रोसेसिंग इक्विपमेंट ऑपरेटर

For the above, the Institute has received Rs.2,39,963.00 from AICTE as part of 30% of total training fee to train youths in above mentioned vocational skills.

45. The Governing Body noted that the Director has permitted Prof. C.M. Markan, Dept. of Physics & Computer Science, Faculty of Science for visiting USA & Canada by Air during the period 5<sup>th</sup>-10<sup>th</sup> June, 2017 out of MHRD NMEICT Virtual Lab. Project Travel Grant.
46. Considered the proposal of Prof. D. Prem Kumar, Department of Botany, Faculty of Science seeking approval for following items:-

S. N.	Name of item	Rate per Unit (Rs.)	Total Amount (Rs.)	Name of Grant
1	Iron Gate at Seminar Complex Garden cum Fruit Orchard	30,000/-	60,000/-	Non-Govt. Grant
2	Erection of poles & laying of Cable for supply of electricity from Torrent Pole to newly constructed polyhouses	--	80,000/-	UGC (Maintenance) Grant
3	Khas Curtains 3500 sq.ft.	60/- per sq.ft.	2,10,000/-	-do-
		Total	3,50,000/-	

It is noted that the proposal has the financial clearance dated 12.5.2017 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the individual cost of items upto 20% within the total allocation may be made with the approval of the Director.

47. The Governing Body noted that the Director has extended the tenure of appointment of the staff under Self-Sustaining Non-Formal Continuing Education Scheme of the Institute as listed below for the period from 1.4.2017 to 30.6.2017 on the same terms and conditions of their earlier appointments:-

S.N.	Name of the Incumbent	Post	Salary (Rs.) per month
1	Mrs. Beena Satsangi	I/C Non-formal School Part time Teacher	2400/-
2	Mrs. Santosh Kumari	Part time Teacher	2400/-
3	Mrs. Amrit Kaur	Part time Teacher	2400/-
4	Mr. Kailash Ravidas	Part time Night Chowkidar	No honorarium
5	Mrs. Usha	Part time Helper	350/-

48. The Governing Body noted the short term appointments made by the Director (Appendix-I).
49. Considered the request of the Superintendent of Works, Works Department seeking approval for addition/alteration in DEI Footwear Workshop Building at the total expenditure of Rs.5,84,719/- out of DEI Non-Govt. Funds. It is noted that the proposal has the financial clearance dated 13.5.2017 from the Treasurer.

Resolved that the proposal be and is hereby approved.

- 50(i) The Governing Body noted that Science and Engineering Research Board (SERB), Department of Science & Technology (DST) Government of India vide its letter dated 8.12.2016 has sanctioned a project title "Effect of Selected Pesticides on expression of human ortholog neurodegenerative genes in caenorhabditis elegae" to Dr. Priyanka Gautam, Department of Zoology, Faculty of Science for a period of three years. The breakup of the project is as under:-

S.N.	Head	Total (Rs. Rs.)
A	Non-Recurring	
1	Equipment Microscope (Phase contrast + Fluorescence)-1 Deep Freezer-1	1500000
A	Total Capital	1500000
B	Recurring Items	
1	Manpower Junior Research Fellow-1	936000
2	Consumables	800000
3	Travel	150000
4	Contingency	150000
5	Other Cost Sothercost-Detail	0
	General-I (Manpower, consumables, Travel, Contingency)	2036000
	General-II Overhead Charges	345000
B	Total Recurring	2381000
C	Total cost of the project (without overhead)	2036000
D	Total Cost of the prject (A+B)	3881000

- 50(ii) Considered the request of Dr. Priyanka Gautam, Department of Zoology, Faculty of Science seeking approval for the following break-up under the DST-SERB project sanctioned to her as under:-

S.N.	Particulars	Unit	Rate (Rs. in lacs)	Total (Rs. in lacs)
	Non-Recurring			
1	Microscope Phase Contrast Fluorescence	1	13.5	13.50
2	Deep Freezer	1	1.5	1.50
			Total	<b>15.00</b>
	Recurring (A)			
1	Manpower JRF			3.12
2	Contingency			0.50
3	Consumables			2.73
4	Travel			0.50
	Recurring (B)			
1	Overhead Charges			1.15
			Total	<b>8.00</b>

It is noted that the proposal has the financial clearance dated 13.5.2017 from the Treasurer.

Resolved that the above break-up be and is hereby approved.

51. Considered the proposal for the constitution of the Bye-law Review Committee.

Resolved that the Bye-law Review Committee is constituted comprising the following members:-

- (i) Prof. R.N. Mehrotra, Member of the Governing Body
- (ii) Shri Prem Prashant, Member of the Governing Body
- (iii) Prof. V.B. Gupta, Member of the Governing Body
- (iv) Prof. A.K. Saxena, Head, Dept. of Elect. Engg., Faculty of Engg.
- (v) Prof. Sanjeev Swami, Head, Dept. of Management, Faculty of Social Sciences
- (vi) Registrar - Convener

52. Considered the proposal for starting the following courses from session 2017-18 as per 5<sup>th</sup> Dean's Report on curriculum details for Undergraduate agriculture course as suggested by the Academic Council dated 29.4.2017:-

- (i) B.Sc. Agriculture Sciences
- (ii) B.Voc. Agriculture Technology
- (iii) B.Voc. Internet of Things (IoT)

Resolved that the proposal as above be and is hereby approved.

53. The Governing Body noted that the UGC vide its letter मिसिल संख्या 14-1/2011 (राजभाषा) दिनांक 4 मई 2017 has asked to submit the proposal to the institution who are interested for the establishment of देवनागरी लिपि विभाग in their organisation.

54. The Governing Body noted that the Director has extended the term of appointment/engagement of the following temporary employees/daily wage workers of the CART upto 30.6.2017 for which an amount of Rs.44995/- p.m. has been sanctioned from 'DEI Technical College CART' Account:-

S.N.	Name	Designation	Amount (Rs.)
1	Sh. Agam Kumar	Routine Clerk	7157/-
2	Sh. Soami Dayal	Instructor	7157/-
3	Sh. Vineet Kumar	Instructor	7157/-
4	Sh. Joginder Singh	Instructor	7157/-
5	Sh. Nam Ratan	Junior Instructor	6084/-
6	Sh. Mahesh Satsangi	Junior Instructor	6084/-
7	Sh. Pradeep Kumar	Multi-skilled Worker	As per daily wages rules
8	Sh. Kailashi	Multi-skilled Worker (Gardner)	As per daily wages rules

55. Considered the proposal of the Head, Department of Electrical Engg., DEI Technical College seeking approval :-

(i) to purchase the following items out of TC Self Finance Diploma Courses Account:-

S.No	Name of Equipment (for 1 e-classroom)	EC3 (TC)	XH (TC)	DH2 (TC)	LT1 (TC)	DH3 (TC)	Edu Fac Hall	Sc Fac Hall	Total Qty	Price (Rs.)	Cost (Rs.)
1	Computer with osprey card	1	1	1	1	-	1	1	6	70,000	4,20,000
2	Sony SRG120DU USB 3.0 HD PTZ Camera	1	1	1	1	-	1	1	6	1,80,000	10,80,000
3	Audio Amplifier	1	1	1	1	1	1	1	7	15,000	1,05,000
4	PA Speakers	4	4	4	4	2	4	4	26	3,000	78,000
5	UPS with battery	1	1	1	1	-	1	1	6	15,000	90,000
6	AWM-520VL Wireless collar MIC	2	2	2	2	2	2	2	14	3,000	42,000
7	LCD Projector	1	1	1	1	1	1	1	7	50,000	3,50,000
8	Ceiling mount for projector	1	1	1	1	1	1	1	7	5,000	35,000
9	Screen for projector	1	1	1	1	1	1	1	7	15,000	1,05,000
10	Cables (Audio Video & electrical wiring)	-	-	-	-	-	-	-	7	15,000	1,05,000
11	Miscellaneous										40,000
	<b>Total</b>										<b>24,50,000</b>

It is noted that the proposal has the financial clearance dated 13.5.2017 from the Treasurer.

Resolved that above proposal be and is hereby approved with the proviso that minor variation in the individual cost of items upto 20% within the total allocation may be made with the approval of the Director.

- (ii) for the post of e-classroom operator on consolidated amount @ 5000/- p.m. :

Class Rooms	No. of persons required
EC3	1
XH	1
DH2	1
LT1	1
Edu Fac Hall	1
Sc Fac Hall	1
<b>Total</b>	<b>6</b>

Resolved that the post of six e-classroom Operators be and are hereby created for the period of one year out of TC Self Finance Diploma Courses Account.

- (iii) for the creation of three Electricians @ Rs.10,000/- per month consolidated due to increase in strength of students and branches out of TC Self Finance Diploma Courses Account.

Resolved that the above posts be and are hereby created for the period of one year out of TC Self Finance Diploma Courses Account.

56. Considered the proposal of Prof. Gur Saran, Department of Mathematics, Faculty of Science seeking approval for creation of following posts to manage the transmission at both the DEI Main Campus and ICT/Information Centres-

Posts	No. of Posts	Salary
E-classroom Associate	4 posts	Rs. 14000-1000-16000 p.m.
Programmer	3 posts	Rs.16000-1000-18000 p.m.

Resolved that the above posts be and are hereby created for the period of one year out of Non-Govt./AADEIs grant.

57. Considered the request of Head, Computer Centre seeking approval to change the allocation of grant for the payment of the following items out of Non-Govt. Funds in place of earlier approved UGC XIIth Plan Equipment Grant:-

Item	Rs.
Desktop Computers	22,01,547/- (Approx.)
WiFi Equipment	19,10,283/-

Earlier the Governing Body in its meeting held on 4.3.2017 has approved the following items out of UGC XII Plan Equipment Grant:-

Name of Item	Quantity	Rate (Rs.)	Total (Rs.)
Desktop	25	60,000/-	15,00,000/-
Access Point	30	35,000/-	10,50,000/-
Controller	1	6,00,000/-	6,00,000/-
Accessories & Switches			3,50,000/-
		<b>Total</b>	<b>35,00,000/-</b>

Resolved that the payment be made temporarily out of Non-Govt. Grant.

58. Considered the proposal of the Co-ordinator, DEI Distance Education seeking approval for establishing 2 kw Solar Power Plant at DEI Information Centre, Derhgaon at the total cost Rs.2.50 lacs out of DEI-DEP Cell Account.

It is noted that the proposal has the financial clearance dated 13.5.2017 from the Treasurer.

Resolved that the proposal be and is hereby approved.



59. Considered the proposal of Dr. Jaspreet Kaur, Dept. of Management, Faculty of Social Sciences seeking approval for following items in place of earlier approved items:-

Item to be purchased			Item earlier approved by the Governing Body vide its Res.no.19(at sl.no.8) dated 29.3.2017		
Item	Qty.	Amount (Rs.)	Item	Qty.	Amount (Rs.)
Thomson Reuters	1	7,56,600/-	Bloomberg Data one year annual subscription	1	19,13,886/-
Optional Aids-on-1	1	3,60,360/-			
Optional-Aids-on-2	1	42,120/-			
	Total	11,59,080/- + service tax applicable			

Resolved that above request be and is hereby approved subject to receipt of grant from UGC.

60. Considered the proposal dated 12.5.2017 of the Secretary, DEI WTC for extending the services of the staff of DEI Womens Polytechnic for the ensuing academic session 2017-18.

Resolved that the Principal of DEI Technical College may look after this work and process all the establishment matters of DEI Women's Polytechnic in future. The existing teaching and non-teaching staff of the DEI Women's Polytechnic will continue their services on their existing terms and conditions and society will continue to release the funds for the purpose. Those teaching staff who are above 65 years of age will produce medical fitness certificate from Saran Ashram Hospital Agra.

61. Considered the proposal for fixing the criteria of marks for selecting the candidates through the direct recruitment on the Non-Teaching posts (Group B,C & D) in place of the interview, as under:-

(i) Aptitude Test	30 marks
(ii) Theory/Letter writing	05 marks
(iii) Trade/Typing Test	10 marks
(iv) Experience/Seniority	<u>05 marks*</u>
Total	50 marks

*Experience from Two to Five years	- 01 marks
Experience from Five to Ten years	- 02 marks
Experience from Ten to Fifteen years	- 03 marks
Experience from Fifteen to Twenty years	- 04 marks
Experience from Twenty and above	- 05 marks

Resolved that the above distribution of marks for selecting the candidates through the direct recruitment on the above category of posts be and is hereby accepted and the candidate will be selected on the basis of written test in place of interview.

The meeting ended with a vote of thanks to the Chair.

Date: 15-MAY-2017

(Prof. Anand Mohan)  
REGISTRAR

Note: The appendices referred in these minutes relate to the Agenda.