

DAYALBAGH EDUCATIONAL INSTITUTE  
DAYALBAGH, AGRA-282005

MINUTES of the meeting of the Governing Body of the Dayalbagh Educational Institute held at 11.30 A.M. on 25.10.2016 (Tuesday) in the Seminar Hall Complex of the Institute.

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PRESENT

- |     |                              |   |              |
|-----|------------------------------|---|--------------|
| 1.  | Prof. P.K. Kalra, Director   | - | In the Chair |
| 2.  | Smt. Sneh Bijlani            |   |              |
| 3.  | Prof. S.K. Gaur              |   |              |
| 4.  | Prof. Ravinder Kumar         |   |              |
| 5.  | Prof. Urmila Anand           |   |              |
| 6.  | Dr. Vijai Kumar              |   |              |
| 7.  | Shri Prem Prashant           |   |              |
| 8.  | Prof. S.S. Bhojwani          |   |              |
| 9.  | Prof. R.N. Mehrotra          |   |              |
| 10. | Prof. P. Sriramamurti        |   |              |
|     | Prof. Anand Mohan, Registrar | - | Secretary    |

The messages were received from Mrs. Neelam Nath, Gurgaon, Shri R.P. Singh, Allahabad and Shri Ravi Kumar Sinha, New Delhi that they would not be able to attend meeting due to their pre-occuations.

1. The minutes of the last meeting of the Governing Body of the Dayalbagh Educational Institute held at 11.30 a.m. on 19.9.2016, were confirmed.
2. Considered the Budget (Appendix-I) of the Institute (Revised Estimates for the year 2016-2017 and Budget Estimates for the year 2017-2018) including the budget of the DEI Technical College, DEI Prem Vidyalaya Girls' Intermediate College and REI Intermediate College as submitted by the Finance Committee along with the Minutes of the meeting of the Finance Committee dated 22.10.2016.

**INCOME**

(Rs. in thousands)

Sr. No.	Budget Head	Budget Estimate 2016-2017	Revised Estimate 2016-2017	Budget Estimate 2017-2018
1.	Non-Government			
	(a) Self Finance Heads	3,99,00	4,30,03	4,74,68
	(b) Other than fee Heads	6,95,42	6,76,20	7,20,13
	<b>(A) Sub-total</b>	<b>10,94,42</b>	<b>11,06,23</b>	<b>11,94,81</b>
2.	State Government			
	(i) Faculties other than Engg. & Engg. Faculty	23,25,77	21,36,12	22,59,22
	(ii) DEI Technical College	43,618	44,653	46,334
	(iii) DEI PV Girls Inter College	16,353	15,892	16,810
	(iv) REI Intermediate College	21,620	16,307	18,233
	<b>(B) Sub-total</b>	<b>31,41,68</b>	<b>29,04,64</b>	<b>30,72,99</b>
3.	<b>(C) UGC</b>	<b>31,79,21</b>	<b>33,80,39</b>	<b>36,08,71</b>
	<b>TOTAL (A)+(B)+(C)</b>	<b>74,15,31</b>	<b>73,91,26</b>	<b>78,76,51</b>

**EXPENDITURE***(Rs. in thousand)*

Sr. No.	Budget Head	Budget Estimate 2016-2017	Revised Estimate 2016-2017	Budget Estimate 2017-2018
1.	<b>Non-Government</b>			
	(a) Self Finance Heads	2,50,75	2,45,90	2,85,00
	(b) Other than fee Heads	8,43,31	8,59,42	9,09,21
	<b>(A) Sub-total</b>	<b>10,94,06</b>	<b>11,05,32</b>	<b>11,94,21</b>
2.	State Government			
	(i) Faculties other than Engg. & Engg. Faculty	23,25,77	21,36,12	22,59,22
	(ii) DEI Technical College	43,618	44,653	46,334
	(iii) DEI PV Girls Inter College	16,353	15,892	16,810
	(iv) REI Intermediate College	21,620	16,307	18,233
	<b>(B) Sub-total</b>	<b>31,41,68</b>	<b>29,04,64</b>	<b>30,72,99</b>
3.	<b>(C) UGC</b>	<b>31,79,21</b>	<b>33,80,39</b>	<b>36,08,71</b>
	<b>TOTAL (A)+(B)+(C)</b>	<b>74,14,95</b>	<b>73,90,35</b>	<b>78,75,91</b>

The Governing Body noted the Minutes of the meeting of the Finance Committee held on 22.10.2016.

Resolved that the Revised Estimates for the year 2016-2017 and the Budget Estimates for the year 2017-2018 as summarised above, be and are hereby approved.

Resolved further that as per the recommendations dated 22.10.2016 of the Finance Committee of the Institute -

- (i) The UGC be requested to provide funds regularly to the Institute as per their commitments. Also, sufficient Capital Funds be released so as to enable this Institute to carry out its developmental programmes.
  - (ii) U.P. State Govt. be requested to provide full funds to the Institute as per their commitments to cover salaries and allowances in the revised grades of pay including the grant for payment of GPF interest arrears.
  - (iii) U.P. State Govt. be also requested to provide grant towards Departmental Operating Cost for Students of Engg. Faculty & Technical College as well as grants for special items which were being paid by the U. P. State Govt. earlier.
- 3(a). The following orders of the Director under Rule 24(h) of the Rules of the Institute, were confirmed:-
- (i) Order dated 27.8.2016 accepting the resignation of Mr. Yogesh Kumar Anand, Department of Mechanical Engineering, Faculty of Engineering from the post of Assistant Professor w.e.f. 31.8.2016 (A.N.)
  - (ii) Order dated 16.9.2016 approving over expenditure of Rs.7,99,845/- for payment of salary for the months of June & July, 2016 for outsource services made by societies.
- 3(b) Considered awarding annual contract for outsourced services for the year 2016-17 at an estimated cost of Rs. 52.00 lacs (approx.).

Resolved that the proposal as above be and is hereby approved.

4. Considered the request dated 6.10.2016 of Shri Huzur Saran, Office Assistant, Central Administrative Office seeking Voluntary Retirement from service.

Resolved that the request of Shri Huzur Saran, Office Assistant, Central Administrative Office be and is hereby approved and he will be relieved from service as per rules of the Institute.

5. Considered the proposal for creation/provision to hire one security Guard on daily-wage basis at ICT Centre, Bangalore on the rates applicable at Bangalore for Watch & Ward (without arms).

Resolved that the staff for security purpose be outsourced.

6. Considered recommendations of the Selection Committees for the appointment on the following posts of the Institute:-

Sl. No.	Name of Post	No. of Posts	Dept./ Faculty	Date of Interview
1	Principal	1	REI Intermediate College	17.10.2016
2	Principal	1	DEI PV Girls Intermediate College	17.10.2016
3	Principal	1	Radhasoami Adivasi Hr. Sec. School, Rajaborari (M.P.)	17.10.2016
4	Assistant Professor in Mathematics	2	Mathematics/ Science	18.10.2016
5	Assistant Professor in Mathematics (OBC)	1	Mathematics/ Science	18.10.2016
6	Associate Professor in Footwear Technology	1	Engineering	19.10.2016
7	Assistant Professor in Footwear Technology	2	Engineering	19.10.2016
8	Professor in English	1	English/ Arts	20.10.2016
9	Assistant Professor in English	1	English/ Arts	20.10.2016
10	Assistant Professor in English (OBC)	1	English/ Arts	20.10.2016
11	Associate Professor in Economics	3	Economics/ Social Sc.	21.10.2016
12	Assistant Professor in Economics (OBC)	1	Economics/Social Sc.	21.10.2016

Resolved that the recommendations of the Selection Committees be and are hereby accepted and the following persons as detailed below be and are hereby appointed against the posts, as per rules of the Institute :-

Sl. No	Name of Post	Name of candidate to be appointed	Dept./ Faculty	Probation/ Temporary	Pay Band & Grade Pay (Rs.)	Remarks
1	Principal	None found suitable	REI Intermediate College, Dayalbagh	--	---	The post be re-advertised
2	Principal	Dr. Mala Bal Waiting list: *1.Ms. Jayati Mathur 2.Ms. Seema Prakash *She may be designated as Vice-Principal & Coordinator to look after Primary Education Section	DEI PV Girls Intermediate College, Dayalbagh	Probation	15600-39100 GP: 7600/-	--
3	Principal	Shri Dinesh Swaroop Kapoor	Radhasoami Adivasi Hr. Sec. School, Rajaborari (M.P.)	Probation	Rs.4500/- p.m. fixed emoluments	--
4	Assistant Professor in Mathematics	Ms. Sumita Dahiya	Mathematics/ Science	Temporary for one year	15600-39100 GP: 6000/-	The post be re-advertised
5	Assistant Professor in Mathematics (OBC)	None found suitable	Mathematics/ Science	--	--	The post be re-advertised

Sl. No	Name of Post	Name of candidate to be appointed	Dept./ Faculty	Probation/ Temporary	Pay Band & Grade Pay (Rs.)	Remarks
6	Associate Professor in Footwear Technology	None found suitable	Engg.	--	--	The post be re-advertised
7	Assistant Professor in Footwear Technology	Sh. Ashish Chandra Sh. Ashish Dixit	Engg. Engg.	Temporary for one year	15600-39100 GP: 6000/-	The post be re-advertised
8	Professor in English	Dr. V. Prem Lata	English/ Arts	Probation	37400-67000 GP: 10000/-	---
9	Assistant Professor in English	None found suitable	English/ Arts	--	--	The post be re-advertised
10	Assistant Professor in English (OBC)	None found suitable	English/ Arts	--	--	The post be re-advertised
11	Associate Professor in Economics	Dr. Jyoti Gogia	Economics/ Social Sc.	Probation	37400-67000 GP: 9000/-	--
12	Assistant Professor in Economics (OBC)	No candidate turned up for interview	Economics/ Social Sc.	--	--	The post be re-advertised

Note: The appointment on the post of the Principal (as mentioned above at sl.no.2 & 3) will be reported in the Managing Council (General).

7. Considered the proposal of the Coordinator, Distance Education Programme:-

(i) Seeking approval for opening Saving Bank accounts in the name of DEI ICT Centres.

Resolved that the following two resolutions be and are hereby passed:

(a) For opening new Account

Resolved that a Saving Bank Account in the name of "DEI-ICT Centre ..... Name of the Place" be opened with the ..... and the said bank be and is hereby instructed and authorised to honour the signatures of any two of the following persons jointly to all cheques, bills and other documents drawn on or made payable with the said bank and to act on any instruction so given relating to the account, whether the same be overdrawn or not or relating to the transaction in the account.

S.No.	Name	Designation	Signature
1.	.....	Coordinator, ICT Centre.....	.....
2.	.....	Authorised Person	.....
3.	.....	Authorised Person	.....
4.	.....	Authorised Person	.....

Resolved also that signature of any one of the above- persons shall be sufficient for the purpose of endorsement of negotiable instruments paid in the said account for collection or discounted or negotiated with the bank.

Resolved further that a copy of this resolution together with specimen signatures of the above mentioned authorized persons be forwarded to the bank for their necessary action and record.

(b) For the change of authorised signatures for an existing account

Resolved further that the following persons be and are hereby authorised as signatories on the same terms and conditions as above due to transfer/resignation/demise of the existing signatories:-

S.No.	Name	Designation	Signature
1.	.....	Coordinator of the ICT Centre .....	.....
2.	.....	Authorised Person	.....
3.	.....	Authorised Person	.....
4.	.....	Authorised Person	.....

(ii) For the composition of the Equipment/Purchase/Repairs Committee for purchase/repairs above Rs.15,000/- at the Information Centres:

Resolved that the following shall be the composition of the Equipment/Purchase/Repairs Committee for purchase/repairs above Rs.15,000/- at the Information Centres:

- (1) Prof. V.B. Gupta (Coordinator-Distance Education - Director's Nominee Programmes)
- (2) Mr. Rakesh Mehta (Assistant Registrar-Distance - Treasurer's Nominee Education Programme)
- (3) Nominated Dean (as per list below)
- (4) Centre Incharge of the Centre where purchase has to be done

Nominated Dean

Prof. Gur Saran- All States in North, Centre and West India  
 Prof. J.K. Verma – All Eastern States (Bihar, Jharkhand, Orissa and West Bengal)  
 Prof. C. Patvardhan- All Southern States  
 Prof. Rahul Caprihan- Rajaborari and Timarni  
 Dr. Vijai S. Caprihan - Amritsar

(iii) For authorising the Centre Incharges of Distance Education Programme to incur petty expenses at the Centres upto the limit of Rs.1000/- on each time within allocated funds.

Resolved that the above request be and is hereby approved.

8. Considered nominating a nominee of the Governing Body as member on the Selection Committee for short listing names for submitting to the President, DEI in connection with Distinguished Alumni Award for the year 2015-2016.

Resolved that Prof. R.N. Mehrotra, Ex-Dean, Faculty of Education, University of Delhi, be and is hereby nominated as nominee of the Governing Body on the Selection Committee for short listing names for submitting to the President, DEI in connection with Distinguished Alumni Award for the year 2015-2016.

9. The Governing Body noted the following:-

- (i) The UGC vide its D.O. letter No. 1-100/2016 (MOOCs/e-content) dated 27.7.2016 (Appendix-II) has informed that the list of MOOCs courses (Appendix-III) has been uploaded on the UGC website. The UGC has also notified UGC (Credit Framework for online Learning courses through SWAYAM) Regulations, 2016 published in the Gazette of India on 19.7.2016 (Appendix-IV). The UGC has further requested to take appropriate action in the matter for the benefit of the students.

Further in the above matter, it has been decided that Prof. Gur Saran, Department of Mathematics, Faculty of Science and his team will examine MOOCs courses, in more details.

- (ii). The UGC vide its letter F. No.9-2/2016(DEB-III) dated 20.9.2016 (Appendix-V) has sent its approval for offering certain programmes (Appendix-VI) through distance mode for the academic year 2016-17 and 2017-18. The UGC has also accorded its approval for BBA (Hons.) for the session 2015-16 through Distance Mode.
- (iii). The UGC vide its letter F.No.6-1/2016(DU) dated 5.10.2016 has informed that the clause 5.5, 5.6 and 5.11 of the Guidelines for General Development Assistance to Central Universities, State Universities and Institutions Deemed to be universities during XII Plan period have been amended as given in Appendix-VII.

10. The Governing Body noted that on the recommendation of Screening Committee, the Director has sanctioned financial upgradation to the following employees who are working on U.P. Govt. financed posts, under the provision of Assured Career Progression (ACP) scheme which are given in G.O. No. वे०आ०-2-3282/दस-62(एम)/2008 dated 23.12.2010 and वे०आ०-2-861/दस-62(एम)/2008 dated 16.12.2013 :-

S. N.	Name/Designation/ Faculty/ Dept.	Service Particulars on the Present Post			Date of Eligibility for 1 <sup>st</sup> /II <sup>nd</sup> /III <sup>rd</sup> upgradation	Next Pay Band/Grade Pay due after 1 <sup>st</sup> /II <sup>nd</sup> /III <sup>rd</sup> upgradation	Position after giving Next Grade Pay		
		Date of appointment	Pay Band & Grade Pay (Rs.)	Basic Pay in the pay band/ Date of last increment			Date	Basic Pay (Rs.)	Grade Pay (Rs.)
1	Sh. Huzur Saran Lab. Attendant Technical College	30.1.2006	5200-20200 GP 1800	7370/- 1.7.2015	30.1.2016 (1 <sup>st</sup> )	5200-20200 GP 1900 (1 <sup>st</sup> )	30.1.2016 1.7.2016	7370/- 7940/-	1900/- 1900/-
2	Sh. Prem Sharan Sah, Peon, Faculty of Engg.	31.1.2006	5200-20200 GP 1800	7370/- 1.7.2015	31.1.2016 (1 <sup>st</sup> )	5200-20200 GP 1900 (1 <sup>st</sup> )	31.1.2016 1.7.2016	7370/- 7940/-	1900/- 1900/-
3	Sh. Rajesh Kumar Peon Faculty of Science	31.1.2006	5200-20200 GP 1800	7370/- 1.7.2015	31.1.2016 (1 <sup>st</sup> )	5200-20200 GP 1900 (1 <sup>st</sup> )	31.1.2016 1.7.2016	7370/- 7940/-	1900/- 1900/-

11. The Governing Body noted that the Director vide his order dated 27.9.2016-
- (i) has permitted the late admission of Mr. Shahnabaz Khan at ICT Centre, Amritsar.
- (ii) has permitted the students of III<sup>rd</sup> Semester of Diploma in Engineering of DEI Technical College for late submission of fees i.e. after 31.8.2016.
12. Considered recommendations of the Selection Committees for the appointment on the following posts of the Institute:- (Appendix-VIII)

Sl. No.	Name of Post	No. of Posts	Dept./ Faculty
1	Associate Professor in Civil Engineering	2	Civil Engg./Engineering
2	Assistant Professor in Civil Engineering	4	Civil Engg./Engineering
3	Assistant Professor in Architecture	3	Architecture/Engineering
4	Associate Professor in Management	1	Management/Social Sc.
5	Assistant Professor in Management	1	Management/Social Sc.
6	Assistant Professor in Psychology	1	Psychology/Social Sc.
7	Associate Professor in Sociology and Political Science	1	Sociology & Political Science/Social Sc.
8	Assistant Professor in Physical Education	1	
9	Assistant Professor in Sanskrit	2	Sanskrit/Arts.
10	Assistant Professor in Hindi	1	Hindi/Arts.
11	Professor in Education	1	Education
12	Associate Professor in Education	1	Education
13	Assistant Professor in Education	1	Education
14	Library Helper cum Typist	1	Central Library
15	Library Helper	1	Central Library
16	Part-time Clerk	1	Career & Counselling Cell

Resolved that the recommendations of the Selection Committees be and are hereby accepted and the following persons as detailed below be and are hereby appointed against the posts, as per rules of the Institute :-

Sl. No	Name of Post	Name of candidate to be appointed	Dept./ Faculty	Probation/ Temporary	Pay Band & Grade Pay (Rs.)	Remarks
1	Associate Professor in Civil Engineering	None found suitable	Civil Engg./ Engg.	--	--	The post be re-advertised
2	Assistant Professor in Civil Engineering	Ms. Krishma Yadav	Civil Engg./ Engg.	Temporary for one year	15600-39100 GP: 6000/-	The post be re-advertised
3	Assistant Professor in Architecture	1. Ms. Sourojee Dutta Appointed as Assistant Professor  2. Mr. Saurabh Saxena appointed as Guest Teacher	Architecture  Architecture	Temporary for one year  Temporary for one year	15600-39100 GP: 6000/-  Rs.1000/- per lecture; maximum upto Rs.25000/- p.m.	The post be re-advertised  --
4	Associate Professor in Management	1. Dr. Sunita Kumari Malhotra 2. Dr. Sumita Srivastava (against vacant post of Associate Professor in Economics)	Management/ Social Sc. Management/ Social Sc.	Probation Temporary till the post is filled up on regular basis	37400-67000 GP: 9000/- 37400-67000 GP: 9000/-	-- The post be re-advertised
5	Assistant Professor in Management	Ms. Jyoti	Management/ Social Sc.	Temporary for one year	15600-39100 GP: 6000/-	The post be re-advertised
6	Assistant Professor in Psychology	1. Ms. Sonal Agarwal appointed as Assistant Professor 2. Ms. Mallika Batra Bansal appointed as Guest Teacher against vacant post of Asstt. Professor in Education (Home Science), (Reserved for ST) <u>Waiting List:</u> Ms. Rekha Negi as Assistant Professor	Psychology/ Social Sc. Psychology/ Social Sc. Psychology/ Social Sc.	Temporary for one year Temporary for one year Temporary for one year	15600-39100 GP: 6000/- Rs.1000/- per lecture; maximum upto Rs.25000/- p.m. 15600-39100 GP: 6000/-	The post be re-advertised --- --
7	Associate Professor in Sociology and Political Science	Dr. Deepti Priya Mehrotra (on contractual basis)	Sociology & Pol.Sc./ Social Sc.	For one year	Equal to gross salary of a newly appointed Associate Professor p.m.	The post be re-advertised
8	Assistant Professor in Physical Education	None found suitable	--	--	--	The post be re-advertised
9	Assistant Professor in Sanskrit	None found suitable	Sanskrit/ Arts	--	--	The post be re-advertised
10	Assistant Professor in Hindi	None found suitable	Hindi/ Arts	--	---	The post be re-advertised
11	Professor in Education	Dr. Narendra Pal Singh Chandel	Education	Probation	37400-67000 GP: 10000/-	--
12	Associate Professor in Education	1. Dr. Sona Ahuja 2. Dr. Meenu Singh (against existing post of Associate Professor in Economics)	Education Education	Probation Temporary till the post is filled on regular basis	37400-67000 GP: 9000/- 37400-67000 GP: 9000/-	-- --

Sl. No	Name of Post	Name of candidate to be appointed	Dept./ Faculty	Probation/ Temporary	Pay Band & Grade Pay (Rs.)	Remarks
13	Assistant Professor in Education	1. Dr. Sumati Rani appointed as Assistant Professor	Education	Temporary for one year	15600-39100 GP: 6000/-	The post be re-advertised
		2. Ms. Shristi Singh appointed as Guest Teacher against vacant post of Asstt. Professor in Education (Philosophy)	Education	Temporary for one year	Rs.1000/- per lecture; maximum upto Rs.25000/- p.m.	--
		3. Ms. Ruchi Shivam appointed as Guest Teacher against existing post of Guest/ Contractual Teacher in Education	Education	Temporary for one year	Rs.1000/- per lecture; maximum upto Rs.25000/- p.m.	---
14	Library Helper cum Typist	Sh. Rajendra Singh	Central Library	Temporary upto 31.3.2017	Rs.4771/- p.m. consolidated	The post be re-advertised
15	Library Helper	Mrs. Vimlesh Verma	Central Library	Temporary upto 31.3.2017	Rs.3588/- p.m. consolidated	The post be re-advertised
16	Part-time Clerk	Sh. Ajay Shanker	Career & Councelling Cell	Temporary upto 31.3.2017	Rs.4000/- p.m. consolidated	The post be re-advertised

13. Considered the proposal of DEI to have its own payment gateway in order to comply with UGC's instructions of e/digital payments and receipts in future.

Resolved that the Director of DEI be authorized to incur expenditure for this within his powers of sanction.

14. Considered approving the expenditure of Rs.12.00 lacs approx. for payment of salary at existing rates for the months from September to November, 2016 for outsource services made by societies, due to delay in finalizing the tendering process on account of EPF and related issues.

Resolved that the proposal as above be and is hereby approved.

15. Considered the following:-

- (a). the request of the Registrar seeking approval for the repair of colour Photocopier Machine (No. IRC-2550I-Canon) at the total cost of Rs.45,000/- out of UGC Maintenance Grant.

The proposal has been recommended on 6.10.2016 by the Treasurer and has the financial clearance dated 22.10.2016 from the Finance Committee.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost upto 20% in the total allocation may be made with the approval of the Director.

- (b). the request of Prof. P.K. Dantu, Department of Botany, Faculty of Science, seeking approval to purchase the following items out of UGC Maintenance Grant:-

Particulars	Quantity	Rate (Rs.)	Total (Rs. in lacs)
Trees and Plants along with transport	5000	40/- per plant	2.00
		Total	2.00

The proposal has been recommended on 22.10.2016 by the Treasurer and has the financial clearance dated 22.10.2016 from the Finance Committee.



Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost upto 20% in the total allocation may be made with the approval of the Director.

- (c) the request of Dr. K.Srinivas, the Course Coordinator, B.Voc. Dairy Technology, seeking approval to purchase the following items out of B.Voc. (Dairy Technology) Start-up/Equipment grant:-

S.N.	Particulars	Quantity	Rate (Rs. in lacs)	Total (Rs. in lacs)
1	Bottle Filling Machine	1	0.98	0.98
2	Butter Churn	1	0.95	0.95
			Total	1.93

The proposal has been recommended on 22.10.16 by the Treasurer and has the financial clearance dated 22.10.2016 from the Finance Committee.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost upto 20% in the total allocation may be made with the approval of the Director.

- (d). the request of Ms. Dipti Rai, the Course Coordinator, B.Voc. Food Processing, seeking approval for the purchase of the following items, out of DDU Kaushal Kendra/Start-up/Equipment/Food Grant:-

S.N.	Particulars	Unit	Rate (Rs.in lacs)	Total (Rs.in lacs)
1	UV Visible Spectrophotometer	1	1.40	1.40
2	Pasta making machine	1	8.00	8.00
3	Water activity meter	1	2.50	2.50
4	Viscometer	1	2.55	2.55
5	pH meter	1	0.44	0.44
6	BOD Incubator cum shaker	1	2.50	2.50
7	Hunter colour lab	1	1.70	1.70
			Total	19.09

The proposal has been recommended on 19.10.2016 by the Treasurer and has the financial clearance dated 22.20.2016 from the Finance Committee.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost upto 20% in the total allocation may be made with the approval of the Director.

- (e). the request of Administrative Officer (Computers) seeking approval for the purchase of one A3 size Column Printer at a total cost of Rs.1.60 lacs out of UGC Remedial Coaching Scheme Grant.

The proposal has been recommended on 19.10.2016 by the Treasurer and has the financial clearance dated 22.10.2016 from the Finance Committee.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost upto 20% in the total allocation may be made with the approval of the Director.

- (f). the request of Prof. C.M. Markan, Department of Physics & Computer Science, Faculty of Science seeking approval to purchase/repair the following equipment out of UGC Maintenance Grant:-

S. N.	Particulars	Unit	Rate (Rs.in lacs)	Total (Rs.in lacs)
(a)	<b>Repair and Maintenance of Digital Lab (Physics &amp; Computer Science Department)</b>			
1	CRO Repair	10	0.05	0.50
2	Upgrade of outdated CRO	5	0.15	0.75
3	Battery replacement	4	0.10	0.40
(b)	<b>Repair &amp; Maintenance of Optical fiber network (Specialized Equipment) as part of security lab, Physics &amp; Computer Science Department</b>			
4	OTDR for breakdown maintenance	1	2.50	2.50
5	Fiber splicing machine for breakdown maintenance	1	2.50	2.50
(c)	<b>Repair and Maintenance of Security Lab in Physics &amp; Computer Sc, CCTV network infrastructure</b>			
6	Replacement of NVR hardisk	6	0.18	1.08
7	Replacement of Batteries of UPS 5KVA	16	0.06	0.96
8	Repair of cameras	10	0.048	0.48
9	Repair of PTZ camera	2	0.20	0.40
10	Repair of Large display Screen	3	0.20	0.60
11	Replacement of worn out outdoor LAN cables	1000m	Rs.50/- per meter	0.50
12	Optical fiber spares	2000m	Rs.15/- per meter	0.30
13	RCC Poles	10	0.05	0.50
14	HDMI Extender over LAN	21	0.0234	0.49
			Total	11.96

The proposal has been recommended on 18.10.2016 by the Treasurer and has the financial clearance dated 22.10.2016 from the Finance Committee.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost upto 20% in the total allocation may be made with the approval of the Director.

- (g). the request of Superintendent of Works, Works Department seeking approval for the purchase/repair/renovation of the items:-

S. N.	Particulars	Unit	Rate (Rs.in lacs)	Total (Rs. in lacs)	Name of Grant
1	Tractor (Four wheel drive)	1	10.00	10.00	XII Plan Equipment Grant
2	Trolley (Hydraulic for Tractor lift)	1	1.50	1.50	XII Plan Equipment Grant
3	Water Tanker	1	1.00	1.00	XII Plan Equipment Grant
4	Renovation (addition and alteration) of DEI Food Processing Outlet) Phase-II	--	3.60	3.60	B.Voc. (Food Processing)
			Total	16.10	

The proposal has been recommended on 18.10.2016 and 20.10.2016 by the Treasurer and has the financial clearance dated 22.10.2016 from the Finance Committee.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost upto 20% in the total allocation may be made with the approval of the Director.

- (h). the request of Shri Major Singh, the Course Coordinator, B.Voc. Automobile, seeking approval to purchase the following items out of B.Voc. Auto-Start-up/Equipment grant:-

S.N.	Particulars	Unit	Rate (Rs.in lacs)	Total (Rs.in lacs)
1	Permanent Megnet (10KW 48 V, 13.4 HP, BLDC Motor) with controller	1	2.72	2.72
2	15" Laptop (500GB HDD, 4gb ram, Core i3, Windows, for advanced 4 channel scope & NVH diagnostic kit)	1	0.40	0.40
3	Electric Smart Drifting Scooter (self balancing)	1	0.35	0.35
			Total	3.47

The proposal has been recommended on 19.10.2016 by the Treasurer and has the financial clearance dated 22.10.2016 from the Finance Committee.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost upto 20% in the total allocation may be made with the approval of the Director.

- (i). the request of Prof. Soami Piara Satsangee, Department of Chemistry, Faculty of Science seeking approval to purchase the following items:-

S. N.	Particulars	Unit	Rate (Rs.in lacs)	Total (Rs.in lacs)	Name of Grant
1	Dustbin	80 of 100 Lit 15 of 240 Lit	2.00	2.00	XII Plan Swatch Bharat
2	Tools (Implements, weighing machine and other tools)	1	0.50	0.50	UGC Maintenance Grant
3	Chemicals & Glassware (Microbiology culture & Glass ware, chemicals)	--	1.50	1.50	UGC Maintenance Grant
Total				4.00	

The proposal has been recommended on 19.10.2016 by the Treasurer and has the financial clearance dated 22.10.2016 from the Finance Committee.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost upto 20% in the total allocation may be made with the approval of the Director.

- (j). the proposal of Dr. Parul Bhatnagar, the Course Coordinator, B.Voc. Textile Design, seeking approval to purchase the following items out of Start up/Equipment grant:-

S.N.	Particulars	Unit	Rate (Rs.in lacs)	Total (Rs. in lacs)
1	3D Vacume Heat Press Machine	1	0.55	0.55
2	Washing Machine	1	0.30	0.30
3	High Speed stirrer	1	0.55	0.55
			Total	1.40

The proposal has been recommended on 19.10.2016 by the Treasurer and has the financial clearance dated 22.10.2016 from the Finance Committee.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost upto 20% in the total allocation may be made with the approval of the Director.

- (k). the request of the Head, Computer Centre, seeking approval to purchase the following out of UGC Maintenance Grant:-

S. N.	Particulars	Unit	Rate (Rs.in lacs)	Total (Rs. in lacs)
1	Cisco ASA Firewall License annual renewal charges	1	3.25	3.25
2	Repair & maintenance of 70 computers	--	--	1.00
3	AMC of two Cisco switches	2	0.25	0.50
4	Batteries (replacement)	48	0.08	3.84
			Total	8.59

The proposal has been recommended on 18.10.2016 by the Treasurer and has the financial clearance dated 22.10.2016 from the Finance Committee.

- (l). the request of Dr. K. Soami Daya, Dept. of Physics & Computer Science, Faculty of Science, seeking approval to purchase the following items :-

S. N.	Particulars	Unit	Rate (Rs.in lacs)	Total (Rs.in lacs)	Name of Grant
1	Calibration and measurement Kit for Software defined radios	--	2.20	2.20	XII Plan Equipment Grant
2	Smart Board with projector	--	2.00	2.00	XII Plan Equipment Grant
3	UPS with batteries (5 KW)	--	0.70	0.70	XII Plan Equipment Grant
4	Repair, Painting of Mechanics Lab, Digital Lab, Electronics Lab and Work Experience Lab.	4	0.25	1.00	UGC Maintenance Grant
5	Repair/Replacement of Experimental Setup/ Parts in Mechanics Lab.) (a) Stop Watch (b) Vernier Callipers (c) Spherometer (d) Simple Pendulum BOB (e) Bar Pendulum (f) Katers Pendulum (g) Maxwell Needle (h) Inertia Table (i) CRO (j) Function Generator (k) Multimeter		1.00	1.00	UGC Maintenance Grant
			Total	6.90	

The proposal has been recommended on 20.10.2016 by the Treasurer and has the financial clearance dated 22.10.2016 from the Finance Committee.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost upto 20% in the total allocation may be made with the approval of the Director.

- (m). the request of Prof. Pravin Saxena, Incharge, Lawns & Gardens, seeking approval to purchase two Electric Lawn Movers at a total cost of Rs.60,000/- out of UGC Maintenance Grant.

The proposal has been recommended on 21.10.2016 by the Treasurer and has the financial clearance dated 22.10.2016 from the Finance Committee.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost upto 20% in the total allocation may be made with the approval of the Director.

16. The Governing Body noted that the UGC vide its letter no. F.6-1/2013(DU) dated 15.3.2016 (Appendix-IX) has sent Office Memorandum No. 4/25/2008-P&PWD) dated 19.11.2014 issued by Ministry of Personnel, Public, Grievances & Pensions (Department of Pension & Pensioners' Welfare), Government of India (Appendix-X) regarding grant of fixed Medical Allowance (FMA) to the Central Government Pensioners residing in the areas not covered under the Central Govt. Health Scheme.

Further, it was decided that the above be implemented w.e.f. date of the meeting of the Governing Body.

### **Any other Items**

1. Considered the request of the Coordinator, DEI-TVS Community College for creation of the following posts for a period of two years w.e.f. 16.9.2016 for DEI-TVS Community College. The appointments on these posts were made by the Managing Council, (Technical) vide resolution no.2(ii) dated 16.9.2016.

S.No.	Name of the post	No. of posts	Consolidated salary per month
1	Instructor (Sales)	1	Rs.15,000 for Diploma Graduate and Rs.12,000/- for Certificate holder, based on qualification and experience
2	Instructor (Service)	1	Rs.15,000 for Diploma Graduate and Rs.12,000/- for Certificate holder, based on qualification and experience

Resolved that the above posts be and are hereby created for a period of two years with retrospective date 16.9.2016.

2. Considered the request of Incharge, CART for creation of the following posts for a period of two years w.e.f. 9.1.2016 for CART. The appointments on these posts were made by the Managing Council, (Technical) vide resolution no.14 dated 9.1.2016.

S.No.	Name of the post	No. of posts	Department	Pay Scale
1	Instructor (Honorary)	17	CART	Rs.1000/- p.m.
2	Instructor (Temporary)	6	CART	RS.7157/- p.m. (consolidated)
3	Junior Instructor (Temporary)	3	CART	Rs.6084/- p.m. (consolidated)
4	Routine Clerk (Temporary)	1	CART	Rs.7157/- p.m. (consolidated)

Resolved that the above posts be and are hereby created for a period of two years with retrospective date 9.1.2016.

3. Considered the proposal for centrally organising Open Day Function on 30<sup>th</sup> and 31<sup>st</sup> January 2017 by the various Faculties, Schools and Colleges of the Institute at the total cost of Rs.50.00 lacs (approx.).

Resolved that the proposal as above be and is hereby approved.

- 4(i). Considered the request of the Dean, Faculty of Science for extension of tenure of the post of Senior Technical Assistant in Ayurveda on temporary basis, for a period of two years on the consolidated salary Rs.10,000/- p.m. out of the Institute Fund.

Resolved that the tenure of the post as above be and is hereby extended for a period of two years in continuation to the date of expiry of earlier tenure.

- 4(ii) Also considered the extension of the term of temporary (fixed term) appointment of Shri Binay Kumar.

Resolved that the term of temporary appointment of Shri Binay Kumar as Senior Technical Assistant in Ayurveda be extended for a period of one year on the consolidated enhanced salary of Rs.10,000/- p.m. out of the Institute Fund in continuation to date of expiry of earlier tenure.

5. Considered the proposal dated 3.10.2016 of the Superintendent, DEI Works Department for engaging an "Architectural Consultancy Services for upcoming campus for Faculty of Integrated Medicines "Phase-I (Homeopathy College and Hospital) for which Rs.6.50 lacs ( $\pm 20\%$ ) may be allocated.

The Governing Body noted that the proposal has the financial clearance dated 7.10.2016 from the Treasurer that the expenditure shall be initially met out of Non-Government Funds and later on will be reimbursed by Saran Ashram Hospital Society as assured by them.

Resolved that the proposal as above be and is hereby approved.

Resolved further that consultant engaged be requested to monitor the construction work of proposed building.

Date: 25.10.2016

(Prof. Anand Mohan)  
REGISTRAR

Note: Appendices referred in these minutes relate to the agenda.