

DAYALBAGH EDUCATIONAL INSTITUTE  
DAYALBAGH, AGRA-282005

MINUTES of the meeting of the Board of Management (Governing Body) of the Dayalbagh Educational Institute held at 1.45 P.M. on 27.1.2018 (Saturday) in the Seminar Hall Complex of the Institute.

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PRESENT

- |     |                                       |   |              |
|-----|---------------------------------------|---|--------------|
| 1.  | Prof. P.K. Kalra, Director            | - | In the Chair |
| 2.  | Smt. Sneha Bijlani                    |   |              |
| 3.  | Prof. S.P. Srivastava                 |   |              |
| 4.  | Prof. J.K. Verma                      |   |              |
| 5.  | Prof. Sant Prakash                    |   |              |
| 6.  | Dr. Vijai Kumar                       |   |              |
| 7.  | Justice G.S. Solanki                  |   |              |
| 8.  | Shri Ravi Kumar Sinha (Through SKYPE) |   |              |
| 8.  | Prof. S.S. Bhojwani                   |   |              |
| 10. | Prof. V.B. Gupta                      |   |              |
| 11. | Prof. P. Sriramamurti                 |   |              |
|     | Prof. Anand Mohan, Registrar          | - | Secretary    |

The message was received from Prof. R.R. Singh, Lucknow that he will not be able to attend the meeting due to bad weather. He also sent a note of dissent through e-mail dated 27.1.2018 at 10.00 a.m. with respect to item no.4 of the Board of Management (Governing Body) dated 2.11.2017. The members of the Board of Management observed that the e-mail dated 27.1.2018 at 10.00 a.m. cannot be considered post-facto for the meeting held on 2.11.2017.

1. The minutes of the last meeting of the Board of Management (Governing Body) of the Dayalbagh Educational Institute held at 11.30 a.m. on 2.11.2017, were confirmed.
2. The following orders of the Director under Rule 24(h) of the Rules of the Institute, were confirmed-
  - (i) order dated 30.11.2017 approving the opening of a Zero Balance Current Account in the name of "DEI TEQIP-III Account" in State Bank of India, Heera Bagh Branch. Prof. Ajay Kumar Saxena (TEQIP Director) and (ii) Prof. D. Bhagwan Das (TEQIP Coordinator) have been authorised to jointly operate the Bank Account.
  - (ii) order dated 16.1.2018 approving the opening of a Savings Bank Account in the Union Bank of India, Dayalbagh Branch, Agra in the name of DEI PV Girls' Intermediate College, Dayalbagh, Agra for the purpose of the scheme Atal Tinkering Lab Grant.
3. Considered nominating one nominee of the Governing Body from the members of the Finance Committee of the Institute on the Provident Fund Committee for staff working on posts financed by UGC as required under bye-law No.38(iv)(e) for a term of two years.

Resolved that Shri A.P. Sinha, Ex-Treasurer and member of the Finance Committee of the Institute, be and is hereby re-nominated as the nominee of the Governing Body on the Provident Fund Committee for staff working on posts financed by UGC as required under Bye-law No.38(iv)(e) for a term of two years w.e.f. 25.11.2017.

4. Considered the request of Prof. Prabha Sharma, Department of Sanskrit, Faculty of Arts, seeking approval for sanction of leave from 1.11.2017 to 27.2.2018 on medical grounds in continuation to her earlier sanctioned leave from 5.7.2017 to 31.10.2017.

Resolved that 119 days Earned Leave on Half-pay from 1.11.2017 to 27.2.2018 be and is hereby sanctioned to Prof. Prabha Sharma, Department of Sanskrit, Faculty of Arts on medical grounds in continuation to her earlier sanctioned leave from 5.7.2017 to 31.10.2017.

5. Considered the request of Shri Pratap Srivastava, Senior Technical Assistant, Faculty of Engineering seeking approval for sanction of leave from 16.10.2017 to 8.2.2018 on medical grounds in continuation to his earlier leave sanctioned by the Director from 17.8.2017 to 15.10.2017.

Resolved that the following leave be and is hereby sanctioned to Shri Pratap Srivastava, Senior Technical Assistant, Faculty of Engineering on medical grounds-

- (i) 35 days Medical Leave from 17.8.2017 to 20.9.2017
- (ii) 110 days Earned Leave on full pay from 21.9.2017 to 8.1.2018
- (iii) 31 days Earned Leave on Half Pay from 9.1.2018 to 8.2.2018

6. Considered the recommendations of the Selection Committees for appointment of staff on the following temporary Teaching & Non-Teaching posts-

Teaching Temporary Posts

Sl. No	Name of the Post	Category	No. of Posts	Date of Interview
1	Assistant Professor in Applied Business Economics	One post for ST	02	19.1.2018
2	Assistant Professor in Accountancy & Law	One post for ST	02	19.1.2018
3	Assistant Professor in Sociology	Un-reserved	01	19.1.2018
4	Assistant Professor in Home Science	Un-reserved	02	20.1.2018
5	Assistant Professor in Drawing & Painting (B.Voc. Textile Designing)	Un-reserved	01	20.1.2018
6	Guest Faculty in Information Technology for Diploma Courses	Un-reserved	04	20.1.2018
7	Assistant Professor /Guest Faculty in Dairy Technology	Un-reserved	03	18.11.2017
8	Assistant Professor/Guest Faculty in Chemistry*	Un-reserved	1+2	18.11.2017
9	Professor in Architecture	Un-reserved	01	18.11.2017
10	Associate Professor in Architecture	Un-reserved	02	18.11.2017

\*(For ICT-Timarni/Amritsar)

Non-Teaching Temporary Posts (CART)

Sl.No.	Name of the Post	No. of Posts	Date of aptitude and Trade Test
1	Instructor (Sales)	1	20.11.2017
2	Instructor (Service)	1	20.11.2017
3	Honorary Instructor	2	20.11.2017

Resolved that the recommendations of the Selection Committees be and are hereby accepted and the following persons as detailed below be and are hereby appointed against the posts, as per the rules of the Institute :-

#### Teaching Temporary Posts

Sl. No	Name of Post	Name of candidate to be appointed	Dept./ Faculty	Probation/ Temporary	Pay Band & Grade Pay (Rs.)
1	Assistant Professor in Applied Business Economics	None Found Suitable	Applied Business Economics/ Commerce	--	
2	Assistant Professor in Accountancy & Law	Dr. Rachna Gupta	Accountancy & Law/ Commerce	Contractual for one year	Emoluments equal to newly appointed Assistant Professor
3	Assistant Professor in Sociology	None Found Suitable	Sociology & Political Science/ Social Sciences	--	--
4	Assistant Professor in Home Science	Ms. Pallavi Lakhchaura	Home Science/ Arts	Contractual for one year	Emoluments equal to newly appointed Assistant Professor
		Dr. Deepti Bhargava	Home Science/ Arts	Temporary for one year	15600-39100 GP: 6000/-
5	Assistant Professor in Drawing & Painting (B.Voc. Textile Designing)	Dr Achla Verma appointed as Guest Faculty	Drawing & Painting/ Arts	Temporary for one year	Rs.1000/- per lecture maximum upto Rs.25000/- p.m.
6	Guest Faculty in Information Technology for Diploma Courses	(i) Ms. Laxmi Verma Arya* (ii) Ms Preeti Sinha Sharma* (iii) Mr. Arush Kumar*	Elect. Engg(TC)/ Physics & Computer Science	Temporary for one year	Rs.1000/- per lecture maximum upto Rs.20000/- p.m.
7	Assistant Professor /Guest Faculty in Dairy Technology	(i) Mr. Achal Mogla appointed as Guest Faculty	Dairy Technology/ Science	Temporary for one year	Rs.1000/- per lecture maximum upto Rs.25000/- p.m.
		(ii) Ms. Prasuna Pakalapati appointed as Guest Faculty			Rs.1000/- per lecture maximum upto Rs.25000/- p.m.
8	Assistant Professor/ Guest Faculty in Chemistry (Dairy Technology)	(i) Mr. Bhopal Singh at ICT Centre, Amritsar	Chemistry/ Science	Temporary for one year	15600-39100 GP: 6000/-
		(ii) Ms. Shubha Dhawan Anand appointed as Guest Faculty at ICT Centre, Timarni	Chemistry/ Science	Temporary for one year	Rs.1000/- per lecture maximum upto Rs.25000/- p.m.
9	Professor/Associate Professor in Architecture	(i) Ms. Shradha Arora (ii) Mr. Piyush Prakash Appointed as Assistant Professor	Architecture	Contractual for one year	Emoluments equal to newly appointed Assistant Professor
		(iii) Dr. Paritosh Srivastava appointed as Guest Faculty	Architecture	Temporary for one year	Rs.1000/- per lecture maximum upto Rs.25000/- p.m.

\*Their appointment shall be reported to the Managing Council (Technical).

Non-Teaching Temporary posts (CART)

Sl. No	Name of Post	Name of candidate to be appointed	Dept./ Faculty	Probation/ Temporary	Pay Band & Grade Pay (Rs.)	Remarks
1	Instructor (Sales)	Sh. Chandan Kumar Pandey*	TVS Community college, DEI TC	Temporary for one year	Rs.12000/- p.m.	The post be re-advertised
		<u>Waiting Candidate</u> Sh.Yogesh Sharma*	TVS Community college, DEI TC	Temporary for one year	As per rules	The post be re-advertised
2	Instructor (Service)	Sh. Satgur Saran Gupta*	TVS Community college, DEI TC	Temporary for one year	Rs.12,000/- p.m.	The post be re-advertised
		<u>Waiting Candidate</u> Sh. Vinay Satsangi*	TVS Community college, DEI TC	Temporary for one year	Rs.12,000/- p.m.	The post be re-advertised

\*Their appointment shall be reported to the Managing Council (Technical).

7. Considered the confirmation reports of the following employees, who were appointed on probation, as details given below:-

S. No.	Name	Designation	Faculty/ Dept.	Period of employment	
				From	To
1	Sh. Mohit Kumar	Mechanic Grade A-II	Engineering/ Mech. Engg.	26.7.2016	25.7.2017
2	Dr.(Smt.) Sunita Kumari	Associate Professor	Soc.Sc./ Management	23.11.2016	22.11.2017
3	Dr.(Ms.) Jyoti Gogia	Associate Professor	Soc.Sc./ Management	23.11.2016	22.11.2017
4	Dr(Mrs.) Sona Ahuja	Associate Professor	Education/ Peda.Sc.	24.11.2016	23.11.2017
5	Prof N.P.S. Chandel	Professor	Education/ Found. of Edu.	26.11.2016	25.11.2017
6	Prof. V.Prem Lata	Professor	Arts/ English	13.12.2016	12.12.2017
7	Dr(Smt.) Mala Bal	Principal	DEI PV Girls Inter College	22.11.2016	21.11.2017
8	Dr.(Smt.) Dayal Pyari Srivastava	Assistant Professor	Science/ Phy & Comp.Sc.	24.1.2017	23.1.2018
9	Sh. Gursewak Singh	Assistant Registrar	CAO/ Exam.	24.1.2017	23.1.2018
10.	Prof. Rohit Shrivastav	Professor	Science/ Chemistry	28.1.2017	27.1.2018

Resolved that the recommendations of the various authorities be and are hereby accepted and the above employees (except the employee at sl.no. 6) be and are hereby confirmed in the services of the Institute, after successful completion of their probation period as mentioned above. The confirmation of Dr.(Smt.) Mala Bal (listed at sl.no.7 above), will be reported to the Managing Council (General).

Further, resolved that the probation period of Prof. V. Prem Lata (listed at sl.no. 6 above) is hereby extended for one month due to availing leave during probation period.

8. Considered extending the term of some of the employees as per details given in Appendix-I who were appointed on temporary(fixed term)/contract basis and whose term ended/or shall end in February/March, for six months or till regular appointment is made whichever is earlier, in continuation to their present tenure, on the same terms and conditions as mentioned in their appointment letter.

Resolved that the term of appointment of the persons mentioned in the above said Appendix be and is hereby extended for a further period of six months or till regular appointment is made (except the name mentioned at sl.no. 40 & 41), whichever is earlier, in continuation of their present tenure, on the same terms and conditions as mentioned in their appointment letter.

Resolved further that the term of temporary appointments of Shri V. Srinath and Shri K. Pritam Satsangi (as mentioned in the said appendix at sl.no. 40 & 41 respectively) be and are hereby extended upto 20.5.2018 to complete the ongoing session in continuation of their present tenure, on the same terms and conditions as mentioned in their appointment letter.

9. Considered the recommendation of the Selection Committee for the placement in higher grade/position of the teachers under Career Advancement Scheme (CAS) of UGC Regulations, 2010 and its 2<sup>nd</sup> Amendment, 2013 adopted by the Governing Body for implementation in the Institute vide its resolution nos.28 and 15 (2<sup>nd</sup> Amendment, 2013) dated 19.2.2011 and 27.11.2015 respectively and U.P. Government G.O. No.2840/Sattar-1-2010 dated 31.12.2010 vide resolution no.44 dated 19.2.2011.

Resolved that the under mentioned Associate Professor (Stage-4) Grade Pay Rs.9000/- be Promoted as Professor (Stage-5) Grade Pay Rs.10000/- (**UGC Financed post**) :-

Name of Teacher	Deptt.	Faculty	Date of Application	Date of being designated as Associate Professor (Stage 4)	Date of eligibility for consideration of promotion to the post of Professor (Stage 5)
Dr. Kamaljeet Sandhu	Psychology	Social Sc.	10.11.2017	30.8.2011	10.11.2017

10. Considered the request dated 20.12.2017 of Shri D. Prem Prasad, Associate Professor, Department of Electrical Engineering, Faculty of Engineering, seeking Voluntary Retirement from services of the Institute w.e.f. any day after 31.3.2018. The post is financed by the U.P. State Govt.

Resolved that the recommendation be made to U.P. State Government that the request of Shri D Prem Prasad, Associate Professor, Department of Electrical Engineering, Faculty of Engineering be accepted for Voluntary Retirement as per norms.

11. Considered the following proposals of the Coordinator, Distance Education Programme seeking approval -

(i) To adopt the following procedure for the appointment of the Centre-in-Charge-

The members were apprised that Centre-in-Charge is the Administrative Head of the Information Centre and works on an honorary basis. He is responsible for the efficient working of the Centre.

The following two-tier procedure will be adopted for locating eligible candidates (graduates with minimum five years administrative experience in a senior position):

(a) Notice for appointment of Centre Incharge will be put on the DEI Website and also given wide publicity.

(b) In parallel a Search Committee consisting of Coordinator (DEI-DEP), Assistant Registrar (Distance Education), outgoing Centre Incharge (if available) and one eminent person will shortlist a few local suitable candidates.

A committee headed by Coordinator (DEI-DEP), with 2 Deans and Assistant Registrar (Distance Education) as members, will evaluate all the candidates and shortlist those who will be presented to the Selection Committee.

The Selection Committee chaired by Director, DEI will select the suitable candidate.

Thereafter the recommendations of the Selection Committee will be put up to the Governing Body for approval.

(ii) To increase Student intake at Information Centres in Skill-based Programmes at Certificate Modular Level.

The members were apprised that DEI is offering twelve certificate level programmes of one to two years' duration and an equal number of stand-alone 9-week modular courses under ODL Programme. These programmes and courses attract a substantial number of students in the 94 Information Centres spread across the country.

The present proposal envisages that selected number of the e-cascade centres which are adjacent to existing Information Centres, be allowed to offer programmes running at the nearest existing Information Centres for which the candidates from the e-cascade centre will file their application on-line for admission at the Information Centre.

To initiate this process, the selected existing Information Centre will submit a proposal giving full details of the neighbouring e-cascade centres which it would like to associate with, programmes to be offered, faculty available, arrangement/schedule for theory and practical courses, etc. The proposal will be considered by a committee comprising of the Coordinator (DEI-DEP), atleast 2 Deans and AR (Distance Education). Their recommendation will be put up for approval to the Director (DEI).

#### **Proposed Modus operandi**

- Students will be enrolled & registered as students of the existing Information Centre
- Theory classes through two way communication from the Centre to the location in synchronous mode.
- Dedicated Practical classes for location students only on the week-end at the Information Centre (may be supplemented at location, if local arrangements available)
- Students to appear for all exams and practical tests at the Information Centre only
- DHA to be assessed by the existing mentor/facilitator at the Centre. The local administrator would scan and send DHAs to the facilitator everyday for the DHA given the previous day.
- Minimum strength of 5 students not applicable at location as they are part of the strength of the class at the Information Centre.
- Centre Incharge/Mentor must visit the location once during each module

Resolved that the proposal above be and is hereby approved.

(iii) For the appointment of Honorary Faculty and Starting of Courses in Information Centres of DEI-DEP.

The members were apprised of matters related to the appointment of mentors, facilitators and visiting faculty and starting of additional courses/programmes in Information Centres. Detailed proposals will be submitted by the Centre-in-Charge of the Information Centre which will be considered for approval by a committee comprising of the Registrar, DEI, the DEI Programme Coordinator and the DEI-DEP Coordinator (as the convener). On approval, a copy of the notification signed by the committee members will be forwarded to the Director, DEI for information.

Resolved that the proposals as above be and are hereby approved.

12. Considered the slightly modified format of degree (only comma has been suffixed before the prescribed examination; the rest shall remain unchanged) on new paper which is considered to be printer-friendly for hassle-free printing, to be awarded during ensuing Convocation of the Institute (Appendix-II).

Resolved that the slightly modified format as given in the said Appendix be and is hereby approved.

13. Considered the report of the Committee constituted by the Director to examine the request from an applicant establishing equivalence with the provision of Bye-law No.20(xi)(a) taking into account his past research experience on the basis of research publications and concluded Research Project. (Appendix-III)

Resolved that on the recommendation of the Committee, such applicant be and is hereby permitted to supervise Ph.D. students.

14. Considered the recommendation of the Committee to write off the following items of the DEI Technical College, details of which are given below:

S. N.	Description of item	Date of entry in SB	From whom purchased/received	Stock book & page No.	Qty	Purchase price (Rs.)
1	Vauxhall car (with 4-cylinder petrol engine)	29.12.1963	M/s Dayal Automobiles, 51 Civil Lines, Agra	1/13	1	2,440/-
2	Electro Engine Analyser	10.01.1964	Industrial Machinery & Tool Corpn Ltd, Bombay	2/35	1	9,550/-
3	Electrical Test Bench, Crypton make	20.04.1965	Crypton Equipment Ltd, England	2/34	1	10,737/-
4	Vijai Super Scooter	29.03.1985	Dayal Motors	2/24	1	9,683.06
5	M 800 car, Regn No. DDU 8271	03.05.2008	Prof. V.B. Gupta	1/84	1	15,000/-

Resolved that the above said items be and are hereby written-off.

15. Considered the request of-

(i) Dr. Ranjit Kumar, Department of Chemistry, Faculty of Science seeking approval for the following break-up for an amount of Rs.10.00 lacs released under the ISRO-GBP ARFI project in the financial year 2017-18:-

S.N.	Particulars	Total (Rs. in lacs)
<b>Non-Recurring</b>		
1	Minor Equipment	
	(i) Aerosol particle counter	1.30
	(ii) Refrigerator	0.20
<b>Recurring</b>		
1	JRF@Rs. 21700/- + 20% HRA	3.124
	Technical Assistant @ Rs.10,000/- p.m.	1.20
2	Consumables	1.50
3	Contingency	0.70
4	Travel: Domestic	0.70
5	Overhead charges @15%	1.275

	Total	10.00
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It is noted that the proposal has the financial clearance dated 7.11.2017 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% may be made within the total allocation with the approval of the Director.

(ii) Dr. Shiroman Prakash, Department of Physics & Computer Science, Faculty of Science seeking approval for the following break-up for an amount of Rs.4,34,486/- released under the DST Inspire Faculty Award Grant (3<sup>rd</sup> Instalment):-

S.N.	Particulars	Total (Rs.)
Recurring		
1	Research Staff	3,60,000
2	Travel	32,761
3	Contingency	6,725
5	Overhead	35,000
	Total	4,34,486

It is noted that the proposal has the financial clearance dated 23.11.2017 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% may be made within the total allocation with the approval of the Director.

(iii) Principal, DEI Technical College seeking approval to purchase (i) two Desktop Computers at the total cost of Rs.1.50 lacs for the Women's Polytechnic Wing and (ii) a HP Laser Jet A3 Multifunction Printer at the total cost of Rs.1.50 lacs out of TC Self Finance Diploma Account.

It is noted that the proposal has the financial clearance dated 6.11.2017 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% may be made within the total allocation with the approval of the Director.

(iv) Prof. K. Maharaj Kumari, Department of Chemistry, Faculty of Science seeking approval for the following break-up of Rs.28.31 lacs sanctioned under ISRO-GBP ATCTM Project for the year 2017-18:-

S.No.	Item	Total (Rs. in lacs)
1	Equipment	-
2	Consumables & Supplies	14.0
3	Salaries	6.84
4	Travel	0.5
5	Office Expenses	0.25
6	Contingencies	2.00
7	Overheads	4.72
	Total	28.31

It is noted that the proposal has the financial clearance dated 16.1.2018 from the Treasurer.



Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% may be made within the total allocation with the approval of the Director.

(v) the Coordinator, B.Arch. Programme seeking approval to purchase the following items out of Non-Govt. Grant:-

S.N.	Particular	No. of Unit	Rate per unit (Rs. in lacs)	Total (Rs.in lacs)
1	Drafting Tables	40	0.05	2.0
2.	Stools	40	0.01	0.4
3	Almirah	02	0.02	0.4
4	Desktop PCs	20	0.5	10.0
5	Photocopier	01	1.0	1.0
6	Computer table & chairs	20	0.05	1.0
7	B.Arch Books	150		1.25
			Total	16.05

It is noted that the proposal has the financial clearance dated 15.1.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% may be made within the total allocation with the approval of the Director.

(vi) the Dean, ICT Centre, Amritsar seeking approval for the following out of Non-Govt. Grant:-

(a) Repair of Wall behind Bamboo Guest House and of arches including painting, sand and cement at the total cost of Rs.99,000/-. It is noted that the proposal has the financial clearance dated 27.10.2017 from the Treasurer.

(b) Equipment for Applied Chemistry Lab at the total cost of Rs.77,000/-.  
(Pensky Marten's apparatus for Flash Point & Fire point measurement, Abel's apparatus for Flash Point & Fire Point measurement, Viscometer-Redwood I, Viscometer-Redwood II, Applicator or thin layer spreading Device, Glass Rods, Retort Stand with Clamp and Boss Head Set and other miscellaneous items)

It is noted that the proposal has the financial clearance dated 26.12.2017 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% may be made within the total allocation with the approval of the Director.

(vii) Dr. Parul Bhatnagar, Department of Drawing & Painting, Faculty of Arts seeking approval to purchase of the following items out of TTEI Project Grant:-

S.N.	Item	Qty.	Total Cost (Rs.)
1	UPS 10 KVA for High End Systems	02	2,48,000/-
2	Dell OptiPlex 5050 Mini Tower Desktop	09	6,71,850/-
3	Corel Draw Software	09	1,76,823/-
4	Colour Printers	05	75,000/-
5	Furniture	-	65,200/-
6	Laser Printer	01	13,916/-
		Total	12,50,789/-

It is noted that the proposal has the financial clearance dated 23.1.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% may be made within the total allocation with the approval of the Director.

16. Considered the proposed action plan submitted by Dr. Ratan Saini, Coordinator, IQAC on stake holders feedback as given in the Appendix-IV.

Resolved that the action plan submitted by Dr Ratan Saini, be and is hereby approved and feedback form may be revised.

17. Considered the proposal for centrally organising Open Day Function on 31<sup>st</sup> January 2018 by the various Faculties, Schools and Colleges of the Institute at the total cost of Rs.14.00 lacs (approx.) out of UGC-Maintenance/Non-Govt funds.

Resolved that the proposal as above be and is hereby approved.

18. The Governing Body noted that the Director has approved the list of holidays to be observed in the Institute during the year 2018 (From January, 2018 to December, 2018) :

Holidays	Year 2018		
	No. of day (s)	Day(s) of week	No. of day (s)
Basant Panchami	1	Monday	22 January
Republic Day	1	Friday	26 January
Holi	1	Friday	2 March
Ram Navmi	1	Sunday	25 March
Mahavir Jayanti	1	Thursday	29 March
Good Friday	1	Friday	30 March
Ambedkar Jayanti	1	Saturday	14 April
*Idu'l Fitr	1	Saturday	16 June
Independence Day	1	Wednesday	15 August
*Idu'l Zuha (Bakrid)	1	Wednesday	22 August
Raksha Bandhan	1	Sunday	26 August
Janamashtami	1	Monday	3 September
*Muharram	1	Friday	21 September
Gandhi Jayanti	1	Tuesday	2 October
Dussehra	1	Friday	19 October
Deepawali	1	Wednesday	7 November
*Idu'l Milad-Un-Nabi / Bara Wafat	1	Wednesday	21 November
Guru Nanak Birthday & Kartik Purnima	1	Friday	23 November
Christmas Day	1	Tuesday	25 December

\* Subject to visibility of the Moon.

**Note-1:** The students only shall observe the following holidays:

Holidays on student's request	Year 2018		
	No. of day (s)	Day(s) of week	Date(s)
Holiday (Kailash Fair)	1	To be declared later	To be declared later
Holiday (Deepawali)	1	Thursday	8 November
Holiday (Bhaiduj)	1	Friday	9 November

**Note-2:** The students shall observe the following vacations. On submission of application, the teaching staff may avail following vacations and those who remain present during vacations shall be given leave as per resolution no. 12 dated 05-03-2015 of Governing Body.

Vacation	Year 2018		
	No. of day (s)	Day(s) of week	Date(s)
Mid Semester Break	6	Monday to Saturday	26 Feb to 3 March
Summer Vacation	40	Tuesday to Saturday	22 May to 30 June
Mid Semester Break	6	Monday to Saturday	15 to 20 October
Semester Break	6	Wednesday to Monday	19 to 24 December

**Note-3:** The staff of the Institute may avail two Restricted Holidays during the year (after due application to the Dean/Principal concerned or the Registrar in case of the staff of the Central Administrative Office) from the following days:

Restricted Holidays	Year 2018		
	No. of day (s)	Day(s) of week	Date(s)
Lohri	1	Saturday	13 January
Makar Sankranti	1	Sunday	14 January
Guru Ravidas Birthday	1	Wednesday	31 January
Maha Shiv Ratri	1	Wednesday	14 February
Jhoolelal Jayanti	1	Sunday	18 March
Baisakhi	1	Saturday	14 April
Budh Purnima	1	Monday	30 April
Guru Purnima	1	Friday	27 July
Nag Panchmi	1	Wednesday	15 August
Valmiki Jayanti	1	Wednesday	24 October
Goverdhan Puja	1	Thursday	8 November
Bhaiduj	1	Friday	9 November

19. The Governing Body noted that-

(i) in view of the recent order of the Hon'ble Supreme Court, UGC vide its letter no. F.5-1/2017 (CPP-I/DU) dated 10.11.2017 directing that deemed universities refrain from using the word 'University' as part of their name. In the letter, Clause 20.0 of UGC (Institutions Deemed to be Universities) Regulations, 2016 is quoted, as under-

"An Institution deemed to be university shall not use the word 'University' suffixed to its name but may mention the words "deemed to be university" within parenthesis suffixed thereto".

(ii) Central Council of Homoeopathy (A Statutory Body) under the Ministry of AYUSH, Government of India vide its letter F.No.15-5/2017-CCH (29)/23322 dated 29.11.2017 has issued a letter of Intent (LoI) in favour of the Institute to start a new Homoeopathic Medical College in the name and style "DEI Faculty of Intergrated Medicine (AYUSH) Homoeopathy Medical College Dayalbagh Educational Institute, Dayalbagh, Agra-282005, U.P." with 50 seats in BHMS Course from the academic year 2018-19.

(iii) UGC vide its letter F.No.11-1/2017 (CU) dated 18.1.2018 enclosing therewith a copy of order F.No. 19-62/2017-CU.Cdn. dated 2.1.2018 of Ministry of Human Resource Development, Government of India, has conveyed the decision to implement the benefit of Pay revision to non-teaching employees of the Central Universities (CUs) and Centrally funded Deemed Universities under the administrative Control of MHRD/UGC w.e.f. 1.1.2016 on the basis of the recommendations of the 7<sup>th</sup> Central Pay Commission for the employees of the Central Government.

(iv) UGC vide its letter F.No.11-1/2017 (CU) dated 18.1.2018 enclosing therewith a copy of order No. 1-7/2015-U.II(2) dated 2.11.2017 and subsequent corrigendum dated 8.11.2017 of Ministry of Human Resource Development, Government of India, has conveyed the decision to implement the revision of pay for the post of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Assistant Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer on the recommendations of the VII<sup>th</sup> Pay Commission (CPC) w.e.f. 1.1.2016.

(v) UGC vide its letter F.No.42-4/2016 (CPP-I/DU) dated 30.12.2017 has conveyed that the compliance report with respect to the suggestions given by the UGC Expert Committee constituted for 12-B Status which visited the Institute on 16 & 17<sup>th</sup> November, 2017 be submitted. The details are, as under-

(a) The Committee has unanimously recommended that 12-B status be granted to the Institute with the following observations/suggestions for which the Institute has prepared the compliance report for submission to UGC, as under:-

	<b>Observations/Suggestions of the Committee</b>	<b>Institute's compliance</b>
1	Laboratory Space in all the teaching faculties to be expanded	We are fully funded by UGC. We have already submitted a proposal to UGC for the Lecture Hall Complex and as and when grants of Rs.11.54 crores is received, we shall take up this matter. The construction of the Lecture Hall Complex will thus create more space for the Labs. Under basic women facilities Rs.17.75 lacs out of 12 <sup>th</sup> Plan has been spent for creating Washroom facilities. The funds under TEQIP-Phase III sanctioned to DEI will also be utilized for expanding the laboratory facilities.
2	Extra Mural funding opportunities to be regularly communicated to all faculty members through suitable web based -medium	These details are now regularly updated on DEI website and the website portal is accessible to all faculty members.
3	Internal funding for research to be provided to young Faculty members	We are already funding young faculty members and more funds will be provided to them. List of faculty members who have already availed funding is enclosed. Total amount of Rs.4.70 crores has been spent on purchase of equipments for Young Faculty from internal funding during the last four years besides travel grant for their research support.
4	Merit Scholarships/ fellowships to be initiated for meritorious students	Merit scholarships/fellowships are being provided to the meritorious students.
5	Job oriented curricula to be developed in areas like stage fine arts, acting, tour-narration, media-writing journalism, etc.	Course on PG Diploma on Mass Journalism and Media writing is already running and the Job-oriented courses on Stage-Craft / Theatre/ Acting/ Tour-narration etc. shall be started after getting due approvals by BoS, Academic Council and BoM from the next academic calendar.
6	More stress on language related programs in Hindi/ Sanskrit and other Arts Faculty departmental curriculum.	We have the State-of-the-Art facilities for all languages at information-communication-neuro-cognitive Technologies Assisted Language Lab. (i-c-n-c-TALL) which offers courses in Sanskrit, Hindi as well as other Indian languages. Using the latest technology, the Dayalbagh School of Languages has developed two year certificate courses in Odia, Punjabi, German & French.
7	Solar Water heating system need to be serviced	The servicing of solar water heating system is done and is inspected by officers from UPNEDA.
8	Drinking water and wi-fi facilities to be provided for all hostels	These facilities have been provided in all hostels.
9	Hot water facility for hostels needs to be enhanced/Green Gas Connections in all Hostels	The Hot water facilities for hostels are enhanced and provision for laying Green Gas connection to all Hostels is under process.
10	Easy accessibility of Xerox, printing, stationery, canteen and other amenity shops for students to be provide on the campus	Facilities are provided for Xerox/photocopying at nominal cost and shops are available within and also adjoining the campus.
11	More external visits of students across departments to be organized for increased exposure	Students were provided opportunity in the past and they are encouraged to visit other institutes within the country and abroad.
12	Digitization of rare manuscripts in library to be done	Some of the rare manuscripts in the library are already digitized. Digitization of other manuscripts is under process.
13	Computer literacy programs to be	Directions have been sent to all departments and some of

	organized for faculty members, non-teaching staff and students of Hindi/Sanskrit and other departments in Arts Faculty	them are already doing this exercises for the last ten years. List of modular courses attached in annexure-III(b) which are available to staff & students and facilities have been provided to them to do these courses.
14	High speed wi-fi connectivity for multiple access to be provided	High speed wi-fi connectivity with multiple accesses already exists. The wi-fi facility is open to all. Further development of ICT/Wi-Fi facility Rs. 14.30 lacs has been spent out of 12 <sup>th</sup> Plan.

The members noted that the above compliance report may be submitted to the UGC.

- (b) Vide the above stated letter UGC has requested that department-wise details of the faculty in the prescribed format as given in the letter be submitted.

The members were apprised that the required information is being provided to UGC.

(vi) UGC vide its letter F.No.6-1/72(CPP-I/DU) dated 2.1.2018 has conveyed that the Commission in its meeting held on 22.12.2017 vide its item no. 2.08 has considered the report of the UGC Expert Committee which visited the Institute during 5-7 October, 2017 to review the functioning of the Institute and recommended continuation of Deemed to be University status to the Institute with suggestions to bring about the qualitative improvement in the programmes offered by the Institute and UGC has requested that the compliance report be submitted within six months.

The Institute has taken necessary steps to comply with the suggestions/observations given in the report and their compliance is submitted as under :-

	<b>Observations/Suggestions of the Committee</b>	<b>Institute's compliance</b>
1	Establishment of Biodiversity park and plant biotechnology lab to conserve the rare and endangered plant species.	A Biodiversity Park (Lab on Land) with more than 9000 total plants and 300 genera is being established in 30 acres of land (International Seminar Hall Complex- 10 acres; Chandmari ka Tila- 10 acres; REI Intermediate College- 9 acres; DEI Dairy Complex Herbal Garden- 4 acres including green houses) in the Institute with the view to conserve the local fauna & Flora including rare plants. The Botany Department has undertaken research activity in the area of plant biotechnology.
2	To upgrade the existing facilities in the dairy technology lab and to establish an advanced quality (chemical & microbial) testing lab (food/dairy products)	DEI is amongst the first DDUK in the Country with vocational programmes in Dairy Technology. It is the first student run dairy plant in northern India; has obtained FASSAI License and HACCP certification besides USDA permit for export of flavoured milk. Upgradation of state-of-the-art facilities for food quality testing lab.(including Microbial & Chemical analysis and testing instrumentation) is in the pipeline.
3	To establish Centre of Excellence in quantum and nano field with facilities like quantum cloud computing lab, "Quantum Chaitanyam" and Fab Lab.	The Quantum-Nano Systems Centre is a multidisciplinary centre at DEI to explore fundamental physical characteristics of quantum system, to devise & implement prototype quantum computers and to develop quantum algorithms and novel applications. A Magneto-Encephalography (MEG) facility in magnetically shield room at the centre was recently upgraded to 15 channels to cover all the lobes

		of the brain. Funds have been already received from TEQUIP to establish a Fab. Lab.
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The UGC has also requested to align the MoA/Rules of the Institute in accordance with UGC (Institutions Deemed to be University) Regulations, 2016 and submit the same to UGC along with a copy of the land documents registered in the name of the Institute.

The members were apprised that the Institute has aligned the MoA/Rules in accordance with UGC (Institutions Deemed to be University) Regulations, 2016 for onward submission to UGC, New Delhi.

20. The Governing Body noted that AAA Committee of the Institute submitted its report dated 9.9.2017 and has given the following observations/suggestions with respect to administrative matters-

(i) The Committee suggested that the issue of obtaining 12B status to the Institute should be discussed with the UGC in the interest of the teachers, students and the Institute.

The members were apprised that the compliance report for 12B status as above will be submitted to UGC shortly.

(ii) Physically challenged students should be allowed to avail the facility of e-rickshaw.

The members were apprised that these facilities are already being provided in the Institute.

(iii) The Committee suggested that the basic facilities like drinking water, hygiene etc. must be properly maintained.

The members were apprised that R.O. system has been installed in all the boys and girls hostels.

(iv) The committee recommended that toilet facilities to girls students be built in dairy campus.

Portable toilets are also being installed at various places in the campus for girls and boys students.

(v) The Committee recommended that the lady teachers should also be permitted to park the vehicles inside the campus.

The members were apprised that this request cannot be conceded to due to space constraints and an alternative space is being considered in front of the Jubilee Gate, Dayalbagh.

21. The Governing Body noted that Department of Science & Technology, Ministry of Science & Technology, Government of India vide its letter SR/FST/CS-II/2017/38 dated 16.1.2018 has informed that the Department of Chemistry of the Institute has been selected for support under FIST Programme of DST for which Rs.130.00 lacs has been sanctioned for the period of five years. The details, are as under:-

To strengthen the post graduate teaching and research facilities in the Department

- |       |                                                 |                                                                                                    |
|-------|-------------------------------------------------|----------------------------------------------------------------------------------------------------|
| (i)   | Equipment- Rs.110 lacs                          | (DTA DSC-Rs.30.0 lacs,<br>ICPAES-Rs.45.00 lacs,<br>Thermal Desorption unit for<br>GC Rs.35.0 lacs) |
| (ii)  | Infrastructure Facility – Rs. 5.00 lacs (Books) |                                                                                                    |
| (iii) | Maintenance – Rs. 15.00 lacs                    |                                                                                                    |

Total= Rs.130.00 lacs

22. The Governing Body noted that the Department of Science & Technology, Government of India vide its letter F.No. DST/TM/WTI/2K13/115 dated 10.1.2018 has conveyed the decision of second time extension of the ongoing project entitled "Development of River Filtration system on the banks or river Yamuna in Dayalbagh, Agra, as a Sustainable Solution for meeting Drinking Water requirement" for the period of ten months i.e. from 11.1.2018 to 10.11.2018 without any additional cost. The PI of the project is Prof V. Soami Das, Department of Mechanical Engineering, Faculty of Engineering.
23. The Governing Body noted that Indian Council of Social Science Research (ICSSR), Ministry of Human Resource Development vide its letter F.No.02/54/2015-16/RPR dated 19.9.2017 has conveyed the decision of extension of ongoing project entitled "Designing Educational and Training Interventions for Preparing Undergraduates to Pursue Entrepreneurship as a Career Choice: A Roadmap for Universities and Institutions of Higher Education" for the period of six months i.e. from 1.10.2017 to 31.3.2018 without any additional cost. The PI of the project is Dr. Sumita Srivastava, Department of Management, Faculty of Social Sciences.
24. The Governing Body noted that the following staff shall be retiring from the services of the Institute in the year, 2018:-

S. No.	Name	Post Fin. By	Date of Birth	Date of Original appointment	Date of Super-annuation	Date of Final Retirement
1	Shri J.P.Satsangi Office Assistant, Computer Centre	UGC	30-03-1958	15-11-1988	29-03-2018	31-03-2018
2	Ms. Uma Tiwari Semi Professional Assistant, Faculty of Commerce	UGC	15-08-1958	10-08-1988	14-08-2018	31-08-2018
3	Ms. Rakesh Kumari Bedi Associate Professor (CA) Faculty of Education	UP State Govt.	27-04-1956	01-06-1980	26-04-2018	30-06-2018
4	Dr. (Ms.) Indira Sharma Professor (CA) Faculty of Education	UP State Govt.	05-05-1956	01-01-1997	04-05-2018	30-06-2018
5	Dr. Sant Kumar Gaur Professor (CA), Faculty of Engineering	UP State Govt.	02-07-1956	04-07-1983	01-07-2018	30-06-2019
6	Dr. Kailash Chandra Vashistha, Professor (CA), Faculty of Education	UP State Govt.	10-10-1956	17-11-1983	09-10-2018	30-06-2019
7	Sh. Devi Charan Sharma Book Lifter, Central Library	UP State Govt.	02-01-1958	01-03-1979	01-01-2018	31-01-2018
8	Shri Mahendra Baranwal Junior Assistant, Faculty of Education	UP State Govt.	03-01-1958	01-09-1977	02-01-2018	31-01-2018
9	Shri Raja Ram Peon, Faculty of Engineering	UP State Govt.	15-05-1958	04-11-1993	14-05-2018	31-05-2018
10	Shri Ram Bachan Ram Mech. Gr. A-II, Faculty	UP State	14-07-1958	14-12-1995	13-07-2018	31-07-2018

	of Engineering	Govt.				
11	Shri Devendra Kumar Demonstrator, Faculty of Engineering	UP State Govt.	06-08-1958	26-02-1981	05-08-2018	31-08-2018
12	Shri Rajan Lal Laboratory Assistant Faculty of Engineering	UP State Govt.	20-11-1958	11-10-1978	19-11-2018	30-11-2018

25. The Governing Body noted that as per Bye-law no.8 (i), the Director has approved journey by taxi to the following:-

(A) External Experts who have attended the Selection Committee meetings out of UGC Maintenance Grant, as per details given below:-

Sl.No.	Date	Name of the Expert	To & Fro	Mode of Journey
1	11.07.2017	Prof.C.B.Gupta	Pilani-Agra	Taxi
2	11.07.2017	Prof.H.B.Pandey	Agra	Taxi
3	12.07.2017	Prof.N.K.Jaiman	Kota-Agra	Taxi and Train
4	12.07.2017	Prof.Pankaj Jain	Kanpur-Agra	Taxi
5	13.07.2017	Prof.Ravi Shankar	Kanpur-Agra	Taxi
6	13.07.2017	Prof.Rakesh Kumar Sharma	Delhi-Agra	Taxi
7	14.07.2017	Prof.Qudsia Tahseen	Aligarh-Agra	Taxi
8	14.07.2017	Prof.Ashok Kumar Singh	Delhi-Agra	Taxi
9	15.07.2017	Prof.M.Iqbal	New Delhi-Agra	Taxi
10	15.07.2017	Prof.Ashok Kumar Jain	Gwalior-Agra	Taxi
11	18.07.2017	Prof.Rakam Singh Sandhu	Kurukshretra-Agra	Taxi
12	19.07.2017	Prof.S.K.Shukla	Gwalior-Agra	Taxi
13	20.07.2017	Prof.Suresh Chand Jain	Jaipur-Agra	Taxi
14	20.07.2017	Prof.Sudhir Kumar Shukla	Varanasi-Agra	Train
15	20.07.2017	Prof.Simmi Malhotra	New Delhi-Agra	Taxi
16	20.07.2017	Prof.Asif Shuja	Aligarh-Agra	Taxi
17	20.07.2017	Prof.Mohd.Gazi Shahanwaz	New Delhi-Agra	Taxi
18	20.07.2017	Prof.K.N.Tripathi	Bhopal-Agra	Train
19	23.07.2017	Prof.Prem Kumar	Kurukshretra-Agra	Taxi
20	23.07.2017	Prof.Abdul Matin	Aligarh-Agra	Taxi
21	23.07.2017	Dr.Rashmi Jain	Jaipur-Agra	Taxi
22	25.07.2017	Prof.Yogesh Upadhyay	Gwalior-Agra	Taxi
23	25.07.2017	Dr.Neeti Rana	Noida-Agra	Taxi
24	26.07.2017	Prof.R.S.Pandey	Rohtak-Agra	Taxi
25	26.07.2017	Prof.Urmila Singh Tomar	Gwalior-Agra	Taxi
26	27.07.2017	Prof.Ram Krishan Pandey	Allahabad-Agra	Train
27	27.07.2017	Dr.Ranjit Kumar Behra	Delhi-Agra	Taxi
28	28.07.2017	Prof.Anjilika Sharma	Jaipur-Agra	Taxi
29	28.07.2017	Dr.Shobha Kudesia	Aligarh-Agra	Taxi
30	29.07.2017	Prof.Ashok Kumar	Gwalior-Agra	Taxi
31	29.07.2017	Dr.Aparna Khanna	Delhi-Agra	Taxi
32	29.07.2017	Prof.Saroj S Jeet	Hisar-Agra	Taxi
33	29.07.2017	Prof.Karunakar Singh	Kanpur-Agra	Taxi
34	29.07.2017	Prof.Shailja Jain	Gwalior-Agra	Taxi
35	01.08.2017	Prof.Sandhya Pandey	Gwalior-Agra	Taxi
36	01.08.2017	Prof.Madhu Rani	Aligarh-Agra	Taxi
37	01.08.2017	Dr.Anita N Satsangi	Pune-Agra	Train
38	02.08.2017	Prof.S.Nagpal	New Delhi-Agra	Taxi
39	02.08.2017	Dr.Anis Jahan	Aligarh-Agra	Taxi
40	03.08.2017	Prof.Satyakam	New Delhi-Agra	Taxi
41	03.08.2017	Prof.C.P.S.Chauhan	Aligarh-Agra	Taxi
42	04.08.2017	Prof.Usha Sharma	New Delhi-Agra	Taxi



43	04.08.2017	Dr.Poonam Gautam	Aligarh-Agra	Taxi
44	05.08.2017	Prof.Sajid Jamal	Aligarh-Agra	Taxi
45	05.08.2017	Dr.Heena K Bijli	New Delhi	Taxi
46	09.08.2017	Prof.R.P.Maheshwari	Delhi-Agra	Taxi
47	09.08.2017	Prof.Anwaruddin Anwar	Aligarh-Agra	Taxi

Sl.No.	Date	Name of the Expert	To & Fro	Mode of Journey
48	09.08.2017	Prof.R.K.Patney	New Delhi-Agra	Train
49	10.08.2017	Prof.V.K.Jain	Bhopal-Agra	Train
50	10.08.2017	Prof.Ravi Kumar Digavalli	New Delhi-Agra	Train
51	10.08.2017	Prof.S.T.Jilani	Aligarh-Agra	Taxi
52	11.08.2017	Prof.A.K.Misra	Lucknow-Agra	Taxi
53	11.08.2017	Dr.P.K.Bhattacharya	Kanpur-Agra	Taxi
54	12.08.2017	Prof.Raj Kumar	Faridabad-Agra	Taxi
55	12.08.2017	Prof.Mohammad Ali	Aligarh-Agra	Taxi
56	17.08.2017	Dr.S.K.Awasthi	Kanpur-Agra	Taxi
57	17.08.2017	Dr.Yogesh Pandey	Jhansi-Agra	Taxi
58	18.08.2017	Dr.Virendra Bhardwaj	New Delhi-Agra	Taxi
59	18.08.2017	Prof.Asif Shuja	Aligarh-Agra	Taxi
60	19.08.2017	Dr.Pratibha Kumar	New Delhi-Agra	Taxi
61	19.08.2017	Dr.Tamanna Siddiqui	Aligarh-Agra	Taxi
62	19.08.2017	Dr.Kamal Singh	Aligarh-Agra	Taxi
63	22.08.2017	Dr.Pallavi Prasad	Delhi-Agra	Taxi
64	22.08.2017	Dr.Usha Agrawal	Jhansi-Agra	Train
65	23.08.2017	Dr.D.C.Agrawal	Jhansi-Agra	Train
66	23.08.2017	Prof.Asiya Chaudhary	Aligarh-Agra	Taxi
67	23.08.2017	Prof.I.B.Singh	Gwalior-Agra	Taxi
68	23.08.2017	Dr.Unmeet Arora	Firozabad-Agra	Taxi
69	25.08.2017	Prof.Rajesh Srivastav	Roorkee-Agra	Taxi
70	25.08.2017	Prof.Manoj Kumar Harbola	Kanpur-Agra	Taxi
71	25.08.2017	Prof.Rahul Garg	Delhi-Agra	Train
72	25.08.2017	Prof.K.P.Maheshwari	Kota-Agra	Train
73	07.09.2017	Prof.Vibha Joshi	New Delhi-Agra	Taxi
74	07.09.2017	Prof.S.Nagpal	New Delhi-Agra	Taxi
75	07.09.2017	Prof.C.P.S.Chauhan	Aligarh-Agra	Taxi
76	09.09.2017	Prof.Yogesh Upadhyay	Gwalior-Agra	Taxi
77	09.09.2017	Prof.Pankaj Sinha	New Delhi-Agra	Taxi
78	09.09.2017	Prof.Salma Ahmed	Aligarh-Agra	Taxi
79	09.09.2017	Prof.Praveen Kulshrestha	Kanpur-Agra	Taxi
80	09.09.2017	Prof.Mohd.Izhar Ahmad	Aligarh-Agra	Taxi
81	13.09.2017	Prof.D.N.Goswami	Gwalior-Agra	Taxi
82	18.11.2017	Prof.Krishna Kumar Dhote	Bhopal-Agra	Train
83	18.11.2017	Prof.Divya Kush	Noida-Agra	Taxi
84	18.11.2017	Prof.Anil Dewan	New Delhi-Agra	Taxi
85	18.11.2017	Dr.Shilpa Vij	Karnal-Agra	Taxi
86	18.11.2017	Prof.Ramesh Chandra	Allahabad-Agra	Train
87	18.11.2017	Mr.Rajeev Kumar Devedi	Agra	Taxi

(B) Shri Rama Shankar Singh, Finance Officer, Babasaheb Bhimrao Ambedkar University, Lucknow from Lucknow to Agra & Back for attending the meeting of the Finance Committee held on 31.10.2017 as the nominee of MHRD, New Delhi.

(C) staff members of the Institute who have visited outside the Institute from various work, as under:-

Name of staff members	From	To	Date/Period	Mode of Journey	Out of the Grant
Dr. Ranjit Kumar Department of Chemistry Faculty of Science	Agra	Manipal & Back	21-24.9.2017	Taxi & Air	ISRO-GBP Project Grant

Name of staff members	From	To	Date/Period	Mode of Journey	Out of the Grant
Prof. K. Maharaj Kumari Department of Chemistry Faculty of Science	Agra	Ahmedabad & back	2-3.11.2017	-do-	ISRO-GBP Project Grant
Dr. Rajiv Ranjan Department of Botany Faculty of Science alongwith six students	Agra	Boston (USA) & back	7.11.2017 to 16.11.2017	-do-	DBT Travel Grant
Dr. Satendra Kumar Soni Department of Botany Faculty of Science	Agra	Kolkata & back	11-16.9.2017	Train & Air	UGC(M)Grant

26. The Governing Body noted the minutes of the meeting of the Managing Council for Non-University Technical Educational Institutions of the Dayalbagh Educational Institute held on 30.10.2017 (Appendix-V).
27. To report the minutes of the meeting of the Managing Council for Non-University General Educational Institutions of the Dayalbagh Educational Institute held on 30.10.2017 (Appendix-VI).
28. Considered the proposal of Dr. (Ms.) Lotika Singh, Assistant Professor, Department of Physics & Computer Science, Faculty of Science seeking approval for using the DEI Conference account for TEDxDEI transactions (sponsorships, registrations and expenses), proposed to be held on 10.3.2018 and the total budget for the event is expected to be around Rs.1.00 lacs.

Resolved that the proposal as above be and is hereby approved.

29. Considered the proposal of Dean, ICT Centre, Timarni-Rajaborari seeking approval for purchase of the following items out of Non-Govt. Grant:

S.No.	Particulars	Unit	Rate (Rs. in lacs)	Total (Rs. in lacs)
1	Photocopy Machine	01	1.0	1.00
2	Desktop (PCS) (Personal Computers)	06	0.6	3.60
3	LED Display/TVs	03	0.6	1.80
4	HD Web Cams	05	0.05	0.25
			Total	6.65

It is noted that the proposal has the financial clearance dated 15.1.2018 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% may be made within the total allocation with the approval of the Director.

30. Considered the request of the Head, Department of Electrical Engineering, Faculty of Engineering seeking approval for registration of B.Tech. in Electrical Engineering and B.Tech. in Mechanical Engineering for NBA accreditation as part of mandatory requirement of TEQUIP and registration fees Rs.1.00,000 + 18% GST and Rs.3.5 lacs + GST as accreditation fee for each the courses may be charged from TEQUIP fund.

Resolved that the request as above be and is hereby approved.

31. Considered the estimate submitted by the Superintendent of Works, Works Department for fencing of Botany Campus at an estimated cost of Rs.5,75,000/- out of Non-Govt. Funds.

Resolved that the estimate submitted by the Superintendent of Works, Works Department be and is hereby approved.

32. Considered the estimate submitted by the Superintendent of Works, Works Department for illuminating the buildings of DEI on the occasion of Holi and Janamasthami in the year 2018 at an estimated cost of Rs.2,40,000/- out of Non-Govt. Funds. It is noted that the proposal has the financial clearance dated 25.1.2018 from the Treasurer.

Resolved that the estimate submitted by the Superintendent of Works, Works Department be and is hereby approved.

33. Considered the proposal of Dr. Parul Bhatnagar, Department of Drawing & Painting, Faculty of Arts seeking approval for re-allocation of amount for the items which were earlier approved by the Governing Body vide resolution no.29 dated 2.11.2017 out of Training through Established Institutions (TTEI) Project Grant-

S. N.	Item	No. of Unit	Rate per unit (Rs.)	Earlier approved Total (Rs.)	Revised No. of Unit	Revised proposed amount (Rs.)
1	Projector Overhead	1	40,000/-	40,000/-	1	35,000/-
2	UV 55" LED TV	1	50,000/-	50,000/-	1	50,000/-
3	Stitching Machines	4	9,000/-	36,000/-	6	42,600/-
4	Desktops	10	75,000/-	7,50,000/-	9	6,75,000/-
5	High Speed Stirrer	2	15000/-	30,000/-	2	28,000/-
6	Furniture	--	--	99,600/-	--	1,43,000/-
7	Laptop	4	44,000/-	1,76,000/-	4	1,66,000/-
8	Blocks	--	--	68,000/-	--	1,10,000/-
			Total	12,50,000/-		12,50,000/-

Resolved that post facto approval to above proposal be and is hereby given with the proviso that minor variation in the cost of individual items upto 20% may be made within the total allocation with the approval of the Director.

34. Considered the proposal dated 25<sup>th</sup> January, 2018 of the Incharge, Security & Cleaning for extension of contracts with various Societies for outsourcing of the services of Mali, Safai Sewaks, uniformed Watchman and Uniformed Night Watchman (Un-armed) in the Institute till 28 February 2018 on the same terms and conditions.

Resolved that the proposal as above be and is hereby approved.

35. The Governing Body noted that Bureau Veritas (India) Private Limited, Mumbai vide its letter Ref.No. 3452262 dated 9.1.2018 has upgraded ISO 9001:2008 to ISO 9001:2015 for Dayalbagh Educational Institute valid till 1<sup>st</sup> January, 2020.

The meeting ended with a vote of thanks to the Chair.

Date: 27.1.2018

(Prof. Anand Mohan)  
REGISTRAR

Note: The appendices referred in these minutes relate to the Agenda.