

DAYALBAGH EDUCATIONAL INSTITUTE
DAYALBAGH, AGRA-282005

Minutes of the meeting of the Governing Body of the Dayalbagh Educational Institute held at 1.00 P.M. on 29.3.2017 (Wednesday) in the Committee Room of Dayalbagh.

PRESENT

- | | | | |
|-----|----------------------------|---|--------------|
| 1. | Prof. P.K. Kalra, Director | - | In the Chair |
| 2. | Smt. Sneh Bijlani | | |
| 3. | Prof. Ravinder Kumar | | |
| 4. | Prof. Ravi Sidhu | | |
| 5. | Dr. Vijai Kumar | | |
| 6. | Shri Prem Prashant | | |
| 7. | Prof. S.S. Bhojwani | | |
| 8. | Prof. R.N. Mehrotra | | |
| 9. | Prof. V.B. Gupta | | |
| 10. | Prof. P. Sriramamurti | | |

The message was received from Shri Ravi Kumar Sinha, New Delhi that he would not be able to attend the meeting due to his pre-occupation, with other work.

1. Confirmed the minutes of the last meeting of the Governing Body of the Dayalbagh Educational Institute held at 11.30 a.m. on 4.3.2017.
2. Considered the proposal for adopting the GFR-2017.

Resolved that the GFR 2017 be and are hereby adopted in the Institute.

3. Considered the recommendations of the Selection Committees for the appointment on the following posts:
 - (i) Training & Placement Officer (Reserved for SC)
 - (ii) Workshop Superintendent (Reserved for OBC)
 - (iii) System Engineer
 - (iv) Controller of Examination
 - (v) Senior Assistant (Promotional post financed by U.P. State Govt.)

[The selection on the post was deferred by the Governing Body vide its resolution no.17 (at sl.no.39) dated 11.1.2017 for the time being]

Resolved that the recommendations of the Selection Committees be and are hereby accepted and the following persons as detailed below be and are hereby appointed against the posts, as per rules of the Institute:-

Sl. No	Name of Post	Name of candidate to be appointed	Dept./ Faculty	Probation/ Temporary	Pay Band & Grade Pay (Rs.)	Remarks
1	Training & Placement Officer (SC)	None found suitable	--	--	--	The post be re-advertised
2	Workshop Superintendent (OBC)	Sh. Nand Lal Mahto	Mech..Engg./ Engineering	Probation for one year	15600-39100 GP: 5400/-	--
3	System Engineer	Sh. Manish Kumar	Computer Centre	Temporary for one year	15600-39100 GP: 6600/-	The post be re-advertised
		Sh. Praveen Kumar Penumasta as Programmer against the vacant post of Sh. Manish Kumar	Computer Centre	Temporary for one year		The post be re-advertised
4	Controller of Examination	Sh. Dheeraj Kumar	C.A.O.	Probation for one year	37400-67000 GP: 10000/-	--
5	Senior Assistant (Promotional Post)	1)Sh. Gur Prakash 2)Sh. Rajesh Sharma 3)Smt. Milan Yadav	--	--	5200-20200 GP: 2800/-	--
6	Laboratory Assistant	1)Sh. Aman Kushwah 2)Sh. Raghav Gautam	Footwear Technology	Temporary for one year	Consolidated amount of Rs.10,000/- p.m.	Against vacant post of JTA (Engg.) (Virendra Sahai & Tech.Gr-II Psy. Preetam Raj

4. Considered the Annual Report of the Institute for the year 2015-2016 for submitting the same to the Primary Body of the Institute as required under Rule 12(j) of the Rules of the Institute (Appendix-I).

Resolved that the Annual Report of the Institute for the year 2015-2016 be and is hereby approved and the same be submitted to the Primary Body of the Institute.

5. Considered the proposal for the appointment of the Dean, Faculty of Arts in place of Prof. Ragini Roy, Head, Department of Drawing & Painting, Faculty of Arts whose term of the Deanship will expire on 30.6.2017.

Resolved that Prof. J.K. Verma, Head, Department of English, Faculty of Arts be and is hereby appointed as Dean, Faculty of Arts for a term of three years w.e.f. 1.7.2017.

6. Considered the request of Mrs. Kusum Yadav, Junior Assistant, Faculty of Education, seeking approval for 31 days leave on medical grounds from 1.3.2017 to 31.3.2017 in continuation to leave earlier sanctioned upto 28.2.2017.

Resolved that dies non status be and is hereby approved for the period from 1.3.2017 to 31.3.2017 in continuation to earlier sanctioned leave.

7. Considered the request of Dr. Neha Shivhare, Assistant Professor, Faculty of Education seeking permission for conducting collaborative research (which may lead to Post-Doctoral Fellowship) at Simon Fraser University, Vancouver, Canada for a period of two years from May 1, 2017 to April 30, 2019.

Resolved that she may be granted leave for a period of 2 years w.e.f. 1st May, 2017 as per rules.

8. Considered appointing Auditors for auditing the accounts of the Institute for the financial year 2017-2018 and to fix the remuneration for the same in place of the vacancy caused by the sudden demise of Shri S.C. Mehta.

Resolved that M/s Sahib P Satsangee & CO., Chartered Accountants, 63 Nehru Nagar, Agra be and are hereby appointed as Auditors of the Institute for the financial year 2017-18 on the following remuneration per annum :-

- (i) For the Institute - Rs.45,000/-
- (ii) For DEI Technical College - Rs.3,000/-
- (iii) For REI Intermediate College & PV Girls' Intermediate College-Rs.1000/- each.

9. Considered the request of the Incharge, CART, seeking approval to purchase one Water Cooler at the total cost of Rs.60,000/- out of Technical College CART Account. The proposal has the financial clearance dated 26.12.2016 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of item upto 20% may be made with the approval of the Director.

10. Considered the request of Dr. K. Soami Daya, Department of Physics & Computer Science, Faculty of Science, seeking approval to purchase the following items out of UGC XII Plan Equipment Grant. The proposal has the financial clearance dated 22.3.2017 from the Treasurer.

S.N	Item	Total Amount (Rs. in lacs)
1	Buy Back of ZAVA50 with ZV67	55.00
2	Spectrum Analyzer 40GHz/20GHz of Rohde & Schwarz	26.00
	Total	81.00

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of item upto 20% may be made with the approval of the Director.

11. Considered the proposals of the Deans of ICT/IC Centres-Jamshedpur, Visakhapatnam, MTV Puram, Soami Nagar and Adan Bagh, seeking approval for purchasing of Lab equipment for Centres for smooth conducting of Diploma in Engineering courses at the total estimated cost of Rs. 13.00 lacs (approximately) for each centre out of DEI Non-Govt. Funds. The proposal has the financial clearance dated 28.3.2017 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director..

12. Considered the proposals of Administrative Officer (Computers) seeking approval to purchase Microsoft Surface Pro 4 Computer at a total cost of Rs. 1,90,000/- for Central Administrative Office out of UGC XII Plan Development Grant. The proposal has the financial clearance dated 27.3.2017 from the Treasurer.

Resolved that the proposal as above be and is hereby approved

13. Considered the proposal for opening a Savings Bank Account with Net Banking facility in the name of DEI EPF & ESI Scheme Account in State Bank of India, Heerabagh Branch, Agra for EPF etc. Transactions to be operated as per the Bye-laws of the Institute.

Resolved that a new Savings Bank Account be opened in the name of "DEI EPF & ESI Scheme Account" in the State Bank of India, Heerabagh Branch, Agra and the account shall be operated as per Bye-law No. 31(vi)(b)(c) & (d).

14. The Governing Body noted that the office of the Development Commissioner (Handicraft) (HRD section), Ministry of Textiles, Government of India vide its letter No.I-15011/9(36)/CR/SC/Instt./HRD/2016-17 dated 22.3.2017 has sanctioned the grant, as under:-

(i) Non-recurring:-

Non Recurring Sub-Head	Maximum Assistance permissible	Amount proposed by the I.A.	Amount Sanctioned	Funds released 50% of the sanctioned amount as 1 st installment
One time grant for purchase & Installation of Machinery & Equipment	25,00,000/-	25,00,000/-	25,00,000/-	12,50,000/-

(ii) Recurring :-

S. N.	Sub-Head	Financial Assistance admissible as per revised parameters (Rs.)	Funds sanctioned for 5 years Training programme (Rs.)	30% of the sanctioned fund to be released during 2016-17) (Rs.)
	Recurring			
a	Fee for trainers	43,20,000/-	43,20,000/-	12,96,000/-
b	Total Stipend (@Rs.300/- per trainee per day)	34,56,000/-	34,56,000/-	10,36,800/-
c	Compensation for wastage of Raw material	4,60,800/-	4,60,800/-	1,38,240/-
d	Purchase of Tools	2,40,000/-	2,40,000/-	72,000/-
e	Misc. Expenditure (Stationary telephone, repairs of machinery etc.)	4,66,224/-	4,66,224/-	1,39,867/-
f	Administrative charges (10% [total (a) to (d)]excluding the items not admitted from (a) to (d) above)	8,47,680/-	8,47,680/-	2,54,304/-
	Total	97,90,704/-	97,90,704/-	29,37,211/-

15. The Governing Body noted that the following delegation from D.E.I. will be visiting Michigan State University during Mid June, 2017 for signing of MoU:

- (i) Prof. P.K. Kalra, Director (MoU Signatory)
- (ii) Prof. A.K. Saxena (MoU Signatory)
- (iii) Prof. D. Prem Kumar (MoU Signatory)
- (iv) Dr. K.S. Daya (Potential Collaborator)
- (v) Mr. P.S. Sudhish (MoU Coordinator)

16. The Governing Body noted that on the recommendation of the Screening Committee, the Director has sanctioned financial upgradation to the following employees who are working on U.P. Govt. financed posts, under the provisions of Assured Career Progression (ACP) scheme which are given in G.O. No. वे0आ0-2-3282/दस-62(एम)/2008 dated 23.12.2010 and वे0आ0-2-861/दस-62(एम)/2008 dated 16.12.2013 :-

S. N.	Name/Designation/ Faculty/ Dept.	Service Particulars on the Present Post			Date of Eligibility for [1 st /II nd /III rd] upgradation	Next Pay Band/Grade Pay due after [1 st /II nd /III rd] upgradation	Position after giving Next Grade Pay		
		Date of appointment	Pay Band & Grade Pay (Rs.)	Basic Pay in the pay band/ Date of last increment			Date	Basic Pay (Rs.)	Grade Pay (Rs.)
1	Sh. Suresh Kumar Senior Assistant C.A.O.	20.10.2006	5200-20200 GP 2800	12530/- 1.7.2016	20.10.2016 (1 st)	9300-34800 GP 4200 (1 st)	20.10.2016 1.7.2017	12990/- 13510/-	4200/- 4200/-
	Ms. Rekha Laboratory Asstt Arts/Home Sc.	09.10.2006	5200-20200 GP 1900	8540/- 1.7.2016	9.10.2016 (1 st)	5200-20200 GP 2400 (1 st)	9.10.2016 1.7.2017	8860/- 9200/-	2400/- 2400/-
	Sh. Mukesh Kumar Laboratory Asstt. Science/PCS	09.10.2006	5200-20200 GP 1900	8540/- 1.7.2016	9.10.2016 (1 st)	5200-20200 GP 2400 (1 st)	9.10.2016 1.7.2017	8860/- 9200/-	2400/- 2400/-

17. The Governing Body noted that the Director has approved journey by taxi to Shri Madan Verma, New Delhi to attend the meeting of the Finance Committee on 3.3.2017 as the nominee of MHRD, New Delhi.

18. Considered the request of Prof. Soami Piara Satsangee, Department of Chemistry, Faculty of Science seeking approval to purchase the following items out of UGC Maintenance Grant:-
(i)

S.N.	Item	Qty.	Total (Rs.)
1	Angle Iron 35mm x 35 mm x 5 mm	850 kg	38,000
2	Angle Iron 25mm x 25 mm x 3 mm	150 kg	6,000
3	Pipe 32 mm sq. 16 gauge	200 kg	9,000
4	Ply (Galaxy/National) 6'x3'x12 mm	50	40,000
5	Nut/Bolts	600 pair	15,000
6	Welding Rod, paint		10,000/-
		Total	1,18,000/-

The proposal has the financial clearance dated 28.3.2017 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

(ii)

Name of Item	Qty.	Rate (Rs.)	Total Amount (Rs.)
T-Class Servo Motor & Assembly	01	3,00,000/-	3,00,000.00

The proposal has the financial clearance dated 25.2.2017 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost upto 20% may be made with the approval of the Director.

19. Considered the request of Ms. Purnima Bhatnagar, Department of Management, Faculty of Social Sciences seeking approval to purchase the following items out of UGC XII Plan Equipment Grant:-

S.N	Item	Qty.	Rate (Rs.)	Total (Rs.)
1	Computer Table	1	5800/-	5800/-
2	Chairs	4	3400/-	13600/-
3	Printer	1	12000/-	12000/-
4	Almirah	2	14800/-	29600/-
5	Lan connection	1	15000/-	15000/-
6	Computer	2	36,500/-	73,000/-
7	UPS	2	2150/-	4,300/-
8	Bloomberg Data 1 year Annual Subscription	1 terminal	--	19,13,886/-
			Total	20,66,886/-

The proposal has the financial clearance dated 27.3.2017 from the Treasurer.

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

20. Considered the proposal of the Head, Department of Elect. Engineering, Faculty of Engineering, seeking approval to purchase the following items, out of UGC Maintenance Grant/Non-Govt. Fund:

S.N.	Item	Qty	Rate (Rs.)	Total (Rs.)
1	3 Phase, 30 HP, 960 r.p.m. fully enclosed TEFL motor	3	62,000/-	1,86,000/-
2	Motor Starter: 30 HP, ML3 FASD/MN45	3	32,000/-	96,000/-
3	Misc. Items			50,000/-
			Total	3,32,000/-

Resolved that the proposal as above be and is hereby approved with the proviso that minor variation in the cost of individual items upto 20% within the total allocation may be made with the approval of the Director.

21. The Governing Body has empowered the Director to approve FCs on behalf of the Governing Body upto 31 March, 2017 and same be reported in its next meeting.
22. Considered the proposal of the Head, Department of Botany, Faculty of Science, seeking approval for submitting the following proposals to UGC for starting the courses in the Department of Botany, as under:-
- (i) B.Voc. in Agricultural Technology (3 years duration)
 - (ii) B.Sc. Agriculture (4 years duration)

Resolved that the above request of Head, Department of Botany, Faculty of Science be and is hereby approved and necessary steps may be taken.

Date: 29.3.2017

(Prof. Anand Mohan)
REGISTRAR