

DAYALBAGH EDUCATIONAL INSTITUTE
DAYALBAGH, AGRA – 282 005

MINUTES of the Meeting of Finance Committee of Dayalbagh Educational Institute held on 22nd February, 2014 (Saturday) at 11.30 a.m in the Committee Room of the Institute.

PRESENT

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| 1. | Prof. P.K. Kalra, Director, DEI |in the Chair |
| 2. | Smt. Sneh Bijlani, Treasurer, DEI | |
| 3. | Shri J.C. Gautam, Additional Director (Treasuries) | |
| 4. | Shri A.P. Sinha, Ex-Treasurer, DEI
(Nominee of the Governing Body) | |
| 5. | Prof. Urmila Anand, Dean, Faculty of Arts
(Nominee of the Governing Body) | |
| 6. | Shri Madan Verma, New Delhi
(Nominee of MHRD, Govt. of India) | |
| | Prof. Anand Mohan, Registrar |Secretary |

1. The minutes of the last meeting of the Finance Committee of the Dayalbagh Educational Institute held on 12.10.2013, were confirmed.
2. Finance Committee considered investment of Corpus Fund and members noted that in the present scenario, investments for shorter periods are fetching higher returns. Therefore, it is beneficial to invest Corpus Funds for shorter periods.

Resolved that Corpus Funds be invested for shorter periods to be rolled over continuously without any encashment.

3. Considered Treasurer's Note relating to position of Grant from U.P. Government.
The Finance Committee noted that sanction for a grant of Rs.4.69 crores for 6th Pay Commission arrears to teaching staff of the Institute has already been received vide G.O. No. 191/सत्तर-4-2014 dated 10.2.2014. The grant for shortage of current year salary payment has, however, not yet been received.

Resolved that matter of release of grant of Rs.1.81 crores for payment of salary during 2013-14 be pursued with U.P. Government.

4. (a) Considered the proposal for re-appropriation of MHRD Grant (Appendix-II).
Resolved that the re-appropriation as given in Appendix-II be and is hereby approved for submission to Governing Body of the Institute for its consideration.
- (b) Considered the proposal for re-appropriation of Non-Government Funds, as under:-

(Rs. in lakhs)			
S.No.	Head of Expenditure	Original Allotment as per RE 2013-14	Proposed Allotment 2013-14
1.	Conference	0.00	16.50
2.	Registration Fee to UGC	0.00	5.00
3.	Director's Discretionary Fund	0.30	0.50
Total		0.30	22.00
4.	Institute Development	100.00	78.30

Resolved that the re-appropriation of Non-Govt. Funds as above be and is hereby approved for submission to Governing Body of the Institute for its consideration.

Resolved further that from next year, Director's Discretionary fund may be enhanced suitably in a phased manner and initially may be kept at Rs.1.0 lac.

5. The Finance Committee considered the estimates for the following schemes (Appendix-III) proposed by the Institute:

			(Rs. in lakhs)
S.No.	Name of Scheme		Estimates
1.	Buildings		
	(a)	Central Office Building	914.22
	(b)	New Boys' Hostel	1045.56
	(c)	Expansion of Central Library	99.74
2.	Centres of Excellence		
	(a)	Language + Technology & Digital Humanities Lab.	400.00
	(b)	Bio Inspired Systems Science	3000.00
	(c)	Art, Culture & Heritage	405.10
	(d)	Agile Manufacturing and Materials Research Centre	691.41
	(e)	Rapid Prototyping & Product Design Lab.	1599.52
3.	New Faculties/Departments		
	(a)	Faculty of Alternate Medicines (Ayush)	2282.20
	(b)	Faculty of Classical Studies	600.00
	(c)	Dept. of Cognitive Sciences	341.17
	(d)	Dept. of Biochemistry	272.57
	(e)	Dept. of Neurosciences	1622.75
	(f)	Dept. of Fine Arts	703.79
4.	Other Facilities		
	(a)	Women's Security in campus	1814.17
	(b)	Indoor Sports Facilities for girls	457.37
	(c)	Students Activity Centre	500.75
	(d)	Advance Centre for Network Research & Development (ACNeRD)	96.50
		Total	16846.82

Resolved that above estimates be and are hereby approved for forwarding to UGC for sanction of Plan Grants subject to the following:-

- (a) Estimates of the buildings be based on the Schedule of the Rates of 2014 of CPWD (Agra).
 - (b) Provision for water harvesting be made in all buildings.
 - (c) In the proposal of Campus Security which is based on the recommendations of the Expert Committee, Fire Extinguisher be also provided.
 - (d) Various estimates of all the categories namely, "Buildings", "Centres of Excellence", "New Faculties/Departments" and "Other Facilities" be prioritized so as to enable better appreciation by grant sanctioning agencies.
6. The Finance Committee considered the proposal of Director for creating 5 posts of Assistant Professor (Research)/Research Associate/ Post-doctoral Researcher and resolved that the same be forwarded to Governing Body for acceptance with the following recommendations:-
- (a) Consolidated emoluments should be between Rs.40,000/- p.m. to Rs.50,000/- p.m.
 - (b) In the first year consolidated emoluments should be Rs.40,000 p.m. which after a review and on the basis of satisfactory performance and experience can be raised to Rs.45,000/- p.m. if incumbent continues for 2nd year. Similarly, after a reviews if the performance in 2nd year is satisfactory and incumbent is continued for 3rd year, emolument can be raised to Rs.50,000/- p.m.
 - (c) Maximum duration for which an incumbent can be continued will be 3 (three) years.

7. The Finance Committee noted that as per provisions contained in UGC's letter No. F.4-5/2009(JCCRC) dated 9-7-2010 read with O.M.No. 35034/3/2009-Estt.(D) dated 19-5-2009 issued by the Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training), Government of India, the Director on the recommendation of the Screening Committee has sanctioned the financial up-gradation to the Non-teaching employees working on UGC financed posts, whose names are given, as under:-

S. No	Emp. Code No.	Name / Designation / Place of Working	Service Particulars on the Present Post			Date of Eligibility for 1 st / 1 nd / 3 rd upgradation	Next Pay Band / Grade Pay due after 1 st / 1 nd / 3 rd upgradation	Position after giving Next Grade Pay		
			Date of appointment	Pay Band & Grade Pay (Rs.)	Basic Pay in the pay band/ Date of Last Increment			Date	Basic Pay (Rs.)	Grade Pay (Rs.)
1	K-63	Sh Kumar Vipen Layal Asstt. Supdt. Of Works Works Dept.	29-12-2003	15600-39100 GP 5400	21620/- 1-7-2013	29-12-2013	15600-39100 GP 6600 (1 st)	29-12-2013 01-07-2014	22430/- 23300/-	6600/- 6600/-
2	K-57	Dr.(Smt.) K. Vasanta* Routine Clerk Science	7-2-1991	5200-20200 GP 2400	9470/- 1-7-2010	7-2-2011 / 1-1-2013**	5200-20200 GP 2800 (2 nd)	7-2-2011 1-7-2011 1-7-2012 1-1-2013 1-7-2013	9470/- 10200/- 10590/- 10590/- 11000/-	2800/- 2800/- 2800/- 2800/- 2800/-
3	M-36	Smt. Meena Rani Technician Grade-III Arts/Home Sc.	5-11-1993	5200-20200 GP 2400	10120/- 1-7-2013	5-11-2013	5200-20200 GP 2800 (2 nd)	5-11-2013 1-7-2014	10500/- 10900	2800/- 2800/-
4	C-8	Smt. Chhaya Sinha* Technician Grade III Arts/Home Sc.	19-4-1983	5200-20200 GP 2800	12060/- 01-07-2012	19-4-2013	9300-34800 GP 4200 (3 rd)	19-4-2013 1-7-2013	12060/- 12970/-	4200/- 4200/-
5	R-97	Dr. R.K. Saini System Engineer Computer Centre	4-11-1993	15600-39100 GP 7600	34770/- 1-7-2013	4-11-2013	37400-67000 GP 8700 (2 nd)	4-11-2013 1-7-2014	37400/- 38790/-	8700/- 8700/-
6	S-124	Dr. S.P. Prabhakar UDC, CAO/Accounts	4.11.1993	5200-20200 GP 2400	10120/- 1-7-2013	4-11-2013	5200-20200 GP 2800 (2 nd)	4-11-2013 1-7-2014	10500/- 10900/-	2800/- 2800/-
7	S-70	Sh. Suraj Mani* Office Attendant CAO/Exam.	17.6.1983	5200-20200 GP 1800	8770/- 1-7-2012	17.6.2013	5200-20200 GP 1900 (3 rd)	17-6-2013 1-7-2013	8770/- 9420/-	1900/- 1900/-
8	S-71	Ms. Sunita Saxena* Office Assistant CAO/Exam.	18.4.1983	9300-34800 GP 4200	11800/- 1-7-2012	18.4.2013	9300-34800 GP 4600 (3 rd)	18-4-2013 1-7-2013	11800/- 12780/-	4600/- 4600/-
9	S-74	Sh. S.P. Gupta* Office Assistant CAO/General	16.4.1983	9300-34800 GP 4200	11800/- 1-7-2012	16.4.2013	9300-34800 GP 4600 (3 rd)	16-4-2013 1-7-2013	11800/- 12780/-	4600/- 4600/-
10	H-6	Sh. Hazur Saran* Office Assistant CAO/General	16.4.1983	9300-34800 GP 4200	11800/- 1-7-2012	16.4.2013	9300-34800 GP 4600 (3 rd)	16-4-2013 1-7-2013	11800/- 12780/-	4600/- 4600/-
11	A-32	Sh A.K.Satsangi* PA to Director	28.01.1984	9300-34800 GP 4600	18620/- 1-7-2013	28.01.2014	9300-34800 GP 4800 (3 rd)	28-1-2014 1-7-2014	18620/- 20040/-	4800/- 4800/-

* Opted from the date of next increment.

**On notional basis from 7.2.2011. Actual payment would be made from 1.1.2013 i.e. from the date of reversion on her substantive post of Routine Clerk.

The meeting ended with a vote of thanks to the Chair.

Dated: 22-FEB-2014

(Prof. Anand Mohan)
REGISTRAR

Note: The appendices referred in these minutes relate to the Agenda.

