

**DAYALBAGH EDUCATIONAL INSTITUTE**  
DAYALBAGH, AGRA – 282 005

MINUTES of the Meeting of Finance Committee of Dayalbagh Educational Institute held on 18 September, 2015 (Friday) at 11.30 a.m in the Committee Room of the Institute.

PRESENT

- |    |   |                   |
|----|---|-------------------|
| 1. | Prof. P.K. Kalra, Director, DEI                                       | .....in the Chair |
| 2. | Smt. Sneha Bijlani, Treasurer, DEI                                    |                   |
| 3. | Prof. Vibha Nigam   |                   |
| 6. | Shri Madan Verma, New Delhi<br>(Nominee of MHRD, Govt. of India)      |                   |
| 4. | Shri A.P. Sinha, Ex-Treasurer, DEI<br>(Nominee of the Governing Body) |                   |
|    | Prof. Anand Mohan, Registrar  | ....Secretary     |

Leave of absence:

Message was received from Shri R.K. Singh, Additional Director (Treasuries), Agra Mandal, Agra that he would not be able to attend the meeting as he was in Allahabad for official work.

1. The minutes of the last meeting of the Finance Committee of the Dayalbagh Educational Institute held on 19.3. 2015, were confirmed.
2. Considered the audited Annual Accounts for the financial year 2014-2015 as well as the Balance Sheet of the Institute as on 31<sup>st</sup> March, 2015 including the Annual Accounts of the DEI Technical College, DEI Prem Vidyalaya Girls' Intermediate College, REI Intermediate College and also the Distance Education Programme of DEI and to submit the same to the Governing Body of the Institute for its approval (Appendix-I).

Resolved that audited Annual Accounts for the financial year 2014-2015 be and are hereby approved for submission to the Governing Body of the Institute with a recommendation that surplus of Rs.4.00 crores out of Non-Govt. Institute funds be transferred to Corpus Fund of the Institute.

3. Considered the Budget of the Institute as prepared by the Treasurer (Revised Estimates for the year 2015-2016 and Budget Estimates for the year 2016-2017) including the Budget of the DEI Technical College, DEI Prem Vidyalaya Girls' Intermediate College, REI Intermediate College as well as Budget of Distance Education Programme of DEI and to submit the same to the Governing Body of the Institute for its approval. (Appendix-II)

**INCOME**

**(Rs. in thousand)**

Sr. No.	Budget Head	Budget Estimate 2015-2016	Revised Estimate 2015-2016	Budget Estimate 2016-2017
1.	Non-Government			
	(a) Self Finance Heads	2,37,61	2,47,35	2,71,00
	(b) Other than fee Heads	6,19,38	6,85,27	6,85,92
	<b>(A) Sub-total</b>	<b>8,56,99</b>	<b>9,32,62</b>	<b>9,56,92</b>
2.	State Government			
	(i) Faculties other than Engg. & Engg. Faculty	23,07,21	20,50,64	23,25,77
	(ii) DEI Technical College	4,03,57	4,27,62	4,36,38
	(iii) DEI PV Girls Inter College	1,63,53	1,58,92	1,63,87
	(iv) REI Intermediate College	1,76,44	1,47,24	2,16,20
	<b>(B) Sub-total</b>	<b>30,50,75</b>	<b>27,84,42</b>	<b>31,42,22</b>
3.	<b>(C) UGC</b>	<b>32,24,10</b>	<b>28,68,83</b>	<b>31,79,21</b>
4.	<b>(D) Distance Education Programme</b>	<b>1,23,05</b>	<b>1,16,71</b>	<b>1,28,16</b>
	<b>TOTAL (A)+(B)+(C)+(D)</b>	<b>72,54,89</b>	<b>67,02,58</b>	<b>74,06,51</b>

**EXPENDITURE***(Rs. in thousand)*

Sr. No.	Budget Head	Budget Estimate 2015-2016	Revised Estimate 2015-2016	Budget Estimate 2016-2017
1.	<b>Non-Government</b>			
	(a) Self Finance Heads	4,64,05	1,90,00	1,98,75
	(b) Other than fee Heads	3,92,86	7,41,31	7,54,81
	<b>(A) Sub-total</b>	<b>8,56,91</b>	<b>9,31,31</b>	<b>9,53,56</b>
2.	State Government			
	(i) Faculties other than Engg. & Engg. Faculty	23,07,21	20,50,64	23,25,77
	(ii) DEI Technical College	4,03,57	4,27,62	4,36,38
	(iii) DEI PV Girls Inter College	1,63,53	1,58,92	1,63,87
	(iv) REI Intermediate College	1,76,44	1,47,24	2,16,20
	<b>(B) Sub-total</b>	<b>30,50,75</b>	<b>27,84,42</b>	<b>31,42,22</b>
3.	<b>(C) UGC</b>	<b>32,24,10</b>	<b>28,68,83</b>	<b>31,79,21</b>
4.	<b>(D) Distance Education Programme</b>	<b>1,23,10</b>	<b>1,18,11</b>	<b>1,29,46</b>
	<b>TOTAL (A)+(B)+(C)+(D)</b>	<b>72,54,86</b>	<b>67,02,67</b>	<b>74,04,45</b>

After considering the Revised Estimates for the year 2015-2016 & Budget Estimates for the year 2016-2017, Finance Committee resolved that –

- (i) The Revised Estimates for the year 2015-2016 & Budget Estimates for the year 2016-2017 as summarized on previous page be and are hereby approved for submission to the Governing Body of the Institute.
  - (ii) The UGC be requested to provide funds regularly to the Institute as per their commitments. Also, sufficient Plan Funds be released so as to enable this Institute to carry out its developmental programme.
  - (iii) U.P. State Govt. be requested to provide full funds to the Institute as per their commitments to cover salaries and allowances in the revised grades of pay. Also, the grant for payment of GPF interest arrears be released.
- 4(i). Considered the recommendation dated 27.7.2015 of the Building Committee for the following :-
- (a) construction of Multipurpose Gymnasium with a plinth area of 480 sq.m. an estimated cost of Rs.1.48 crores out of grant sanctioned by UGC under the head "Development of Sports Infrastructure and Equipment in University".
  - (b) construction of an office-cum-lab., Pump House and Ground Water Tank for the R.B.F. Project at an estimated cost of 41.44 lakhs from RBF Project of DST.
  - (c) construction of an additional toilet block for Faculty of Arts at an estimated cost of Rs.6.9 lakhs out of UGC XII Plan Women's facility and DEI Non-Govt. grant.
  - (d) site preparation (renovation/alteration) of 'Kaushal Kendra' in Dairy for Milk Product room, testing lab and milk pasteurizing machine room at an estimated cost of Rs.5.30 lakhs out of 'UGC Kaushal Kendra' Grant.
  - (e) Upgradation/ augmentation extension of existing laboratory in Electrical Engineering Department for housing and Installation of new equipment at an estimated cost of Rs. 16.00 lacs.
  - (f) Construction of approach Road leading to Seminar Hall Complex at an estimated cost of Rs. 15.00 lacs.

Resolved that the (a) to (f) be and are hereby approved.

- 4(ii) Considered the recommendations dated 17.7.2015 and 11.9.2015 of the Repair & Maintenance Committee for augmentation/repairs to be carried out at the total estimated cost of Rs. 37.10 lacs (Appendix-III).

Resolved that the following repair works as listed in Appendix-III be approved:-

- (a) Augmentation/repair of existing halls/labs. for six DDU Kaushal Kendra courses.
- (b) Replacement of dilapidated roof of scout/guiding room.
5. Considered the Treasurer's note relating to position of U.P. Govt. Grant (Appendix-IV).

Resolved that matter of balance grant of Rs.1.25 crores as brought out, be pursued with U.P. Govt. immediately. Also adequate annual grants to cover payment of full salary, DA enhancements and annual increment etc. on the basis of VI Pay Revision be released regularly.

6. Considered Institute's proposal for creation of a 'Solar Renewal, Replacement, Operation and Maintenance Fund (Appendix-V).

Resolved that the creation of 'Solar Renewal, Replacement, Operation and Maintenance Funds be and are hereby recommended for approval to Governing Body.

7. The Finance Committee noted that in terms of provisions contained in UGC's letter No. F.4-5/2009(JCRC) dated 9-7-2010 read with O.M.No. 35034/3/2009-Estt.(D) dated 19-5-2009 issued by the Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training), Government of India, the Director of the Institute, on the recommendations of Screening Committee of the Institute, has approved the First/Second/Third Financial Upgradation on completion of 10/20/30 years of service respectively, as the case may be, under Modified Assured Career Progression Scheme to the following Non-Teaching staff working on the UGC financed post from the date of their eligibility as shown below:-

S. No	Emp. Code No.	Name / Designation / Place of Working	Service Particulars on the Present Post			Date of Eligibility for 1 <sup>st</sup> /II <sup>nd</sup> /III <sup>rd</sup> upgradation	Next Pay Band / Grade Pay due after 1 <sup>st</sup> /II <sup>nd</sup> /III <sup>rd</sup> upgradation	Position after giving Next Grade Pay		
			Date of Appointment	Pay Band & Grade Pay (Rs.)	Band Pay / Date of Increment			Date	Band Pay (Rs.)	Grade Pay (Rs.)
1	A-42	Sh. Azad Babu STA Faculty of Engg.	12-12-1995	9300-34800 GP 4200/-	16260/- 1-7-2015	12-12-2015	9300-34800 GP 4600/- (II <sup>nd</sup> )	12-12-2015	16880/-	4600/-
2	S-181	Sh. Sahab Dayal Verma Office Assistant Faculty of Commerce	11-12-1995	5200-20200 GP 2400	10670/- 1-7-2015	11-12-2015	5200-20200 GP 2800/- (II <sup>nd</sup> )	11-12-2015	11070/-	2800/-
3	S-220	Sh. Sunil Kumar Yadav Office Assistant Faculty of So.Sc.	11-12-1995	5200-20200 GP 2400	10670/- 1-7-2015	11-12-2015	5200-20200 GP 2800/- (II <sup>nd</sup> )	11-12-2015	11070/-	2800/-
4	F-1	Sh. Fakir Singh Satsangi Office Assistant CAO	17-1-1996	5200-20200 GP 2400	10660/- 1-7-2015	17-1-2016	5200-20200 GP 2800/- (II <sup>nd</sup> )	17-1-2016 1-7-2016	10660/- 11470/-	2800/- 2800/-

S. No	Emp. Code No.	Name / Designation / Place of Working	Service Particulars on the Present Post			Date of Eligibility for 1 <sup>st</sup> /II <sup>nd</sup> /III <sup>rd</sup> upgradation	Next Pay Band / Grade Pay due after 1 <sup>st</sup> /II <sup>nd</sup> /III <sup>rd</sup> upgradation	Position after giving Next Grade Pay		
			Date of Appointment	Pay Band & Grade Pay (Rs.)	Band Pay / Date of Increment			Date	Band Pay (Rs.)	Grade Pay (Rs.)
5	V-21	Sh. Virendra Kumar Jr. Tech.Assistant Faculty of Engg.	16-04-1984	9300-34800 GP 4200/-	15080/- 1-7-2013	16-4-2014	9300-34800 GP 4600/- (III <sup>rd</sup> )	16-4-2014 1-7-2014 1-7-2015	15080/- 16260/- 16890/-	4600/- 4600/- 4600/-
6	G-30	Sh. Girdhari Lal Sharma Tabla Accompanist Faculty of Arts	01-07-1985	5200-20200 GP 2800	12440/- 1-7-2014	1-7-2015	9300-34800 GP 4200/- (III <sup>rd</sup> )	1-7-2015	13380/-	4200/-
7	V-22	Sh. Vinay Gahrana Office Superintendent CAO	17-8-1985/ 11-08-2012	5200-20200 GP 2800	12900/- 1-7-2015	17-8-2015	9300-34800 GP 4200/- (III <sup>rd</sup> )	17-8-2015	13380/-	4200/-
8	N-18	Sh. Neeraj Srivastava Office Assistant CAO	3-8-1985	5200-20200 GP 2800	12900/- 1-7-2015	3-8-2015	9300-34800 GP 4200/- (III <sup>rd</sup> )	3-8-2015	13380/-	4200/-
9	G-32	Sh. Gur Sarup Office Assistant CAO	25-7-1985	5200-20200 GP 2800	12900/- 1-7-2015	25-7-2015	9300-34800 GP 4200/- (III <sup>rd</sup> )	25-7-2015	13380/-	4200/-

8. Considered following items of expenditures for expansion of various academic activities of the Institute.

	Rs.(in Lakhs)
i. Digital Connectivity	50
ii. Primary and secondary Education strength through Faculty of Education	100
iii. Stipend for Internship	20
iv. The DEI Shop	10
v. Enterprenuership and Testing labs	25
vi. ICT Centre development	200

(i) **Digital Connectivity**

It is proposed to spent Rs. 50 lakhs to improve digital connectivity within the campus to improve efficiency and save time of the staff members.

- (ii) **Primary and Secondary Education** – strengthening through Faculty of Education. The B.Ed and M.Ed course are now for two years. The time of teaching practice will be increased and our students will visit various schools and will participate in all school activities for a much longer period for better understanding and training. Students will be paid stipend and conveyance for this purpose. A provision of Rs.100 lakhs is proposed.

**(iii) Stipend for Internship**

With a view to assist those students who do not get scholarships or who get insufficient scholarships and are interested and volunteer themselves for assisting the Institute in its activity, it is proposed to start a scheme for providing some financial assistance.

It is, therefore, proposed that conveyance allowance be given to those students who can devote time for the work of the Institute in the following areas

- (a) Teaching
- (b) Assistance in labs
- (c) Support in extra curricular activities
- (d) Any other activity as required by the Institute

The assistance/ conveyance allowance would be on the basis of activity and the recommendation by the respective Incharge. It would be in the range of Rs.1000 to Rs.5000. Maximum amount to be spend on these activities shall be Rs. 20 lakhs.

The payment would be made monthly.

This scheme would be applicable to all students/ part time students/ students who graduated from this Institute.

**(iv) The DEI Shop**

The DEI Shop would be developed with a view to provide students various items on which DEI monogram will be printed like Caps, ties, shirt, mementos etc. A provision of Rs. 10 lakhs is proposed.

**(v) Entrepreneurship and Testing Labs.**

For the development of skill based vocational training in the areas of essential needs through development of various centres, a provision of Rs.25.00 lakhs is proposed.

**(iv) Development of ICT Centres.**

Development of ICT Centres at various locations. This will enhance the Distance Education Programme which will benefit our students, studying in different centres throughout the country. A provision of is Rs.200 lakhs is proposed.

Resolved that the expenditures for expansion of various academic activities as above be and is hereby recommended for submission to Governing Body.

9. Considered breakup of Non-recurring grant and Recurring grant of Rs.3,00,00,000 sanctioned by UGC for the year 2015-16 under DDU Kaushal Kendra. (Appendix-VI).

Resolved that the breakup as given below be and is hereby recommended for consideration of Governing Body:-

1.	Start-up Assistance	160.00 lacs
2.	Operative Cost	50.00 lacs
3.	Staff	90.00 lacs
	<b>Total</b>	<b>300.00 lacs</b>

Trade-wise break-up is shown below:-

Sl. No.	Sectors/Trades	Start-up Assistance Rs. 160 lacs for 2015-16		Operative Cost Rs. 50 lacs for 2015-16	Staff Rs. 90 lacs for 2015-16 for the following posts
		Renovation of Buildings	Equipment		
1.	Dairy Technology	5.00	34.00	7.00	a. Professor-1 b. Associates Professor-2 c. Assistant Professor-4 d. MTS-1 e. Technical Assistant-1
2.	Renewable Energy	3.00	33.00	7.00	
3.	Textile Design	8.00	26.00	5.00	
4.	Automobile	7.00	17.00	7.00	
5.	Food Processing	7.00	6.00	*9.00	
6.	Apparel Design	8.00	6.00	*9.00	
	<b>Sub Total</b>	<b>38.00</b>	<b>122.00</b>	<b>44.00</b>	
				Actual expenditure from 1.09.2015 to 31.08.2015	
	<b>Total</b>		<b>160.00</b>	<b>50.00</b>	<b>90.00</b>

\*Includes students of I & II year of 2014-15 batch.

The meeting ended with a vote of thanks to the Chair.

Date: 18-SEP-2015

(Prof. Anand Mohan)  
REGISTRAR

Note: The appendices referred in these minutes relate to the Agenda.