

DAYALBAGH EDUCATIONAL INSTITUTE
DAYALBAGH, AGRA – 282 005

MINUTES of the Meeting of Finance Committee of Dayalbagh Educational Institute held on 31ST October, 2017 (Tuesday) at 11.30 a.m in the Seminar Hall Complex of the Institute.

PRESENT

- | | | |
|----|---|-------------------|
| 1. | Prof. P.K. Kalra, Director, DEI |in the Chair |
| 2. | Smt. Sneha Bijlani, Treasurer, DEI | |
| 3. | Rama Shankar Singh
(Nominee of MHRD, Govt. of India) | |
| 4. | Shri A.P. Sinha, Ex-Treasurer, DEI
(Nominee of the Governing Body) | |
| 5. | Shri Dheeraj Kumar (Invitee) | |
| | Prof. Anand Mohan, Registrar |Secretary |

Members expressed appreciation for the valuable services rendered by the following outgoing member of the Finance Committee of the Institute and welcomed the new member in his place:-

New Member	Old Member
Shri Rama Shankar Singh LUCKNOW	Shri Madan Verma NEW DELHI

1. The minutes of the last meeting of the Finance Committee of the Dayalbagh Educational Institute held on 9.9.2017 were confirmed.
2. Considered the Budget of the Institute as prepared by the Treasurer (Revised Estimates for the year 2017-2018 and Budget Estimates for the year 2018-2019) including the Budget of the DEI Technical College, DEI Prem Vidyalaya Girls' Intermediate College and REI Intermediate College and to submit the same to the Governing Body of the Institute for its approval. (Appendix-I)

INCOME

(Rs. in thousands)

Sr. No.	Budget Head	Budget Estimate 2017-2018	Revised Estimate 2017-2018	Budget Estimate 2018-2019
1.	Non-Government			
	(a) Self Finance Heads	4,74,68	4,74,18	5,22,76
	(b) Other than fee Heads	7,20,13	13,85,55	8,59,42
	(A) Sub-total	11,94,81	18,59,73	13,82,18
2.	State Government			
	(i) Faculties other than Engg. & Engg. Faculty	22,59,22	22,54,06	24,10,01
	(ii) DEI Technical College	4,63,34	5,33,90	6,23,06
	(iii) DEI PV Girls Inter College	1,68,10	1,95,49	2,05,70
	(iv) REI Intermediate College	1,82,33	2,03,60	2,11,98
	(B) Sub-total	30,72,99	31,87,05	34,50,75
3.	(C) UGC	36,08,71	34,13,77	35,94,33
	TOTAL (A)+(B)+(C)	78,76,51	84,60,55	84,27,26

EXPENDITURE*(Rs. in thousand)*

Sr. No.	Budget Head	Budget Estimate 2017-2018	Revised Estimate 2017-2018	Budget Estimate 2018-2019
1.	Non-Government			
	(a) Self Finance Heads	2,85,00	2,10,38	2,12,79
	(b) Other than fee Heads	9,09,21	16,48,65	11,66,96
	(A) Sub-total	11,94,21	18,59,03	13,79,75
2.	State Government			
	(i) Faculties other than Engg. & Engg. Faculty	22,59,22	22,56,91	24,14,76
	(ii) DEI Technical College	4,63,34	5,33,90	6,23,06
	(iii) DEI PV Girls Inter College	1,68,10	1,95,49	2,05,70
	(iv) REI Intermediate College	1,82,33	2,03,60	2,11,98
	(B) Sub-total	30,72,99	31,89,90	34,55,50
3.	(C) UGC	36,08,71	34,13,77	35,94,33
	TOTAL (A)+(B)+(C)	78,75,91	84,62,70	83,29,58

After considering the Revised Estimates for the year 2017-2018 & Budget Estimates for the year 2018-2019, the Finance Committee resolved that –

- (i) The Revised Estimates for the year 2017-2018 & Budget Estimates for the year 2018-2019 as summarized above be and are hereby approved for submission to the Governing Body of the Institute.
 - (ii) The UGC be requested to provide funds to the Institute as per VIIth Pay Revision. Also, sufficient Capital Funds be released so as to enable this Institute to carry out its developmental programme.
 - (iii) U.P. State Govt. be requested to provide full funds to the Institute as per their commitments to cover salaries and allowances of all staff in the revised grades of pay. Also, the grant for payment of GPF interest arrears be released.
- 3(a) Considered all agenda items for the Governing Body meeting to be held on 2.11.2017 having financial implications.

Resolved that items given in Annexure-I be forwarded to the Governing Body of the Institute for its approval.

- 3(b) The Finance Committee noted that the following additional items/equipment were approved by the Board of Management (Governing Body) in its meeting held on 16.9.2017:-

- (i). Proposal of Prof. Nandita Satsangee, Faculty of Education-

Sl.No.	Previously approved items	Proposed for revision
1	Solar PV Generator 1.5 KVA (10)	Solar PV Generator 1.5 KVA (1)
2	AC Invertor 1.5 KVA (10)	AC Invertor 1.5 KVA (1)
3	LED Projector (10)	LED TV (5)
4	Tablets (15x10)	Tablets (24x10)

- (ii). Proposal of the Head, Department of Drawing & Painting, Faculty of Arts – i-Mac 27" 5K Retina Display (1)- at the total cost of Rs.1.50 lacs out of e-PG Pathshala project.

- (iii)(a) Proposal of the Principal, DEI Technical College –
Various items costing approximately Rs.2,45,008/- for ICT Centre, Hyderabad out of TC Misc. Grant..
- (iii)(b) Proposal of the Principal, DEI Technical College –
Various items costing approximately Rs.2,45,008/- for ICT Centre, Kurnool out of TC Misc. Grant.
- (iv). Proposal of the Controller of Examination-
Three I₃ Desktop Computers at the total cost of Rs.89,000/- out of UGC Plan/Non-Govt. Grant.
- (v). Proposal of Dr. Bani Dayal Dhir, Department of English, Faculty of Arts-
20 KWP Solar Photo Voltaic Plant to be installed at the Roof top of ICNC-Tall Building at the cost of Rs.24.50 lacs out of Solar NEDA Grant.

Any other item

1. The Finance Committee noted that in terms of provisions contained in UGC's letter No. F.4-5/2009(JCRC) dated 9-7-2010 read with O.M.No. 35034/3/2009-Estt.(D) dated 19-5-2009 issued by the Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training), Government of India, the Director of the Institute, on the recommendations of Screening Committee of the Institute, has approved the First/Second/Third Financial Upgradation on completion of 10/20/30 years of service respectively, as the case may be, under Modified Assured Career Progression Scheme to the following Non-Teaching staff working on the UGC financed post from the date of their eligibility as shown below:-

S. No	Name / Designation / Faculty/Dept.	Service Particulars on the Present Post			Date of Eligibility for i st /II nd /III rd Up-gradation	Next Pay Band / Grade Pay due after i st /II nd /III rd up-gradation	Position after giving Next Grade Pay (Rs.)		
		Date of Appointment	Pay Band & Grade Pay (Rs.)	Band Pay / Date of Increment			Date	Band Pay	Grade Pay
1	Sh HariKesh Safai Sewak Faculty of Arts	4.5.1987	5200-20200 GP 1800	9770/- 1-7-2016	4.5.2017	5200-20200 GP 1900/- (III rd)	4.5.2017 1.7.2017	9770/- 10480/-	1900/- 1900/-
2	Sh Pop Singh Baghela Generator cum Pump Operator, Works Dept.	29.5.1987	5200-20200 GP 2800	13130/- 1-7-2016	29.5.2017	9300-34800 GP 4200/- (III rd)	29.5.2017 1.7.2017	13130/- 14110/-	4200/- 4200/-
3	Sh Ram Prasad Safai Sewak Faculty of Education	1.6.1987	5200-20200 GP 1800	9770/- 1-7-2016	1.6.2017	5200-20200 GP 1900/- (III rd)	1.6.2017 1.7.2017	9770/- 10480/-	1900/- 1900/-
4	Smt Radha Pyari Satsangi Jr. Lab. Assistant Faculty of Arts	3.7.1997	5200-20200 GP 2000	10960/- 1-7-2017	3.7.2017	5200-20200 GP 2400 (II nd)	3.7.2017 1.7.2018	11350/- 11770/-	2400/- 2400/-
5	Sh Tilo Sharma Carpenter Works Department	3.6.1987	5200-20200 GP 2800	13130/- 1-7-2016	3.6.2017	9300-34800 GP 4200/- (III rd)	3.6.2017 1.7.2017	13130/- 14110/-	4200/- 4200/-
6	Sh. Dhirendra Sahai Sr. Tech. Assistant Faculty of Engg.	31.10.1987	9300-34800 GP 4600/-	20730/- 1-7-2017	31.10.2017	9300-34800 GP 4800/- (III rd)	31.10.2017	21490/-	4800/-
7	Sh. Gaurey Lal Mali Faculty of Science	3.10.1986	5200-20200 GP 2000	10560/- 1-7-2017	3.10.2017	5200-20200 GP 2400 (III rd)	3.10.2017 1.7.2018	10940/- 11340/-	2400/- 2400/-

S. No	Name / Designation / Faculty/Dept.	Service Particulars on the Present Post			Date of Eligibility for I st /II nd /III rd Up-gradation	Next Pay Band / Grade Pay due after I st /II nd /III rd up-gradation	Position after giving Next Grade Pay (Rs.)		
		Date of Appointment	Pay Band & Grade Pay (Rs.)	Band Pay / Date of Increment			Date	Band Pay	Grade Pay
8	Sh. Janardan Prasad Yadav Office Assistant Computer Centre	5.10.2007	5200-20200 GP 1900	9710/- 1-7-2017	5.10.2017	5200-20200 GP 2000 (I st)	5.10.2017 1.7.2018	10060/- 10430/-	2000/- 2000/-
9	Sh. Ranjeet Singh Kushwah Jr. Lab. Assistant Faculty of Science	6.10.2007	5200-20200 GP 1900	8230/- 1-7-2017	6.10.2017	5200-20200 GP 2000 (I st)	6.10.2017 1.7.2018	8540/- 8860/-	2000/- 2000/-
10	Sh. Ram Babu Yadav Office Assistant Central Library	6.10.2007	5200-20200 GP 1900	8230/- 1-7-2017	6.10.2017	5200-20200 GP 2000 (I st)	6.10.2017 1.7.2018	8540/- 8860/-	2000/- 2000/-
11	Sh. Shiv Shankar Yadav Tech. Gr.-III Faculty of Arts	6.10.2007	5200-20200 GP 1900	8230/- 1-7-2017	6.10.2017	5200-20200 GP 2000 (I st)	6.10.2017 1.7.2018	8540/- 8860/-	2000/- 2000/-
12	Sh. Munna Singh Yadav Office Attendant Faculty of Arts	4.5.1987	5200-20200 GP 2000	10330/- 1-7-2016	4.5.2017	5200-20200 GP 2400 (III rd)	4.5.2017 1.7.2017	10330/- 11090/-	2400/- 2400/-

The meeting ended with a vote of thanks to the Chair.

Date: 31.10.2017

(Prof. Anand Mohan)
REGISTRAR

Note: The Appendix-I referred in these minutes relate to the Agenda.

Annexure-I**Item No.3(a) of the Finance Committee dated 31.10.2017 of the Dayalbagh Educational Institute**

1. Considered the request of Coordinator, AYUSH Programme seeking approval for-
- (a) Establishment of five laboratories for BHMS course in Shatabdi Bhawan;
The following items are required-

S. No.	Item	Approx. Cost (Rs.) Excluding GST
1	Homeopathy Books	30,000/-
2	Charts presenting mechanism of drugs action	5,000/-
3	Some plant specimens	5,000/-
4	Two stoves and two small gas cylinders with burner	10,000/-
5	One software for keeping records for patients of homeopathy section of the Hospital.	60,000/-
6	Blood Pressure Measuring Instruments	10,000/-
7	Multipurpose tables (Wooden)	10,000/-
8	Hot Plate	3,000/-
9	Centrifuge	5,000/-
10	Plates with lamination	10,000/-
11	Hydraulic chair	45,000/-
12	Stainless steel stool (10")	10,000/-
13	Working Table	30,000/-
14	Office Table with drawer	15,000/-
15	Medicines for hospital	50,000/-
16	Fridge Big size	30,000/-
17	Other expenses such as travel expenses, labour charges documentation cost, guest house facilities, etc.	2,50,000/-

The above items are required in place of the items costing Rs.8,12,750/- as given below, for which financial clearance dated 27.2.2017 has been obtained from the Treasurer:-

S.N.	Item	Amount (Rs.)
1	Wall Mountain Fan	27,750/-
2	Green Board	65,000/-
3	Printer	50,000/-
4	Smart Board	5,50,000/-
5	PVC Flooring	1,20,000/-
	Total	8,12,750/-

(b) to purchase an Ambulance costing about Rs.25.00 lacs for Homeopathy section, Saran Ashram Hospital under the licence of DEI Faculty of Integrated Medicine (AYUSH) out of DEI Non-Govt. Grant against the financial clearance dated 27.2.2017 (as per details given in Appendix-II) for which no purchase has been made.

Resolved that the proposal as above be and is hereby approved and be forwarded to the Governing Body for its approval.

2. Considered the request of the Head, Computer Centre seeking approval for updating of yearly Cisco ASA Licence at the total cost of Rs.3.00 lacs out of UGC Maintenance Grant. It is noted that the proposal has the financial clearance dated 25.10.2017 from the Treasurer.

Resolved that the proposal as above be and is hereby approved and be forwarded to the Governing Body for its approval.

3. The Finance Committee noted that :-

(i) The Science and Engineering Research Board (SERB), Department of Science and Technology, Government of India vide its letter No. EMR/2016/001255 dated 22.8.2017 has sanctioned a research project entitled "Chemical Characterisation and Source Apportionment of Ambient Sub-micron Particles" to Prof. K. Maharaj Kumari, Department of Chemistry, Faculty of Science with the financial assistance of Rs.29,18,200/- for a period of three years. A sum of Rs.14,90,000/- has been released by the DST towards implementation of the project during the financial year 2017-18, as per the details given below:-

S.N.	Items	First year	Total (Rs.)
1	Permanent Equipment PM ₁ Sampler with accessories- Rs.1,36,000/-		
	Accessories for Dionex- 1 set of Cation Column, CSRS and 1 set of Anion Column, ASRS- Rs.6,44,000/-	7,80,000/-	7,80,000/-
2	Consumables and supplies	1,60,000/-	1,60,000/-
3	Travel	50,000/-	50,000/-
4	Contingencies	50,000/-	50,000/-
5	Salaries/Wages- JRF-1	3,60,000/-	3,60,000/-
6	Overheads	90,000/-	90,000/-
	Total	14,90,000/-	14,90,000/-

The above proposal has the financial clearance dated 22.10.2017 from the Treasurer.

(ii) Considered the request of Prof. K. Maharaj Kumari, PI of the Project to purchase the items as given above which have the approval of the sanctioning authority.

Resolved that the proposal as above be and is hereby approved and be forwarded to the Governing Body for its approval.

(iii) Considered the request of the PI of the Project to create a post of JRF (emoluments Rs.30,000/- p.m. for first two years) which shall be upgraded to SRF in the third year (emoluments Rs.33,600/- p.m.).

Resolved that the post of JRF sanctioned by DST should be engaged as per the guidelines of the project for a period which will be co-terminous with the project and should be forwarded to the Governing Body for its approval.

4. The Finance Committee noted that the Department of Electrical Engineering, Faculty of Engineering has been sanctioned an amount of Rs.4.50 lacs for the year 2017-18 under the Modernisation and Removal of Obsolescence Scheme (MODROBS) by All India Council for Technical Education (AICTE), New Delhi. The project is entitled "Modernisation and Removal of Obsolescence in Engineering Computer Centre" and has been sanctioned for the period of two years.

5. Considered the proposal of Dr. Parul Bhatnagar, Department of Drawing & Painting, Faculty of Arts to purchase various items costing Rs.12,50,000/- as given in the financial clearance dated 28.10.2017 out of Training Through Established Institutions (TTEI) Project Grant, received from the Treasurer.

Resolved that the proposal as above be and is hereby approved as per guidelines of the project and be forwarded to the Governing Body for its approval.

6. Considered the Institute's proposal to pay prescribed processing fee to UGC for its application for 'Institution of Eminence', Scheme..

Resolved that the proposal as above be and is hereby approved and be forwarded to the Governing Body for its approval.

7. Considered to empower the Director to fulfill the requirement of Corpus for 'Institute of Eminence' Scheme from the resources available with the Institute and alumni.

Resolved that the proposal as above be and is hereby approved and be forwarded to the Governing Body for its approval.
