



## INTERNAL QUALITY ASSURANCE CELL

### DAYALBAGH EDUCATIONAL INSTITUTE

(DEEMED UNIVERSITY)

DAYALBAGH, AGRA-282005, (INDIA)

Phone: 0562-2801545, Fax: 0562-2801226

Email: [iqac@dei.ac.in](mailto:iqac@dei.ac.in), Telegram DAYALINST, AGRA

<https://www.dei.ac.in>



Dated: 23<sup>th</sup> Jan 2021

### Minutes of Meeting

The meeting of IQAC was convened at 9:30 am on 23<sup>th</sup> Jan 2021 at CAO  
The members present in the meeting were:

Prof. P K Kalra	Director	Dr. Saurabh Mani	Commerce
Prof. Sharmila Saxena	Dean, Arts	Dr. Rakesh Kumar	Commerce
Prof. Pramod Kumart	Dean, Commerce	Dr. T K Rao	Education
Prof. Archana Kapoor	Dean, Education	Dr. Shabd Preet	Science
Prof. Soami Das	Dean, Engineering	Mr. Mayank Agrawal	TC
Prof. Vibha Satsangi	Dean, Science	Mr. Kumar Ratnakar	Engineering
Prof. Kamal Jeet Sandhu	Dean, Social Science	Dr. Sunita Malhotra	Social Science
Dr. Sanjay Bhushan	Social Sciences	Dr. Amit Gautam	Secretary, IQAC
Dr. Lowleen Malhotra	Arts		

The following points were discussed in the meeting

1. To schedule Phase two of the Final External Audit of 21001:2018 for the Certification in the month of March.
2. To Organise the Meetings with the HoDs and Deans to assure the full implementation of the ISO standard to match the Quality standards as per the requirements of the ISO 21001:201 certification.
3. To organize the pre-interaction meeting with the ISO Experts and consultants for the assurance of the preparation of various standards.
4. To plan the mock drill for all the departments by the External experts before the Final Audit of ISO 21001: 2018
5. Next meeting of IQAC will be held on 25th April 2021 at 9:30 am in CAO.

Meeting ended with a vote of thanks.

  
Secretary, IQAC

To Chairperson, IQAC (The Director)  
All members & Special Invitees, IQAC