



Internal Quality Assurance Cell

DAYALBAGH EDUCATIONAL INSTITUTE

(DEEMED UNIVERSITY)

DAYALBAGH

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Dated: 25th July 2016

Minutes of Meeting

The meeting of IQAC was convened at 9:30 am on 25th July 2016, in CAO

The members present in the meeting were:

Prof. P K Kalra	Director	Dr. Neha Shivhare	Education
Prof. Ragini Roy	Dean, Arts	Dr. Shabd Preet	Science
Prof. S P Kaushik	Dean, Commerce	Mr. Mayank Agrawal	TC
Prof. K C Vashishtha	Dean, Education	Mr. Kumar Ratnakar	Engineering
Prof. S K Gaur	Dean, Engineering	Mr. Nagesh Pydah	Management
Prof. Ravindra Kumar	Dean, Science	Dr. Sunita Malhotra	Social Science
Prof. S P Srivastava	Dean, Social Science	Mr. Anil Caprihan	Local Society
Dr. Sanjay Bhushan	Social Sciences	Dr. Ratan Saini	Secretary, IQAC
Dr. Lowleen Malhotra	Arts		

The following points were discussed in the meeting

1. The minutes of meeting held on 25th April, 2016 were ratified.
2. Discussion on the preparation of AQAR for 2014-15 to be displayed on institute website to comply with NAAC guidelines.
3. Under the process of obtaining ISO certification discussed availability of uninterrupted power and water supply in the institute.
4. Under the process of obtaining ISO certification discussed security of the students/ their property and to maintain a register and submit report to the Registrar on monthly basis.
5. Organization of ISO refresher Training all key persons involved in Departmental ISO processes.
6. Under the process of obtaining ISO certification discussed quality of food in the Canteen of the Institute.
7. Under the process of obtaining ISO certification a committee to be constituted for checking required water parameters on regular basis as per the schedule.
8. Next meeting of IQAC will be held on 28th Nov 2016 at 9:30 am in CAO.

Meeting ended with vote of thanks.

Ratan Saini

Secretary, IQAC

To Chairperson, IQAC (The Director)
All members & Special Invitees, IQAC