



# Internal Quality Assurance Cell

DAYALBAGH EDUCATIONAL INSTITUTE

(DEEMED UNIVERSITY)

DAYALBAGH

AGRA-282005, (INDIA)

Phone: 0562-2801545, Fax: 0562-2801226

Email: [iqac@dei.ac.in](mailto:iqac@dei.ac.in), Telegram DAYALINST, AGRA

<https://www.dei.ac.in>

Dated: 28<sup>th</sup> Nov 2016

## Minutes of Meeting

The meeting of IQAC was convened at 9:30 am on 28<sup>th</sup> Nov 2016, at CAO

The members present in the meeting were:

Prof. P K Kalra	Director	Dr. Neha Shivhare	Education
Prof. Ragini Roy	Dean, Arts	Dr. Shabd Preet	Science
Prof. S P Kaushik	Dean, Commerce	Mr. Mayank Agrawal	TC
Prof. K C Vashishtha	Dean, Education	Mr. Kumar Ratnakar	Engineering
Prof. S K Gaur	Dean, Engineering	Mr. Nagesh Pydah	Management
Prof. Ravindra Kumar	Dean, Science	Dr. Sunita Malhotra	Social Science
Prof. S P Srivastava	Dean, Social Science	Mr. Anil Caprihan	Local Society
Dr. Sanjay Bhushan	Social Sciences	Dr. Ratan Saini	Secretary, IQAC
Dr. Lowleen Malhotra	Arts		
Dr. Saurabh Mani	Commerce		

The following points were discussed in the meeting

1. The minutes of meeting held on 25<sup>th</sup> July, 2016 were ratified.
2. Discussion on the preparation of AQAR for 2014-15 to be displayed on institute website to comply with NAAC guidelines.
3. Approval of Quality Manual for ISO 9001.
4. Approval of Department Manual for ISO 9001.
5. Approval of Quality Policy Handout/ Poster.
6. Approval of calendar for dissemination of Quality Policy.
7. Approval of schedule of Internal Auditor Training.
8. Next meeting of IQAC will be held on 28<sup>th</sup> Jan 2017 at 9:30 am in CAO.

Meeting ended with vote of thanks.

*Ratan Saini*

Secretary, IQAC

To Chairperson, IQAC (The Director)  
All members & Special Invitees, IQAC



## Internal Quality Assurance Cell

DAYALBAGH EDUCATIONAL INSTITUTE

(DEEMED UNIVERSITY)

DAYALBAGH

AGRA-282005, (INDIA)

Phone: 0562-2801545, Fax: 0562-2801226

Email: [iqac@dei.ac.in](mailto:iqac@dei.ac.in), Telegram DAYALINST, AGRA

<https://www.dei.ac.in>

Dated: 28<sup>th</sup> Jan 2017

### Action Taken Report

The following has now been accomplished from the IQAC meeting minutes held on 28<sup>th</sup> Nov 2016:

1. Quality Manual for ISO 9001 has been approved.
2. Department Manual for ISO 9001 has been approved.
3. Quality Policy Handout/ Poster has been approved.
4. Calendar for dissemination of Quality Policy is approved.
5. Participated in NIRF programme.
6. Earn while you learn concept for all students introduced.
7. Schedule of Internal Auditor Training is approved.

*Ratan Jaisi*

Secretary, IQAC