



Dayalbagh Educational Institute
Faculty of Engineering
Agra – 282005 UTTAR PRADESH

INVITATION LETTER

Package Code: TEQIP-III/UP/deia/223

Package Name: dei/foe/Institution/FABLAB/Machine 02

Current Date: 12-Mar-2020

Method: Shopping Goods

Sub: INVITATION LETTER FOR FABRICATION MACHINES

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Item Name	Quantity	Place of Delivery	Installation Requirement (if any)
1	Mini Lathe with optional accessories-PSD	1	Faculty of Engineering Dayalbagh Educational Instiuite, Agra-282005	YES
2	Milling machine with accessories	1		YES
3	Welding Machine	1		YES
4	Bench grinder	1		YES
5	Drilling Machine	1		YES
6	Bench Top Lathe Machine	1		YES

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme [TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. **Quotation**

- 3.1 The contract shall be for the full quantity as described above.
- 3.2 Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
- 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit Price.
- 3.4 Applicable taxes shall be quoted separately for all items.
- 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- 3.6 The Prices should be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

5. Quotation shall remain valid for a period not less than **30**days after the last date of quotation submission.

6. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be Substantially responsive i.e. which

- 6.1 are properly signed; and

- 6.2 Confirm to the terms and conditions, and specifications.

7. The Quotations would be evaluated for all items together.

8. Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time

prior to the award of Contract.

- 8.2 *The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.*

9. Payment shall be made in Indian Rupees as follows:

Payment Description	Expected Delivery Period (in Days)	Payment Percentage
Satisfactory Delivery & Installation	30	90
Satisfactory Acceptance	30	10

10. Liquidated Damages will be applied as per the below:
Liquidated Damages Per Day Min %: N/A
Liquidated Damages Max %: N/A
11. All supplied items are under warranty of **36** months from the date of successful acceptance of items and AMC/Others is .
12. You are requested to provide your offer latest by **10:30** hours on **25-Mar-2020**.
13. Detailed specifications of the items are at Annexure I.
14. Training Clause (if any) **Training would be done at FACULTY OF ENGINEERING, Dayalbagh Educational Institute, Dayalbagh, Agra - 282005, UTTAR PRADESH**
15. Testing/Installation Clause (if any) **Testing would be done at FACULTY OF ENGINEERING, Dayalbagh Educational Institute, Dayalbagh, Agra - 282005, UTTAR PRADESH**
16. Performance Security shall be applicable: %
17. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
18. Sealed quotation to be submitted/ delivered at the address mentioned below, **TEQIP-III OFFICE, FACULTY OF ENGINEERING, Dayalbagh Educational Institute, Dayalbagh, Agra - 282005, UTTAR PRADESH**
19. We look forward to receiving your quotation and thank you for your interest in this project.

Dean,
Faculty of Engineering
Dayalbagh Educational Institute
AGRA

Annexure I

Sr. No	Item Name	Specifications
1	Mini Lathe with optional accessories-PSD	Swing bed: 180 mm, Centre distance: 350 mm, Hole through: spindle 20 mm, Speed: 100-3000 rpm.
2	Milling machine with accessories	Drilling capacity 13 mm, End milling capacity 16 mm, Face milling capacity 30 mm, Headstock travel(Z) 180 mm, Cross axis(X) 100 mm, Longitudinal axis (Y) 220 mm, Spindle rotary angle -450 - +450, Output power 350 W, Spindle speed Low range 0~1100 rpm, High range 0~2500 rpm
3	Welding Machine	230 V Single Phase ARC , ARC 200
4	Bench grinder	Max.cutting diameter 130mm Output power 250W Stroke speed 82/s Stroke length 70mm Blade size 300x25x1.2mm Weight(Net/Gross) 68/80Kg
5	Drilling Machine	Cast iron base for maximum stability Key chuck (13mm), Morse taper: B16 height adjustable working table with two way angle adjustment Safety switch for quick power on/off Adjustable height and inclination upto 45 degrees Net weight : 20 kg (approx) 5 mode speed.
6	Bench Lathe Machine	Bench Lathe Machine Automation Grade: Semi-Automatic Swing over bed: 180 mm Distance between centers: 200 mm Hole through spindle: 20 mm Cross slide travel: 65 mm Compound travel: 55 mm Overall dimension(LxWxH): 600x300x300 mm

Annexure 2:

ELIGIBILITY OF BIDDERS FOR FURNITURE SUPPLY

1. Bidding company should be registered company in India with firm and registrar department and must be profit making company from last 5 years.
2. Product must be warranted for 3 years from date of supply however bidder should be liable to give service support for minimum 5 years from date of supply. Bidder must have sales and service support in state.
3. The OEM should not have been blacklisted by any Government department/PSU/PSE on the date of submission of bids against this tender.
4. OEM should have experience in successfully executing Order of similar nature during the last 5 year and executed at least 05 similar kind of work order in Government/Semi-Government/PSU's/Govt., Institutes during last 05 financial years. (Documentary proof with satisfactory inspection & acceptance/installation & acceptance of the same should be attached).
5. The quoted products should not be under end of sales or end of support in next 05 (five) years from the date of submission. (Declaration from OEM should be submitted).
6. The bidding firm/company must be a single company and no consortium should be allowed.
7. The OEM should have average Turnover of Rs.25 (Twenty Five) Crores for the last 03 financial years.
8. Bidder should be having Toll free number for service support (Preferable).
9. Items have to be of VERY HIGH QUALITY, RELIABLE, RUGGED and HIGH in STRENGTH

FORMAT FOR QUOTATION SUBMISSION

(In letterhead of the supplier with seal)

Date: _____

To: _____

Sl. No.	Description of goods \ (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No. _____