

**DAYALBAGH EDUCATIONAL INSTITUTE
(DEEMED TO BE UNIVERSITY)
DAYALBAGH, AGRA - 282 005**



**STUDENT DIARY
ACADEMIC SESSION: 2020-2021**

Name: _____

Roll No.: _____ Enrolment No.: _____

Class: _____ Year _____

ICT/Faculty/
College/School/LC/Program: _____

Residential Address: _____

Email id.: _____ Blood Group: _____

Contact phone/Mobile No. _____

IMPORTANT INSTRUCTIONS FOR STUDENTS

1. All students must be in full uniform.
2. All students must carry their I-card in person at all times.
3. The use of plastics, tobacco, alcohol, cigarettes and bringing mobile in the campus is strictly prohibited.
4. All students must park their vehicles at the places designated for them.
5. All students must wear helmet while driving two wheelers and carry their valid driving license.
6. Every student is supplied with an Identity Card containing his/her photograph bearing the signatures of the student duly countersigned by the Dean/Principal concerned. The student will have to produce it when asked for by any competent authority.
7. Social Responsibility: All students should be aware of democratic values and freedom, respect for the rights of others, awareness of duties and obligations to society, inclusive growth, empowering weaker and underprivileged sections and reaching the last, the least, the lowest and the lost to contribute to national development.
8. All students are advised to strictly follow Social Distancing guidelines and download AAROGYASETU App -

Play Store: bit.ly/AarogyaSetu_

PS iOS: <https://apple.co/2X1KMzO>

GENERAL INSTRUCTIONS

- Every bonafide student of this Institute is required to collect a Student Diary at the beginning of the academic session.
- The Student Diary is a detailed record of the student's academic and other achievements throughout the academic session.
- The student himself/herself is responsible to maintain this Diary and keep the information up-to-date for evaluating his/her achievements and planning future progress during the academic session.
- All the rules, Bye-laws of the Institute and the instructions given in the Prospectus and this Diary are binding upon all students.
- The Student Diary is the copyright of the Institute.

ABOUT DAYALBAGH EDUCATIONAL INSTITUTE

The Dayalbagh Educational Institute (DEI) was founded in 1917 as a co-educational middle school, the Radhasoami Educational Institute, by the August founder of Dayalbagh, Sir Anand Sarup. The Dayalbagh community emphasizes nurturing of one's spiritual and intuitive faculties through Surat Shabd Yoga. Dayalbagh itself is a century-old, living example of cooperative co-existence, self-sufficiency and self-reliance, untouched by the swinging pendulum of inflation, and DEI was nurtured with these same set of values, practices and morals.

The Dayalbagh Educational Institute is located in Agra amidst the tranquil environs of Dayalbagh, a self-contained colony renowned for its serene environment and secular establishments, in which its inhabitants lead an active, disciplined and co-operative community life dedicated to service, conforming to the high spiritual ideals of their faith. On the outskirts of the historic city of Agra, the campus is situated in garden settings, away from the din and noise of the city. Nestled between lush green fields, it provides an excellent ambience and academic setting which is in harmony with nature. The houses and institutions, all belong to the community as a whole. People also live and work as a community. The colony has its own water supply and electricity distribution. There has been a social transformation of the community. Literacy among boys and girls is complete. There is no caste system. Fatherhood of God and Brotherhood of man is the ideal of the community and service of mankind its motto. This, along with a simple, disciplined and principled life, undoubtedly contributes to the strength of the social, moral and spiritual fibre of the Institute's educational system.

The Government of India conferred the status of a Deemed University on the Dayalbagh Educational Institute on 16th May, 1981 with the mission objective of evolving a 'complete man' providing opportunities to develop physical, mental and spiritual faculties under its unique innovative and comprehensive education policy with accent on quality. The Advisory Committee on Education (ACE), Dayalbagh Educational Institutions (DEIs), is an informal "think tank" for promoting values and quality across the board in educational activities of DEI. The Institute strives for Sustainable Development, through 'Sigma Attributes' of Smart, Mobile and Resilient integrated with Sigma Six Q-Vs' (Qualities and Values) of Innovation, Water Quality, Air Quality, Education and Healthcare, Agriculture and Dairy Practices and Human Values. It advocates the principle of better worldliness, to build economy through research and frugal innovation anchored in the principle of achieving more with less.

विश्वविद्यालय प्रार्थना

हे दयाल सद् कृपाल हम जीवन आधारे।
सप्रेम प्रीति और भक्ति रीति बन्दे चरन तुम्हारे।।1।।

दीन अजान इक चहें दान दीजे दया बिचारे।
कृपा दृष्टि निज मेहर वृष्टि सब पर करो पियारे।।2।।

विश्वविद्यालय गान

हे विश्वविद्यालय तेरा मन्दिर है ज्योतिष ज्ञान से।
है सुवासित बहुमुखी शिक्षा तेरे उद्यान से।

ज्ञान से, विज्ञान से परिपूर्ण है तेरा भवन।
कर्म से है, धर्म से, अध्यात्म से उज्ज्वल सदन।
शिक्षा नई शैली लिये विकसित हुई श्रमदान से।।1।।

हर प्रान्त के, हरजाति के, हर वर्ग के, हर धर्म के।
हैं सुमन मुकुलित यहाँ, डी0ई0आई0 उद्यान में।
वीणा सतत झंकृत रहेगी तव सुमंगल गान से।।2।।

दयालबाग स्काउटझण्डा गान

सुनो भाई! इक गान हमारा, गाकर तुम्हें सुनाते हैं।
हिरदय अन्दर के कुछ भावों, खुल कर तुम्हें बताते हैं।।

दीन दुखारी देश-देश में, बहु बिधि से दुख पाते हैं।
कोई सतजन और देश-हितैषी, दुख उनके अपनाते हैं।।

सेवा जाती देश जगत की, काम बड़े कहलाते हैं।
पर हिरदय हो जिसका चौड़ा, उसके ही मन भाते हैं।।

यही भाव सेवा के साहब, हिरदय में कसकाते हैं।
तन मन होवे देश समर्पण, हरदम यही मनाते हैं।।

यही प्रतिज्ञा धार दृढ़ मन में, मिलकर कदम बढ़ाते हैं।
नहीं कदम यह रुकेगा जब तक, झंडे यह लहराते हैं।।

Translation in Telugu

హే దయాలా! సదా కృపాలా!

మా జీవన ఆధారమా!

ప్రేమ ప్రీతితో భక్తి రీతితో

తమ చరణములకు మా వందనములు || హే దయాలా||

దీనుడనజ్ఞానినినె, కోరుదునొక దానమును

దయను జూపి మాపై వరము నిండు;

కృపార్పణి మీ దయావృష్టి

అందరిపై కురిపించుము ప్రయతమా || హే దయాలా||

हे दयाला सदा कृपाला

मा जीवन आधारमा

प्रेम प्रीति तो भक्ति रीति तो

तम चरणमुलकु मा वन्दनमुलु

दीनुड़ नज्ञानिनि ने कोरुदुनोक दानमुनु

दयनुजूषि मा पै वरमु निण्डु

कृपा वृष्टि मी दया वृष्टि

अंदरिपै कुरिपिन्चुमु प्रियतमा

Translation in English

All Gracious ever Merciful Lord!

The prop of our life!

With hearts full of devotion,

We prostrate at Thy Lotus Feet.

Humble and guileless we pray for Thy boon,

Which Graciously grant.

Show Thy Grace and Shower Thy Mercy, (On All Thy Children)

Dearest Lord!

Translation in Bangla

| | |
|---|--|
| হে ডয়াল সদা কৃপাল আমার জীবন আধারে | हे दौयाल शौदा किरपाल आमार जीबोनो आधारे |
| सप्रेम प्रीति आर भक्ति रीति बन्दे चरण तोमारि | शौप्रेमो प्रीति आर भक्ति रीति बौन्दे चौरनो तोमारी |
| झीन अजानएक चाही दान दाओ दया विचारे | दीनो अँजान ऐको चाही दान दाओ दौया बिचारे |
| कृपा दृष्टि तोमार दया बृष्टि सवार परे करे पियारे | कृपा दृष्टि तोमार दौया बृष्टि सौबार परे कौरो पियारे |

Translation in Odia

| | |
|---|--|
| ହେ ଦୟାଳ ସଦ କୃପାଳ ଆମ ଜୀବନ ଆଧରେ | हे दायलो सद कृपालो आमो जीबानो आधारे |
| सप्रेम प्रीति आर भक्ति रीति बन्दे चरण तोमारि | सप्रेमो प्रीति अउ भक्ति रीती बान्दे तुम चरणों रे |
| झीन अजान एक चाही दान दाओ दया विचारे | दीनो अजानो चाहें एक दानो दियान्तु दाया बिचारी |
| कृपा दृष्टि तोमार दया बृष्टि सवार परे करे पियारे | कृपा दृष्टि निजो दाया वृष्टि समस्तोक उपरे करन्तु पियारे |

Translation in Tamil

ஏ தயாளரே என்றும் கிருபாளரே, ஏ தயாளரே என்றும் கிருபாளரே
எமதுயிரின் ஆதாரமே, ஏ தயாளரே என்றும் கிருபாளரே
பிரேமை ப்ரீத்தியுடன் பக்தி ரீதியும் கொண்டே திருவடி பணிந்தோம்
ஏ தயாளரே என்றும் கிருபாளரே

ஏழை எளியோர் நாம் வரமொன்று கேட்கின்றோம்
தந்தே அருள் புரிவீரே
கருணைக் கண் நோக்கும் திருவருட் பார்வையும்
அனைவருக்கும் அருள்வீரே ஐயனே அனைவருக்கும் அருள்வீரே
ஏ தயாளரே என்றும் கிருபாளரே எமதுயிரின் ஆதாரமே

ऐ दयालरे एंडुम कृपालरे ।
यमदुयिरिन आधारमे ॥

प्रेमै प्रीतियुइन भक्ति रीतियुम् ।
कोडे तिरुवडी पाणिदोम् ॥

येनै येनियोरनाम वरमोडुम केट्टिकुडोम् ।
तन्द्रे अरुल पुरीवीरे ॥

करुणै कणोक्कुम तिरुवरुल पार्वयुम् ।
अनैवरुक्कुम् अरुलवीरे, अय्यने अनैवरुक्कुम् अरुलवीरे ॥

Translation in German

All gütiger immer barmherziger Herr,
Die Stütze unseres Lebens

Mit Herzen voller Hingabe
Fallen wir auf die Knie zu Deinen Lotus Füßen

Demütig und unschuldig beten wir
um Deinen Segen
Der gütig gewährt

Zeige Deine Gnade
Und überschütte mit Deiner Barmherzigkeit
All Deine Kinder
Liebster Herr !

Translation in French

Seigneur tout bienveillant et toujours charitable,
Le soutien de notre vie.

Les cœurs pleins de dévotion
Nous nous prosternent devant
Tes Pieds de Lotus.

Humblement et en toute confiance nous
Prions pour Ta grâce
Qui accorde bienveillant

Montre Ta Grâce
Et couvre tous Tes enfants
de Ta Charité
Seigneur le plus aimé !

CALENDAR

GENERAL ACADEMIC CALENDAR: 2020-21

| Odd Semester | All Programmes (excluding High School, Intermediate & Modular Programmes) | High School, Intermediate |
|--|--|---|
| Pre-Registration (Continuing Students) | During mid-semester break of preceding semester | During mid-semester break of preceding semester |
| Teaching Starts (Continuing Students) | 01-JUL-2020 | 07-APR-2020 |
| Admission, Registration & Fee Collection (New Students) | As per notified programme | As per notified programme |
| Orientation Programme (New Students) | As per notified programme | As per notified programme |
| First Test Series (Tentative)* | 12-OCT-2020 to 17-OCT-2020 | 17-AUG-2020 to 22-AUG-2020 |
| Mid Semester Break (Tentative)*: ENGAGEMENT PROGRAM | 19-OCT-2020 to 24-OCT-2020 | 19-OCT-2020 to 24-OCT-2020 |
| Second Test Series (Tentative)* | 20-NOV-2020 to 26-NOV-2020 | 12-OCT-2020 to 17-OCT-2020 |
| End Semester Exam. (Practical & Theory) | 01-DEC-2020 to 19-DEC-2020 | 26-OCT-2020 to 07-NOV-2020 |
| Submission of Awards and Grades of Continuous Evaluation | On or before 19-DEC-2020 | On or before 07-NOV-2020 |
| Semester Break (Tentative)*: ENGAGEMENT PROGRAM | 21-DEC-2020 to 26-DEC-2020 | 21-DEC-2020 to 26-DEC-2020 |
| Declaration of Result | BY 15-FEB-2021 | BY 31-DEC-2020 |
| Remedial Teaching | 15-02-2021 to 20-02-2021 | 10-01-2021 to 18-01-2021 |
| Remedial Examinations (Tentative)* | 22-02-2021 to 27-02-2021 | 20-01-2021 to 25-01-2021 |

| Even Semester | | |
|--|---|---|
| Pre-Registration (Continuing Students) | During mid-semester break of preceding semester | During mid-semester break of preceding semester |
| Teaching Starts (Continuing Students) | 28-DEC-2020 | 09-NOV-2020 |
| First Test Series (Tentative)* | 01-MAR-2021 to 06-MAR-2021 | 04-JAN-2021 to 09-JAN-2021 |
| Mid Semester Break (Tentative): ENGAGEMENT PROGRAM | 25-MAR-2021 to 31-MAR-2021 | 25-MAR-2021 to 31-MAR-2021 |
| Second Test Series (Tentative)* | 22-APR-2021 to 28-APR-2021 | 01-MAR-2021 to 06-MAR-2021 |
| End Semester Exam. (Practical & Theory) | 01-MAY-2021 to 22-MAY-2021 | 12-MAR-2021 to 24-MAR-2021 |
| Submission of Awards and Grades of Continuous Evaluation | On or before 22-MAY-2021 | On or before 24-MAR-2021 |
| Summer Vacation: ENGAGEMENT PROGRAM | 24-MAY-2021 to 30-JUN-2021 | 24-MAY-2021 to 30-JUN-2021 |
| Declaration of Result | By 29-JUN-2021 | By 05-MAY-2021 |
| Remedial Teaching | 01-JUL-2021 to 15-JUL-2021 | 06-MAY-2021 to 20-MAY-2021 |
| Remedial Examinations (Tentative)* | 16-JUL-2021 to 22-JUL-2021 | 08-JUL-2021 to 14-JUL-2021 |

* Marks of each component of internal assessment should be displayed on the DEI website within one week of the date of the scheduled test.

* For Highschool/Intermediate, teaching shall commence on 01-APR-2021.

GENERAL ACTIVITIES CALENDAR: 2020-21

| | |
|--|-----------------------|
| Beautification & Tree Plantation Programme | July to Aug., 2020 |
| Independence Day | 15 Aug., 2020 |
| Teachers' Day | 05 Sept., 2020 |
| Engineers' Day | 15 Sept., 2020 |
| Values & Quality Day | 14 Nov., 2020 |
| Inter-Faculty Competitions (Cultural, Literary & Fine Arts):Phase - I | Nov. 2020 |
| National Education Day | 11 Nov., 2020 |
| Convocation | Nov-Dec. 2020 |
| N.S.S. Camp/ Winter Camp | 19-26 Dec.2020 |
| Guiding/Scouting Camp(For B.Ed)/ D.El.Ed. | During III Sem. Break |
| Research Day | 11 January, 2021 |
| National Youth Day | 12 Jan., 2021 |
| Republic Day | 26 Jan., 2021 |
| Founder's Day/ Open Day | 31 Jan., 2021 |
| Inter-Faculty Competitions (Cultural, Literary & Fine Arts):Phase - II | Feb., 2021 |
| Sports Competitions | Feb., 2021 |
| D.E.I. Diamond Jubilee Memorial Lecture | Mar./Apr., 2021 |

CALENDAR OF CULTURAL, LITERARY, THEATRE AND FINE ARTS COMPETITIONS

SESSION 2020-2021

**INTRA-FACULTY COMPETITIONS **
(COMPETITIONS AT THE FACULTY LEVEL)**

| S. No. | Event | Date |
|---------------|--|----------------|
| 1 | Poster Making | October, 2020 |
| 2 | Cartooning | October, 2020 |
| 3 | Elocution (Hindi) | October, 2020 |
| 4 | Elocution (English) | October, 2020 |
| 5 | Bhakti Sangeet (Solo) | October, 2020 |
| 6 | Essay Writing (Hindi) | November, 2020 |
| 7 | Essay Writing (English) | November, 2020 |
| 8 | Mehndi | November, 2020 |
| 9 | On the Spot Painting | November, 2020 |
| 10 | Collage | November, 2020 |
| 11 | Poetry Recitation (Self Composed) – (Hindi) | November, 2020 |
| 12 | Poetry Recitation (Self Composed) – (English) | November, 2020 |
| 13 | Poetry Recitation (Self Composed) – (Sanskrit) | November, 2020 |
| 14 | Mime | November, 2020 |
| 15 | Mimicry | November, 2020 |
| 16 | Skit | November, 2020 |
| 17 | Debate (Hindi) | November, 2020 |
| 18 | Clay Modelling | November, 2020 |
| 19 | Rangoli | November, 2020 |
| 20 | Spot Photography | November, 2020 |
| 21 | General Knowledge Quiz (Written) | January, 2021 |
| 22 | Theatrical Script Writing (Hindi) | January, 2021 |

| | | |
|----|--|----------------|
| 23 | Theatrical Script Writing (English) | January, 2021 |
| 24 | Debate (English) | January, 2021 |
| 25 | Classical Instrumental Solo (Percussion) | January, 2021 |
| 26 | Classical Instrumental Solo (Non-Percussion) | January, 2021 |
| 27 | Classical Vocal Solo | January, 2021 |
| 28 | Light Vocal Solo | January, 2021 |
| 29 | Indian Group Song | January, 2021 |
| 30 | Crazy Ideas (Hindi) | January, 2021 |
| 31 | Crazy Ideas (English) | January, 2021 |
| 32 | One Act Play (Hindi) | January, 2021 |
| 33 | Western Vocal Solo | January, 2021 |
| 34 | Western Instrumental Solo | January, 2021 |
| 35 | Western Group Song | January, 2021 |
| 36 | Folk/Tribal Dance (Solo) | January, 2021 |
| 37 | Classical Dance (Solo) | January, 2021 |
| 38 | Folk/Tribal Dance (Group) | January, 2021 |
| 39 | Satirical Creative Writing (Hindi) | January, 2021 |
| 40 | Satirical Creative Writing (English) | January, 2021 |
| 41 | Satirical Creative Writing (Sanskrit) | January, 2021 |
| 42 | Translation (English-Sanskrit, Sanskrit-English) | January, 2021 |
| 43 | Antakshari (Hindi) | January, 2021 |
| 44 | Antakshari (English) | January, 2021 |
| 45 | Antakshari (Sanskrit) | January, 2021 |
| 46 | One Act Play (English) | February, 2021 |
| 47 | Dumb Charades | February, 2021 |
| 48 | Street Play | February, 2021 |

****Due to extra ordinary situation of pandemic Covid-19, some activities could not be held early on during July-October months, 2020. However, organising the remaining activities during the session shall be locally announced and conducted by respective coordinators of various faculties from time to time.**

INTER-FACULTY COMPETITIONS**
(COMPETITIONS AT THE INSTITUTE LEVEL)

| Phase | Event | Date |
|-------|--|----------------|
| 1 | Essay Writing (Hindi), Essay Writing (English), Elocution (Hindi), Elocution (English), Fine Arts (Cartooning, Poster Making,) | November, 2020 |
| 2 | Fine Arts (On the Spot Painting, Collage, Mehndi), Mime, Mimicry, Skit, Debate (Hindi), Poetry Recitation-Self Composed (Hindi/English/ Sanskrit) | November, 2020 |
| 3 | Fine Arts (Clay Modeling, Rangoli, Spot Photography), Theatrical Script Writing (Hindi/English), Debate (English) | January, 2021 |
| 4 | Classical Instrumental Solo (Percussion/Non-Percussion), Light Vocal Solo, Indian Group Song, Classical Vocal Solo, Crazy Ideas (English), Crazy Ideas (Hindi) | January, 2021 |
| 5 | Western Vocal Solo, Western Group Song, Western Instrumental Solo, Folk/Tribal Dance (Solo & Group), Classical Dance (Solo), GK Quiz-Oral | February, 2021 |
| 6 | Satirical Creative Writing (Hindi/English/Sanskrit), Antakshari (Hindi/English/Sanskrit), Translation (English-Sanskrit, Sanskrit-English), Dumb Charades, Street Play | February, 2021 |

**Due to extra ordinary situation of pandemic Covid-19, some activities could not be held early on during July-October months, 2020. However, organising remaining activities during the session shall be locally announced and conducted by respective coordinators of various faculties from time to time.

**COMPETITIONS AT INTER-INSTITUTE LEVEL
ON THE THEME
“VALUES AND QUALITY IN EDUCATION”**

| S. No. | Event | Date |
|---------------|--|------------------------|
| 1 | Poster Making & Cartooning | November, 2020 |
| 2 | Bhakti Sangeet (Devotional Music) | November, 2020 |
| 3 | Elocution (Hindi/English) (Quality & Values Day) | Diwali (14.11.2020) |

Other Programs

Hindi and English Drama Festivals (Inter-Schools & Colleges)

| S. No. | Event | Date |
|---------------|------------------------|----------------|
| 1 | Hindi Drama Festival | November, 2020 |
| 2 | English Drama Festival | November, 2020 |

Teachers' Day

| S.No. | Event | Date |
|--------------|---|-------------|
| 1 | Felicitation of Retired Teachers of DEI | 5.9.2020 |

Annual Prize Distribution Function

| S.No. | Event | Date |
|-------|--|---------------|
| 1 | Faculty of Arts | February,2021 |
| 2 | Faculty of Commerce | February,2021 |
| 3 | Faculty of Education | February,2021 |
| 4 | Faculty of Engineering | February,2021 |
| 5 | Faculty of Science | February,2021 |
| 6 | Faculty of Social Sciences | February,2021 |
| 7 | Technical College | February,2021 |
| 8 | Institute Annual Prize Distribution Function | March, 2021 |

CALENDAR OF INTER-FACULTY COMPETITIONS IN GAMES AND SPORTS

| Dates | Games | Convenor B: (Boys) & G: (Girls) |
|---|---|---|
| August (Second Week) | Table Tennis | B: Prof. D. K. Chaturvedi (Engg.) G: Dr. (Ms) Priyanka Gautam (Sc.) |
| August (Last Week) | Football | B: Mr. Bajrang Bhushan (Edu) G: Dr. (Ms) Rashmi Srivastava (Arts) |
| August (Last Week) | Chess | B: Dr. Ankit Sahai (Engg.) G: Dr. (Ms) Sonali Bhatnagar (Sc.) |
| September (Second Week) | Volleyball | B: Prof.S P. Singh (Sc.) G: Ms. Surat Pyari (Soc. Sc.) |
| October (Last Week) | Badminton | B: Mr. Himanshu Atwal (TC) G: Dr. (Ms) Kavita Kumar (Soc. Sc.) |
| October (Last Week) | Kho-Kho | B: Prof. L.N. Koli (Com.) G: Dr. (Ms) Lowleen Malhotra (Arts) |
| October/ November | Cricket | B: Dr. A.P. Tyagi (Sc.) G: |
| November (Second Week) | Basketball | B: Dr.Gurumukh Das (Engg.) G: Ms.Chetan Pyari (Edu.) |
| November (Last Week) | Hockey | B: Mr. R.C. Gupta (Engg.) G: Dr.Sunita Malhotra (Soc. Sc.) |
| January & February | Athletic Meet (Intra) & Sports Day (Annual Function) | B: Dr A P. Tyagi B: Mr.Gaurav Pratap Rana (Engg.) G: Dr (Ms) Chetan Pyari G: Prof. (Ms) Gur Pyari Jandial (Arts) |
| Organising Secretary | | Mr. Rajan Bedi |
| Conveners and Organising Secretaries will arrange for inter-faculty competitions. | | |

CO-CURRICULAR ACTIVITIES

One of the unique features of the DEI system of Education is the emphasis on co-curricular activities with the aim to provide all round development of the students' personality. Through a structured method combining evaluation in the form of marks, participation in intra- and inter-faculty competitions and events, regular weekly classes, guidance of teachers who are experts in various fields, a student at DEI receives ample opportunities to nurture his/her talent and grow into a confident individual, skilled in some artistic pursuit and/or in games and sports.

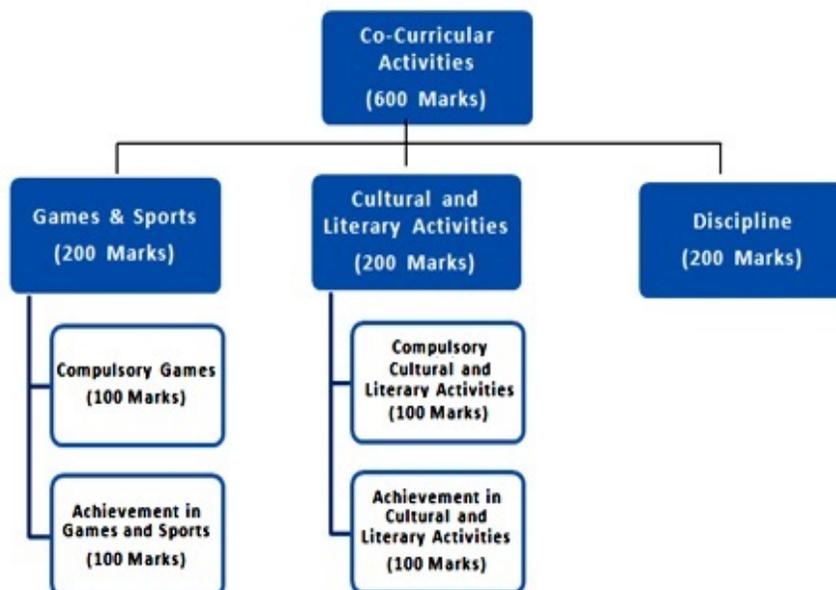
The evaluation of the overall performance of students is done at the end of the even semester of an academic session. The marks awarded in the Course are displayed on the notice board as is done for other Courses.

Co-Curricular Activities are divided into three heads, each head having a weightage of 200 marks:

1. Cultural and Literary Activities
2. Games and Sports
3. Discipline

The first two heads are further divided into two subheads each carrying 100 marks (i) Regular (Compulsory) participation and (ii) Achievements.

At the end of the session, marks are awarded, out of 200 under each head, viz. Games & Sports, Cultural & Literary Activities, and Discipline. One third of the overflow of marks under one head is added to the other head. The total marks obtained out of 600 are scaled to 200.



The Compulsory Games and Compulsory Cultural-Literary Activities are held in the regular periods allotted in the time table. For making fair assessment and imparting good training to the students during these compulsory periods, at least one teacher is deputed for every twenty students participating in regular periods of Games & Sports or Cultural & Literary Activities. For evaluating a student's achievement in these activities, competitions are organized at Intra- and Inter-Faculty level. The best performers are sent to represent the Institute in the competitions outside the Institute.

Values Education @ DEI

In the present scenario, Values Education is the missing link between quality teaching and learning practices. Today society reflects the impact of values erosion and deterioration in character and ethics. To address this issue and in pursuance with the Institute's thrust on Values-based Education and Continuous Quality Enrichment across all spheres of Teaching and Research, DEI has also launched Quality and Values Drive spanning all its Faculties, Colleges, Distance Education-ICT Centers and High Schools for Girls and Boys in India and abroad.

Academic Courses Pertaining to Indian Culture and Value - Based Education

DEI has a School of Languages where children can opt to learn more than one language of their choice from among Telugu, Tamil, Bengali, Urdu, Oriya, Punjabi,

French, and Russian. DEI also has a well-established and highly reputed Department of Music in addition to a Music Centre that teaches Indian music to children. In addition, "Indian Culture" and "Comparative Study of Religion" are integrated into the DEI curriculum as core subjects. These latter subjects are imperative to study from the point of view of keeping students moored to a value and tolerance based system of which Indians are proud. Such courses are especially relevant for children of N.R.I.'s born and brought up abroad who have no exposure to Indian Culture and are far removed from Indian values and religious traditions. DEI has also introduced a Post Graduate Diploma in Theology in the Department of Sanskrit and Culture, which now runs at two remote learning Centers in the USA: New York and Chicago. Courses on Indian Culture and Values, Indian Music, and Spoken English are slated for All-India launch during this Academic Year.

International Relations

Dayalbagh Educational Institute has partnered with premier institutions across continents not only to provide a wide-ranging exposure to its students but also to imbibe global best-practices in its model of education. This report briefly presents some models for international collaborations undertaken at the Institute, with select examples. With many world-class international institutions realizing the responsibility of educational institutions as solution-providers to global challenges such as food security, sustainable development and global peace, DEI comes across as a natural partner. The international collaborations at DEI therefore continue to grow rapidly. Some international agreements that DEI entered or renewed in the last five years include University of Waterloo, Canada, Michigan State University, USA, Kiel University, Germany, Seneca College, Canada, National Institute of Materials Science, Japan, University of Arkansas, USA, University of Manitoba, Canada, University of Edinburgh, UKetc.

CRITERIA FOR AWARD OF MARKS UNDER CO-CURRICULAR ACTIVITIES

(A) CULTURAL AND LITERARY ACTIVITIES

The following pattern shall be adopted for awarding marks to the students in Cultural and Literary Activities:

(I) COMPULSORY ACTIVITY

For each semester of an academic session, 50 marks are assigned to the compulsory periods (classes). Out of these, 20 marks are assigned for attendance in regular periods (Marks of attendance will be awarded in linear proportion to the attended periods) and the remaining 30 marks are awarded to the students for the interest, initiative, performance and discipline displayed by them in these periods.

For making assessment in the performance part, the concerned teachers will award marks for each period and the same will be informed to the students. If desired, a

few class competitions will also be arranged for making assessment in the performance part. The students will be given different choices to opt for any one of them as compulsory activity for the semester.

(II) ACHIEVEMENT

For securing the remaining 100 marks, for the entire academic session, allotted under the subhead “Achievement” under the head “Cultural and Literary Activities” students will have to display their talent and participate in the competitions which will be organized in their respective faculty/college or the Institute. The details of the competitions along with the schedule are given separately in “Student Diary”. Marks under the subhead “Achievement” will be awarded as per the following criteria:

Marks for Competitions at Class or Group/College/Faculty Level

| Position | Individual Item | Team Item |
|----------------|-----------------|-----------|
| Participation* | 5 | 2 |
| III | 8 | 5 |
| II | 10 | 8 |
| I | 15 | 10 |

Marks for Competitions at Institute Level

| Position | Individual Item | Team Item |
|----------------|-----------------|-----------|
| Participation* | 8 | 5 |
| III | 10 | 8 |
| II | 15 | 10 |
| I | 20 | 15 |

*Participation marks will be awarded only on achieving the minimum standard set by the judges. Only Participation Marks - Maximum up to 50 including all events, at Faculty and Institute level.

Marks for Competitions at District, State and National Level

| Position | District Level | State Level | National Level |
|---------------|----------------|-------------|----------------|
| Participation | 10 | 15 | 20 |
| III | 15 | 20 | 25 |
| II | 20 | 25 | 30 |
| I | 25 | 30 | 35 |

Participation in Special Functions at Institute Level

Independence Day Song/Prayer, Republic Day Song/Prayer, Performance on Teacher's Day etc. – 5 Marks per item.

Participation in Cultural programs on Special Occasions (Convocation, Visits of Dignitaries, Conferences etc.)

10 marks per occasion.

Model Making etc. for presentation on Special occasions (like Open Day etc.)

10 marks per item (for individual), 5 marks per item (for group).

Conferences/Workshops/Seminars

| | |
|--------------------|----|
| Paper presentation | 20 |
| Participation | 5 |

Marks for Posts held

| | |
|-----------------------------|----|
| Class Captain | 20 |
| Class Vice Captain | 15 |
| Batch Prefect | 15 |
| Batch Assistant Prefect | 10 |
| Coordinator of any Activity | 15 |

Volunteership at the Faculty and Institute Level

Marks for being a Volunteer in Cultural Programmes, Engineers' Day, Founder's Day, Open Day, Independence Day, Republic Day, Teachers' Day, Medical Camp, etc. - 5 to 10 depending on the work done per event (Maximum 30 including all events).

(B) GAMES AND SPORTS

SPORTS FACILITIES

The Institute has a number of large play-grounds which fully cater to the needs for athletics and all outdoor games, like, football, hockey, cricket, basketball, lawn tennis, volleyball and kho-kho. Besides, there are indoor facilities for badminton, table tennis, etc. Games and sports are an integral part of the curriculum of the Institute. The sports department organises various activities for students like, Intra faculty tournaments, Inter faculty tournaments, Regular coaching for the Football/Volleyball, Winter and marshal art camps for women, Games and athletic meet for disabled (Divyang) athletes , Participation in inter-university tournaments etc.

The following pattern is adopted for awarding marks to the students for participation in Games and Sports:

(I) COMPULSORY GAMES

For each semester of an academic session 50 marks are assigned to compulsory games or regular games periods allotted in the time table. Out of these 50 marks, 20 marks are assigned for attendance in the regular games periods (marks of attendance will be awarded in linear proportion to the attended periods) and the remaining 30 marks are awarded to students for the interest, initiative, performance and discipline displayed by them in the games periods.

To assess the performance of students, the concerned teachers will award marks for each period and the same will be informed to the students. If desired, a few class competitions will also be arranged to assess the performance of students.

(II) ACHIEVEMENT

For securing the remaining 100 marks, allotted under the subhead “Achievement” under Games and Sports for the entire session, students will have to give evidence of their talents and exhibit good performance/achievement in the competitions which will be organized at their respective faculties/College level as well as at the Institute level.

Criteria of marks under “Achievement”

| Activity | Intra-mural and Faculty level | Institute Level | Outside |
|----------|--|--|--|
| Games | 10 Marks to team member Captain of the Team: +5 | Winner: +10 Runner: +5 Captain of the Team: +5 | District level, State level, regional level, National level:+10 at each level |
| Sports | I: 15 II: 10 III: 8 IV, V, VI: 5 | I: 20 II: 15 III: 10 IV, V, VI: 8 | District level, State level, Regional level, National level, All India/North Zone participation (UGC): +10 at each level |

Note: A student can participate in a maximum of five events.

| | |
|--------------------------------------|-----|
| Member of Band Squad | 20 |
| Member of Musical Drill/Marshal Arts | 10 |
| Member of March Past Squad | 10 |
| Winner of March past | +10 |
| Runner of March past | +5 |

Volunteership at the College/Faculty and Institute Level: Games Committees of the respective Faculties/College/Institute may award up to a maximum of 30 marks in the entire session to volunteer students depending upon the work done by them.

(C) DISCIPLINE

Total 200 marks (100 marks per semester) are earmarked under the head "Discipline" for every student in an academic session. In every semester, initially, every student will earn 50 marks and the award of marks out of the remaining 50 marks will be done at the end of a semester by the proctorial board of every class, separately, keeping in view the general discipline (Wearing of uniform; Attendance on National Days, Faculty and Institute functions; General behaviour with other students and teachers; Punctuality etc. during the semester) of the individual students. The Faculty Disciplinary Committee and/or Institute's Disciplinary and Results Committee may also impose punishments resulting in deduction of marks under the head of Discipline.

If a student is awarded punishment by various Committees and this results in a loss of more than 100 marks in a semester for indiscipline, the marks above 100 will be deducted from the marks earned by the student in the heads (A) and (B)

Note:

1. The marks will be awarded to the students out of 50 in the compulsory games and cultural & literary activities at the end of each semester, separately, and these will be sent to the examination department after they have been duly displayed on the notice boards. However, the performance of students in co-curricular activities will be mentioned in the result card of the even semester of an academic session.
2. The total marks for achievement earned by the students in the entire academic session in (i) Games and Sports (ii) Cultural & Literary Activities will be sent, separately to the examination department at the end of the even semester of an academic session.
3. The marks for discipline out of 100 will be sent to the examination department at the end of each semester in a session.

UNIFORM

1. Students are required to wear the prescribed uniform. Failure to do so may result in a fine and/or loss of marks in discipline, or any other disciplinary action.
2. Students' uniform with the following specification shall be applicable in the Institute.

For Summer

Girls - Plain knee-long White Kurta having no design over it (Half/Three-Fourth/Full sleeves), White Salwar (Not of any other variety like Churidar or Patiala), White dupatta or White Saree, White Shoes (Sports/Cloth made/Leather made)

Boys - White Shirt (Full/Half Sleeve), Grey Trousers, Black Belt, Black Shoes. (Sports/Leather made/Cloth made)

For Winter

Girls - Grey Cardigan/Navy-Blue Blazer

Boys - Navy-Blue Blazer/Grey Sweater

Note - Students may use muffler & caps in matching colours with the uniform i.e. boys to use grey muffler/caps & girls to use white muffler/cap. Any fancy graphics, logos or designs on the uniform is not permitted.

**CULTURAL COMMITTEES OF VARIOUS FACULTIES/COLLEGES
FOR ORGANIZING CULTURAL, LITERARY / FINE ARTS COMPETITIONS
AT FACULTY LEVEL**

Cultural Advisor, D.E.I.:Dr. (Ms) V. Prem Kumari, Professor Emeritus

Cultural Coordinator, D.E.I.:Prof. D. Ganeshwar Rao

Faculty of Arts

Cultural Coordinator: Prof. Ravi Kumar Bhatnagar

Co-Coordinator:Prof. (Ms) Gur Pyari Jandial

| Activity | Members | |
|--------------------------------|---|--|
| Music | Dr. (Ms) Rashmi Srivastava Dr. (Ms) Neetu Gupta Dr. Gautam Tiwari Dr. (Ms) Namita Bhatia | |
| Dance | Dr. (Ms) Neelu Sharma Ms. Pallavi Lakhchaura Ms. Farheen Ishtiaq | |
| Literary and General Awareness | Prof. (Ms) Renu Josan Dr. (Ms) Suman Sharma Dr. (Ms) Namasya Dr. (Ms) Nishith Gaur Dr. (Ms) Anita Dr. (Ms) Dayal Pyari Sinha Dr. Abhimanyu Dr. Suraj Prakash | Dr. (Ms) Sonal Singh Dr. (Ms) Bani Dayal Dhir Dr. (Ms) Shashi Srivastava Dr. (Ms) Meena Pydah Dr. (Ms) Lowleen Malhotra Prof. (Ms) V. Premlata Prof. (Ms.) Renu Joshan |
| Theatre | Dr. (Ms) Namita Bhatia Dr. (Ms) Dayal Pyari Sinha Ms. Geetika Gumber Dr. Achla Verma | |
| Fine Arts | Dr. (Ms) Meenakshi Thakur Dr. (Ms) Namita Tyagi Dr. (Ms) Sonika Mr. Vijaya Kumar Mr. Amit Kumar Johri | |

Faculty of Commerce

Cultural Coordinator: Prof. Shalini Dubey

Co-Coordinator:Dr. Suneshwar Prasad, Dr. Rachna Gupta

| Activity | Members |
|----------|---|
| Music | Dr. Anisha Satsangi Dr. Rachna Gupta |
| Dance | Dr. Rachna Gupta Ms. Surat Kavia |

| | |
|--------------------------------|--|
| Literary and General Awareness | Dr. Bhawna Johri Dr. Rakesh Kumar |
| Theatre | Prof. Swami Prasad Dr. Sanil Kumar Dr. (Ms) Bhawna Johri |
| Fine Arts | Dr. Suneshwar Prasad Dr. Rakesh Kumar |

Faculty of Education

Cultural Coordinator: Dr. (Ms) Meenu Singh

Co-Coordinator: Dr. (Ms) Arti Singh

| Activity | Members |
|--------------------------------|--|
| Music & Dance | Dr. (Ms) Meenu Singh Dr. (Ms) Arti Singh Dr. Kalpana Gupta |
| Literary and General Awareness | Prof. Pahup Singh Tyagi Ms. Pratima Singh Dr. Shweta Agrawal |
| Theatre | Ms. Pallavi Dubey Dr. (Ms) Meenu Singh Dr. Neha Jain |
| Fine Arts | Dr. (Ms) Kalpana Gupta Ms. Rinki Ms. Kanchan Ms. R. Jeyam |

Faculty of Engineering

Cultural Coordinator: Dr. Manoj Dixit

Co-Coordinator: Mr. V. Srinath

| Activity | Members |
|--------------------------------|--|
| Music & Dance | Prof. D. Bhagwan Das Dr. K. Srinivas Mr. V. Prem Prakash Mr. Ram Chand Gupta Mr. G. P. Rana Mrs. Karishma Yadav Mrs. Nivedita Sharma Ms. Priya Ashthana Dr. Achanta Charan Kumari Ms. Shaily Jain |
| Literary and General Awareness | Prof. R. S. Sharma Dr. G. S. S. Babu Mr. Anami Saran Mr. Kumar Ratnakar Dr. Ashok Yadav Mr. Amol Gupta Mr. Atul Suri Mr. Ishant Singhal |

| | |
|-----------|--|
| | Mr. K. Janardan Dr. Gurumukh Das Dr. Aditya Dr. Ankit Sahai Mr. Anurag Gupta Mr. Ram Chand Gupta Mr. Manoj Kumar |
| Theatre | Dr. G. S. S. Babu Mr. Manoj Kumar Mr. Ram Chand Gupta Mr. Ishant Singhal Dr. Sachin Saxena Sh. V. Srinath |
| Fine Arts | Dr. Ashish Saini Dr. Ankit Sahai Dr. Shubho Upadhyay Mr. K. Pritham |

Faculty of Science

Cultural Coordinator: Dr. Soumya Sinha

Co-Coordinator: Dr. Amla Chopra

| Activity | Members |
|----------|---|
| Music | Prof. Gur Saran Dr. Sanjay Saini Dr. Sanjay Yadav Dr. (Ms) C. Vasantha Laxmi Prof. (Ms) Shalini Srivastava Ms. Manisha Gupta |
| Dance | Prof. (Ms) Shalini Srivastava Dr. (Ms) C. Vasantha Laxmi Dr. (Ms) Priyanka Gautam Ms. Prema Garg Ms. Akella Vandana |

| | |
|--------------------------------|--|
| Literary and General Awareness | Prof. (Ms) K.Maharaj Kumari Prof. Gur Saran Prof. Sukhdev Roy Prof. D. Prem Kumar Dr. (Ms) Sonali Bhatnagar Dr. (Ms) Shabad Preet Dr. (Ms) Sharmita Gupta Dr. (Ms) Lotika Singh Dr. Sanjay Saini Dr. (Ms) Preetvanti Singh Dr. Lalit Mohan Dr. R.S.Pavithra Dr. (Ms) Pushpa Sahni Dr. (Ms) Kavita Raizada |
| Theatre | Prof. Sahab Dass Prof. C. M. Markan Prof. (Ms) Alka Prakash Dr. Gur Mauj Saran Dr. Ashok Jangid Dr. (Ms) Reshma Bhatnagar Sh. Amarjeet Singh Chauhan Ms. Shubha Anand |
| Fine Arts | Prof. Sukhdev Roy Prof. D. Prem Kumar Prof. (Ms) Alka Prakash Prof. (Ms) Gunjan Agrawal Dr. (Ms) Antika Thapar Dr. (Ms) Pushpa Sahni Sh. Zeeshan |

Faculty of Social Sciences

Cultural Coordinator: Prof. Akshay Kumar Satsangi, Prof. Shalini Nigam

Co-Coordinator: Dr. Kavita Kumar

| Activity | Members |
|---------------|---|
| Music & Dance | Prof. (Ms) Shalini Nigam Dr. Akshay Kumar Satsangi Dr. (Ms) Kavita Kumar Dr. (Ms) Jyoti Satsangi |

| | |
|--------------------------------|---|
| Literary and General Awareness | Dr. (Ms) Bandana Gaur Dr. Akshay Kumar Satsangi Dr. (Ms) Kavita Kumar Dr. (Ms) Rupali Satsangi Dr. (Ms) Anju Sharma Dr. (Ms) Resham Chopra Dr. Rajneesh Kumar Meena |
| Theatre | Prof. (Ms) Shalini Nigam Dr. Akshay Kumar Satsangi Dr. (Ms) Kavita Kumar Dr. (Ms) Sumita Srivastava Dr. Deepika Chauhan |
| Fine Arts | Dr. (Ms) Jyoti Satsangi Dr. (Ms) Archana Satsangi Dr. Deepika Chauhan Dr. Rupali Satsangi |

Technical College

Cultural Coordinator: Dr. Mukesh Kumar

Co-Coordinator: Mr. C. Dayal Saran (Boys), Ms. Varsha Satsangi (Girls)

| Activity | Members (Boys) | Members (Girls) |
|--------------------------------|---|--|
| Music | Mr. G.P.Misra Mr. G.P.Hans | Ms. Binti Srivastava |
| Dance | Mr. P. Shiv Prasad Mr. Ravi Saini | Ms. Pushpa Arora |
| Literary and General Awareness | Mr. R.R. Singh Sh. Ravinder Kr. Singh Mr. Kapil Kumar Mr. P. Chinnaswami | Ms. Arti Nayyar Ms. Chhavi Gupta Ms. Rubina Saxena |
| Theatre | Dr. A.K. Sharma Mr. Shabd Prakash Mr. Shiv Prasad Yadav Mr. Banty Kumar | Ms. Meenu Jagga Ms. Deventri Saini |
| Fine Arts | Dr. Purshottam Kumar Dr. Naveen Dev Mr. Gur Saran Sandhu | Ms. Sant Pyari Kumar Ms. Tuhina Singh Ms. Radhika Seth |

**COMMITTEES FOR ORGANIZING
CULTURAL, LITERARY, AND FINE ARTS COMPETITIONS AT INTER-FACULTY LEVEL**

| S.N. | Events | Conveners & Members |
|---|---|---|
| INDIAN MUSIC | | |
| | Vocal | Prof. Ravi Bhatnagar - Convener Prof. (Ms) Sudha Sahgal Dr. (Ms) Rashmi Srivastava Dr. (Ms) Neetu Gupta Dr. Gautam Tiwari Dr. Shivendra Pratap Tripathi |
| 1 | Classical Vocal Solo Hindustani (Carnatic) | |
| 2 | Light Vocal (Indian) | |
| 3 | Group Song (Indian) | |
| | Instrumental | |
| 4 | Classical Instrumental Solo (Percussion) | |
| 5 | Classical Instrumental Solo (Non- Percussion) | |
| 6 | Folk Orchestra | |
| WESTERN MUSIC | | |
| | Vocal | Dr. Ankur Das - Convener |
| 7 | Western Vocal Solo | Dr. Sanjay Saini |
| 8 | Western Vocal (Group song) | Dr. Aditya (Engineering) Mr. Anand Sinha |
| DANCE | | |
| 9 | Folk/Tribal Dance (Group) | Dr. (Ms) Neelu Sharma - Convener Dr. Shivendra Pratap Tripathi |
| 10 | Classical Dance | Dr.(Ms) Rashmi Srivastava Dr.(Ms) Reema Johri Ms Poonam Sinha |
| LITERARY ACTIVITIES | | |
| Advisors: Prof. C. Patvardhan, Prof. J.K. Verma, Prof. (Ms) Agam Kulshrestha | | |
| | General Awareness | |
| 11 | G.K. Quiz | Dr. Sona Dixit- Convener |
| 12 | Dumb Charades | Dr.Lotika Singh (Science) Dr.Mugdha Sharma (Education) Dr.Sudhir Kumar Verma (Science) Mr. Mayank Agrawal (TC) |
| | Literary Events | |
| 13 | Elocution (Hindi/English) | Hindi Prof. (Ms) Sharmila Saxena - Convener |
| 14 | Debate (Hindi/English) | Dr. Prem Shanker Singh |
| 15 | Essay Writing (Hindi/English) | Dr. (Ms) Suman Sharma Dr. Suraj Prakash |
| 16 | Satirical Writing (Hindi/English/Sanskrit) | Dr. (Ms) Namasya Dr. (Ms) Dayal Pyari Sinha |

| | | |
|-------------------------|--|--|
| 17 | Translation (English-Sanskrit/Sanskrit-English) | Dr. Brijraj Singh Dr. Ranjana Pandey English |
| 18 | Theatrical Script Writing (H/E) | Prof. (Ms) Renu Josan - Convener Prof. (Ms) Gur Pyari Jandial |
| 19 | Poetry Recitation-Self composed (Hindi/English/Sanskrit) | Prof. (Ms) V. Prem Lata Dr. (Ms) Sonal Singh Dr. (Ms) Shashi Srivastava |
| 20 | Crazy Ideas (Hindi/English) | Dr. (Ms) Bani Dayal Dhir Dr. (Ms) Lowleen Malhotra |
| 21 | Sudoku | Dr. (Ms) Meena Pydah |
| 22 | Antakshari (Hindi/English/Sanskrit) | Dr. (Ms) Namita Bhatia Sanskrit Prof. Agam Kulshreshtha – Convener Dr. (Ms) Anita Dr. (Ms) Nishith Gaur Dr. Abhimanyu Dr. Rubina Saxena Dr. Shobha Bhardwaj Dr.Indu Sharma |
| THEATRE | | |
| 23 | One Act Play (Hindi) | Prof. (Ms)Sharmila Saxena - Convener (Hindi) Dr. Suraj Prakash |
| 24 | Skit (Hindi/English) | Dr. (Ms) Dayal Pyari Sinha |
| 25 | Mime | Dr. Brijraj Singh |
| 26 | Mimicry | Dr. Prem Shankar Singh |
| 27 | Fancy Dress | Prof. Akshay Satsangi |
| 28 | One Act Play (English) | Prof. (Ms) Gur Pyari Jandial- Convener (English) Prof. (Ms) Renu Josan Dr. (Ms) Sona Dixit |
| FINE ARTS | | |
| 29 | On the Spot Painting | Prof. Ashwini Kumar Sharma - Convener |
| 30 | Collage | Dr. (Ms) Meenakshi Thakur |
| 31 | Poster Making | Dr. (Ms) Namita Tyagi |
| 32 | Clay Modeling | Mr. Vijaya Kumar |
| 33 | Cartooning | Dr. (Ms) Sonika |
| 34 | Rangoli | Dr. (Ms) Lucky Tonk |
| PHOTOGRAPHY | | |
| 35 | Spot Photography | Mr. Amit Kumar Johri – Convener Mr. Ram Singh Mr. Manish Kumar |
| DEVOTIONAL MUSIC | | |
| 36 | Bhakti Sangeet | Prof. (Ms.) Sudha Sahgal - Convener Prof. Ravi Bhatnagar Prof. (Ms) Neelu Sharma Dr. (Ms) Rashmi Srivastava |

| | | |
|---|-------------------------------------|---|
| | | Dr.(Ms) Neetu Gupta Dr. Gautam Tiwari |
| CONTESTS AT INTER-INSTITUTE LEVEL ON 'VALUES & QUALITY IN EDUCATION' | | |
| 37. | Poster & Cartooning | Prof. Sanjay Bhushan – Convener |
| 38. | Devotional Song (Bhakti-Sangeet) | Prof. (Ms) Ragini Roy Prof. Ashvini Kumar Sharma |
| 39. | Elocution (Hindi/English) | Prof. Ravi Bhatnagar Prof. Sudha Sahgal Prof. (Ms) Renu Josan Dr. Prem Shanker Singh Dr. Deepika Chauhan Dr. Parvinder Kumar |

| | |
|-----------------------------------|---|
| YOUTH FESTIVAL | |
| Selection and Preparation of Team | Prof. D.Ganeshwar Rao– Convener Prof. Akshay Satsangi Prof. Ravi Kumar Bhatnagar Prof. (Ms) Ragini Roy Prof. (Ms) Neelu Sharma Dr. Sanjay Saini Dr. Ankur Das Dr. (Ms) Seema Kashyap Dr. (Ms) Kavita Kumar Dr. (Ms) Sona Dixit Sh. Vijay Kumar |

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|--|----------------------------|
| GREEN ROOM COMMITTEE | |
| Green Room upkeep & maintenance of stock | Prof. Shalini Nigam & Team |

TEAM FOR YOUTH PARLIAMENT (2020-21)

| | |
|---------------------------|--|
| Advisory Committee | Prof. S.K. Chauhan, Prof. J.K. Verma, Prof. Pravin Saxena |
| Coordinator | Dr. Amit Gautam, Faculty of Education |
| Faculty/ College | Members |
| Arts | Dr. Brijraj Singh, Dr. Lowleen Malhotra, Dr. Nitish Gaur, Mr. Vijay Kumar, Dr. Sonal Singh, Dr. Abhimanyu, Dr. Namasya, Dr. Namita Bhatia, Dr. Shashi Srivastava |
| Commerce | Dr. Sanil Kumar, Dr. Rakesh Kumar, Dr. Bhavna Johri, Dr. Rachana Gupta |

| | |
|-------------------|---|
| Education | Prof. Nandita Satsangi, Dr.Meenu Singh, Dr. Pratima Singh, Mr. Bajrang Bhushan, Dr.Parul Khanna, Dr. Anjana Verma, Dr. Neha Jain |
| Engineering | Dr. Anurag Gupta, Dr. V Prem Prakash, Mr. Pritam Satsangi, Mr. Atul Suri |
| Science | Dr. Sanjay Yadav, Dr. Sudheer Verma, Dr.Lalit Mohan, Dr. Arun Sikarwar, Dr.Sumita Dahiya, Dr.Sharmita Gupta, Dr. Manju Srivastava |
| Social Sciences | Dr. Rupali Satsangi, Dr. Ishwar Sahay, Dr. Vinod Khobragade, Dr.Pravinder Kumar, Dr. Deepika Chauhan |
| Technical College | Mr. Mayank Agarwal, Dr. Mukesh Kumar, Dr.Purushottam Kumar |

GAMES & SPORTS

ADVISORY COMMITTEE FOR ORGANISING SPORTS

| Name | Faculty/College | Designation |
|-----------------------|-------------------|------------------------------|
| Mr. Rajan Bedi | Games & Sports | Coach & Organising Secretary |
| Boys Section | | |
| Dr. Sanjay Saini | Science | Sports Coordinator |
| Mr. Mayank Agrawal | Technical College | Member |
| Dr. Parvinder Singh | Social Sciences | Member |
| Girls Section | | |
| Dr. Bhawna Johri | Commerce | Sports Coordinator |
| Dr. Meenakshi Thankur | Arts | Member |
| Ms. Jyotika Kharbanda | Education | Member |

GAMES & SPORTS INCHARGES IN FACULTIES/ COLLEGES

| Name | Faculty/College | Boys/ Girls |
|----------------------------|-----------------|-------------|
| FOOTBALL | | |
| Dr. (Ms) Rashmi Srivastava | Arts | Girls |
| Ms. Sonali Johri | Arts | Girls |
| Prof. Swami Prasad Saxena | Commerce | Boys |
| Dr. (Ms) Shalini Dubey | Commerce | Girls |
| Mr. Umesh Sone | Education | Boys |
| Dr. Preeti Saini | Education | Girls |
| Sh. G.P. Rana | Engineering | Boys |
| Dr. (Ms) Richa Bansal | Engineering | Girls |
| Ms. Apeksha Jain | Architecture | Girls |

| | | |
|----------------------------|---------------|-------|
| Dr. Ashok Jangid | Science | Boys |
| Dr.(Ms) Amla Chopra | Science | Girls |
| Ms. Khushboo Dixit | Science | Girls |
| Dr. Parvindra Kumar | Soc. Sciences | Boys |
| Dr. Rajneesh Kumar Meena | Soc. Sciences | Boys |
| Dr. (Ms) Sunita Malhotra | Soc. Sciences | Girls |
| Mr. Maharaj Tyagi | Tech. College | Boys |
| Ms. Madhuri Mehta | Tech. College | Girls |
| TENNIS/TABLE TENNIS | | |
| Dr. Gautam Tiwari | Arts | Girls |
| Sh. Sanjog Singh | Arts | Girls |
| Prof. L.N. Koli | Commerce | Boys |
| Prof. (Ms) Nidhi Sharma | Commerce | Girls |
| Dr. Chhavi Lal | Education | Boys |
| Dr. Kalpana Gupta | Education | Girls |
| Dr. Ashish Saini | Engineering | Boys |
| Dr. (Ms)Shashi Srivastava | Engineering | Girls |
| Ms. Apeksha Jain | Architecture | Girls |
| Prof. Sant Prakash | Science | Boys |
| Sh. Hardik Chaddha | Science | Boys |
| Dr. (Ms) Priyanka Gautam | Science | Girls |
| Dr. Aparna Satsangi | Science | Girls |
| Mr. Abhinav Pandey | Soc. Sciences | Boys |
| Dr. (Ms) Archana Satsangi | Soc. Sciences | Girls |
| Mr. Surjan Singh | Tech. College | Boys |
| Ms. Pushpa Arora | Tech. College | Girls |
| KHO-KHO | | |
| Dr. (Ms) Namita Bhatia | Arts | Girls |
| Dr. (Ms)Lowleen Malhotra | Arts | Girls |
| Dr. Suneshwar Prasad | Commerce | Boys |
| Dr. (Ms) Anisha Satsangi | Commerce | Girls |
| Dr. M.K.Gautam | Education | Boys |
| Dr. Parul Khanna | Education | Girls |
| Dr. Subho Upadyay | Engineering | Boys |
| Shri Anurag Gupta | Engineering | Boys |
| Dr. Manju Srivastava | Engineering | Girls |
| Ms. Apeksha jain | Architecture | Girls |
| Dr. Lalit Mohan | Science | Boys |
| Dr. Akhilesh Kumar | Science | Boys |
| Dr. (Ms) Radhika Singh | Science | Girls |
| Dr. Aparna Satsangi | Science | Girls |
| Dr. Arvind Kumar Banger | Soc. Sciences | Boys |
| Dr.(Ms) Priyanka Singh | Soc. Sciences | Girls |
| Mr. Bhuvnesh Singhal | Tech. College | Boys |
| Dr. (Ms) Mahima Kapoor | Tech. College | Girls |
| HOCKEY | | |
| Dr. Abhimanyu | Arts | Girls |
| Dr. Charul Choudhary | Arts | Girls |
| Prof. V.K. Gangal | Commerce | Boys |
| Dr. (Ms) Shalini Dubey | Commerce | Girls |
| Mr. T.K. Rao | Education | Boys |

| | | |
|------------------------------|---------------|-------|
| Dr. (Ms) Neetu Singh | Education | Girls |
| Dr. G.S. Sailesh Babu | Engineering | Boys |
| Dr. Dayal Pyari Sinha | Engineering | Girls |
| Dr. Sanjay Saini | Science | Boys |
| Dr. (Ms) K. SoamiDaya | Science | Girls |
| Dr. Rohit Rajvanshi | Soc. Sciences | Boys |
| Dr. (Ms) Preet Kumari | Soc. Sciences | Girls |
| Dr. A.K. Sharma | Tech. College | Boys |
| Ms. Renu Parmar | Tech. College | Girls |
| Ms. Madhuri Mehta | Tech. College | Girls |
| CRICKET | | |
| Dr. Prem Shankar Singh | Arts | Girls |
| Dr. Brijraj Kumar Singh | Arts | Girls |
| Dr. Sanil Kumar | Commerce | Boys |
| Dr. (Ms) Bhawna Johri | Commerce | Girls |
| Mr. Umesh Sone | Education | Boys |
| Dr. (Ms) Kalpana Gupta | Education | Girls |
| Mr. Kumar Ratnakar | Engineering | Boys |
| Dr. Rajiv Kumar Chauhan | Engineering | Boys |
| Dr. (Ms) Saumya Sinha | Engineering | Girls |
| Ms. Shaily Jain | Engineering | Girls |
| Dr. Agam P. Tyagi | Science | Boys |
| Dr. Akbar Ali | Science | Boys |
| Dr. (Ms) Richa Bansal | Science | Girls |
| Dr. Nazia Siddiqui | Science | Girls |
| Dr. Parvinder Kumar | Soc. Sciences | Boys |
| Mr. Rajneesh Kr. Meena | Soc. Sciences | Boys |
| Dr. (Ms) Anjali Seth | Soc. Sciences | Girls |
| Dr. Naveen Dev | Tech. College | Boys |
| Ms. Deventri Saini | Tech. College | Girls |
| VOLLEYBALL | | |
| Dr. Suraj Prakash | Arts | Girls |
| Prof. L.N. Koli | Commerce | Boys |
| Dr. (Ms) Rachna Gupta | Commerce | Girls |
| Mr. Umesh Sone | Education | Boys |
| Mrs. R. Jeyam | Education | Girls |
| Shri Anurag Gupta | Engineering | Boys |
| Prof. (Ms) Gur Pyari Jandial | Engineering | Girls |
| Dr. Shambhu Sharma | Science | Boys |
| Dr. (Ms) Soumya Sinha | Science | Girls |
| Prof. Sanjeev Bhatnagar | Soc. Sciences | Boys |
| Dr. (Ms) Anju Sharma | Soc. Sciences | Girls |
| Mr. G.P. Hans | Tech. College | Boys |
| Ms. Meenu Jagga | Tech. College | Girls |
| BASKETBALL | | |
| Dr. (Ms) Dayal Pyari | Arts | Girls |
| Dr. Shobha Bharadwaj | Arts | Girls |
| Dr. P.D. Saini | Commerce | Boys |
| Dr. (Ms) Anisha Satsangi | Commerce | Girls |
| Mr. Bajrang Bhushan | Education | Boys |

| | | |
|-------------------------------|----------------|-------|
| Ms. Mugdha Sharma | Education | Girls |
| Dr. Shweta Agarwal | Education | Girls |
| Dr. Gurumukh Das | Engineering | Boys |
| Dr. Subho Upadyay | Engineering | Boys |
| Dr. Nazia Siddiqui | Engineering | Girls |
| Dr. Manju Srivastava | Engineering | Girls |
| Dr. R S Pavithr | Science | Boys |
| Dr. P.S. Tirumalai | Science | Boys |
| Dr. (Ms) Amla Chopra | Science | Girls |
| Dr. Aparna Satsangi | Science | Girls |
| Mr. Arvind Bangar | Soc. Sciences | Boys |
| Dr. (Ms) Sumita Srivastava | Soc. Sciences | Girls |
| Dr. Deepika Chauhan | Soc. Sciences | Girls |
| Mr. Puroshottam Kumar | Tech. College | Boys |
| Ms. Radhika Seth | Tech. College | Girls |
| BADMINTON | | |
| Dr. Shivendra Pratap Tripathi | Arts | Girls |
| Dr. Ranjana Pandey | Arts | Girls |
| Dr. Suneshwar Prasad | Commerce | Boys |
| Dr. Bhawna Johri | Commerce | Girls |
| Dr. Mukesh Gautam | Education | Boys |
| Dr. (Ms) Shweta Agrawal | Education | Girls |
| Dr. Anjana Verma | Education | Girls |
| Dr. R. Swarup Sharma | Engineering | Boys |
| Dr. (Ms) Dharna Satsangi | Engineering | Girls |
| Dr. P S Sudhish | Science | Boys |
| Dr. Akhilesh Kumar | Science | Boys |
| Dr. (Ms) Sushma Mishra | Science | Girls |
| Dr. Manju Srivastava | Science | Girls |
| Mr. Gopal Krishan Parihar | Soc. Sciences | Boys |
| Dr. Subodh Upadhyay | Soc. Sciences | Boys |
| Dr. (Ms) Kavita Kumar | Soc. Sciences | Girls |
| Ms. Monika Tiwari | Soc. Sciences | Girls |
| Mr. Ravinder Kumar Singh | Tech. College | Boys |
| Dr. (Ms) Arti Saxena | Tech. College | Girls |
| CHESS | | |
| Dr. (Ms) Namasya | Arts | Girls |
| Prof. (Ms) Nidhi Sharma | Commerce | Girls |
| Dr. Rakesh Kumar | Commerce | Boys |
| Mr. T.K. Rao | Education | Boys |
| Dr. Neha Jain | Education | Girls |
| Dr. Neetu Singh | Education | Girls |
| Dr. Ankit Sahai | Engineering | Boys |
| Ms. Karishma Yadav | Engineering | Girls |
| Dr. (Ms) Radhika Singh | Science | Girls |
| Dr. Ashok Jangid | Science | Boys |
| Ms. Jaspreet Kaur | Social Science | Girls |
| Dr. Rajneesh K. Meena | Social Science | Boys |

| | | |
|--|---|---|
| Dr. Arti Saxena Mr. A. Dheeraj | Technical College Technical College | Girls Boys |
| ATHLETICS (SPORTS) | | |
| Dr. (Ms) Rashmi Srivastava Dr. (Ms) Richa Verma Dr. Karuna Singh Chauhan | Arts Arts Arts | Girls Girls Girls |
| Prof. P.D. Saini Dr. (Ms) Anisha Satsangi | Commerce Commerce | Boys Girls |
| Dr. Amit Gautam Mr. Bajrang Bhushan Dr. Chetan Pyari Ms. Usha | Education Education Education Education | Boys Boys Girls Girls |
| Mr. Gaurav P. Rana Mr. Anami Saran Mr. Kumar Ratnakar Mr. Atul Suri | Engineering Engineering Engineering Engineering | Boys Boys Boys Girls |
| Dr. A. P. Tyagi Dr. Sandeep Paul Dr. Akbar Ali Dr. Prem Saran Tirumali Dr. (Ms) Sharmita Gupta Dr. (Ms) Kamal Srivastava Dr. (Ms) Manju Srivastava | Science Science Science Science Science Science Science | Boys Boys Boys Boys Girls Girls Girls |
| Dr. Parvindra Kumar Dr. Jyoti Satsangi | Soc. Sciences Soc. Sciences | Boys Girls |
| Mr. Himanshu Atwal Ms. Madhuri Mehta | Tech. College Tech. College | Boys Girls |
| MARCH PAST | | |
| Dr. (Ms) Nishith Gaur Dr. (Ms.) Ranjana Pandey Dr. Suraj Prakash Ms. Garima Yadav | Arts Arts Arts Arts | Girls Girls Girls Girls |
| Prof. P.D. Saini Dr. (Ms) Anisha Satsangi | Commerce Commerce | Boys Girls |
| Dr. Anjana Verma Ms. Neetu Singh Dr. Amit Gautam Dr. Chhavi Lal | Education Education Education Education | Girls Girls Boys Boys |
| Mr. Ram Chand Gupta Mr. Anurag Gupta Ms. Karishma Yadav Dr. Nazia Siddiqui | Engineering Engineering Engineering Engineering | Boys Boys Girls Girls |
| Dr. S.K. Soni Dr. Vijay Kumar Dalal Dr. (Ms) Sonali Bhatnagar Ms. Rashmi Rajput | Science Science Science Science | Boys Boys Girls Girls |
| Mr. Abhinav Pandey Dr. Vinod Khobragade | Soc. Sciences Soc. Sciences | Boys Boys |

| | | |
|--|---|-------------------------|
| Ms. Jyoti Satsangi Dr. Jaspreet Kaur Ms. Deepika Chauhan | Soc. Sciences Soc. Sciences Soc. Sciences | Girls Girls Girls |
| Mr. Manish Kumar Ms. Madhuri Mehta | Tech. College Tech. College | Boys Girls |
| BAND | | |
| Sh. Bhopal Singh Mr. Rajan Bedi | Science Games & Sports Off. | Boys & Girls |

CORE COURSES

With the purpose of overall development of the students and to inculcate human values in them, the following compulsory core courses are offered in different semesters:

1. **Cultural Education:** It gives pride in the national ethos so that one may not lose one's moorings.
2. **Comparative Study of Religions:** Concepts of Hinduism, Buddhism, Jainism, Judaism, Christianity, Islam, the Sant Mat and Modern Religious Movements are introduced to students so as to inculcate in them an attitude of tolerance and a sense of national integration besides inculcating moral and spiritual values.
3. **Scientific Methodology, General Knowledge and Current Affairs:** It nurtures a scientific temper among students and makes them aware of the contemporary developments.
4. **Rural Development:** Study of rural society and economy has been introduced to foster a fuller understanding of the rural life with a view to appreciate properly the polity and the economy of our country and the social forces at work.
5. **Agricultural Operations:** It develops a sense of humility and dignity of labour and appreciation for the hard work farmers undertake.
6. **Environmental Sciences:** It creates awareness about natural environment, environment related problems, harms of over-exploitation of natural resources and suggests possible solutions to mitigate environmental hazards.
7. **Social Service:** It is offered to engender the spirit of brotherhood of man and to facilitate the establishment of casteless and classless society.

Deans of ICT Centres

| State | Centre | Dean |
|----------------|--------------------------|---|
| Bihar | Murar | Prof. J.K. Verma |
| Delhi | Soami Nagar | Temporarily assisted by Prof. Hazur Saran |
| Kamataka | Bangalore | Prof. C. Patvardhan |
| Madhya Pradesh | Rajaborari | Prof. Rahul Caprihan |
| Punjab | Amritsar | Dr. Vijay Caprihan |
| Tamil Nadu | Melathiruvenganathapuram | Prof. C. Patvardhan |

Deans of Committees

| Committee | Dean |
|---|-----------------------|
| Planning & Monitoring Board | Prof. K. Soami Daya |
| Non-University Educational Institutions | Dr. Sona Ahuja |
| Student Affairs | Prof. K. Santi Swarup |

CORE COURSES ADVISORY COMMITTEE

| Name | Faculty/College | Designation |
|--------------------------------------|------------------------|--------------------|
| Prof. (Ms) Agam Kulshrestha | Arts | Coordinator |
| Prof. Emeritus Arun Kumar Sinha | Science | Coordinator |
| Prof. Emeritus D.S. Mishra | Engineering | Member |
| Prof. Bandana Gaur | Soc. Sciences | Member |
| Prof. Emeritus (Ms) Prem Kali Sharma | Arts | Member |
| Prof. Emeritus (Ms) Meera Sharma | Arts | Member |
| Prof. Emeritus Ranjit Singh | Engineering | Member |
| Prof. J.N. Srivastava | Science | Member |
| Prof. V.K. Gangal | Commerce | Member |
| Prof. G.P. Satsangi | Science | Member |
| Mr. Rajan Bedi | Games & Sports | Member |

INCHARGES FOR ATTENDANCE AND RESULTS: CORE COURSES

| Faculty/ College | CEC/CRC | General Knowledge | Agricultural Operations | Rural Development/ Social Service |
|-----------------------------|---|---|---|--|
| Arts | Prof. (Ms) Agam Kulsheshta Dr. (Ms) Nishith Gaur Prof. Sudha Sahgal | Dr. Abhimanyu (I & II Sem.) Prof. (Ms) Agam Kulshrestha | Dr. (Ms) Rashmi Srivastava | Dr. P.S. Singh Dr.(Ms)Suman Sharma Dr. S.P. Tripathi Dr. Gautam Tiwari Mr. Vijay Kumar |
| Technical College | Prof. (Ms) Agam Kulsheshta Dr. (Ms) Nishith Gaur Prof. Sudha Sahgal | Mr. SurjanSingh (V & VI Sem.) Mrs. V. Mathur | Mr. G.P. Misra Dr. J.K. Arora Mrs. MeenuJagga | Dr. A.K. Sharma Mr. Shabd Prakash Mr. Shubham Satsangi |

NATIONAL SERVICE SCHEME (NSS)

This Institute has been pioneer in implementing the scheme since its inception in U.P. Social service is an integral component (under Rural Development) of DEI's programme of innovative and comprehensive undergraduate education, which combines academic excellence with social relevance. Ambience of an active, disciplined, socially sensitive and co-operative community life and work ethic at Dayalbagh with its multi-faceted infrastructure of agriculture, education and industry, provide the basic thrust for social work in surrounding villages.

INCHARGES FOR NSS IN FACULTIES

| Name | Faculty | Designation |
|--------------------------|-----------------|-----------------------------|
| Dr. Saurabh Mani | Commerce | Program Co-ordinator |
| Dr. Brijraj Singh | Arts | Program Officer |
| Dr. Gautam Tiwari | | Program Officer |
| Dr. Ranjana Pandey | | Program Officer |
| Dr. Nishith Gaur | | Program Officer |
| Dr. Lowleen Malhotra | | Program Officer |
| Shri Vijay Kumar | | Program Officer |
| Dr. Anisha Satsangi | | Commerce |
| Dr. Suneshwer Prasad | Program Officer | |
| Dr. Rakeah Kumar | Program Officer | |
| Dr. Rajat Setia | Engineering | Program Officer |
| Mr. Amol Gupta | | Program Officer |
| Mr. Manoj Kumar | | Program Officer |
| Mr. Anami Saran | | Program Officer |
| Mr. Atul Suri | | Program Officer |
| Dr. Shubho Upadhyay | | Program Officer |
| Mr. Gaurav Pratap Rana | | Program Officer |
| Ms. Karishma Yadav | | Program Officer |
| Dr. (Ms) Soumya Sinha | Science | Program Officer |
| Dr. Sushma Mishra | | Program Officer |
| Dr. Ranjeet Kumar | | Program Officer |
| Dr. Ashok Jangid | | Program Officer |
| Dr. Arun Pratap Sikarwar | | Program Officer |
| Dr. Parvindra Kumar | Social Science | Program Officer |
| Dr. Sunita Malhotra | | Program Officer |
| Dr. Anjali Seth | | Program Officer |

Medical Camp

In June 2010, DEI University, as a part of its community service activity initiated organization of Multi-specialty medical camps through its NSS wing in collaboration with Dayalbagh Saran Ashram Hospital and paramedical staff. Since then these Multi-specialty Medical Camps are being organized on every Sunday all through the year. These camps are being held in the vicinity of the adopted villages from morning 7:00am to 10:00am. One day before the medical camp a team of volunteers with staff goes to the adopted villages for canvassing and distribution of pamphlets. The pamphlets provide detailed information about the medical camp, its venue, time and the available medical facilities which would be available. Information about the camp is also given to all the concerned local authorities of Agra.

Unnat Bharat

DEI is a leading participating institution of Government of India's Unnat Bharat Abhiyan which is inspired by the vision of transformational change in rural development processes by leveraging knowledge institutions to help build the architecture of an Inclusive India.

Waste Management @ DEI

Minimalism, simple living and optimal utilization of resources are among the core values of the Institute and the neighbourhood community. The campus is provided with a complete set of Garbage bins for wet and dry waste. The collection of garbage from these is done on daily basis. Wet waste and biomass are used for composting whereas paper waste, tetra packs, cotton fabrics are recycled through the paper recycling unit. A 150 cbm biogas plant is installed in dairy campus for production of biogas using Cow Dung which is easily available from the community dairy farm. The biogas is then used to generate electricity for lighting and heating applications in Gowshala. Its overall objectives are to make **DEI Zero Waste, Generate Wealth from Waste and Generate Biofuels from Waste.**

AYUSH (Ayurveda, Yoga & Naturopathy, Unani, Siddha And Homeopathy)

The DEI Faculty of Integrated Medicine (AYUSH), Homoeopathy Medical College & Hospital offers under graduate course in Homoeopathy, Bachelor of Homoeopathic Medicine and Surgery (BHMS).

Architecture

The Diploma in Architecture Assistantship is an AICTE approved three year Diploma course dealing with the construction and designing of buildings. The courses deal with our relationship to space, form and the environment in a broad sense. Emphasis is on human factors, scale, materials and structures. The courses address professional

design problems of a modern scope, which progresses from abstract concepts to analysis through to problem-solving.

MOOCs (Massive Open Online Courses) and NPTEL (National Programme on Technology Enhanced Learning) Courses (SWAYAM):

These courses are offered through SWAYAM (Study Webs of Active Learning for Young Aspiring Minds) platform by the Department of Drawing & Painting at DEI in accordance with the norms specified of the UGC. The courses hosted on SWAYAM are in 4 quadrants – (1) video lecture, (2) specially prepared reading material that can be downloaded/printed (3) self-assessment tests through tests and quizzes and (4) an online discussion forum for clearing the doubts.

Steps have been taken to enrich the learning experience by using audio-video and multi-media and state of the art pedagogy / technology. Courses delivered through SWAYAM are available free of cost to the learners, however learners wanting a SWAYAM certificate should register for the final proctored exams that come at a fee and attend in-person at designated centres on specified dates.

Quantum Jugaad

A display-cum-selling counter, DEI Quantum Jugaad, has opened in the Institute to sell the products produced under the banner of ATMA (Apparel & Toys Manufacturing Association) and AdyNam(Agriculture & Dairy Nano Processing of Multi-Products) initiative. Various clothing articles including DEI Uniform and different processed and preserved food items are being regularly being sold at the counter. A Canteen is also being run by the department’s students. It provides nutritious delicacies to the students of DEI on daily basis at affordable prices at Jugaad outlet.

INCHARGES FOR SCOUTING AND GUIDING

| Name | Faculty | Designation |
|---------------------|-----------|-----------------|
| Prof. P.S. Tyagi | Education | Co- coordinator |
| Dr. (Ms) Arti Singh | Education | Co-coordinator |

EXAMINATION AND EVALUATION

FACULTY/COLLEGE EXAMINATION COMMITTEES

| Faculty | Committee Members |
|-----------|---|
| Arts | Prof. (Ms) Gur Pyari Jandial Dr. (Ms) Namita Tyagi Dr.(Ms) Dayal Pyari Sinha Dr.(Ms) Charu Swami |
| Commerce | Prof. Nidhi Sharma Dr.Sanil Kumar Dr.Bhawna Johri |
| Education | Prof. A.K. Kulshrestha Dr.(Ms) Meenu Singh Ms. Pratima Singh |

| | | |
|--|---|---|
| | Mr. Bajrang Bhushan Ms. Neetu Singh | |
| Engineering | Prof. S. K. Srivastava Dr.Gurmukh Das Dr. Ashok Yadav Mr. Jinshad Mr. Bhupesh Kant | |
| Science | Prof. (Ms) K. Maharaj Kumari Dr.(Ms) Anita Lakhani Dr.(Ms) Sharmita Gupta Dr.Lalit Mohan | Dr. (Ms) Antika Thapar Mr. Vijay Dev Mr. Shailendra Kumar |
| Soc. Sciences | Dr.Beerpal Singh - Incharge Dr. Ishwar Swaroop Sahai Mr. Gopal Parihar | Dr.Priyanka Singh Dr.Preet Kumari Dr.Rohit Rajwanshi |
| Technical College (Boys) (Girls) | Mr. BhuvneshSinghal Mr. Gur Saran Sandhu Mr. A. Dheeraj Mr. Himanshu Atwal Ms. D. Swanti Mrs. Vineeta Mathur Ms. Madhuri Mehta Ms. S. Saxena | |

PERIODIC TESTS & END-SEMESTER EXAMINATIONS

INSTRUCTIONS TO STUDENTS

1. There is no substitute for sustained hard work and taking all the tests/end-semester examinations seriously and honestly.
2. Ensure that you do not enter the examination room/hall with any unwanted material like books, pages from books, notes, scripts, anything written on any part of your body or clothes/instrument box/calculator/admission card/identity card, old question paper etc., knowingly or unknowingly.
3. Before the start of any examination, you should, in your own interest, check your desk to see that nothing is written on it nor does it contain any papers inside it and your immediate surroundings are clean.
4. Do not write anything on the answer book except the essential entries on the cover page before the supply of the paper, in any case. This would be a very serious offence and would be treated just like any other case of using unfair means. Writing anything on the question paper, except your roll number, is equally a serious offence.

5. Before starting to write their answers, students should also ensure that answer books are not tampered with in any way, whatsoever. In case any tampering is noticed by them, it should be immediately brought to the notice of the concerned invigilator. Students should especially check that the alignment of the holed punch mark on each page in answer book is not disturbed, the stapling/binding of pages is not tampered with and that the total pages in the answer book are in accordance with the indicated number on the answer book. If later on, any answer book is found tampered with in any manner whatsoever, the student will be held responsible for it.
6. Enter the examination room/hall at least 10 minutes before the starting time so that there is no rush and you do not carry anything unwanted inadvertently for which you may be punished just because you were in a hurry and could not take the necessary precautions. You will have to pay dearly.
7. No one will be allowed to take the examination if he/ she comes later than 15 to 30 minutes from the start of the Class test/ End Semester Examination, respectively. However, in such cases the finishing time will remain as per schedule and no extra time will be given in any case to anyone.
8. Talking to other students during the examination amounts to use of unfair means.
9. Bring all the possible and permissible items of use like pen, pencil, scale, eraser, coloured pencil/pen, non-programmable calculator (unless not allowed) etc. yourself as borrowing them from others during the examination will not be permitted.
10. **Carry the identity card with you during the examination positively. In the absence of an identity card, a PDF printout of the CMS generated registration form filed up by you at the beginning of the semester must be shown.**
11. Show due respect to all the invigilators and the members of the Flying Squad, irrespective of whether they are your direct teachers or not. Misbehaviour with the invigilators/members of the Flying Squad will be considered as a serious offence.
12. Put your roll number on the right hand top corner of the front page of your question paper before you start answering the question paper and also check that the question paper contains all the questions so that remedial action may be taken, failing which nothing will be done later.
13. If you are found using unfair means, defending the wrong action by telling lies or misbehaving will aggravate the guilt and increase the punishment. Refusing to make a statement or to sign relevant documents will also go against you.
14. The marks obtained in the continuous assessment can be questioned by a student only within ten days of their display on the notice board of the respective faculty/college and beyond that date the marksheet signed by the course teacher, Head of the department and the Dean/Principal concerned shall be the conclusive proof of the marks obtained by the student and,

thereafter, the marks so obtained shall not be subject to any revision/scrutiny, whatsoever. If marks are not displayed for any reason whatsoever, till six days before the semester break, students should complain in writing to the Assistant Registrar (Academic)/Director of the Institute. Finally, they should leave the Institute only after they have seen the displayed award lists.

15. Scrutiny of the awards obtained in written and/or practical end-semester examinations may be conducted on an application made not later than one month after the declaration of the results, and on payment of scheduled fee in the Institute.
16. DHAs and CAs: At DEI both the DHA (Daily Home Assignment) and the CA (Class Assignment) have been implemented with the aim to offer students a chance to improve their overall performance on an on-going. The CA is a weekly quiz which tests the students on the topics covered in class during that week, which have already been explored and understood in the DHAs done during that week. DHA's are quiz-type or short answer type whereas CA's can be objective or subjective type or mix of both.

CRITERIA FOR AWARD OF ATTENDANCE MARKS

| Attendance Percentage | Theory Courses | Practical Courses |
|-----------------------|----------------|-------------------|
| | Max. Marks: 10 | Max. Marks: 20 |
| Below 65% | Zero | Zero |
| 65% to below 75% | 2 | 4 |
| 75% to below 85% | 4 | 8 |
| 85% to below 90% | 6 | 12 |
| 90% to below 95% | 8 | 16 |
| 95% and above | 10 | 20 |

LATE REGISTRATION DUE TO REMEDIAL EXAMINATION

Attendance of those candidates who take remedial examination will be counted from the day they register for courses or up to one week from the date of declaration of remedial examination result, whichever is earlier.

RELAXATION IN ATTENDANCE REQUIREMENTS DURING THE PERIOD OF ILLNESS

The period of illness of a student, resulting in his/her absence from classes will not be considered for the purpose of calculation of the attendance percentage in classes unless he/she fulfils the following conditions:

- If the Institute has received information regarding his/her illness within a week of commencement of illness.
- If the period of illness is two or more weeks but not more than half a semester at a stretch.
- If the student has not availed condoning of attendance period earlier in the same semester on account of his/her illness.

- If the student has registered an attendance of more than 90% during the semester, excluding the concerned period of absence from the Institute on account of illness.

However, it is also stated that if a student is absent in a semester on account of illness for a continuous period of more than half a semester then the student concerned will have to withdraw from that semester/session.

GRADING METHODOLOGY

In order to offer a level playing field to students across different programmes, the grading system is used to evaluate individual performance. Based on their academic performance, students are graded on a 11-point scale. Further, it is ensured that a student is not in position of loss because of the grading methodology.

In order to arrive upon the lower cut-point of various grades, the median of the scores of a course is computed, ensuring that 50% of the students of the class are above the mark and 50% are below. A histogram is normally drawn to fix the grades. A natural gap/through generally lies between any two consecutive grades. The lower cut-point of “A” grade is normally not fixed below 80% marks. “D-” is the grade for just pass and is normally awarded for scores around 30% and above.

For UG Courses, the median should preferably lie between “B-“ and “C” and 10-20% students should lie in “A” and “A-“ for a large class while for a normal class, majority of the students should lie in the range “B” to “C-“.

For PG Courses, grades should normally lie between “A” to “C- “and grades “D” to “F” are given for poor or very poor performance.

For Laboratory Courses, grading may be restricted between “A” to “C-“ with grades “D” to “F” being awarded only in case of poor and very poor performance.

For a batch of students that performs badly there may be lesser number of “A’s”, conversely there may be more if the batch performs exceptionally well.

If separate sections of a course are evaluated by separate teachers, normalization of marks may be done and then grading may be done for the entire set.

The lower cut-points of grades are displayed or notified only after they have been vetted by the Department-level Moderation Committee and the Institute-level Moderation Committee and are final and binding on all.

RECOGNITION OF ACADEMIC MERIT

The Institute awards several medals for achieving distinction in academics. Director’s medals are awarded for securing highest marks in High School, Intermediate, Technical Diploma and P.G. Diploma, and various undergraduate and post-graduate examinations. Director’s Medals are also awarded for securing highest marks in

Cultural Education and Comparative Study of Religions to students of Technical Diploma and various undergraduate programmes. President's medals are awarded to 2 students securing highest marks in all undergraduate and post-graduate examinations. One Founder's medal is awarded to the best all-rounder among the first degree students of the Institute. (For details see the Institute website).

Students are advised to devote their time and energy to studies and co- and extra-curricular activities organised in the Institute, as per the calendar already provided, and aim at achieving distinction during their stay at the Institute.

DISCIPLINE & STUDENTS' WELFARE

DEI lays great stress on discipline. Each student is provided with an identity card at the beginning of the session and has to wear the I-card at all times in the campus so that his/her identity as a student of the Institute is obvious.

Students are not allowed to carry and use mobile phones in the campus. Any student bringing a mobile phone to campus should deposit it in the Dean's/Principal's office in the morning and take it back in the evening. In case he/she wishes to make an urgent call it may be done in the presence of the Dean/Principal/ Head of the Department.

Students should not litter the campus. Use of plastic bags is also banned in the campus. Students should not carry/chew pan masala/gutka or smoke in the campus.

If a student leaves without informing the proctor before the stipulated time, then this will be considered as an act of indiscipline. Maintenance of class furniture and decorum is the responsibility of students. After the class is over, it is the duty of students to put stools or chairs back in place, clean tables, board and switch off lights and fans etc.

Hostels

Limited accommodation in the hostels of the Institute and those run by Educational Societies in Dayalbagh is available to students, both boys and girls, who are prepared to live a simple, disciplined and studious life in harmony with other inmates. Students who are desirous of having such accommodation should apply on a prescribed form with a passport size photograph to the Chief Warden of the concerned Hostel, through the respective Deans after their admission to the Institute. Students shall be recommended for hostel admission on the basis of merit and availability of seats but admission to Institute does not guarantee a seat in hostel. Only vegetarian food is served in the hostel. Alcohol, drugs and other intoxicants are strictly prohibited.

Dean of Student Affairs

DEI has taken the initiative of enhancing student welfare and development through the council of Dean of Student Affairs (DOSA). This council focuses on the issues which affect teaching, learning, student well-being and development.

Some of the issues for giving feedback could be Cultural activities, NSS, NSC, Counseling, placement, student selection in various activities of DEI, essential facilities etc. It invites feedback from all the students in the Google form provided on the institute's site. Alternatively, students can also drop feedback in the suggestion box kept in each faculty, mail feedback at deidosa@dei.ac.in and also personally share with the following committee-

Prof. K. Santi Swarup - Dean of Student Affairs (DOSA)
Prof. Gur Pyari Jandial - Convener
Prof. Alka Prakash - Member
Dr. A.K. Kulshrestha - Member
Dr. Agam Tyagi - Member

SECURITY

Security of every student is of prime importance in DEI and the Institute has adequate arrangement for the security of its students on the campus. A student needing help regarding any issue concerning security may contact the Class Proctor/Dean of the Faculty/Principal of the College. Apart from this, the following persons may be contacted for further assistance:

- Mr. Param Preet Singh (Security Officer-Males), Contact no. 8171506007
- Major (Ms.) Amrik Parmar (Security Officer- Females), Contact no. 8791057753

DISCIPLINE & STUDENTS' WELFARE COMMITTEE

| Name | Faculty | Position |
|-------------------------------|-----------|--|
| Prof. J.K. Verma | Arts | Chief Proctor & I/c Flying Squad |
| Dr. Sonia (Girls) | Arts | Member |
| Dr. Dayal Pyari Sinha (Girls) | Arts | Member |
| Prof. Pravin Saxena (Boys) | Commerce | Member |
| Dr.(Ms) Shalini Dubey (Girls) | Commerce | Member |
| Prof. (Ms) Lajwanti (Girls) | Education | Member |

| | | |
|---|--|--------|
| Dr. (Ms) Sona Ahuja (Girls) | Education | Member |
| Prof. N.P.S. Chandel (Boys) | Education | Member |
| Dr. Rahul Swarup Sharma (Boys) | Engineering | Member |
| Ms. Karishma Yadav(Girls) | Engineering | Member |
| Dr. Sandeep Paul (Boys) | Science | Member |
| Dr. Shambhu Sharma (Boys) | Science | Member |
| Prof. (Ms.) Alka Prakash (Girls) | Science | Member |
| Prof. Bandana Gaur (Women's Cell) | Soc. Sciences | Member |
| Dr. Lajwant Singh (Boys) | Soc. Sciences | Member |
| Prof. Sanjay Bhushan | Soc. Sciences | Member |
| Ms. (Ms) Purnima Bhatnagar (Girls) | Soc. Sciences | Member |
| Dr. Anju Sharma (Girls) | Soc. Sciences | Member |
| Dr. Archana Satsangi | Soc. Sciences | Member |
| Dr. J.K. Arora (Technical) (Boys) | Tech. College | Member |
| Sh. Bhuvnesh Singhal (Boys) | Tech. College | Member |
| Ms. Deventri Arora (Girls) | Women's Poly. | Member |
| Ms. Swanti (Girls) | Women's Poly. | Member |
| Coordinators/ Members of Proctorial Board for B.Voc. Courses | | |
| Dr. Rajat Sethia | Automobile | |
| Dr. (Ms.) Charu Swami | Apparel Design | |
| Prof. Prem K. Dantu | Dairy Technology | |
| Dr. (Ms.) Seema Kashyap | Food Processing | |
| Mr. Gaurav Pratap Rana | Renewable Energy | |
| Dr. (Ms.) Meenakshi Thakur | Textile/ Commercial Art | |
| Dr. Sanjay Saini | Internet of Things | |
| Prof. Rahul Swarup Sharma | Digital Manufacturing | |
| Prof. C. Patwardhan | AI & Robotics | |
| Sh. V. Prem Prakash | | |
| Prof. Prem K Dantu | Green House Technology | |
| Dr. Rajiv Ranjan | | |
| Dr. S.K Soni | Agriculture Technology | |
| Dr. Brijraj Singh | Tourism & Hospitality Management | |
| Dr. Prem Shankar | | |
| Dr. Lucky Tonk | Pottery & Ceramics Design/ Recycled Craft Design | |
| Dr. Sunita Malhotra | Banking & Finance | |
| Prof. Pravin Saxena | Accounting & Taxation | |
| Dr. Saurabh Mani | | |
| Prof. Soami Piara Satsangi | Water Sanitation & Waste Management | |
| Dr. (Ms.) K. Soami Daya | Telematics | |
| Dr. Mallika Caprihan | Bamboo & Wood Technology | |
| Dr. Sandeep Paul | Telecommunication | |

| | |
|---|-----------------|
| Dr.Sumita Srivastava | BBA (Logistics) |
| Mr. Abhinav Pandey | BBA (Retail) |
| NOTE: | |
| <ul style="list-style-type: none"> Members of the Proctorial Board are the Chief Proctors of the faculties and hence they shall look after the general welfare of students and are also authorised to check any student of any other Faculty/College regarding discipline. There may be a Students' Welfare and Discipline Sub-Committee at the Faculty/College level. The faculty representative in the Students' Welfare and Discipline Committee will be the Ex-officio Convener of the Faculty Committee and the Dean, its Chairman, who will also nominate appropriate number of other members in the Sub-Committee. | |

RULES OF DISCIPLINE IN THE INSTITUTE

- Every student is expected to abide by all the instructions, rules and regulations of the Institute and the hostel both in his own interest and in maintaining the decorum and reputation of the Institute.
- Every student will begin each semester with an opening balance of 100 marks for discipline. Thereafter, marks will be reduced for various acts of indiscipline, some of which are detailed below. When the score falls below 50 marks, the defaulter will be treated on probation for good behaviour. On his/her next act of indiscipline, his/her name may be struck off from the rolls of this Institute.

Schedule of deduction of marks for acts of commission and omission

| | |
|---|--|
| Absence from prayer assembly | 1 mark 1 st time 3 marks 2 nd time 5 marks 3 rd & each subsequent time(s) |
| Absence at News Reading | 10 marks |
| Attending Institute without full uniform | 5 marks each time |
| Absence from classes without leave/permission | 5 marks each time |
| Absence from classes before or after long leave | 10 marks each day |
| Unauthorised and untimely presence at other faculties and premises including Libraries | 10 marks each time |
| Parking of Cycles/Autocycles/Scooters/Motorcycles at unauthorised places | 1 mark 1 st time 3 marks 2 nd time 5 marks 3 rd & each subsequent time(s) |
| Absence on National Days (Independence Day/Republic Day/National Youth, Teachers' Day etc.) | 10 marks each time |
| Unauthorised absence on special occasions as announced by the Institute/Faculty/Department | 5 marks each time |
| Moving in the Campus without Identity Card | 5 marks each time |
| Any other act of indiscipline, including bringing or calling outsiders to the Campus etc. | As decided by Discipline Committee/Faculty Proctorial Board |
| Disfiguring/destruction of Institute property | 10 marks & above |

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|---|---|
| | plus cost of repair/replacement |
| Use of Mobile Phone is strictly prohibited inside Institute campus. On found using/keeping cell phone | 20 marks with confiscation of phone for the academic session |
| Act of indiscipline in class when teacher is present | 5 marks first time, thereafter as decided by Discipline Committee/ Faculty Proctorial Board |

3. In case of any dispute or problem, report the matter to any Teacher/Proctor/Incharge Discipline/Dean/ Principal instead of taking the law into your own hands.
4. Pay respect to teachers and authorities irrespective of the fact that they belong to your Faculty/College or not.
5. Students indulging in ragging activities inside or outside the Institute may be expelled from the Institute summarily.
6. List of penalties for misconduct and/or use of unfair means during examinations is given under the heading "Examination and Evaluation."
7. Bringing Mobile in the campus is strictly prohibited. Non-compliance will result in seizure of the phone which will be returned only after completion of the course in which student is admitted. However, the SIM of mobile may be returned on request if approved by the Chief Proctor.

GRIEVANCE COMMITTEE

| Name | Designation | Position |
|--------------------|--------------------------------------|-----------------|
| Prof. Alka Prakash | Dept. of Zoology, Faculty of Science | Convener |
| | Dean, Arts | Member |
| | Dean, Commerce | Member |
| | Dean, Education | Member |
| | Dean, Engineering | Member |
| | Dean, Science | Member |
| | Dean, Social Sciences | Member |
| | Principal, DEI Tech. College | Member |
| | Principal, REI Inter College | Member |
| | Principal, PV Girls Inter College | Member |
| | Chief Proctor (Boys) | Member |
| | Chief Proctor (Girls) | Member |

COMPLAINTS (GRIEVANCE REDRESSAL) COMMITTEE FOR HARASSMENT OF WOMEN AT WORKPLACE

| Name | Faculty | Position |
|-------------------------|-----------------|--------------------------|
| Prof. Vibha Nigam | Education | Presiding Officer |
| Prof. Gur Pyari Jandial | Arts | Member |
| Dr. Kavita Kumar | Social Sciences | Member |
| Ms. Jyotika Kharbanda | Education | Member |
| Dr. K. Vasantha | Science | Member |
| Ms. Rekha Gogia | CAO | Member |

| | | |
|--|-----------------|--------------|
| Prof. Sahab Pyari Sinha | Social Sciences | Psychologist |
| Female students and staff of the Institute who feel aggrieved/harassed on any account may address their grievances to the Convener of the Committee. | | |

RAGGING IS PROHIBITED

Note - Ragging is a punishable offence.

Ragging constitutes one or more of any of the following acts:

- i. any conduct by any student or group of students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- ii. indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- iii. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physical or mental health of such fresher or any other student;
- iv. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- v. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- vi. any act of financial extortion or expenditure forced upon a fresher or any other student by students;
- vii. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health of person;
- viii. any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to a fresher or any other student;
- ix. any act that affects the mental health and self-confidence of a fresher or any other student with and without an intent to derive a sadistic pleasure or show of power, authority or superiority by a student over any fresher or any other student.

Following measures are adopted by the Institute for the prevention of ragging:

- i. The Chief Proctor of the Institute, along with the proctors and Chief Wardens of hostels constitute the Anti-Ragging Committee. The Director is the Chairman of this Committee. The committee counsels the senior students with a view to curb ragging.
- ii. Anti-Ragging squads consisting of the Chief Proctor and Faculty Members are constituted to patrol campus during break, and at the start and end of the day.

- iii. Night checks are carried out at junior students' hostels.
- iv. Prominent posters are displayed at all vantage points of the Institute regarding the anti-ragging policy of the Institute.

Students should feel free to contact the Proctor, Faculty Discipline Incharge, Hostel Warden, Dean of the Faculty or any member of the staff for reporting issues related to ragging in the Institute.

Prof. K. Hans Raj, Professor, Department of Mechanical Engineering, Faculty of Engineering is the Nodal Officer for prevention of ragging and receiving complaints, if any, in this regard. His email address is khansraj@rediffmail.com. He can also be contacted on his mobile phone No. 09358877956.

In addition, students in distress, owing to incidents related to ragging, can access the toll free helpline 1800-180-5522.

The following members of staff are additionally entrusted the task of extra vigilance in each faculty/college so that no untoward incident occurs, especially during the first month after admissions.

| S. No. | Faculty/College | Staff Member |
|--------|---------------------------|--|
| 1. | Faculty of Arts | Dr. (Ms) Shashi Srivastava Prof. (Ms) Sangita Saini |
| 2. | Faculty of Commerce | Prof. Praveen Saxena Dr. (Ms) Shalini Dubey |
| 3. | Faculty of Education | Prof. N.P.S. Chandel |
| 4. | Faculty of Engineering | Prof. Rahul Caprihan Mr. Ishant Singhal |
| 5. | Faculty of Science | Prof. C. M. Markan Prof. (Ms) Alka Prakash |
| 6. | Faculty of Social Science | Dr.(Ms) Purnima Bhatnagar Dr.Lajwant Singh |
| 7. | Technical College | Dr. Jyoti Kumar Arora Mr. G.P. Misra Mr.Purshottam Kumar |

The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad award to those found guilty, one or more of the following punishments:

- i. Suspension from attending classes and academic privileges.
- ii. Withholding/withdrawing scholarship/fellowship and other benefits.
- iii. Being debarred from appearing in any test/examination or other evaluation process.
- iv. Withholding results.
- v. Being debarred from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- vi. Suspension/expulsion from the hostel.
- vii. Cancellation of admission.

- viii. Rustication from the institution for one to four semesters.
- ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
- x. Provided that the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

MEASURES FOR STUDENT'S WELFARE

CANTEEN FACILITIES

Separate canteen for male students is available near Shatabdi Bhawan. A snack-bar for female students is also available opposite to the Computer Centre near Arts Faculty.

The DEI NRSC (Non Resident Students Centre) Girl's Canteen is managed by the members of staff of the Institute. It caters to the nourishment needs of the students during the Institute's working hours and also provides hospitality to Institute guests as and when required.

The food items prepared by B.Voc. students are available near Commerce faculty.

RAILWAY CONCESSION

All bonafide students of the Institute can avail the facility of Railway Concession to and from their hometown during vacations, provided that the distance between Agra and the city/town is not less than 200 km. For availing this facility, they should contact their faculty/college office.

INTERNAL QUALITY ASSURANCE CELL

The Internal Quality Assurance Cell (IQAC) of Dayalbagh Educational Institute is entrusted with the following tasks:

1. Improvement in quality of teaching and research by regular inputs to all concerned, based on feedback from students.
2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.
3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in those areas which need to be strengthened.

Students and staff can give their feedback and suggestions on teaching and administrative performance in DEI by dropping their suggestions in the Suggestion Box located in DEI Computer Centre, or through email to the Coordinator, IQAC at iqac@dei.ac.in.

Additionally, suggestions can be sent at email id sujhav@dei.ac.in.

Earn While Learn

DEI's "Earn while you Learn" program which support students with lower economic means also generate creative ideas and entrepreneurs among students community.

TRAINING & PLACEMENT

DEI TRAINING & PLACEMENT CELL

| Name | Faculty | Position |
|--|---|--|
| Sh. Sahab Das | Engineering | Training & Placement Officer |
| Prof. (Ms) Sangita Saini Dr. (Ms) Namita Bhatia Ms. Hema Panwar | Arts Arts Arts | Convener Co-Convener Co-Convener |
| Prof. P.D. Saini Dr. Bhawna Johri | Commerce Commerce | Convener Co-Convener |
| Dr. (Ms) Sona Dixit Mr. T.K. Rao Dr. Preeti Saini | Education Education Education | Convener Co-Convener Co-Convener |
| Prof. D.K. Chaturvedi Mr. Kumar Ratnakar Mr. Anami Saran Mandal Mr. Atul Suri Mr. V Prem Prakash Mr. Nishant Singhal Mr. K. Pritam | Engineering Engineering Engineering Engineering Engineering Engineering Engineering | Convener Co-Convener Co-Convener Co-Convener Co-Convener Co-Convener Co-Convener |
| Prof. (Ms) Kamal Srivastava Dr. Ashok Jangid Mr. R.S. Pavitra | Science Science Science | Convener Co-Convener Co-Convener |
| Prof. (Ms) Shalini Nigam Ms. (Ms) Purnima Bhatnagar Dr. (Ms) Resham Chopra Dr. (Ms) Kavita Kumar | Soc. Sciences Soc. Sciences Soc. Sciences Soc. Sciences | Convener Co-Convener Co-Convener Co-Convener |
| Shri G.P. Misra Mr. Mayank Agarwal Mr. A. Dheeraj Mr. Abhishek Sharma Dr. (Ms) Vineeta Mathur | Tech. College Tech. College Tech. College Tech. College Women's Poly. | Convener Co-Convener Co-Convener Co-Convener Co-Convener |

INSTITUTE INDUSTRY PARTNERSHIP CELL

| Name | Faculty | Designation |
|-----------------------------|-----------------|--------------------|
| Prof. K. Hansraj | Engineering | Chief Co-ordinator |
| Prof. (Ms) Sangita Saini | Arts | Member |
| Dr. (Ms) Sonika | Arts | Member |
| Prof. P.D. Saini | Commerce | Member |
| Dr. Bhawna Johri | Commerce | Member |
| Ms. Pratima Singh | Education | Member |
| Mr. Bajrang Bhushan | Education | Member |
| Dr. Parul Khanna | Education | Member |
| Ms. Mugdha Sharma | Education | Member |
| Prof. Emeritus Ranjit Singh | Engineering | Member |
| Mr. Sahab Das | Engineering | Member |
| Prof. D. Bhagwan Das | Engineering | Member |
| Prof. C. Patvardhan | Engineering | Member |
| Prof. R. Caprihan | Engineering | Member |
| Prof. D G Rao | Engineering | Member |
| Prof. Sahab Dass | Science | Member |
| Prof. (Ms) Shalini Nigam | Soc. Sciences | Member |
| Dr. (Ms) Sumita Srivastava | Soc. Sciences | Member |
| Ms. Purnima Bhatnagar | Soc. Sciences | Member |
| Sh. Majer Singh | Tech. College | Member |
| Prof. Soami Piara Satsangee | USIC | Member |
| Sh. Manish Kumar | Computer Centre | Member |

CENTRAL FACILITIES

DEI COMPUTER CENTRE

The Centre provides facility for Information Technology laboratory related classes for various courses at certificate, diploma, undergraduate and post graduate level, organised by the faculties of Arts, Commerce, Education, Science, Social Sciences in addition to various vocational courses for students of Technical College and Women's Polytechnic. New students interested in using the Centre's facility have to create their login and password at <http://10.2.1.200>. To verify the account, the student has to submit a signed photocopy of his/her ID card in the Computer Centre office.

Usage Policy: Students with authorized accounts may use the facilities, as long as such use:

- is for academic and research work, related to course of study.
- does not lead to any kind of offence or offend any other person.
- does not violate any law or IT Act of the Government of India.

Other Rules:

- Entry to Computer Centre is permitted in full uniform with ID card only, based on availability of seats and class bookings.

- Shoes/ Footwear should always be put in shoe bags available on rack to be taken inside the lab and kept under chair. While leaving the Centre the shoe bag must be put back in the box marked for the same.
- Every website visit is recorded for every individual and machine.
- Users must not allow any other person to use their login/password by sharing their account details.
- All important data must be backed up by everyone and uploaded to email account of self or Google Drive.
- No food or drink is permitted in the Centre. Making noise either through games/ music or even talking and/or singing loudly is prohibited.
- Playing online games in Institute laboratories or using Institute facilities for such activities is strictly prohibited. Internet chat is also banned.
- Unauthorized software downloads and peer to peer connections for recreational purposes are banned.
- User Quota Limit is being implemented on experimental basis.
- Any kind of mishandling/tampering with equipment or other facilities in the centre will be strictly dealt with.
- Login not used for more than a month may be blocked and can be reactivated on request.
- Any kind of abuse, indiscipline or misbehaviour will be liable for stern disciplinary action and the account will be disabled immediately.

Complete details about the facilities and rules of use at the Computer Centre may be seen at Centre website <http://cc.dei.ac.in/cc>. Students may contact Computer Centre staff for any problem or clarification, while using the services. The timings of the Computer Centre are from 7.00 a.m. to 5.00 p.m. and may be changed any time as required.

MULTIMEDIA LABORATORY

A state-of-the-art Multimedia Laboratory housing cameras, projection systems, video/editing stations amongst other equipments, provides a central point where the Institute generates content for its Distance Education Programmes. This facility is also used on a regular basis to receive and transmit live lectures, and hold interactive sessions with students in remote classrooms both in India and abroad on a regular basis.

CENTRAL LIBRARY

DEI Central Library is fully computerized and any student of DEI may consult the library with their valid Identity card. Besides the Central Library, there are three faculty libraries in the faculties of Commerce, Education, and Engineering in DEI.

Books are issued to a student for fourteen days to a student and the quota of books is as under:

UG Students – 2

PG Students – 4

PhD (Research Scholar) – 6

Students have to maintain silence and discipline in the library. At the beginning of every session, new students are oriented about library services and operations etc.

Timing – The Central library opens from 8.30 am to 5.00pm every day except Sunday and holidays according to the institute Holiday list.

Central Library provides the following facilities to its readers:

- Book transaction (issue/return)
- Photocopy Service
- Scanning Service
- Printing Service
- Internet Access
- Reference Service
- E- journal Access
- Consultation Services
- OPAC (Online Public Access Catalog) <http://10.23.0.50:8080/newgenlibtxt>
- Document Delivery Service through INFLIBNET (on request)
- Inter-Library-Loan (on request)

The Central Library also has computer systems for its users for access to e-journal, internet and OPAC (Online Public Access Catalogue) etc.

For e-journal access, Mr. P. D. Sharma may be consulted in the Central Library. The Incharge, Central Library may be consulted for upload of PhD/M. Phil. thesis/dissertation and synopsis on Shodhganga and Shodhgangotri.

For any other information regarding library, Incharge Central Library, Dr Mange Ram may be consulted or an email may be sent to cldei81@rediffmail.com.

The home webpage of Central Library may be accessed through DEI website at the link: <http://www.dei.ac.in/dei/library/>

Multi-Media Centre, University Science & Instrumentation Centre, Quantum-Nano Systems Centre Research &Technology Park, and Centre for Consciousness Studies are some of the other prominent, special purpose centres in the Institute.

Research and Technology Park (RTP)

With the recent establishment of the Quantum and Nano Systems Centre, the Centre for Consciousness Studies, and forthcoming Centre for Bio-Inspired Systems, DEI has put in place the foundation for bringing together a strong trans-disciplinary research programme in these leading fields of research. The Centre for Bio-inspired systems will also act as a development and incubation facility for intelligent information processing technologies. The RTP will also expand to include Centres in other disciplines such as agile manufacturing, hydrogen research, and green energy. DEI has identified Research Areas as part of its Vision 2031 document and also extended UGRA (Undergraduate Research Awards) to all the faculties as well.

VEHICLE PARKING IN THE CAMPUS

The Institute does not permit plying of vehicles within the campus. Parking space, with attendant between 8.00 a.m. and 5.00 p.m., is provided in the campus for staff/students/visitors, on nominal charge, as detailed below:

1. Rate/Fee (in Rupees):

- 200/- per semester for two-wheelers
- 300/- per semester for four-wheelers
- 100/- monthly charges for two-wheelers (only for temporary staff)
- 5/- per day for temporary parking for two-wheelers (only for visitors)
- 10/- per day for temporary parking for four-wheelers (only for visitors)

2. Parking place:

For Staff

All motorized four-wheelers & two-wheelers of the staff of the institute shall be parked in the field opposite the Faculty of Engineering. Those using bicycles can park their bicycles in the space provided on the left side inside the DEI main gate parking stand.

For Male Students

Cycles/scooters/motorcycles/cars of all male students shall be parked in the field opposite the Faculty of Engineering.

For Female Students

Female students shall park their cycles/cars/scooters in the parking space provided on the left side inside the DEI main gate.

For Women's Polytechnic

Parking of cycles and scooters of students/staff shall be at the designated place within the polytechnic campus.

For Visitors

Visitors shall park their vehicles in the staff parking lot.

DEI NEWS COMMITTEE

| | |
|--------------|--|
| Patron | Prof. P.K. Kalra |
| Chief Editor | Prof. J.K. Verma |
| Editors | Dr.(Ms) Sona Dixit Dr.(Ms) Sonal Singh Prof. Akshay Kumar Satsangi |

Faculty Co-ordinators:

| | |
|-------------------|-------------------------|
| Arts | Dr.(Ms)Charu Swami |
| Commerce | Dr.Sanil Kumar |
| Education | Ms. Neha Jain |
| Engineering | Prof. Sanjay Srivastava |
| Science | Dr.(Ms)Soumya Sinha |
| Social Sciences | Dr. Rohit Rajwanshi |
| Technical College | Mr. R.R. Singh |

| | |
|---------|--------------------|
| Advisor | Prof. S.K. Chauhan |
|---------|--------------------|

DEI MAGAZINE COMMITTEE

| | |
|--------------|--|
| Patron | Prof. P.K. Kalra |
| Chief Editor | Prof. J.K. Verma |
| Editors | Prof. (Ms) Renu Josan Dr.(Ms) Namasya Dr. (Ms) Anita Lakhani |

Faculty Co-ordinators:

| | |
|-------------------|---|
| Arts | Dr.(Ms)Namita Bhatia Dr.(Ms) Nisith Gaur |
| Commerce | Dr. Suneshwar Prasad |
| Education | Dr.(Ms) Sona Ahuja |
| Engineering | Prof. Sanjay Srivastava |
| Social Sciences | Dr. (Ms) Jyoti Gogia |
| Science | Dr. Sudhir Kumar Verma |
| Technical College | Sh. Mayank Agarwal |

| | |
|---------|--------------------|
| Advisor | Prof. S.K. Chauhan |
|---------|--------------------|

**DEI STUDENTS' CHAPTER OF THE
INSTITUTION OF ENGINEERS (INDIA)**

| | | |
|----|-----------------------|-------------------------|
| 1. | Prof. D.K. Chaturvedi | Advisor, Elect. Engg. |
| 2. | Sh. Ishant Singhal | Advisor, Civil Engg. |
| 3. | Sh. Amol Gupta | Advisor, Footwear Engg. |
| 4. | Dr. Ashok Yadav | Advisor, Mech. Engg. |

ADMISSION OF STUDENTS TO THE INSTITUTE INCLUDING NON-UNIVERSITY EDUCATIONAL INSTITUTIONS

(Amendments upto 27-12-2014 included)

- (i) A student seeking admission to the Institute shall, on or before the date prescribed for submission of applications for admission to the Institute, submit his application duly completed on the prescribed form to be obtained from the Institute on payment of the prescribed fee.
- (ii)
 - a. No student shall be admitted to the Institute for pursuing a course of study unless he has passed the qualifying examination as may be prescribed for the particular course of study by the Institute from time to time.
 - b. No student migrating from another University/Board shall be admitted to any course of study unless he has passed an examination which has been recognised by the Institute as equivalent to the qualifying examination.
 - c. No applicant shall be admitted to a course of study at the Institute unless he is willing to appear for examination in all the subjects prescribed for the particular course of study.
 - d. No student enrolled in the Institute shall be admitted to any subsequent higher class unless he has passed the qualifying prerequisite examination.
- (iii)
 - a. A candidate for admission to the Institute shall submit along with his application for admission, a Character Certificate from the Head of institution last attended.
 - b. Maintenance of good conduct throughout the stay of the student in the Institute is necessary for continuance in the Institute.

- (iv) a.** No student who has passed a part of any course of study from another University/Board shall be admitted to subsequent higher class for such course of study in the Institute.

b. No person who has been rusticated from an educational institution shall be admitted to any course of study in the Institute.
- (v) a.** Admission of students shall be completed by the Deans/Principals concerned within the specified date of the academic session concerned.

b. A completed list of all students admitted to the Institute shall be forwarded by the Dean/Principal concerned to the Registrar within four weeks from the date of admission.
- (vi) a.** A student shall be considered as admitted as a student in the Institute as soon as he is admitted by the Dean/Principal concerned and he has registered for admission on the prescribed registration day or the next working day following it and he has paid the prescribed fees in cash on the scheduled fee collection day or by bank draft by the next working day otherwise he shall forfeit his claim for admission.

b. A student shall be considered as enrolled if after admission as per clause (a) above, he has submitted completed enrolment form and transfer/migration certificate.

c. A student admitted within the first two weeks from the prescribed day of registration after the commencement of the session shall be required to pay prescribed fees from the beginning of the session. However, a student admitted within the first two weeks from the prescribed day of registration after forfeiting claim for admission as per clause (a) shall be required to pay additional late fee of Rs.100/- each for late registration and late deposit of fee.

d. Except in case of admission in the first semester of a course of study, students failing to either register and/or deposit prescribed fees by the scheduled date or both may be allowed to register and/or deposit the prescribed fees within two more weeks from the said scheduled dates by paying a late fee each of Rupees one

hundred only.

Provided also the Director may, for special reason(s) to be recorded, allow further time for late registration and/or deposit of prescribed fees till 31 August of the session except in case of admission in first semester of a course of study with a late fee each of Rupees Two hundred only. Beyond the above date i.e. 31 August, the permission will be granted after approval of the Governing Body (GBR:2(ii)/3.11.2007).

Note:GBR- 29.7.2000: Amendments to these four clauses are applicable to students admitted from the session 2001-2002 and onwards.

LIST OF HOLIDAYS FOR THE SESSION 2020-21

| Holidays | No. of day(s) | Day(s) of week | Date(s) |
|-------------------------------------|---------------|----------------|-------------------|
| July-December 2020 | | | |
| *Idu'IZuha (Bakrid) | 1 | Saturday | 1 August, 2020 |
| Independence Day | 1 | Saturday | 15 August, 2020 |
| *Muharram | 1 | Sunday | 30 August, 2020 |
| Gandhi Jayanti | 1 | Friday | 2 October, 2020 |
| Dussehra | 1 | Sunday | 25 October, 2020 |
| Deepawali | 1 | Saturday | 14 November, 2020 |
| *Milad-Un-Nabi / Bara Wafat | 1 | Friday | 30 October, 2020 |
| Guru Nanak BirthDay& Kartik Purnima | 1 | Monday | 30 November 2020 |
| Christmas Day | 1 | Friday | 25 December 2020 |
| January-May 2021** | | | |
| Republic Day | 1 | Tuesday | 26 January 2021 |
| Basant Panchami | 1 | Tuesday | 16 February 2021 |
| Holi | 1 | Monday | 29 March 2021 |
| Good Friday | 1 | Friday | 2 April 2021 |
| Ram Navmi | 1 | Wednesday | 21 April 2021 |
| Mahavir Jayanti | 1 | Sunday | 25 April 2021 |
| Budh Purnima | 1 | Wednesday | 26 May 2021 |

* Subject to visibility of the Moon.

** Subject to Approval

Note: The students shall observe the following vacations:-

| Vacations | No. of days | Days of Week | Dates |
|--------------------|-------------|----------------------|--------------------------|
| Mid Semester Break | 6 | Monday to Saturday | 19-24 October, 2020 |
| Semester Break | 6 | Saturday to Thursday | 19 Dec. to 24 Dec., 2020 |
| Mid Semester Break | 6 | Monday to Saturday | 9 March-14 March, 2021 |
| Summer Vacation | 40 | Friday to Tuesday | 22 May to 30 June 2021 |

CALENDAR FOR THE SESSION 2020-21

2020

| January | | | | | | | February | | | | | | | March | | | | | | |
|---------|-----|-----|-----|-----|-----|-----|----------|-----|-----|-----|-----|-----|-----|-------|-----|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | 1 | 2 | 3 | 4 | | | | | | 1 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 26 | 27 | 28 | 29 | 30 | 31 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 29 | 30 | 31 | | | | | |

| April | | | | | | | May | | | | | | | June | | | | | | |
|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | 1 | 2 | 3 | 4 | | | | | | 1 | 2 | 1 | 2 | 3 | 4 | 5 | 6 | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 26 | 27 | 28 | 29 | 30 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 28 | 29 | 30 | | | | | | |
| | | | | | | | 31 | | | | | | | | | | | | | |

| July | | | | | | | August | | | | | | | September | | | | | | |
|------|-----|-----|-----|-----|-----|-----|--------|-----|-----|-----|-----|-----|-----|-----------|-----|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | 1 | 2 | 3 | 4 | | | | | | 1 | 1 | 2 | 3 | 4 | 5 | | | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 26 | 27 | 28 | 29 | 30 | 31 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 27 | 28 | 29 | 30 | | | | |
| | | | | | | | 30 | 31 | | | | | | | | | | | | |

| October | | | | | | | November | | | | | | | December | | | | | | |
|---------|-----|-----|-----|-----|-----|-----|----------|-----|-----|-----|-----|-----|-----|----------|-----|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | 1 | 2 | 3 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 1 | 2 | 3 | 4 | 5 | | | |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 | 29 | 30 | 27 | 28 | 29 | 30 | 31 | | | | | | | |

2021

| January | | | | | | | February | | | | | | | March | | | | | | |
|---------|-----|-----|-----|-----|-----|-----|----------|-----|-----|-----|-----|-----|-----|-------|-----|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | | | 1 | 2 | | | | | | 1 | 2 | 1 | 2 | 3 | 4 | 5 | 6 | |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | 28 | 28 | 29 | 30 | 31 | | | | | | | | | |
| 31 | | | | | | | | | | | | | | | | | | | | |

| April | | | | | | | May | | | | | | | June | | | | | | |
|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | 1 | 2 | 3 | | | | | | | 1 | 1 | 2 | 3 | 4 | 5 | | | |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 25 | 26 | 27 | 28 | 29 | 30 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 27 | 28 | 29 | 30 | | | | |
| | | | | | | | 30 | 31 | | | | | | | | | | | | |

| July | | | | | | | August | | | | | | | September | | | | | | |
|------|-----|-----|-----|-----|-----|-----|--------|-----|-----|-----|-----|-----|-----|-----------|-----|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | 1 | 2 | 3 | | | | | | | 1 | 2 | 3 | 4 | | | | | |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 | 29 | 30 | 31 | 26 | 27 | 28 | 29 | 30 | | | | | | |

| October | | | | | | | November | | | | | | | December | | | | | | |
|---------|-----|-----|-----|-----|-----|-----|----------|-----|-----|-----|-----|-----|-----|----------|-----|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | 1 | 2 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 1 | 2 | 3 | 4 | | | | | |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | 8 | 9 | 10 | 11 | 12 | 13 | 6 | 7 | 8 | 9 | 10 | 11 | | |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 15 | 16 | 17 | 18 | 19 | 20 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | 22 | 23 | 24 | 25 | 26 | 27 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | 28 | 29 | 30 | 26 | 27 | 28 | 29 | 30 | 31 | | | | | |
| | | | | | | | 31 | | | | | | | | | | | | | |

STUDENT'S INSTITUTE RECORD

Every student will deposit this record, duly filled in, to his/her Proctor/Tutor when he/she submits his/her Clearance Form prior to the May End-Semester Examination)

Name: _____

Father's Name: _____

Class: _____ Faculty/ College: _____

Mailing Address: _____

Period of stay in the Institute: July _____ to June _____

Major Subjects: (1) _____ (2) _____
(3) _____ (4) _____

Elective/ Half Course:

Faculty _____ Non-Faculty _____

Work Experience: _____

Name of Tutor/ Proctor: _____

All activities mentioned below should be verified by concerned Incharges

Participation in N.S.S. Camp: _____

Participation in Social Service: _____

Participation in Games & Sports:

(1) _____

(2) _____

(3) _____

(4) _____

(5) _____

Participation in Cultural & Literary Activities:

(1) _____

(2) _____

(3) _____

(4) _____

(5) _____

Remarks of Faculty Discipline Incharge: _____

Any other Information: _____

Signature of the Student

NOTES & REMARKS

