

DAYALBAGH EDUCATIONAL INSTITUTE  
(Deemed to be University)  
DAYALBAGH, AGRA

By email

No. DEI/GB(M)/

Dated:

- |   |                                    |
|---|------------------------------------|
| 1 Prof. P.K. Kalra  | 7 Dr. Anoop Srivastava             |
| 2 Smt. Sneh Bijlani   | 8 Justice G.S. Solanki, Indore     |
| 3 Prof. C. Patvardhan   | 9 Shri Ravi Kumar Sinha, New Delhi |
| 4 Prof. Sant Prakash  | 10 Prof. S.S. Bhojwani             |
| 5 Prof. B.R. Kukreti, Nominee of Ministry<br>of Education, Govt. of India | 11 Prof. Pami Dua, New Delhi       |
| 6 Director, Higher Education, Prayagraj                                   | 12 Prof. V.B. Gupta                |
|   | 13 Prof. P. Sriramamurti           |

Dear Sir/Madam,

It is proposed to hold an urgent meeting of the Governing Body (Board of Management) of the Institute by circulation on 16.3.2023. The agenda items contains only those proposals which are to be implemented in the current financial year.

Agenda item as well as draft minutes are enclosed. You are requested to communicate your approval within next three days. In case no communication is received in this matter within three days, it would be presumed that the minutes have your approval.

Yours faithfully,

Sd/-  
(Prof. Anand Mohan)  
REGISTRAR

DAYALBAGH EDUCATIONAL INSTITUTE  
(Deemed to be University)  
DAYALBAGH, AGRA

**Agenda for the Meeting of the Governing Body (Board of Management) dated 16-3-2023 (by Circulation)**

1. To consider all purchase proposals (as given in Appendix-I).
2. To consider the re-appropriation within approved budget heads for the financial year 2022-23.

(Amount in lakhs)

Sl. No.	Budget Head (Non-Govt.)	RE 2022-23	Actual Exp. 1.04.22 to 23.02.23	Estimated Exp. 23.02.23 to 31.03.23	Proposed Allocation	Re-appropriation
1	R & M – Building (Repair & Maintenance of Building)	80.00	91.00	19.00	110.00	+30.00
2	Institute Development Funds	80.00	36.50	23.50	60.00	-20.00
3	Stationery, stores & Spares	25.00	6.50	8.50	15.00	-10.00
4	Medical Facilities	6.00	5.80	2.20	8.00	+2.00
5	Lab Consumables	80.00	40.00	38.00	78.00	-2.00

3. To consider Dayalbagh Educational Institute's proposal to open a Savings Bank FCRA account at State Bank of India, New Delhi Main Branch. The mode of operation and authorized signatories will be as per Bye-laws of the Institute.
4. To report that the Director has approved change of allocation due to exhausting of fund from UGC Capital Assets Grant to AADEIs Fund for purchasing of Power Backup 15 KW at the cost of Rs.18.00 lakhs, which was approved by the Governing Body (Board of Management) vide tis resolution no. 13 (a)(x) dated 20.3.2021.

**MINUTES OF THE MEETING**

1. Considered all purchase proposals (as given in Appendix-I).

Resolved that the purchase items be and are hereby approved subject to-

- (a) purchase being made as per provisions of GFR 2017 (updated); and
- (b) availability of funds.

2. Considered the re-appropriation within approved budget heads for the financial year 2022-23.

(Amount in lakhs)

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3	Stationery, stores & Spares	25.00	6.50	8.50	15.00	-10.00
4	Medical Facilities	6.00	5.80	2.20	8.00	+2.00
5	Lab Consumables	80.00	40.00	38.00	78.00	-2.00

Resolved that above re-appropriation be and is hereby approved.

3. Considered Dayalbagh Educational Institute's proposal to open a Savings Bank FCRA account at State Bank of India, New Delhi Main Branch. The mode of operation and authorized signatories will be as per Bye-laws of the Institute.

Resolved that the above proposal to open Savings Bank FCRA Account be and is hereby approved. It is noted that the account will be operated as per Bye-laws of the Institute.

4. The Governing Body (Board of Management) noted that the Director has approved change of allocation due to exhausting of fund from UGC Capital Assets Grant to AADEIs Fund for purchasing of Power Backup 15 KW at the cost of Rs.18.00 lakhs, which was approved by the Governing Body (Board of Management) vide tis resolution no. 13 (a)(x) dated 20.3.2021.

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**Approval of Minutes of Governing Body (Board of Management)**  
**Dated 16-3-2023 (By Circulation)**

**The Members of the Governing Body (Board of Management):-**

S.N	Name of Members	Agree	Not Agree	Signature
1.	Prof. P.K. Kalra			
2.	Smt. Sneh Bijlani			
3.	Prof. C. Patvardhan			
4.	Prof. Sant Prakash			
5.	Prof. B.R. Kukreti, Nominee of Ministry of Education, Govt. of India			
6.	Director, Higher Edu., Prayagraj			
7.	Dr. Anoop Srivastava			
8.	Justice G.S. Solanki, Indore			
9.	Sh. Ravi Kumar Sinha, New Delhi			
10.	Prof. S.S. Bhojwani			
11.	Prof. Pami Dua, New Delhi			
12.	Prof. V.B. Gupta			
13.	Prof. P. Sriramamurti			

**Appendix-I**  
**Agenda Item No.1**  
**Governing Body Meeting (By Circulation)**  
**Dated: 16-3-2023**

Considered the following purchase proposals:-

- (i) the Head, Department of Sociology & Political Science seeking approval to purchase the following item out of Non-Govt. Grant:-

Particulars	Unit	Rate (Rs.)	Total (Rs.)
Godrej Steel Almirah	2	20,500.00	41,000.00

It is noted that proposal has the financial clearance dated 23.2.2023 from the Treasurer and the Finance Committee dated 3.3.2023.

- (ii) Prof. Sona Ahuja, Dean, Non-University Institutions seeking approval to purchase the following items

- (a) out of Non-Govt. Grant:-

S.N.	Particulars	Unit	Rate (Rs.)	Total (Rs.)
1	Wooden Quadeopter (without camera)	10	3,700.00	37,000.00
2	Wooden Quadeopter (with camera)	10	5,850.00	58,500.00
			Total	95,500.00

It is noted that the proposal has the financial clearance dated 23.2.2023 from the Treasurer and the Finance Committee dated 3.3.2023. The above has been approved with the proviso that in case of purchase of items the minor variation in the cost of individual items up to 20% within the total allocation may be made with the approval of the Director.

- (b) out of Non-Govt. Grant:-

Particulars	Unit	Rate (Rs.)	Total (Rs.)
Electric Paper Airplane Kit	10	9,850.00	98,500.00

It is noted that the proposal has the financial clearance dated 23.2.2023 from the Treasurer and the Finance Committee dated 3.3.2023.

- (c) out of Non-Govt. Grant:-

Particulars	Unit	Rate (Rs.)	Total (Rs.)
DIY Drone Kit	12	7,800.00	93,600.00

It is noted that the proposal has the financial clearance dated 23.2.2023 from the Treasurer and the Finance Committee dated 3.3.2023.

- (iii) the Incharge, CART, seeking approval to purchase the following items out of Non-Govt. Grant:-

S. N.	Particulars	Unit	Total (Rs. In lakhs)
<b>Recurring</b>			
1	Carpets/Non-woven Fabrics/ Curtain (Assorted size)	200 / SFT	2.75
			Total
			2.75
<b>Non-Recurring</b>			
1	Repair of Watch	1	0.50
2	Maintenance of Lighting/ Fountain etc.		2.25
3	Repair of Equipment/ Furniture/ E-equipment etc.	--	0.50
4	Stage Curtains Panels repair etc./ Dari		0.50
5	Mechanical Structure Maintenance		0.50
			Total
			4.25
<b>GRAND TOTAL</b>			<b>7.00</b>

It is noted that the proposal has the financial clearance dated 23.2.2023 from the Treasurer and the Finance Committee dated 3.3.2023.

- (iv) Dr. K. Pritam, Department of Electrical Engineering, DEI Technical College seeking approval to purchase the following items out of Non-Govt. Grant:-

S.N.	Particulars	Unit	Rate (Rs.)	Total (Rs.)
1	55 Inch LED Smart TV with installation with 4 year extended warranty	01	40,000.00	40,000.00
2	Study Chairs	35	1,000.00	35,000.00
			Total	75,000.00

It is noted that the proposal has the financial clearance dated 23.2.2023 from the Treasurer and the Finance Committee dated 3.3.2023.

- (v) Prof. Sangita Saini, Head, Department of Home Science, Faculty of Arts seeking approval to purchase the following items out of B.Voc. (Non-Govt. Grant):-

S.N.	Particulars	Total (Rs.)
1	Repair of diapemeter, textile tester and colour matching cabinet	25,000.00
2	Fabrics (Muslin and others)	15,000.00
3	Printer Repair	5,500.00
4	Stationary & Colours	9,500.00
		Total
		55,000.00

It is noted that the proposal has the financial clearance dated 23.2.2023 from the Treasurer and the Finance Committee dated 3.3.2023.

- (vi) Dr. Sona Dixit, Department of Foundation of Education, Faculty of Education seeking approval to purchase the following items out of School of Education (PMMMNTT) Grant:-

S.N.	Particulars	Unit	Rate (Rs.)	Total (Rs.)
1	Gimbal	01	11,000.00	11,000.00
2	Raspberrry Pi-0	02	7,000.00	14,000.00
3	Raspberrry Pi-3	02	8,500.00	17,000.00
4	Melodica	01	4,700.00	4,700.00
5	Congo Wooden	01	4,500.00	4,500.00
6	Ukulele	02	3,000.00	6,000.00
7	Mannequin	10	400.00	4,000.00
8	Arduino Uno with Connecting cable	10	800.00	8,000.00
9	Node MCU ESP8266	10	300.00	3,000.00
10	37 in 1 sensor kit for Beginners	10	1,200	12,000.00
11	Computer/Audio Accessories			29,800.00
Total				1,14,000.00

It is noted that the proposal has the financial clearance dated 22.2.2023 from the Treasurer and the Finance Committee dated 3.3.2023. The above has been approved with the proviso that in case of purchase of items the minor variation in the cost of individual items up to 20% within the total allocation may be made with the approval of the Director.

- (vii) Dr. M. Radhakrishna, Incharge, CART, seeking approval to purchase the following items out of Non-Govt. Grant:-

S.N.	Particulars	Unit	Rate (Rs. In lakhs)	Total (Rs. In lakhs)
<b>A. Non-Recurring</b>				
1	Green Glass Board (Assorted size)	04	200 / SFT	0.30
			Total	0.30
<b>B. Recurring</b>				
1	Repair of Printers	03	0.45	1.35
2	Parts for repair Computer System (HDD, RAM, processor etc., without Display Unit)	Assorted		2.20
3	Repair of Air Compressor (Plastic Moulding)	01	0.35	0.35
4	Repair of Welding Machine	01	0.40	0.40
5	Repair of Almirahs/ Book Cases	04	0.09	0.36
6	Repair of TV 42"	01	0.30	0.30
7	Raw material for Workshop (Square Pipes, Angles, Sheet Metal Workshop items)	Assorted		0.74
			Total	5.70
GRAND TOTAL				6.00

It is noted that the proposal has the financial clearance dated 14.2.2023 from the Treasurer and the Finance Committee dated 3.3.2023.

- (viii) Dr. Parvindra Kumar, Sports Coordinator seeking approval to purchase the following items out of Sports Non-Govt. Grant-

S.N.	Particulars	Unit	Rate (Rs.)	Total (Rs.)
1	Desktop Computer Intel Corei7	01	85,000.00	85,000.00
2	Printer Multi-functional	01	25,000.00	25,000.00
3	UPS-500BA	01	3,500.00	3,500.00
			Total	1,13,500.00

It is noted that the proposal has the financial clearance dated 25.2.2023 from the Treasurer and the Finance Committee dated 3.3.2023. The above has been approved with the proviso that in case of purchase of items the minor variation in the cost of individual items up to 20% within the total allocation may be made with the approval of the Director.

- (ix) the Coordinator, Distance Education seeking approval to purchase the following items out of DEI-DEP Cell Account-

Particulars	Total (Rs.)
Capital/Equipment for DEI Information Centres/ ICT Centres to meet the current requirements of Online Programme and Online Examinations	2,95,80,000.00

Subject to funds being made available by Sponsoring Body.

- (x) Mrs. Vinti Srivastava, Centre Incharge, Adanbagh DEP, seeking approval to purchase the following items out of DEI DEP Cell Account -

S.N.	Particulars	Unit	Rate (Rs.)	Total (Rs.)
1	LED TV (52")	01	50,000.00	50,000.00
2	Photocopier	01	90,000.00	90,000.00
3	Printer Coloured	01	20,000.00	20,000.00
4	Computer System (8GB/1TB) with LED Monitor	02	45,000.00	90,000.00
5	Table for Block Printing	02	25,000.00	50,000.00
6	Projector	01	40,000.00	40,000.00
			Total	3,40,000.00
	GST @ 18%			61,200.00
			Grand Total	4,01,200.00

It is noted that the proposal has the financial clearance dated 24.2.2023 from the Treasurer and the Finance Committee dated 3.3.2023. The above has been approved with the proviso that in case of purchase of items the minor variation in the cost of individual items up to 20% within the total allocation may be made with the approval of the Director.

- (xi) Shri Guru Pratap Kalra, Lecturer, B.Voc. Automobile, Faculty of Engineering seeking approval to purchase the following items out of Non-Govt./AADEIs Grant:-

S.N.	Particulars	Unit	Rate (Rs.)	Total (Rs.)
1	Quad/Hex Copter frame	1	20,000.00	20,000.00
2	BLDC Motor	6	2,500.00	15,000.00
3	Brushless ESC	6	2,000.00	12,000.00
4	Flight Controller	1	37,000.00	37,000.00
5	RC Controller	1	12,000.00	12,000.00
6	Lipo Battery	1	12,000.00	12,000.00
7	Lipo Charger	1	12,000.00	12,000.00
8	Propellers	6	4,000.00	24,000.00
9	GPS Module	1	7,000.00	7,000.00
10	Telemetry	1	7,000.00	7,000.00
11	OTG Video Receiver	1	7,000.00	7,000.00
12	Video Transmitter	1	12,000.00	12,000.00
13	Drone Camera	1	23,000.00	23,000.00
			Total	2,00,000.00

It is noted that the proposal has the financial clearance dated 2.3.2023 from the Treasurer and Finance Committee dated 3.3.2023. The above has been approved with the proviso that in case of purchase of items the minor variation in the cost of individual items up to 20% within the total allocation may be made with the approval of the Director.

- (xii) Prof. Soami Piara Satsangee, Faculty of Science seeking approval to purchase the following item out of Non-Govt. Grant:-

S.N.	Particulars	Unit	Total (Rs.)
1	Hydraulic Revolving Chair	1	1,20,000.00

It is noted that the proposal has the financial clearance dated 1.3.2023 from the Treasurer and Finance Committee dated 3.3.2023.

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