

DAYALBAGH EDUCATIONAL INSTITUTE  
DAYALBAGH, AGRA-282005

MINUTES of the on-line meeting of the Board of Management (Governing Body) of the Dayalbagh Educational Institute held at 11.30 a.m. on 9.1.2021 (Saturday) in the Committee Room of the Institute.

-----

PRESENT

1. Dr. Vijai Kumar, President/Prof. P.K. Kalra, Director - In the Chair
  2. Smt. Sneh Bijlani
  3. Prof. S.S. Bhojwani
  4. Prof. Kamaljeet Sandhu (Through skype)
  5. Prof. Sharmila Saxena (Through skype)
  6. Prof. Sant Prakash (Through skype)
  7. Justice G.S. Solanki (Through skype)
  8. Shri Ravi Kumar Sinha (Through skype)
  9. Prof. V.B. Gupta (Through skype)
  10. Prof. Pami Dua (Through skype)
  11. Prof. P. Sriramamurti(Through skype)  
Prof. Anand Mohan, Registrar - Secretary
- Shri Dheeraj Kumar (Invitee)

1. The following condolence resolution was passed by the members of the Board of Management (Governing Body) followed by two minutes silence on the untimely sad demise of Shri Prem Prashant (S/o Late Shri. G. P. Satsangi), President of Dayalbagh Educational Institute who passed away in the afternoon of 10<sup>th</sup> November, 2020.

"Shri Prem Prashant, IAS (Retd.) was born on 2<sup>nd</sup> August, 1947 at Ramnagar, Varanasi. After completing Higher Secondary in 1963 from REI Degree College, Dayalbagh, B.Sc. in 1965 and M.Sc. in 1967 from Allahabad University, he was selected in prestigious IAS in 1970 and allotted Haryana cadre. As a civil servant he held various administrative positions and rose to the rank of Chief Secretary, Haryana Government in 2006. He also served in the Union Government as Director, Foreign Division (MHA). He shifted to Dayalbagh in 2007 after retirement and joined as Junior Vice-President of Radhasoami Satsang Sabha, Dayalbagh on 22-12-2007 and later as Senior Vice-President on 22-12-2012. He took over the charge of President, DEI after the demise of Shri Prem Kumar in 2017 and served till his death on 10-11-2020. He had been the fountainhead of inspiration in all our activities and under his able and visionary guidance, the Institute has made excellent all round progress. His contributions have been phenomenal."

While placing on record the appreciation for the valuable services rendered by him to the Society in general and Dayalbagh Educational Institution in particular, the members of the Board of Management (Governing Body) of the Dayalbagh Educational Institute convey their deep sense of sorrow and sympathy to his family members and pray at the Lotus Feet of Huzur Radhasoami Dayal, that may He in His unbounded mercy be pleased to shower His special Grace on the departed soul and grant fortitude to the members of the family to bear the loss.

Resolved further that a copy of this Resolution be sent to his wife Smt. Saroj Prashant and her family with deepest condolences on behalf of members of the Board of Management (Governing Body) of the Dayalbagh Educational Institute.

The members welcomed Dr. Vijay Kumar who has been appointed as the President of the Dayalbagh Educational Institute by the Sponsoring Society (General Body) in its meeting held on 7.1.2021 and he has assumed office of the President w.e.f. 7.1.2021.

2(a). The minutes of the last meeting of the Board of Management (Governing Body) of the Dayalbagh Educational Institute held at 11.30 a.m. on 31.10.2020 were confirmed. The remarks of Shri Ravi Kumar Sinha were noted.

2(b). Dr. Vijay Kumar requested the members to excuse him since he had to attend a medical emergency. After he left, Director, DEI presided over the meeting.

3. Considered -

(i) Appointment of Auditors for auditing the accounts of the Institute for the financial year 2021-2022;

Resolved that M/s Sahib P. Satsangee & Co., Chartered Accountants, 63 Nehru Nagar, Agra be and are hereby appointed as Auditors of the Institute for financial year 2021-22 on the same terms and conditions as before.

(ii) Appointment of Income Tax Consultant.

Resolved that Shri Ranjan Chopra be and is hereby appointed as Income Tax consultant on honorary basis for a further period of two years in continuation to his earlier term of appointment.

4. Considered approving changes in the nomination form to be furnished by the staff soon after their appointment in the Institute as given in Appendix-I. The existing proforma of nomination form (Appendix-II) does not apply on new recruits and this needs changes.

Resolved that the proposal for changing in the nomination form as given in Appendix-I as above be and is hereby approved.

5(i). Considered the request of Shri Prabhat Kumar Vashishtha, Department of Music, Faculty of Arts for sanction of voluntary retirement from the post of Tabla Accompanist w.e.f. 1.2.2021 on the ground of ill-health and eye sight problem. He has given three months notice for voluntary retirement.

The members were apprised that his request is as per norms.

Resolved that the request of Shri Prabhat Kumar Vashishtha, Department of Music, Faculty of Arts for voluntary retirement be and is hereby accepted and recommendation be made to the Director, Higher Education, Prayagraj for approval.

5(ii). Considered the request of Shri Anuj Sharma, Library Attendant, ICT Centre, Amritsar for sanction of leave extension from 1.11.2020 to 31.12.2020 in continuation to earlier sanctioned leave from 4.6.2020 to 31.10.2020 on ground of constant health problem of his father.

Members were apprised that Shri Anuj Sharma vide his application dated 31.12.2020, has requested to extend his leave upto 31.1.2021. He has already exhausted all kinds of leave.

Resolved that Shri Anuj Sharma be and is hereby sanctioned extra ordinary leave without pay from 1.11.2020 to 6.12.2020 (36 days').

Resolved further that due to non-admissibility of any kind of leave after 6.12.2020, the request of Shri Anuj Sharma for extension of leave after above stated date be and is hereby turned down.

6. Considered the following items for extension and confirmation cases of the employees:

(i) the confirmation report of the following staff who were appointed on probation for the period of one year:

S. No.	Name	Designation	Deptt.	Date of Appointment
1	Dr. (Smt) Deepika Chauhan	Assistant Professor	Socio. & Pol. Sc.	27.11.2019
2	Dr. Parvindra Kumar	Assistant Professor	Socio. & Pol. Sc.	27.11.2019
3	Ms. Monika Tiwari	Assistant Professor	Socio. & Pol. Sc.	28.11.2019
4	Dr. Brijraj Kr. Singh	Assistant Professor	Hindi	27.11.2019
5	Dr. Ranjana Pandey	Assistant Professor	Hindi	27.11.2019
6	Ms. Sonali Johri	Assistant Professor	Home Science	29.11.2019
7	Dr. Nandani Raghuvanshi	Assistant Professor	Sanskrit	14.12.2019
8	Dr. Preeti Saini	Assistant Professor	Found. of Education	26.11.2019
9	Ms. R. Jeyam	Assistant Professor	Pedagogical Science	26.11.2019
10	Mrs. Jyotika Kharbanda	Assistant Professor	Found. of Education	26.11.2019
11	Shri Umesh Sone	Assistant Professor	Found. of Education	26.11.2019
12	Dr. Neha Jain	Assistant Professor	Pedagogical Science	26.11.2019
13	Dr. Parul Khanna	Assistant Professor	Found. of Education	26.11.2019
14	Dr. Kalpana Gupta	Assistant Professor	Found. of Education	26.11.2019
15	Dr. Neetu Singh	Assistant Professor	Pedagogical Science	26.11.2019
16	Sh. Bajrang Bhushan	Assistant Professor	Found. of Education	26.11.2019
17	Ms. Mugdha Sharma	Assistant Professor	Pedagogical Science	27.11.2019
18	Dr. (Smt) Anjana Verma	Assistant Professor	Pedagogical Science	27.11.2019
19	Dr. (Smt) Aparna Satsangi	Assistant Professor	Chemistry	26.11.2019
20	Dr. Akbar Ali	Assistant Professor	Botany	28.11.2019
21	Dr. Prem Saran Tirumalai	Assistant Professor	Botany	28.11.2019
22	Dr. Akhilesh Kumar	Assistant Professor	Botany	28.11.2019
23	Dr. Prem Sewak Sudhish	Associate Professor	Physics & Comp. Sc	23.11.2019
24	Shri Subho Upadhyay	Assistant Professor	Electrical Engineering	28.11.2019
25	Dr. Rajeev Kumar Chauhan	Assistant Professor	Electrical Engineering	09.12.2019
26	Dr. Gufran Ahmad	Assistant Professor	Electrical Engineering	19.12.2019

Resolved that on the recommendations of the respective Deans of the Faculties the above named employees be and are hereby confirmed in the services of the Institute from the date of completing one year from the date of their appointments as mentioned against their names.

(ii) the proposal for extending the term of appointment of the following employees as per details given below, who were appointed on temporary (fixed term)/contract basis and whose term shall end in January/February/March, 2021, for the further period of six months or till regular appointment is made whichever is earlier in continuation to their present tenure, on the same terms and conditions as mentioned in their appointment letters:

Sl. No.	Name of employee	Designation	Faculty/Dept.	Present tenure upto
(1)	(2)	(3)	(4)	(5)
1	Dr. Rajneesh Kr. Meena	Assistant Professor	Social Sc./ Socio.&Pol. Sc.	07.01.2021
2	Sh. Ayush Satsangi	Mech. Gr. A-II	Engg./Mech. Engg.	14.02.2021
3	Sh. Jogendra Singh	Lab. Assistant	Engg./Mech. Engg.	14.02.2021
4	Sh. Dhananjay Kr. Gupta	Multi-tasking Staff	DDUKK/ ICNC Tall Lab.	16.02.2021
5	Sh. Shivnarayan Verma	Demonstrator	Engg./Elect. Engg.	16.02.2021
6	Sh. Lakhwinder Singh	Lab. Bearer	Works Deptt.	16.02.2021
7	Sh. Heera Singh	Electrician	Engg./Elect. Engg.	16.02.2021
8	Sh. Gur Prasad Rathore	Office Assistant	CAO/Accts.	16.02.2021
9	Sh. Rahul Kumar Verma	Junior Assistant	Engg.	16.02.2021
10	Sh. Anand Kant	Office Assistant	CAO/Gen.	16.02.2021
11	Sh. Ashish Kr. Baranwal	Office Assistant	CAO/Accts.	16.02.2021
12	Sh. Bhagat Ram	Multi-tasking Staff	DDUKK	16.02.2021
13	Sh. Kamal Jeet	Office Assistant	Social Sciences	16.02.2021
14	Ms. Neetu Kumari	Tech. Gr. III	Arts/Music	17.02.2021
15	Smt. Ritu Kumari Gupta	Tech. Gr. III	Arts/Home Science	17.02.2021
16	Sh. Uma Shankar	Multi-tasking Staff	Lawns & Gardens	17.02.2021
17	Sh. Upendra Kumar	Lab. Assistant	Science/Chem.	17.02.2021
18	Ms. Gayatri	Tabla Accompanist	Arts/Music	17.02.2021
19	Sh. Abhishek Singh	Tech. Gr. I	Engg./Mech. Engg.	17.02.2021
20	Sh. Aman Kushwah	Demonstrator	Engg./Footwear Tech.	17.02.2021
21	Sh. Awadhnandan K. Pandit	Routine Clerk	CAO/Estt. Sec.	17.02.2021
22	Sh. Dheeraj Sarin	Lab. Assistant.	Social Sc./Psycho.	18.02.2021
23	Smt. Riya Roy	Lab. Bearer	Arts/Drg.&Ptg.	18.02.2021
24	Sh. Dhiraj Handa	Lib. Attendant	Education	19.02.2021
25	Ms. Simran Gupta	Professional Assistant	Architecture	20.02.2021
26	Smt. Bhavna Sinha	Office Assistant	Computer Centre	20.02.2021
27	Ms. T. Sant Kumari	Routine Clerk	CAO/Gen.	23.02.2021
28	Sh. Sorvendra Kumar	Multi-tasking Staff	ICT Centre Rajaborari-Timarni	23.02.2021
29	Sh. Gaurav Kumar	Junior Technical Asstt.	Engg./Civil Engg.	25.02.2021
30	Sh. Binay Kumar	Senior Technical Asstt.	Science/Chem.	25.02.2021
31	Sh. Anuj Sharma	Lib. Attendant	ICT Centre Amritsar	04.03.2021
32	Ms. Seema Kumre	Office Assistant	ICT Centre Rajaborari-Timarni	12.03.2021
33	Shri S.D. Verma	A.R.(Accounts) Hony.	CAO	31.12.2020
34	Dr.(Smt.) Vidyut Rana	Translator	CAO	31.12.2020

Resolved that the proposal of extension cases of above stated employees be and is hereby approved except the extension of Shri Anuj Sharma (listed at sl.no.31 above) whose request of extension of leave has been turned down after 6.12.2020 vide resolution no.5(ii) of these minutes.

Resolved further that the appointment (fixed-term) of Shri Anuj Sharma be and is hereby terminated w.e.f. 7.12.2020 (F.N.) after due process as per Rules/ Bye-laws of the Institute.

- (iii) for approval for extension of interim period as per details given below for the following staff whose term of appointment has ended and they have worked till the end of the session:-

Sl. No.	Name of employee	Designation	Faculty/Dept.	Period from	Period upto
(1)	(2)	(3)	(4)	(5)	(6)
1	Sh. Rajesh Kumar	Guest Faculty	Architecture	22.05.2020	12.11.2020
2	Ms. Apeksha Jain	Guest Faculty	Architecture	23.07.2020	17.11.2020
3	Sh. Robin Dwivedi	Assistant Professor	Architecture	05.07.2020	02.12.2020
4	Sh. Pawan Singh	Guest Faculty	Architecture	22.05.2020	13.11.2020
5	Ms. Devina Agarwal	Guest Faculty	Architecture	06.08.2020	04.11.2020
6	Ms. Shradha Arora	Guest Faculty	Architecture	22.11.2020	15.12.2020

Resolved that the proposal as above be and is hereby approved.

- (iv) the proposal for extending the term of appointment of the following employees as per details given below who were appointed on temporary (fixed term)/contract basis/honorary basis and their term of appointment ended in the month of October/November, 2020, for the further period of six months or till regular appointment is made whichever is earlier in continuation to their present tenure, on the same terms and conditions as mentioned in their appointment letters:

Sl. No.	Name of employee	Designation	Faculty/Dept.	Present tenure upto	Conveyance Allowance
(1)	(2)	(3)	(4)	(5)	(6)
1	Sh. Pulkit Yadav	Warehouse-cum filling Assistant	DEI DEP	16.10.2020	Rs.2300/-p.m.
2	Sh. Khushi Ram	Helper	DEI DEP	18.10.2020	Rs.2300/-p.m.
3	Ms. Amita Tiwari	Computer Operator	DEI DEP	17.10.2020	Rs.5000/-p.m.
4	Sh. Bachchu Kumar	Assistant	DEI DEP	14.10.2020	Rs.4500/-p.m.
5	Ms. Meera Jaggi	Video-Audio Operator	DEI DEP	14.10.2020	Rs.4200/-p.m.
6	Sh. Ajay Kr. Satsangi	Computer Assistant	DEI DEP	13.10.2020	Rs.5000/-p.m.
7	Sh. Anand Gupta	Secretarial Assistant	DEI DEP	13.10.2020	Rs.5000/-p.m.
8	Sh. Shiv Prakash	Helper	DEI DEP	14.10.2020	Rs.2500/-p.m.
9	Sh. Darshan Dayal	Secretarial Assistant	DEI DEP	04.11.2020	Rs.5000/-p.m.

Resolved that the proposal as above be and is hereby approved.

- (v) the proposal for extending the term of appointment of the employees as per details given below who were appointed on temporary (fixed term)/contract basis/ honorary basis in the Faculty of Integrated Medicine (AYUSH) Homeopathic Medical College and Hospital and whose term ended in the month of December, 2020/shall end in the month of January/ February/March/April, 2021, for the further period of six months or till regular appointment is made, whichever is earlier, in continuation to their present tenure, on the same terms and conditions as mentioned in their appointment letters:-

Sl. No.	Name of Staff	Designation/Category	Date of Joining	Present Tenure upto
(1)	(2)	(3)	(4)	(5)
1.	Dr. Rajnesh Sharma	Principal	03.10.2020	02.04.2021
2.	Dr. KC Saraswat	Professor	24.10.2020	23.04.2021
3.	Dr. Gaurav Sharma	Guest Faculty	02.09.2020	01.03.2021
4.	Dr. Hari Singh	Guest Faculty	29.02.2020	28.02.2021
5.	Dr. Anoop Kumar	Guest Faculty	02.03.2020	01.03.2021
6.	Dr. Umesh Chandra Sharma	Guest Faculty	09.12.2019	08.12.2020
7.	Dr. M.P Singh	Guest Faculty	27.02.2020	26.02.2021

Sl. No.	Name of Staff	Designation/ Category	Date of Joining	Present Tenure upto
(1)	(2)	(3)	(4)	(5)
8.	Dr. Tanu Priya Bhardwaj	Assistant Professor	12.07.2020	11.01.2021
9.	Dr. Ritika Asthana	Assistant Professor	13.03.2020	12.03.2021
10.	Dr. Swati Pandey	Assistant Professor	23.03.2020	22.03.2021
11.	Dr. Ankita Okharwal	Assistant Professor	26.02.2020	25.02.2021
12.	Dr. Nitin Verma	Assistant Professor	06.09.2020	05.03.2021
13.	Dr. Yash Pratap Singh	Assistant Professor	27.08.2020	26.02.2021
14.	Dr. Deepti Sharma	Assistant Professor	21.06.2020	20.12.2020
15.	Dr. Suman Chaudhary	Assistant Professor	27.02.2020	26.02.2021
16.	Dr. Arti Kapoor	Medical Officer	26.07.2020	25.01.2021
17.	Sh. Binay Kumar	Senior Technical Assistant	26.02.2020	25.02.2021
18.	Sh. Mahesh Chand	Multiskilled	23.08.2020	22.02.2021
19.	Sh. Gurnam Singh	Registration Clerk	26.06.2020	25.12.2020
20.	Sh. Susheel Kumar	Male Nurse	26.06.2020	25.12.2020
21.	Smt. Urmila Devi	Female Nurse	26.06.2020	25.12.2020
22.	Sh. Ram Bharat	Male Attendant	26.06.2020	25.12.2020
23.	Sh. P. Jyoti Prakash	Male Attendant	26.06.2020	25.12.2020
24.	Smt. Neetu	Cleaning Staff	24.06.2020	23.12.2020

Resolved that the proposal as above be and is hereby approved.

- (vi) the proposal for extending the term of appointment of the employees as per details given below who were appointed on temporary (fixed term) for the period of one year on temporary posts in the DEI Technical College/ICT Centres and whose term ended in the month of December, 2020, for the further period of six months in continuation to their present tenure, on the same terms and conditions as mentioned in their appointment letters:-

Sl. No.	Name	Designation	Department	Present term upto
(1)	(2)	(3)	(4)	(5)
1	Ms. Deepali Seth	Guest Lecturer	English	05.12.2020
2	Ms. Smriti Saxena	Guest Lecturer	Mathematics	03.12.2020
3	Ms. Soami Pyari Sinha	Guest Lecturer	Mathematics	03.12.2020
4	Ms. Stuti Srivastav	Guest Lecturer	Mathematics	25.12.2020
5	Ms. Gunjan Goswami	Guest Lecturer	Chemistry	04.12.2020
6	Ms. Somya Lavaniya	Guest Lecturer	Electrical Engg.	25.12.2020
7	Ms. Shamima Khatoon	Guest Lecturer	Electronics	05.12.2020
8	Ms. Amrata Swami	Guest Lecturer	Information Technology	03.12.2020
9	Ms. Laxmi Verma Arya	Guest Lecturer	Information Technology	05.12.2020
10	Mr. Sumit Kumar	Guest Lecturer	Electrical	04.12.2020
11	Ms. Swati Sharma	Senior Instructor	MOM & SP	03.12.2020
12	Ms. Divyanshi Sharma	Senior Instructor	Architecture	25.12.2020
13	Ms. Anita Singh	Senior Instructor	Electronics	25.12.2020

Sl. No.	Name	Designation	Department	Present term upto
(1)	(2)	(3)	(4)	(5)
14	Ms. Jagrati Agarwal	Senior Instructor	Electronics	25.12.2020
15	Mr. Guru Swarup	Senior Instructor	Automobile	03.12.2020
16	Mr. Ranjeet Kumar	Senior Instructor	Civil Engg.	05.12.2020
17	Mr. Sachin Kumar (Amritsar)	Senior Instructor	Electrical	04.12.2020
18	Mr. Abhijeet Gupta	Senior Instructor	Leather Technology	04.12.2020
19	Mr. Satgur Yadav	Senior Instructor	Leather Technology	03.12.2020
20	Mr. Sudhir Uikey (Timarni)	Senior Instructor	Electronics Engg.	02.12.2020
21	Mr. Sandeep Kajle (Timarni)	Senior Instructor	Mechanical Engg.	02.12.2020
22	Mr. Devendra Singh	Instructor	Chemistry	03.12.2020
23	Mr. Anand Kumar Sharma (Jamshedpur)	Instructor	Electronics	15.12.2020
24	Mr. Niranjana Kumar Tiwari (Murar)	Instructor	Electrical Engg.	06.12.2020
25	Mr. Rajesh Kushwah	Instructor	Physics	04.12.2020
26	Mr. Anil Kumar	Instructor	Mechanical	03.12.2020
27	Mr. Anand Swarup	Instructor	Mechanical	03.12.2020
28	Mr. P. Swamit Simha	Instructor	Mechanical	04.12.2020
29	Mr. Ram Kumar	Instructor	Mechanical	11.12.2020
30	Mr. Satgur Saran Trivedi	Instructor	Mechanical	03.12.2020
31	Mr. Shubham Kumar	Instructor	Mechanical	05.12.2020
32	Ms. Kiran Bala	Instructor	Education	02.12.2020
33	Ms. Sonal Chandra	Honorary Senior Instructor	Textile	25.12.2020
34	Ms. Jyoti Ambasta (Jamshedpur)	Honorary Senior Instructor	Maths & Science	04.12.2020

Resolved that the proposal as above be and is hereby approved.

7. Considered appointing Head/Co-ordinator of the B.Ed. Programme and Dean, Faculty of Education in place of Prof. Archana Kapoor, Head/Coordinator of B.Ed. Programme and Dean, Faculty of Education who is superannuating on 6.2.2021.

Resolved that Prof. Savita Srivastava, Department of Foundation of Education, be and is hereby appointed as Head/Course Coordinator of B.Ed. programme with effect from 7.2.2021.

Resolved further that Prof. Savita Srivastava is also appointed as Dean of the Faculty of Education with effect from 7.2.2021 for a residual term upto 9.10.2021.

8. Considered the recommendation of the Managing Council (General) dated 18.9.2020 for approval of the financial upgradation to the following teacher of REI Intermediate College, as per details given below:-

Name & Designation	Date of appointment	Date of grant of Selection Grade (Chayan Vetanman)	Level	Date of eligibility for promotional grade on completion of 12 years satisfactory service in Chayan Vetanman	Next level to be given on grant of promotional grade (Pronnat Vetanman)
(1)	(2)	(3)	(4)	(5)	(6)
Sh. Lokendra Singh P.T.I.	1.10.1987	1.10.2002	8	1.10.2014	9

Resolved that the recommendation of the Managing Council (General) dated 18.9.2020 be and is hereby approved for the financial upgradation to the above named teacher of REI Intermediate College.

9. Considered the proposed list of holidays to be observed in the Institute during the year 2021 (From January, 2021 to December, 2021) :

Holidays	No. of day(s)	Day(s) of week	Date(s)
Republic Day	1	Tuesday	26 January
Good Friday	1	Friday	2 April
Mahavir Jayanti	1	Sunday	25 April
*Idu'l Fitr	1	Friday	14 May
Budha Purnima	1	Wednesday	26 May
*Idu'l Zuha (Bakrid)	1	Wednesday	21 July
Independence Day	1	Sunday	15 August
*Muharram	1	Thursday	19 August
Gandhi Jayanti	1	Saturday	2 October
Dussehra	1	Friday	15 October
*Milad-Un-Nabi / Bara Wafat	1	Tuesday	19 October
Deepawali	1	Thursday	4 November
Guru Nanak's Birthday & Kartik Purnima	1	Friday	19 November
Christmas Day	1	Saturday	25 December

Holidays	No. of day(s)	Day(s) of week	Date(s)
Basant Panchami	1	Tuesday	16 February
Holi	1	Monday	29 March
Janmashtami	1	Monday	30 August

\* Subject to visibility of the Moon.

**Note-1** The students only shall observe the following holidays:

Holidays	No. of day(s)	Day(s) of week	Date(s)
Ram Navmi	1	Wednesday	21 April
Raksha Bandhan	1	Sunday	22 August

**Note-2** The students shall observe the following vacations. However, the vacation staff on submission of application may avail following vacations and those who remain present during vacations shall be given leave as per resolution no. 12 dated 05-03-2016 of Governing Body.

Vacation	No. of day(s)	Day(s) of week	Date(s)
Mid Semester Break	6	Thursday to Tuesday	25 to 30 March
Summer Vacation	40	Saturday to Wednesday	22 May to 30 June
Mid Semester Break	6	Monday to Saturday	11 to 16 October
Semester Break	6	Monday to Saturday	20 to 25 December



Note-3: The staff may avail two Restricted Holidays during the year (after due application to the Dean/Principal concerned or the Registrar in case of the staff of the Central Administrative Office) from the following days:

Restricted Holidays	No. of day(s)	Day(s) of Week	Date(s)
Lohri	1	Wednesday	13 January
Makar Sankranti	1	Thursday	14 January
Guru Ravidas Birthday	1	Saturday	27 February
Maha Shiv Ratri	1	Thursday	11 March
Cheti Chand/Jhulelal Jayanti	1	Tuesday	13 April
Vaisakhi	1	Wednesday	14 April
Ram Navmi	1	Wednesday	21 April
Guru Purnima	1	Saturday	24 July
Nag Panchami	1	Friday	13 August
Raksha Bandhan	1	Sunday	22 August
Ganesh Chaturthi	1	Friday	10 September
Valmiki Jayanti	1	Wednesday	20 October
Bhaiduj	1	Saturday	6 November

Resolved that the list of holidays for the year 2021 (From January, 2021 to December, 2021) be and is hereby approved.

10. Considered the following purchase proposals of -

(i) the Head, Department of Chemistry, Faculty of Science seeking approval to purchase the following items out of non-Govt. and MNRE, ISRO, SERB projects Grants:-

S.N.	Particulars	Unit	Rate per unit (Rs. in lakhs)	Total (Rs. in lakhs)
	<b>AIR SAMPLERS</b>			
1	Polludrone lite	2	3.100 + 18% GST	6.200 1.116 7.316
2	Polludrone smart	1	4.100 + 18% GST	4.100 0.738 4.838
			<b>TOTAL</b>	<b>12.154</b>

Justification: For monitoring of the Air Quality.

It is noted that the proposal has the financial clearance dated 23.11.2020 from the Treasurer.

Resolved that the proposal as above be and is hereby approved.

(ii) the Principal, Soami Nagar Model School, Delhi seeking approval to purchase the following items out of Non-Govt. Grant:-

S.N.	Particulars	Unit	Rate per unit (Rs.)	Total (Rs.)
1	LENOVO 5I0S 90LX0087IN Intel Core i5, 8GB RAM 21" monitor, UHD Graphics	1	49,470.00	49,470.00
2	LENOVO 3I0S 90HX003RIN Intel i39000 processor, 4 GB 21" monitor, LED, UHD graphics	4	37,670.00	1,50,680.00
			<b>TOTAL</b>	<b>2,00,150.00</b>

Justification: For Lab upgrading in the school.

It is noted that the proposal has the financial clearance dated 9.11.2020 from the Treasurer.

Resolved that the proposal of purchase of computers with above specifications across brands (Lenovo as well as other brands) be and is hereby approved.

(iii) Dr. Sushma Mishra, Department of Botany, Faculty of Science seeking approval to purchase the following items out of Institute Minor Research Project Grant:-

Particulars	Total (Rs.)
Metagenomic analysis of plant samples	80,181.00

**Justification:** For obtaining complete information about plant microbio.

It is noted that the proposal has the financial clearance dated 18.12.2020 from the Treasurer.

Resolved that the proposal as above be and is hereby approved.

(iv) Dr. Ankit Sahai, Department of Mechanical Engineering, Faculty of Engineering seeking approval for the following break-up/expenditure out of Research Promotion Scheme-AICTE Project Grant:-

S.N.	Particulars	Unit	Total (Rs.)
<b>A</b>	<b>Non-Recurring</b>		
1	Laser based 3D Scanning System (Laser Scanner with high end portable workstation, attachments, accessories, etc.)	1	6,00,000.00
2	3D Printer	1	8,70,000.00
3	Material Filaments (Graphene/carbon-PLA/CNT, Composites, ABS/HIPS, etc.)	6	60,000.00
Total Non-recurring			15,30,000.00
<b>B</b>	<b>Recurring</b>		
1	Contingency		1,50,000.00
2	Consumables		93,000.00
Total Recurring			2,43,000.00
Grand Total			17,73,000.00

It is noted that the proposal has the financial clearance dated 22.12.2020 from the Treasurer.

Resolved that the proposal as above be and is hereby approved.

(v) the Superintendent of Works, Works Department seeking approval to purchase the following items

(a) out of UGC Capital Assets-Equipment Grant:-

Particulars	Total (Rs. in lakhs)
Purchase of street lights (LED) with cables/wires and associated fixtures, switches, plugs, MCB etc.	2.5

It is noted that the proposal has the financial clearance dated 26.10.2020 from the Treasurer.

Resolved that the proposal as above be and is hereby approved.

(b) out of UGC Capital Assets Grant:-

Particulars	Total (Rs. in lakhs)
Purchase of Misting/Fogging Installation such as:- (a) Foggers (b) Lateral pipes (c) Sanitary pipes & fittings (d) Pumps (e) Water tanks (f) GI wire (g) Electrical wires & fittings (h) unforeseen	5.0

It is noted that the proposal has the financial clearance dated 29.12.2020 from the Treasurer.

Resolved that the proposal as above be and is hereby approved.

(vi) the Head, Department of Chemistry seeking approval to purchase the following items out of Contingency Grant of Ministry of New & Renewable Energy Project:-

S.N.	Particulars	Unit	Rate (Rs.)	Total (Rs.)
1	Gas Supply System FL "Second Generation", 1.9 bar	01	190060.00 (18% GST)	2,24,270.80
2	Seal Rings for Nebulizer	01	2860.00 (18% GST)	3,374.80
3	Seal Rings for Siphon and Mix	01	3510.00 (18% GST)	4,141.80
Total				2,31,787.00

Justification: Required for repair of existing Instrument.

It is noted that the proposal has the financial clearance dated 23.12.2020 from the Treasurer.

Resolved that the proposal as above be and is hereby approved.

11. The Board of Management (Governing Body) noted the following orders passed by the Director under Rule 27(iv) of the Rules of the Institute:-

- (i) order dated 16.11.2020 approving Rs.8.5 lakhs to Head, Department of Chemistry, Faculty of Science for purchasing 3 Air Samplers.
- (ii) order dated 26.12.2020 accepting the resignation of Ms. Preeti Priyanka Bhatnagar, School of Architecture & Planning from the post of Assistant Professor w.e.f. 31.12.2020 (A.N.).
- (iii) order dated 28.12.2020 accepting the resignation of Ms. Karuna Singh Chouhan Department of Home Science, Faculty of Arts from the post of Assistant Professor w.e.f. 24.12.2020 (afternoon).

12. The Board of Management (Governing Body) noted that -

(i) Dr. Abhimanyu, Assistant Professor, Department of Sanskrit, Faculty of Arts has been sanctioned Extra Ordinary Leave Without Pay for 269 days' from 18.11.2020 to 13.8.2021 to join the position of Associate Professor in Banaras Hindu University, Varanasi.

(ii) The Director has approved excess payment of Rs. 92,984/- for purchasing Chairs against the bill of M/s. Secure Eolution for total payment of Rs.2,17,775/-.

(iii) All India Council for Technical Education (AICTE), New Delhi vide its letter No.1-1258774651/CART/NVEQF/SKP dated 19.11.2020 has accorded its approval to CART as Skill Knowledge Provider (SKP) for the session 2020-21 to train the students of Vocational Auto and Vocational IT.

13. The Board of Management (Governing Body) noted the Minutes of the Managing Council for Non-University General Educational Institutions held on 29.10.2020 (Appendix-III).
14. The Board of Management (Governing Body) noted the Minutes of the Managing Council for Non-University Technical Educational Institutions held on 29.10.2020 (Appendix-IV).
15. The Board of Management (Governing Body) noted that the 39<sup>th</sup> Convocation of the Institute will be held on 22<sup>nd</sup> January, 2021 and that Shri Amit Khare, IAS, Secretary, Ministry of Education, New Delhi, will deliver the 39<sup>th</sup> Convocation Address as the Chief Guest.
16. Considered the report submitted by the Treasurer, DEI regarding the work and conduct of Shri Vinit Kumar, appointed as Officer-on-Special Duty (Accounts, honorary basis) on probation for a period of one year ended on 6.12.2020.

Resolved that on the recommendation of the Treasurer, Shri Vinit Kumar, Officer-on-Special Duty (Accounts, Honorary basis) be and is hereby confirmed in the services of the Institute w.e.f. 7.12.2020.

17. Considered the proposal to open a Saving Bank Account in the name of "Dayalbagh Educational Institute AICTE Scheme" in Bank of Baroda, Dayalbagh branch, Agra for the implementation of EAT Module as per instructions received from AICTE.

Resolved that the proposal as above be and is hereby approved and the bank account will be operated as per Bye-law of the Institute.

18. Considered the following purchase proposals of -
  - (i) the Superintendent of Works, Works Department seeking approval to purchase the following items :-

(a) out of UGC Capital Assets Grant :-

Particulars	Total (Rs.)
(i) Water Tanks of Capacity 500 Litres, 1000 Litres & 2000 Litres	2,49,000.00
(ii) New Compressor for the Chiller (01)	98,000.00

It is noted that the proposal has the financial clearance dated 3.12.2020 and 6.1.2021 from the Treasurer.

Resolved that the proposal as above be and is hereby approved.

(b) the following expenditure out of Non-Govt Grant :-

Particulars	Total (Rs.)
Minor repair & Maintenance: Civil, Electrical, Plumbing & Sanitation, General Cleaning works	2,00,000.00

It is noted that the proposal has the financial clearance dated 29.12.2020 from the Treasurer.

Resolved that the proposal as above be and is hereby approved.

(ii) the Incharge, Central Library seeking approval for the following expenditure out of Development Fee Fund :-

Particulars	Total (Rs. in lakhs)
Subscription of Journals	12.00

Justification: Renewal of subscription of some urgent journals and subscription.

It is noted that the proposal has the financial clearance dated 6.1.2021 from the Treasurer.

Resolved that the proposal as above be and is hereby approved.

19. The Board of Management (Governing Body) noted that Technology Mission Division (Energy, Water and all Other), Department of Science & Technology, Govt. of India vide its letter No. TMD/CERI/MICALL19/2020/03(G) dated 28.12.2020 has sanctioned a Trans-national collaboration R & D project entitled "Different Energy Vector Integration for Storage of Energy (DEVISE)" to Prof. G.S. Sailesh Babu, Department of Electrical Engineering, Faculty of Engineering with the financial assistance of Rs.1,85,98,089/- for a period of three years. This project has been sanctioned with the partnership of two other Institutes IIT Delhi and IIT Roorkee with sanctioned amount Rs.51,76,828/- and 1,22,95,498/- respectively. The total fund sanctioned for the project which has been sanctioned Rs.3,60,70,415/-. The details are, as under:-

General component: Rs.1,52,38,801/-  
Capital component: Rs.2,08,31,614/-

Consolidated budget for the project:- (Amount in Rs.)

Budget Head	IIT-R	IIT-D	DEI	Total
<b>Non-Recurring (A)</b>				
Equipment	55,00,000	10,75,000	87,56,614	1,53,31,614
Plant cost/Prototype design & Fabricated systems	10,00,000	10,00,000	15,00,000	35,00,000
Demonstration Model	--	--	20,00,000	20,00,000
<b>Subtotal Non-Recurring</b>	65,00,000	20,75,000	1,22,56,614	2,08,31,614
<b>Recurring (B)</b>				
Manpower	20,34,720	14,43,360	24,63,840	59,41,920
Consumables	13,00,000	5,00,000	9,50,000	27,50,000
Travel (Domestic)	3,00,000	3,00,000	3,00,000	9,00,000
Travel (International)	8,00,000	3,00,000	8,00,000	19,00,000
Contingencies	4,50,000	1,75,000	4,50,000	10,75,000
Overheads	9,10,778	3,83,468	13,77,635	26,71,881
<b>Subtotal Recurring (B)</b>	57,95,498	31,01,828	63,41,475	1,52,38,801
<b>Total (A+B)</b>	1,22,95,498	51,76,828	1,85,98,089	3,60,70,415

The break-up of sanctioned amount of Rs.1,85,98,089 for DEI-

Budget Head	1 <sup>st</sup> year	2 <sup>nd</sup> year	3rd year	Amount in Rs.
<b>Non-Recurring (A)</b>				
<b>Equipment</b>	50,00,000	37,56,614	---	87,56,614
Computers and its Accessories (3 nos.), Data Acquisition System (1 no.) Solar Thermal Disc (9 Nos.) Plate Heat Exchanger (5 Nos.), Transducer (3 nos.) Temperature Sensor (7 Nos.) Flowmeters (2 Nos.), Pumps (10 Nos.), Thermal capsules (5 nos.), Solar EV (1 No.) LMLA Battery Bank (1 No.), Li-ion Battery bank (1 No.) On-grid Inverters (2 Nos.) Smart meters and switchgear System (1 no.)				
Plant Cost/ Prototype design & Fabricated Systems: Hybrid Solar Inverter (1 No.), Stand and structures Plant fabrication, communication network, calibration system (1 no.) Electric trolley	15,00,000	---	---	15,00,000
<b>Demonstration Models:</b> Biogas Generation and storage (1 No.)	--	20,00,000	---	20,00,000
<b>Subtotal Non-Recurring</b>	65,00,000	57,56,614	---	1,22,56,614
<b>Recurring (B)</b>				
<b>Manpower:</b>	4,31,520	9,88,320	10,44,000	24,63,840
JRF(1) @ 31,000-31,000-35,000+16% HRA & Project Assistant/ Technical Assistant(2) for 2 <sup>nd</sup> and 3 <sup>rd</sup> year @20,000-20,000+16% HRA, All as per DST norms				
Consumables	4,00,000	3,00,000	2,50,000	9,50,000
Travel (Domestic)	1,00,000	1,00,000	1,00,000	3,00,000
Travel (International)	2,70,000	2,65,000	2,65,000	8,00,000
Contingencies	2,00,000	1,50,000	1,00,000	4,50,000
Overhead charges	6,32,121	6,04,794	1,40,720	13,77,635
<b>Subtotal Recurring</b>	20,33,641	24,08,114	18,99,720	63,41,475
<b>Total (A+B)</b>	85,33,641	81,64,728	18,99,720	1,85,98,089

#### ANY OTHER ITEMS

1. Considered the recommendations of the Selection Committee for the placement in higher grade/position to the teachers/other academic staff under Career Advancement Scheme (CAS) of UGC Regulations, 2010 and its Amendments from time to time and UGC Regulations, 2018 adopted by the Board of Management (Governing Body) for implementation in the Institute.

(A) Assistant Professor (Academic Level 11) be considered for Placement as Assistant Professor (Selection Grade/Academic Level-12):

Name	Deptt.	Faculty	Date of application	Date of promotion as Assistant Professor (Academic level-11)	Date of eligibility for consideration as Assistant Professor (Selection Grade/Academic level-12)
Dr. Archana Satsangi	Psychology	Social Sciences	27.10.2020	2.11.2015	2.11.2020

Resolved that the above named Assistant Professor (Academic Level-11) be and is hereby placed as Assistant Professor (Selection Grade/Academic level-12) with effect from the date as mentioned above.

(B) Assistant Professor (Academic level-10) be considered for Placement as Assistant Professor (Senior Scale/Academic level-11):

Name	Deptt.	Faculty	Date of application	Date of appointment as Assistant Professor (Academic level-10)	Date of eligibility for consideration as Assistant Professor (Senior Scale/ Academic level-11)
Dr. Purnima Bhatnagar	Management	Social Sciences	8.9.2020	29.9.2014	8.9.2020

Resolved that the above named Assistant Professor (Academic level-10) be and is hereby placed as Assistant Professor (Senior Scale/Academic level-11) with effect from the date as mentioned above.

2. Considered the following purchase proposals of -

(i) the Coordinator, AYUSH seeking approval to purchase the following items out of Non-Govt. Grant:-

S.N.	Particulars	Qty.	Total (Rs.)
<b>(A)</b>			
1	Miscellanies item		50,000.00
2	Dustbin set	3	32,000.00
3	Charts for Medicine Department	20	15,000.00
4	Charts for community medicine	30	20,000.00
5	Models of Community Medicine	54	60,000.00
6	Stationary		50,000.00
		Total	2,27,000.00
<b>(B)</b>			
1	X-Ray View Boxes	3	5,000.00
2	BP Apparatus	3	4,000.00
3	Stethoscope	3	2,000.00
4	Computers	4	2,00,000.00
		Total	2,11,000.00
<b>(C)</b>	Software's		
1	Homopath Zomeo Basic Standalone verson 1.0	1	55,000.00
2	Seigal Expert system	1	25,000.00
3	Neo Metal Software	1	10,000.00
4	Expert system software	1	25,000.00
5	Zomeo Academic	1	19,000.00
		Total	1,34,000.00
<b>(D)</b>	Books & Magazine		
1	Books for Library		2,00,000.00
2	Journal and Magazine		25,000.00
		Total	2,25,000.00
<b>(E)</b>	Furniture		
1	Chair for Staff	10	35,000.00
2	Chair for Attendant	4	8,000.00
3	Table of Teaching staff	6	42,000.00
4	Almirah	6	70,000.00
5	Wall Mount Almirah	6	30,000.00
		Total	1,85,000.00

It is noted that the proposals has the financial clearance dated 7.1.2021 from the Treasurer.

Resolved that the proposal as above be and is hereby approved.

(ii) Head, Department of Civil Engineering, Faculty of Engineering seeking approval to purchase the following items AICTE MODROBS Grant:-

S.N.	Particulars	Qty.	Rate (Rs.)	Total (Rs.)
Non-recurring				
1	Digital Level	1	3,82,999.00	3,82,999.00
2	Handheld GPS	1	1,67,000.00	1,67,000.00
				5,49,999.00
Recurring				
1	Consumables/Contingency/ Mobile Tablets/ Electric Tools/ Measurement Tools/ Mechanical Tools/ Raw Material/ Organizing Workshops/ Seminars/ Expert Lecture/ Experts honorarium/ Field Trials/ Maintenance/ Furniture/ AMC/ Workbenches/ Electric fitting/ construction/ Miscellaneous items		Assorted items	97,058.00
Total				6,47,058.00

It is noted that the proposal has the financial clearance dated 7.1.2021 from the Treasurer.

Resolved that the proposal as above be and is hereby approved.

(iii) Dr. Anita Lakhani, Department of Chemistry, Faculty of Science seeking approval to purchase the following items out of DST-SERB Project overhead Grant:-

Particulars	Unit	Rate (Rs.)	Total (Rs.)
Atmos WIFI	3	30,000.00	90,000.00
	IGST@5%	1500.00	4,500.00
Total			94,500.00

It is noted that the proposal has the financial clearance dated 26.12.2020 from the Treasurer.

Resolved that the proposal as above be and is hereby approved.

### 3. Considered -

It was reported by Mr. Hemant Tomar, Part-time Instructor, Dairy Technology Programme (Research Scholar) regarding mishandling by the following staff & students alongwith other outsiders:

1. Dr. Surabhi Chaddha, Honorary teacher, DEI P.V. Prem Vidyalaya Girls' Intermediate College
2. Mr. Ojasv Chaddha, Student of B.Voc Programme in Tourism and Hospitality
3. Prof. Sumita Srivastava, Deptt. of Management, Faculty of Social Sciences
4. Sh. Anjul Dayal H/O Prof. Sumita Srivastava
5. Sh. Saran Srivastava, brother of Prof. Sumita Srivastava

The Preliminary Enquiry Committee was set up to investigate the matter consisting of the following members:

1. Prof. Anand Mohan
2. Smt. Sneh Bijlani
3. Prof. Pravin Saxena
4. Prof. Alka Prakash
5. Dr. Prem Shankar Singh
6. Dr. Jyoti Gogia
7. Dr. Sona Ahuja



Based on the Preliminary Enquiry Committee fact finding report and in consultation with Legal Advisor (DEI), the Chargesheet is being issued to following:

1. Prof. Sumita Srivastava
2. Shri Hemant Tomar
3. Shri Umang Kumar Srivastava
4. Sh. Ojasv Chaddha

Since jurisdiction of DEI is limited to taking disciplinary action against their employees. However, Dr. Surabhi Chaddha is not on the permanent rolls of DEI, for that reason there is no need to make enquiry against her nor to frame a charge. Accordingly, she shall be communicated.

Further resolved that a Committee constituting of the following members may investigate the matter pertaining to obscene images and charges of manhandling and submit their report at an early date.

- |    |                            |           |
|----|----------------------------|-----------|
| 1. | Retd. Justice N.K. Sinha   | -Chairman |
| 2. | Retd. Justice G.S. Solanki | -Member   |
| 3. | Mrs. Mala Srivastava       | -Convener |

The meeting ended with a vote of thanks to the Chair.

Dated: 9.1.2021

(Prof. Anand Mohan)  
REGISTRAR

Note: The appendices referred in these minutes relate to the Agenda.