

**MEMORANDUM OF ASSOCIATION
AND RULES OF
THE DAYALBAGH EDUCATIONAL INSTITUTE**

MEMORANDUM OF ASSOCIATION

1. NAME OF THE SOCIETY

The name of the Society is "The Dayalbagh Educational Institute" Society which shall hereinafter be referred to as the 'Institute'. It was registered under the Societies Registration Act XXI of 1860 – Registration No. 2326/1973-74 dated 28th December, 1973.

1.1 The persons whose names, occupations and addresses are subscribed below who formed the above said society in the year 1973 within the meaning of the Societies Registration Act XXI of 1860 in pursuance of the Memorandum of Association and who have signed on 23-12-1973 are the first members of the Society and shall remain as such:-

NAMES, OCCUPATIONS AND ADDRESSES SIGNATURE

- (1) Rai Sahab Gurcharn Das Mehta,
B.A., C.E., I.S.E., (Retd.),
Retired Offg. Chief Engineer,
P.W.D., Punjab,
Dayalbagh (Agra). Sd: Gurcharn Das Mehta
- (2) Shri G. D. Sahgal, B.Sc.,M.A.,LL.B.,
Retired Judge, Allahabad High Court,
Dayalbagh (Agra). Sd: G.D. Sahgal
- (3) Shri Chandra Mohan Sukhia, M.A.,
Industrial Adviser,
Dayalbagh (Agra). Sd: C.M. Sukhia
- (4) Shri Babu Ram Jadoun, M.A.,
Secretary
Radhasoami Satsang Sabha,
Dayalbagh (Agra). Sd: Babu Ram Jadoun
- (5) Shri Alakh Parshad, B.Com.,
Financial Adviser (Societies),
Dayalbagh (Agra). Sd: Alakh Parshad
- (6) Shri G. P. Sinha, M.Sc., A.M.I.E.,
Retired Principal, Technical College,
Dayalbagh (Agra). Sd: G.P. Sinha
- (7) Dr. M. B. Lal,
D.Sc. (Lucknow) , D.Sc. (Edinburgh)
Ex-Vice-Chancellor, Lucknow University,
Dayalbagh (Agra). Sd: M.B. Lal

1.2 The Memorandum has been signed at Dayalbagh, Agra, on the twenty-third day of December, 1973.

1.3 The General Body of the Institute as constituted by the first members of the society as specified above, shall be the Sponsoring Society of the Dayalbagh Educational Institute (Deemed University), Dayalbagh Agra.

1.4 The Members of the General Body that existed prior to or on the date of the UGC (Institutions Deemed to be Universities) Regulations 2016, shall continue to be the members of the General Body i.e the Sponsoring Society.

1.5 The relevant provisions concerning the General Body as laid down in the Rules of the Dayalbagh Educational Institute that existed prior to or on the date of the UGC (Institutions Deemed to be Universities) Regulations 2016, shall be applicable to the Sponsoring Society and shall continue to apply hereinafter.

2. NAME OF THE INSTITUTION DEEMED TO BE UNIVERSITY ALONG WITH ITS NON-DEGREE CONSTITUENT INSTITUTIONS / UNITS

2.1 The name of the Institution is **“The Dayalbagh Educational Institute” (Deemed to be University) which is already** declared as ‘Deemed to be University’ under Section 3 of the UGC Act, 1956 vide Notification No. F.9-3/78-U-3 dated 16th May, 1981 promulgated by the then Ministry of Education and Culture (Department of Education), Government of India.

2.2 The names of the three colleges merged into the Dayalbagh Educational Institute (Deemed University) are as under:-

- (1) DEI Women’s Training College
- (2) DEI REI Degree College
- (3) DEI Engineering College

2.3 The names of the Non-Degree constituent technical and general educational institutions and units already existing under the administrative and academic control of the Dayalbagh Educational Institute (Deemed University) as existing on the date of the UGC (Institutions Deemed to be Universities), Regulations 2016, given in Part-B attached hereto.

3. OFFICE OF THE SOCIETY AND DEEMED TO BE UNIVERSITY

The registered office of the Institute is situated at Dayalbagh, Agra (Uttar Pradesh), India- 282005.

4. DEFINITIONS

In these Rules, unless the context otherwise requires :

4.1 “Campus” means Campus of the Institute at its headquarters, wherein its major facilities, faculty, staff, students and its Academic Departments are located in city/town/village in India. While ‘Off-Campus Centre’ means an approved (by the Central Government) centre of the Institute beyond its campus in the country. Headquarter includes all the campuses situated in the same city/town/village.

4.2 “Commission” means the University Grants Commission (UGC) constituted under the Act or any other body empowered to regulate an institution deemed to be university under any law for the time being in force.

4.3 “Government” means the Central Government unless the context so specifies.

4.4 “Statutory body/authority/Council” means a body constituted under any law for the time being in force for determining or maintaining standards of quality in the relevant areas of higher education & skilling and bodies known as All India Council for Technical Education (AICTE), Medical Council of India (MCI), Dental Council of India (DCI), National Council for Teacher Education (NCTE), Bar Council of India (BCI), Indian Nursing Council (INC), Council of Architecture, Department of Ayurved, Yoga & Naturopathy, Unani, Siddha and Homeopathy (AYUSH) or any other such regulatory body established under the Act of Parliament, shall be Statutory bodies for the purposes of these Regulations.

4.5 “Constituent Unit” means those units of the Institution which were existing at the time of submission of proposal to be declared as an Institution Deemed to be University.

4.6 “Necessary Infrastructure” means infrastructure as required under the norms of concerned Statutory Body/Commission.

4.7 “General Body” means the Sponsoring Society of the Dayalbagh Educational Institute for all the purposes of the UGC (Institutions Deemed to be Universities) Regulations 2016.

4.8 “Holding Trustee” means the Trustees of the 'Dayalbagh Education Trust' which shall be the Holding Trustees of the Institution and shall have power to accept the transfer of and to hold any movable or immovable property or any right therein, on behalf of and for the purpose or benefit of the Institute, or for the achievement of any of the objects thereof, during the continuance of the Institute and shall use the same in accordance with the directions of the Board of Management (Governing Body), within the framework of the Deed of Trust.

4.9 “Regulations” means UGC (Institutions Deemed to be Universities) Regulations 2016.

4.10 Emerging area of knowledge in the context of De-Novo Institutions means such areas which are considered desirable and useful but not currently taught in the country.

4.11 “Institutions “ means an institution for higher education engaged in teaching and research at the undergraduate, postgraduate for higher levels.

4.12 “Institution deemed to be university” means an institution for higher education in declared, on the recommendation of the Commission, by the Central Government under Section 3 of the Act.

5. OBJECTIVES

The Institute shall-

5.1 Provide all levels of education leading to higher education including skilling. Excellence and innovations in such branches of knowledge as may be deemed fit primarily at post-graduate and research degree levels fully conforming to the concept of university, namely, University Education Report (1948) and the Report of the Committee on Renovation and Rejuvenation of Higher Education in India (2009) and the Report of the Review Committee for Deemed to be Universities (2009).

5.2 Engage in areas of specialization with proven ability to make distinctive contributions to the objectives of the higher education & skilling system and entrepreneurship. The Institute is

devoted to unique and emerging areas of knowledge not being pursued by any other conventional or existing institution.

5.3 Own, manage and develop the Dayalbagh Educational Institute comprising of the three erstwhile colleges, viz., the D.E.I.R.E.I. Degree College, the D.E.I. Women's Training College, and the D.E.I. Engineering College only, as an institution deemed to be a University, for the advancement of learning, open to all, irrespective of caste, creed, race, religion, economic position or social status.

5.4 Bring about physical, intellectual, emotional and ethical integration of an individual, with a view to evolving a complete man, possessing the basic values of humanism, secularism and democracy, capable of giving a fuller response to social and environmental challenges, and having a strong character and high ethical standard;

5.5 Organize and impart education of excellence as well as contemporary relevance;

5.6 Nurture a scientific temper and train a person in practical science and technology to make him better suited to the increasingly techno-oriented society of the day; create willingness and capacity to work with one's own hands, which would instil respect for 'soiled hands' and the dignity of labour, as also generate a spirit of self-reliance;

5.7 Provide a background in humanities and social sciences, as essential to retaining a human touch so as to mellow down the harshness of a mechanical world; promote the study of cultural heritage with a view to developing pride in the national ethos, so that one may not lose one's moorings;

5.8 Cultivate an understanding of various beliefs and faiths and thus to ingrain an attitude of tolerance and a sense of national unity; engender the spirit of Brotherhood of Man to facilitate the establishment of a classless and casteless society; and infuse a spirit of humility, simple living, selfless service and sacrifice;

5.9 Promote temperance and principles of non-violence and *ahimsa*;

5.10 Make the rural and urban students fully aware of and interested in the problems of one another; foster a fuller understanding of the rural life, in a society in transition, which is

necessary for appreciating properly the polity and the economy of our country and of the social forces at work.

5.11 The Institute may take over, manage and develop Non-Degree constituent Technical and General educational institutions for administrative and academic purposes at any location in the country or abroad with a view to achieving the objects mentioned above in accordance to the recommendations of the UGC Visiting Committee headed by Prof. M.V. Mathur during May, 1977 for value oriented and need based education with the approval of the Commission or the State Government as the case may be.

5.12 The Institute may found, maintain, run or assist other campuses or develop faculties and facilities for advancement of education: moral, mental, social, cultural, physical, scientific, technical, industrial, commercial, management, vocational, agricultural, medical, legal and general with the prior approval of Ministry of Human Resource Development/ University Grants Commission.

5.13 The Institute shall impart value, quality and need based education, in all its forms and all levels, in open and distance learning mode at any location in the country or abroad with a view to achieving the objects mentioned in the forgoing clauses with the prior approval of Ministry of Human Resource Development/ University Grants Commission.

5.14 Provide for high quality teaching and research and for the advancement of knowledge and its dissemination through various research programmes undertaken in-house by substantial number of full time faculty / research scholars (PhDs and Post Doctoral) in diverse disciplines.

5.15 The Institute may do all such other things or acts as may be incidental or conducive to the attainment of the above objects and to the protection, preservation and advancement of the Institute.

5.16. The Institute shall exist solely for the purposes mentioned above and not for purposes of profit.

6. POWERS AND FUNCTIONS OF THE INSTITUTE

For carrying out the objectives and for the management of the affairs and properties of the Institute, the Institute shall have power:

- 6.1 to provide for instructions and research in such branches of learning as the Institute may think fit, and for the advancement of learning and dissemination of knowledge in such branches, and for these purposes to provide suitable libraries, laboratories and equipment;
- 6.2 to hold examinations and confer degrees, diplomas and other distinctions or titles including *Honoris Causa*;
- 6.3 to publish books, monographs, periodicals and papers in various subjects taught in the Institute;
- 6.4 to fix, demand and receive fees and other charges;
- 6.5 to supervise, control and regulate the discipline of students of the Institute and to make arrangements for promoting their health, general welfare and cultural and corporate life;
- 6.6 to Institute academic and other posts and to make appointments thereto;
- 6.7 to frame Rules and Bye-laws and to alter, modify or repeal the same;
- 6.8 to deal with any property belonging to, vested in or under the control of the Institute, as per Rules in such manner as the Institute may deem fit for advancing the objects of the Institute;
- 6.9 to enter into agreements or co-operation and co-ordination with other institutes founded for all or any of the cognate objects;
- 6.10 to raise loans;
- 6.11 to award fellowships, scholarships, prizes and medals etc.; and
- 6.12 to do all such acts as may be necessary, incidental or conducive to the attainment of all or any of the objects of the Institute.

**7. GOVERNANCE SYSTEM FOR AN INSTITUTION DECLARED
AS AN INSTITUTION DEEMED TO BE UNIVERSITY**

- 7.1 The Institute was registered in the year 1973 as not-for-profit under Societies Registration Act, 1860.
- 7.2 Among the authorities of the Institute, there shall be a President (Chancellor), who shall be appointed by the Sponsoring Society and shall be a distinguished public figure other than the President/Promoter of the Sponsoring Society or his/her close relatives.
- 7.3 There shall be no position of Pro-Chancellor in the Institute.
- 7.4 The positions of Director (Vice-Chancellor), Registrar and Treasurer (Finance Officer) of the Institute shall be full time and honorary.**
- 7.5 There shall be no position of Pro-Vice Chancellor in the Institute.
- 7.6 The highest governing body of the Institute shall be a Board of Management (Governing Body) of the Institute to be headed by the Director (Vice-Chancellor). This body shall consist of a minimum of ten members and a maximum of fifteen members.
- 7.7 The Board of Management (Governing Body) of the Institute shall be independent of the sponsoring Society with full autonomy to perform its academic and administrative responsibilities. The number of representative(s)/nominee(s) of the Sponsoring Society on the Board of Management (Governing Body) shall be limited to a maximum of four.
- 7.8 The Board of Management (Governing Body) shall consist of eminent persons capable of contributing to and upholding Institute ideals and traditions.
- 7.9 **COMPOSITION OF BOARD OF MANAGEMENT
(GOVERNING BODY)**
There shall be a Board of Management (Governing Body) of the Institute consisting of the following -
- (a) Director (Vice-Chancellor) - Chairperson
 - (b) Two Deans based on seniority.
 - (c) Three eminent academics as nominated by the

President (Chancellor), who shall have worked at the rank of professor and shall neither be from the Institution or the sponsoring society nor be their relatives.

- (d) One nominee of the Ministry of Human Resource Development, Government of India who shall be an eminent academic not below the rank of Professor
 - (e) Director, Higher Education, Uttar Pradesh;
 - (f) Two teachers (from Professors, Associate Professors) by rotation based on seniority;
 - (g) One teacher by rotation of the rank of Assistant Professor;
 - (h) Four nominees of the Sponsoring Society;
 - (i) Treasurer
 - (j) The Registrar of the Institute shall be the Secretary.
- 7.10 The term of membership of the Board of Management (Governing Body) shall be as follows:
- (I) All the members of the Board of Management (Governing Body) other than the ex-officio members and the members of the teaching staff shall hold office for a term of three years and shall be eligible for reappointment.
 - (II) Members of teaching staff in the Board of Management (Governing Body) shall hold office for a period of two years or till such time as they continue to be members of the teaching staff, whichever is earlier.
- 7.11 The Director (Vice-Chancellor) shall be an eminent academician and shall be appointed by the President (Chancellor) in the manner laid down under clause 6.2 in Annexure 2 of UGC Regulations, 2016.

**** (Approved vide letter F.No. 12-30/2013-U.3(A) dated 8-9-2014 by the Ministry of HRD (Department of Higher Education), Government of India.)**

8. ADMISSIONS AND FEE STRUCTURE

- 8.1 Institute shall not, for admission in respect of any course or programme of study conducted in the Institute, accept payment towards admission fee and other fees and charges:

- (a) which is a capitation fee or donation in whatever nomenclature or form;
- (b) other than such fee or charges for such admission which has been declared by it in the prospectus for admission against any such seat, and on the website of Institute.

Provided if there are any fee prescribed in accordance with the Fee Regulations framed by the Government or by the Commission from time to time, then the fees or other charges for admission shall not exceed the same;

- (c) without a proper receipt in writing issued for such payment to the concerned candidate admitted in the Institute
- 8.2 (1) Institute shall not charge any fee for an admission test other than an amount representing the reasonable cost incurred by it in conducting such test;
- Provided further that Institute shall not engage in commercialization of education in any manner whatsoever, and shall provide for equity and access to all deserving students.
- (2) In case an admitted candidate does not join the Institute within 7 days of opening of the Institution, the Institute shall refund:
 - (a) In case the candidate informs of his intention not to join the Institute at least 7 days before the start of the academic session then 100% of the fee collected minus the processing charges, which shall not be more than Rs. 10000/-, or any other amount fixed by Commission. The same shall be refunded within 15 days of receipt of information from the candidate.
 - (b) In case no such information is given by the candidate but the Institute is able to fill up the seat so vacated, then 100% of the fee collected minus the processing charges, which shall not be more than Rs. 10000/-, or any other amount fixed by UGC. The same shall be refunded

within 15 days of request of refund from the candidate or the expiry of 30 days after opening of academic session, whichever is later.

- (c) In case no such information is given by the candidate and the Institute is not able to fill up the seat even by the end of 30 days after the opening of academic session, then 50% of the fees collected minus the processing charges, which shall not be more than Rs. 10000/-, or any other amount fixed by Commission. The same shall be refunded within 15 days of request of refund from the candidate or the expiry of 30 days after opening of academic session, whichever is later.

- (3) If a candidate joins the Institute, and then leaves it in mid-session or any time during the course, then the entire fees collected shall be forfeited.

8.3 Admission of students to the Institute shall be made in the following manner :

(i) In case the appropriate statutory authority has specified the process of selection for admission to any course, or programme of study in the Institute which includes conducting competitive admission test for ascertaining the competence of any person to pursue such course or programme of study, in that case, no person shall be admitted to such course or programme of study in the Institute, except through an admission test conducted by a recognized body or the Institute or a group of institutions, if such institution or group of institutions have been so authorized by the central government or a state government or any statutory authority.

(ii) In case the process of selection for admission to any course or programme of study in the Institute including conducting competitive admission test has not been specified under sub-clause (i), in that case, no person shall be eligible for admission to such course or programme of study in the Institute except through inter se merit to be specified in the prospectus of the Institute and the inter se merit so arrived at shall be published on the website of the Institute, along with the scores attained by all individuals in each of the parameters taken into reckoning for arriving at such inter se list:

Provided that admission of Non-Resident Indians (NRI) / Persons of Indian Origin (PIO) / Foreign candidates to Institute shall be governed by the guidelines / regulations framed by the Commission in this behalf from time to time.

8.4 Institute shall –

(a) maintain the records of the entire process of selected candidates, and preserve such records for a minimum period of five years.

(b) exhibit such records on its website; and

(c) be liable to produce such record, whenever called upon to do so by any statutory authority or by the government under any law for the time being in force.

8.5 Institute shall publish, before expiry of sixty days prior to the date of the commencement of admission to any of its courses or programmes of study, a prospectus containing the following for the purposes of informing those persons intending to seek admission to the Institute and the general public, namely :

(i) each component of the fee, deposits and other charges payable by the candidate admitted to the Institute for pursuing a course or a programme of study, and the other terms and conditions of such payment;

(ii) the percentage of tuition fee and other charges refundable to a candidate admitted in the Institute in case candidate withdraws from the Institute before or after completion of course or programme of study and the time within, and the manner in which the refund shall be made to the candidate;

(iii) the number of seats approved in respect of each course or programme of study for the academic year for which admission is proposed to be made;

(iv) the conditions of eligibility including the minimum and maximum age limit of persons for admission as a student in a particular course or programme of study, where so specified by the Institute;

(v) the educational qualifications specified by the relevant statutory authority /body, or by the Institute, where no such qualifying standards have been specified by any statutory authority;

(vi) the process of admission and selection of eligible candidates applying for the admission, including all relevant information in regard to the details of test or examination for selecting the candidates for admission to each course or programme of study and the amount of fee to be paid for the admission test;

(vii) details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such, member is on regular basis or visiting basis, the minimum pay and other emoluments payable for each category of teachers and other employees;

(viii) the ranking of the Institute under National Institutional Ranking Framework for the last three years

(ix) information in regard to physical and academic infrastructure and other facilities including hostel accommodation, library, hospital or industry wherein the practice training to be imparted to the candidates and in particular the facilities accessible by students on being admitted to the Institute;

(x) broad outline of the syllabus specified by the appropriate statutory body or by the Institute, as the case may be, for every course or programme of study, including the teaching hours, practical sessions and other assignments;

(xi) all relevant instructions in regard to maintaining the discipline by students of the Institute, and, in particular, such discipline relating to prohibition of ragging within or outside the campus of the Institute of any student or students and the consequences thereof and for violating the provisions of any regulation in this behalf made under the UGC Act, 1956 or other law for the time being in force.

The Institute shall publish information referred to in items (i) to (xi) of this clause on its website, and the attention of the prospective candidates and the general public shall be drawn to such publication on the website through advertisements displayed prominently to the different newspapers and through other media;

The Institute may publish prospectus in accordance with this clause at any time before the expiry of sixty days specified under this clause.

8.6 Institute shall fix the price of each printed copy of the prospectus, being not more than reasonable cost of its publication and distribution and no profit be made out of publication, distribution or sale of prospectus.

8.7 Institute shall not, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a course or programme of study conducted by it.

8.8 No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a course or programme of study in the Institute.

8.9 Institute, which has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in the Institute, shall not refuse to return the degree, certificate award or other document with a view to induce or compel the person to pay any fee or fees in respect of any course or programme of study which such person does not intend to pursue or avail any facility in the Institute.

8.10 In case a candidate, after having been admitted to the Institute, for pursuing any course or programme of study in the Institute, subsequently withdraws from the Institute, the Institute in that case shall not refuse to refund the percentage of fee deposited by the student and within such time as has been mentioned in the prospectus of the Institute.

8.11 Institute shall not issue or publish –

(a) any advertisement for including candidates for taking admission in the Institute, claiming to be recognized by the appropriate statutory authority where it is not so recognized, or

(b) any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Institute, or person authorized to issue such advertisement on

behalf of the Institute knows to be false or not based on facts or to be misleading.

9. MAINTENANCE OF STANDARDS

9.1 The Institute shall maintain standards, higher than the minimum of instruction, academic and physical infrastructure, qualification of teachers, etc. as prescribed for college level institutions by the Commission or by the Statutory/Regulatory body concerned, such as All India Council for Technical Education (AICTE), Medical Council of India (MCI), Dental Council of India (DCI), National Council for Teachers Education (NCTE), Bar Council of India (BCI), Indian Nursing Council (INC), Council of Architecture, Department of Ayurved, Yoga & Naturopathy, Unani, Siddha and Homeopathy (AYUSH) etc. and shall obtain their approval for running various programmes of study, wherever applicable. This shall be periodically monitored by the duly constituted Committee(s) of the Commission.

9.2 There may be mandatory intensive external review of the Institute once in every five years based on the criteria prescribed by the commission from time to time.

In case the Institute has been in the highest NAAC/NBA (for all eligible courses) grade for two continuous cycles, the review can be done by the Institute itself through external peer review mechanism.

9.3 The Institute shall give a regulatory compliance certificate every year in the format prescribed by Commission every year, which shall also be displayed on the subject to approval of the Government.

9.4 In case there have been found to be persistent or serious complaints being received against the Institute, the commission can order an enquiry against the Institute, after taking approval of the Government, and take further action based on the result of the inquiry.

The Government also can suo moto ask the Commission to initiate an inquiry in such cases of malfeasance, cheating, serious student/staff/faculty complaints, etc.

9.5 The Institute shall provide to the Government, or to the agencies designated by it, all required details regarding the Institute

for the All India Survey of Higher Education or for posting of specified details on the Know Your College Portal of the Government or for any other study approved by the Government.

9.6 The Institute shall participate in the National Institutional Ranking Framework every year and publish the same on its website prominently.

9.7 The Institute shall ensure that degrees/ diploma/certificates/ awards are given to the passing out students within 180 days of completion of their academic programme.

10.0 NEW COURSES/PROGRAMMES/ DEPARTMENTS/ SCHOOL/ CENTRE, OFF-CAMPUS CENTRES AND OFF-SHORE CAMPUSES

10.01 An Institution deemed to be university shall normally operate within its own main Campus as is declared by the Central Government in the notification and conduct approved programmes of study falling within the area of its specialization.

10.02 If an institution deemed to be university, accredited by NAAC with highest grade or all eligible courses accredited with the highest grade of NBA, wishes to start new Course/ Programme/ Department/School/Centre in its existing campus/off-campus in areas and disciplines that form a part of its existing academic framework, it may do so in such allied fields. 'The new course/programme/Department/School shall be started after the approval of the respective authorities of the Deemed to be university and the concerned Statutory Council(s), wherever required, and after creating all the necessary infrastructure and other facilities as per the norms of concerned statutory council(s). Institution Deemed to be University shall inform the Commission about starting of a new course/programme/ department/ school/centre in its existing campus/off-campus within one month of the grant of approval by the competent authorities of the Deemed to be University and concerned Statutory Council(s).

10.03 An Institution deemed to be university may be allowed to operate beyond its approved geographical boundaries and start off-campus(es)/off-shore campus(es) subject to the conditions given in UGC Regulations 2016 with prior approval of the Central Government on the recommendation of the UGC and others.

11.0 INCLUSION OF OTHER INSTITUTIONS UNDER THE AMBIT OF INSTITUTE

New Institutions under the ambit of the Institute shall be included only after due approval of the Commission / Government.

12. JOINT PROGRAMMES

12.1 The Institute may conduct joint academic programme(s) with other Universities/ institutions deemed to be universities in India and abroad with the prior approval of the Commission. The proposed joint programme(s) shall conform to the Acts and Rules of the Commission that shall apply to such programmes from time to time.

Provided that no such permission shall be required in case the Institution goes for collaboration with industry or for research purposes.

12.2 There shall be sufficient safeguards so as to protect the interests of students enrolled in such programmes.

12.3 The joint programmes shall be subjected to mandatory assessment and accreditation.

13. INSTITUTE OPEN TO ALL

13.1 Admission and employment in the Institute shall be open to all citizens of India regardless of race, religion, caste or creed and the area / place of residence of India.

13.2 All policies and procedures, as applicable to the university level institutions of public and privately funded institutions respectively, shall apply to the Institute.

14. INSTITUTE TO BE UNITARY

The Institute shall be unitary in nature and shall not affiliate any other institution.

15. RESERVATION POLICY

Institute shall implement the reservation policy in admissions and recruitment, in accordance with any Act of Parliament or the U.P. State Legislative Act as the case may be.

16. DISTANCE EDUCATION

The Distance Education Programme of the Institute which is approved from the Commission shall continue to be run and the conduct of Distance Education shall be governed by Regulation 18 of UGC (Institutions Deemed to be Universities) Regulations, 2016 subject to further approval by the UGC.

17. MEETINGS OF UNIVERSITY BODIES

The Institute shall conduct meetings of all its authorities/bodies, like Board of Management (Governing Body), Academic Council, etc. at regular intervals as per the Regulations and the minutes of each such meeting shall be displayed in the website of the Institute.

18. USE OF THE WORD 'UNIVERSITY'

Institute shall not use the word 'University' suffixed to its name but may mention the words "deemed to be university" within parenthesis suffixed thereto.

19. CONSEQUENCES OF VIOLATION OF REGULATIONS

19.1 The Central Government/Commission shall have the right to cause an inspection of the Institute, its buildings, laboratories, its examinations, teaching and other work conducted or done by the Institute, and to cause an enquiry to be made, if considered necessary by the Central Government/Commission, in respect of any matter of the Institute.

19.2 After conducting an inspection of the Institute by the Commission on its own or on the basis of any other authentic information or report received from any other reliable source(s) and after considering the explanation submitted by the Institute, if the Commission is satisfied that the Institute has violated any of the provisions of these Regulations or any directives issued by the Commission, the Commission may direct the Institute not to admit new students for the period to be decided by the Commission or reduce the number of students to be admitted for the period to be decided by the Commission and in case of deliberate continuous violation of these Regulations, may advise the Central Government for withdrawal of the declaration notifying the institution as an institution deemed to be university. In the event of such withdrawal of the declaration, the transfer of the entire movable and immovable

properties of the Institute shall be governed by the Society/Trust under which the Institute is registered. For first violation, the withdrawal may be restricted to one academic session which can be extended up to five academic sessions for repeated violations. However, for serious and deliberate violation, the status of deemed to be university shall be withdrawn permanently.

In case of a withdrawal of declaration notifying the institution as a deemed to be university of a public funded deemed to university, the entire movable and immovable properties of the Institute shall stand transferred to the Central Government/State Government/UT Government/financing societies, as the case may be.

The above provisions are not to the exclusion of the provision of any punishment given under Section 24 of the University Grants Commission, 1956. If on the winding up or dissolution of the Institute there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall be governed by the above provisions.

19.3 In the event of the withdrawal of the deemed university status, action shall be simultaneously initiated to protect the interests of the students according to such precedents and practices as applicable or determined for the specific situation.

19.4 If the Institute wishes to withdraw itself or its constituents from the status of 'institution deemed to be university', it may do so with the prior permission of the Central Government. Such withdrawal shall take effect only after the last batch of students then enrolled, passes out of the Institute.

PART-A

**DAYALBAGH EDUCATIONAL INSTITUTE
(DEEMED TO BE UNIVERSITY)
DAYALBAGH AGRA**

RULES

1. MANAGEMENT OF THE INSTITUTE

- 1.1 The Dayalbagh Educational Institute, hereinafter referred to as the "Institute", being a juristic person, shall have a perpetual succession and a common seal and may sue or be sued in its own name.
- 1.2 Persons who had subscribed their names to the Memorandum of Association approved at the time of conferment of deemed to be university status to the Institute and who were the first members of the society, had constituted the General Body of the Society which shall continue to function as before even after amendment of Memorandum of Association and Rules of the Institute in accordance with the UGC (Institutions Deemed to be Universities) Regulations, 2016.
- 1.3 The Board of Management (Governing Body) shall be as per clause 5.7 of the Regulations.
- 1.4 The term of membership of the Board of Management (Governing Body) shall be as follows:
 - (a) All the members of the Board of Management (Governing Body) other than the ex-officio members and the members of the teaching staff shall hold office for a term of three years and shall be eligible for reappointment.
 - (b) Members of teaching staff in the Board of Management (Governing Body) shall hold office for a period of 2 years or till such time as they continue to be members of the teaching staff, whichever is earlier.

2. AUTHORITIES OF THE INSTITUTE

The following shall be the other authorities of the Institute :

- (i) Academic Council
- (ii) Planning and Monitoring Board
- (iii) Finance Committee
- (iv) Board of Studies
- (v) Such other authorities as may be declared by the Rules to be authorities of the Institute

3. COMPOSITION OF BOARD OF MANAGEMENT (GOVERNING BODY)

There shall be a Board of Management (Governing Body) of the Institute consisting of the following -

- (a) Director (Vice-Chancellor) - Chairperson
- (b) Two Deans based on seniority.
- (c) Three eminent academics as nominated by the President (Chancellor), who shall have worked at the rank of professor and shall neither be from the Institution or the sponsoring society nor be their relatives.
- (d) One nominee of the Ministry of Human Resource Development, Government of India who shall be an eminent academic not below the rank of Professor
- (e) Director, Higher Education, Uttar Pradesh;
- (f) Two teachers (from Professors, Associate Professors) by rotation based on seniority;
- (g) One teacher by rotation of the rank of Assistant Professor;
- (h) Four nominees of the Sponsoring Society;
- (i) The Registrar of the Institute shall be the Secretary.

The term of membership of the Board of Management (Governing Body) has been prescribed in Rule 1.4 above.

4. POWERS AND FUNCTIONS OF BOARD OF MANAGEMENT (GOVERNING BODY)

The Board of Management (Governing Body) shall be the principal organ of Management and principal executive body of the Institute and shall have the following powers :

- i) To establish, on the advice of the Academic Council, Faculties and Departments for the academic work and functions of the Institute and to allocate areas of study, teaching and research to them;
- ii) To create teaching and academic posts, to determine the number, cadres and qualifications thereof as approved by the Commission and statutory body concerned and the emoluments of such posts in consultation with the Finance Committee;
- iii) To appoint such Professors, Associate Professors, Assistant Professors and other academic staff as may be necessary on the recommendation of the Selection Committee;
- iv) To lay down the duties and conditions of service of the Professors, Associate Professors and Assistant Professors and other academic staff of the Institute in consultation with the Academic Council;
- v) To provide for appointment of visiting fellows and visiting professors, guest faculty, adjunct faculty, emeritus professor and other form of suitable faculty;
- vi) To create administrative, ministerial and other necessary posts in terms of the cadres laid down and to make appointment thereof in consultation with the Finance Committee;
- vii) To constitute, for the benefit of the teaching, academic, technical, administrative and other staff, such as pension, insurance, provident fund and gratuity as it may deem fit and aid in the establishment and support of Association, Institutions, Funds, Trusts and conveyances calculated to benefit the staff and the students of the Institute.
- viii) To regulate and enforce discipline among the employees of the Institute and to take appropriate disciplinary action, wherever necessary;
- ix) To entertain and adjudicate upon and, if thought fit, to redress any grievances of the employees and students of the Institute;
- x) To grant leave of absence to the Director (Vice-Chancellor) and to make necessary arrangements for carrying on his/her functions during the period of absence;

xi) To award of Degrees and diplomas based on the results of examinations and tests and to confer, grant or award Degrees, Diplomas, Certificates and other academic titles and distinctions including *Honoris Causa*.

xii) To fix the emoluments and travelling and other allowances of examiners, moderators, tabulators and such other personnel appointed for examinations in consultation with the Academic Council and the Finance Committee;

xiii) To Institute Fellowships, including Travel Fellowships, Scholarships, Studentships, Medals and Prizes in accordance with the Rules to be framed for the purpose;

xiv) To advise the Holding Trustees on matters regarding acquisition, management and disposal of any immovable property on behalf of the Institute;

xv) To purchase, take on lease or accept as gift or otherwise any land or buildings or works which may be necessary or convenient for the purpose of the Institution deemed to be university, on such terms & conditions as it may deem fit and proper, and to construct or alter and maintain any such building(s) or work(s).

xvi) To transfer or accept transfers of any movable property on behalf of the Institution deemed to be university:

Provided that the Board of Management (Governing Body) shall not transfer or alter ownership in any manner whatsoever of any movable or immovable property of the Institution deemed to be university without the approval of the Sponsoring Society.

xvii) To execute in consultation with the Society/Trust/Company (if any) conveyance, transfer government securities, re-conveyances, mortgages, leases, bonds, licenses and agreements in respect of property, movable or immovable, belonging to the institution deemed to be university or to be acquired for the purposes of the institution deemed to be university.

xviii) To receive grants from the University Grants Commission, the Central and the State Governments;

xix) To constitute the Managing Councils for Non-Degree Constituent institutions and assign to them such powers and functions as it deems fit;

xx) To constitute a Distance Education Cell and assign to it such powers and functions as per UGC ODL Regulations and its amendments from time to time;

xxi) To issue appeals for funds for carrying out the objectives of the Institute and, consistent with the provisions of the objectives, to receive grants, donations, contributions, gifts, prizes, scholarship, fees and other moneys, to give grants and donations, to award prizes, scholarships, etc;

Provided that 'donations' shall be accepted only with the prior concurrence of the Sponsoring Society.

xxii) To raise and borrow in consultation with the Holding Trustees money on bonds, mortgages, promissory notes or other obligations or securities founded or based on any of the properties and assets of the Institute, or without any securities, upon such terms and conditions as it may think fit and to pay out of the funds of the Institute, all expenses incidental to the raising of money and to repay and redeem the money borrowed;

xxiii) To draw and accept and make and endorse discount and negotiate Government of India's and other promissory notes, bills of exchange, cheques or other negotiable instruments;

xxiv) To maintain a fund to which shall be credited :

- (a) All moneys provided by the Central or State / UT Government(s) / University Grants Commission;
- (b) All fees and other charges received by the Institute;
- (c) All money received by the Institute as grants, gifts, donations, benefactions, bequest or transfers and
- (d) All money received by the Institute in any other manner or from any other source;

xxv) To open account or accounts of the Institute with anyone or more scheduled banks/Co-operative Banks and to lay down the procedure for operating the same;

- xxvi) To deposit all moneys credited to the funds in scheduled banks/Co-operative Banks or to invest them in consultation with the Finance Committee;
- xxvii) To invest the funds of the Institute or money entrusted to the Institute in or upon such securities and in such manner as it may deem fit and from time to time transpose any investment;
- xxviii) To maintain proper accounts and other relevant records and prepare Annual Statements of Accounts, including the balance sheet for every previous financial year, in such form as may be prescribed by the Regulations / Bye-Laws;
- xxix) To manage, regulate and administer the revenue, the finance, accounts, investments, properties, business and all other administrative affairs of the Institute and for that purpose to appoint such agent or agents as it may deem fit;
- xxx) To provide building or buildings, premises, furniture, fittings, equipments, appliances and other facilities required for carrying on the work of the Institute.
- xxxi) To establish, maintain and manage residences for faculty and staff and hostels for the students of the Institute;
- xxxii) To recognize and maintain control and supervision of hostels owned and managed by other agencies for the students of the Institute; and to rescind such recognition;
- xxxiii) To appoint such committees for such purpose and with such powers as the Board of Management (Governing Body) may think fit and to co-opt such persons on these Committees as it thinks fit;
- xxxiv) To appoint in order to execute an instrument or transact any business of the Institute, any person as attorney of the Institute with such powers as it may deem fit;
- xxxv) To appoint Auditor(s) for the ensuing year;
- xxxvi) To select an emblem and to have a common seal for the Institute and to provide for the custody and use of such seal;

xxxvii) To delegate all or any of its powers to any Committee or sub-Committee constituted by it or the Director (Vice-Chancellor) of the Institute or any other person;

xxxviii) To give suitable directions, from time to time, to the Holding Trustees of the Institute regarding utilization of the properties of the Trust;

xxxix) To sanction to file, withdraw, defend or compromise any suit, appeal, petition, application or any legal proceeding, civil, criminal, revenue or any other proceeding of any nature, whatsoever, in any court of law, office or department or before any tribunal or to authorise any reference to the arbitrator or arbitrators or reference by or on behalf of the Institute and/or authorise person or persons to discharge the above functions, including the authority to sign and verify pleadings and to engage counsel;

xxxx) To formulate the educational policies and programmes for the growth and development of the Institute and to carry them out;

xxxxi) To submit annual report of the Institute to the Sponsoring Society (*General Body*)

xxxii) To take all necessary decisions for the smooth and efficient functioning of the Institute.

xxxiii) To exercise such other powers and perform such other duties, as may be necessary for the proper functioning of the Institute.

5. MEETING OF THE BOARD OF MANAGEMENT (GOVERNING BODY)

(i) The Board of Management (Governing Body) shall meet at least four times a year. Not less than 15 days' notice shall be given of a meeting of the Board of Management (Governing Body). Eight (8) members shall make the quorum for a meeting.

(ii) Every meeting of the Board of Management (Governing Body) shall be presided over by its Chairman and in his/her absence, by a member chosen by the members present, from amongst themselves.

(iii) Each member of the Board of Management (Governing Body), including its Chairman, shall have one vote and decisions at the meetings of the Board shall be taken by simple majority. In case of a tie, the Chairman shall have a casting vote.

(iv) Any business which it may be necessary for the Board of Management (Governing Body) to perform may be carried out by circulating appropriate resolution thereon among its members and any resolution so circulated and approved by a simple majority shall be as effective and binding as if such resolution had been passed at the meeting of the Board. *Such Resolution shall be reported to the Board of Management (Governing Body) at its next meeting.*

(v) A copy of the proceedings of each meeting shall be furnished to the President (Chancellor) of the Institute as soon as possible after the meeting.

6. TERMINATION OF MEMBERSHIP

If a member other than the Director (Vice-Chancellor), and those representing the teachers, accepts a full time appointment in the Institute or does not attend three consecutive meetings of the Board of Management (Governing Body), without proper leave of absence, he/she shall cease to be a member of the Board of Management (Governing Body).

7. CONSTITUTION OF STANDING COMMITTEE AND AD-HOC COMMITTEE(S) BY THE BOARD OF MANAGEMENT (GOVERNING BODY)

(i) Subject to the provision of the Rules of the Institute, the Board of Management (Governing Body) may, by a resolution, constitute such Standing Committee or Ad hoc Committee or Committees for such purposes and with such powers as the Board may think fit for discharging any function of the Institute or for inquiring into, reporting and advising upon any matter of the Institute.

(ii) The Board of Management (Governing Body) may co-opt such persons on the Standing Committees or Ad-hoc Committees, as it may consider suitable.

8. DELEGATION OF POWERS OF THE BOARD OF MANAGEMENT (GOVERNING BODY)

The Board of Management (Governing Body) may, by a resolution, delegate to the Director (Vice-Chancellor) or any other Officer of the Institute or the Standing Committee or the Ad-hoc Committee such of its powers as it may deem fit subject to the condition that the action taken by the Director (Vice-Chancellor) or the officer concerned or the Standing Committee or the Ad-hoc Committee concerned in the exercise of the powers so delegated shall be reported at the next meeting of the Board of Management (Governing Body).

9. ACADEMIC COUNCIL

The Academic Council shall be the principal academic body of the Institute and shall, subject to the provision of the Rules , have the control over and be responsible for the maintenance of standards of teaching, research and training, approval of syllabus, co-ordination of research activities, examinations and tests within the Institute and shall exercise such powers and perform such other duties and functions as may be prescribed or conferred upon it by the Rules of the Institute.

10. COMPOSITION OF THE ACADEMIC COUNCIL

The Academic Council shall consist of the following members, namely :

1. Director (Vice-Chancellor) Chairperson
2. Dean(s) of Faculties
3. Heads of the Departments
4. All Professors other than the Heads of the Departments.
5. Two Associate Professors from each Faculty/Department other than the Heads of the Departments by rotation of seniority
6. Two Assistant Professors from each faculty/department by rotation of seniority
7. Three persons from amongst educationists of repute or persons from any other field related to the activities of the Institute who are not in the service of the Institute, nominated by the Director (Vice-Chancellor)
8. Three persons who are not members of the teaching staff,

co-opted by the Academic Council for their specialized knowledge

9. Head, Distance Education Programme
10. Director, Technical Education, Uttar Pradesh
11. The Registrar shall be the Secretary of the Academic Council

NOTE :- *The representation of different categories shall be only through rotation and not through election. It may also be ensured that no particular faculty dominates the membership of the Council.*

11. TERM OF MEMBERSHIP

The term of members other than the ex-officio members shall be two years. The nominated members shall, however, be eligible for re-nomination.

12. POWERS AND FUNCTIONS OF THE ACADEMIC COUNCIL

The Academic Council shall have the following powers and functions :

- i. To consider matters of academic interest either on its own initiative or at the instance of the Board of Management (Governing Body) or those proposed by the departments/faculties and to take proper action thereon;
- ii. To exercise general supervision over the academic work of the Institute and to give direction regarding methods of instruction, evaluation, and improvements in academic standards;
- iii. To promote research within the Institute, acquire reports on such researches from time to time;
- iv. To prescribe courses of study leading to degrees, diplomas and certificates of the Institute;
- v. To award degrees, diplomas and certificates of the Institute including *Honoris Causa*;
- vi. To make arrangements for the conduct of examinations in conformity with the Bye-Laws;
- vii. To appoint examiners, moderators, tabulators and such other personnel for different examinations;

- viii. To maintain proper standards of the examinations;
- ix. To recognize diplomas and degrees of universities and other Institutions and to determine equivalence with the diplomas and degrees of the Institute;
- x. To suggest measures for departmental co-ordination;
- xi. To make recommendations to the Board of Management (Governing Body) on:
 - (a) measures for improvement of standards of teaching research and training;
 - (b) instituting of Fellowships, Travel Fellowships, Scholarships, Medals, Prizes etc.;
 - (c) to recommend to the Board of Management (Governing Body), the establishment or abolition of departments/ centres;
 - (d) to frame rules covering the academic functioning of the Institute, admissions, examinations, award of fellowships and studentships, free-ships, concessions, attendance, discipline, residence etc.
- xii. To appoint sub-committees to advise on such specific matters as may be referred to it by the Board of Management (Governing Body);
- xiii. To consider the recommendations of the sub-committees and to take such action as the circumstances of each case may require;
- xiv. To take periodic review of the activities of the Departments/Centres and to take appropriate action with a view to maintaining and improving standards of instruction;
- xv. To recommend institution of teaching posts (Professors, Associate Professors and Assistant Professors etc.) to the Board of Management (Governing Body); and
- xvi. To exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Rules.
- xvii) To constitute Admission Committee(s) for the purpose of admission of students in the Institute;

xviii) To constitute an Examination Committee for conducting examinations in the Institute.

13. MEETINGS OF THE ACADEMIC COUNCIL

i. The Academic Council shall meet as often as may be necessary but not less than three times during an academic year. Not less than 15 days' notice shall be given of a meeting of the Academic Council.

ii. One third of the total number of members of the Academic Council shall constitute the quorum for the meeting of the Academic Council.

iii. Each member, including its Chairman, shall have one vote and decisions at the meetings of the Academic Council shall be taken by simple majority. In case of a tie, the Chairman shall have a casting vote.

iv. Any business which it may be necessary for the Academic Council to perform, except such as may be placed before its meeting, may be carried out by circulation of the resolution among all its members and the resolution so circulated and approved by a simple majority shall be effective and binding as if such resolution had been passed in the meeting of the Academic Council, provided that at least one half of the total number of the members of the Academic Council have recorded their views on the resolution.

14. PLANNING AND MONITORING BOARD

(i) The Planning and Monitoring Board shall be the principal Planning Body of the Institute and shall be responsible for the monitoring of the development programmes of the Institute.

(ii) The Director (Vice-Chancellor) shall be the Chairman of the Planning & Monitoring Board. The Registrar shall be its Secretary. It may include seven internal members and three outside eminent experts, including one nominee of the UGC.

(iii) The constitution, powers and functions of the Planning & Monitoring Board shall be prescribed by the Rules.

(iv) The Planning & Monitoring Board would have the right to advise the Board of Management (Governing Body) and the

Academic Council on any matter which it considers necessary for the fulfillment of the objectives of the Institute.

(v) The recommendations of the Planning & Monitoring Board shall be placed before the Board of Management (Governing Body) for consideration and approval. Proposals relating to the academic matters should be processed through the Academic Council.

15. FINANCE COMMITTEE

The Institute shall have a Finance Committee whose composition, term of office, powers and functions and meetings are as mentioned in the following rules.

16. COMPOSITION OF THE FINANCE COMMITTEE

The Finance Committee shall consist of the following members :

- (1) Director (Vice-Chancellor) Chairperson
- (2) A person nominated by the Sponsoring Society
- (3) Two nominees of the Board of Management (Governing Body), one of whom shall be a member of the Board of Management (Governing Body)
- (4) A nominee of the Ministry of Human Resource Development, Govt. of India
- (5) A nominee of the Department of Finance, Govt. of Uttar Pradesh
- (6) Treasurer (Finance Officer) Secretary

17. TERMS OF MEMBERS OF THE FINANCE COMMITTEE

All members of the Finance Committee other than ex-officio members shall hold office for a term of three years.

18. POWERS AND FUNCTIONS OF THE FINANCE COMMITTEE

- (i) To consider the annual accounts and financial estimates of the Institute and submit them to the Board of Management (Governing Body) for approval;
- (ii) To consider and recommend the annual budget and revised estimates of the Institute to the Board of Management (Governing Body);

(iii) To fix limits of the total recurring expenditure and the total non-recurring expenditure of the year based on the income and resources of the Institute.

Provided that no expenditure other than that provided in the budget shall be incurred by the Institute without the approval of the Finance Committee.

19. MEETINGS OF THE FINANCE COMMITTEE

The Finance Committee shall meet at least twice a year to examine the accounts and to scrutinize proposals for expenditure. Five members shall constitute the quorum for the meeting.

20. BOARD OF STUDIES

(A) There shall be one Board of Studies for each of the following Faculties and each Department of the Institute :

1. Faculty of Arts
2. Faculty of Commerce
3. Faculty of Education
4. Faculty of Engineering
5. Faculty of Science
6. Faculty of Social Sciences
7. Any other Faculty to be constituted by the Board of Management (Governing Body) with the prior approval of the UGC.

(B) The Board of Studies of each Faculty/Department shall consist of :

1. Dean of Faculty/Head of the DepartmentChairperson
2. All Professors of the Faculty/Department
3. Two Associate Professors of the Faculty/Department by rotation of seniority
4. Two Assistant Professors of the Faculty/Department by rotation of seniority
5. Not more than 2 persons to be co-opted for their expert knowledge including those belonging to the profession or industry concerned.

(C) The powers and functions of the Board of Studies shall be prescribed by the Rules of the Institute.

21. SELECTION COMMITTEE

(i) There shall be a Selection Committee for making recommendations to the Board of Management (Governing Body) for appointment to the post of Professors, Associate Professors, Assistant Professors and such other posts as may be prescribed in accordance with the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2010 as amended from time to time.

(ii) Every Selection Committee shall be constituted in accordance with the UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2010 as amended from time to time.

(iii) The selection committee for making recommendation to the Board of Management (Governing Body) for appointments other than teaching staff as specified in rule 21 (i) above shall be constituted by the Board of Management (Governing Body) of the Institute.

22. MEETINGS OF THE SELECTION COMMITTEE :

(i) The meetings of the Selection Committees shall be convened by the Chairman of the Selection Committee as and when necessary.

(ii) Four members of the Selection Committee consisting of at least two experts shall form the quorum. However in case of selection committee meant for recommendation of selection of staff other than teaching staff as specified in rule 21 (iii) the quorum and provision for outside expert shall be as per the decision of the Board of Management (Governing Body) of the Institute.

23. OFFICERS OF THE INSTITUTE

The following shall be the officers of the Institute:

- (i) President (Chancellor)
- (ii) Director (Vice-Chancellor)
- (iii) Registrar
- (iv) Treasurer (Finance Officer)
- (v) Controller of Examinations
- (vi) Deans of Faculties
- (vii) Heads of Departments
- (viii) Administrative Officer
- (ix) Assistant Registrars
- (x) Such other officers as may be prescribed in the Rules/By-laws of the Institute

24. PRESIDENT (CHANCELLOR)

(i) The Institute shall have a President (Chancellor) who shall, when present, preside over the convocations of the Institute but shall not be the Chief Executive Officer. The President (Chancellor), who will be appointed by the Sponsoring Society, shall hold office for a period of 5 years and shall be eligible for one more term. Where power is conferred upon the President (Chancellor) to nominate persons to authorities, he/she shall, to the extent necessary, nominate persons to represent the various interests for the furtherance of the objectives of the Institute.

Provided that in the absence of the President (Chancellor) due to any reason, the Director (Vice-Chancellor) shall perform the functions of the President (Chancellor).

(ii) He shall have the power to direct inspection of any department of the Institute after calling for a report from the Head of the Department concerned, through the Director (Vice-Chancellor) of the Institute.

Explanation : If a person holds the post for a term less than five years, then also it shall be treated as a term for this purpose.

25. PRO-CHANCELLOR

There shall be no position of Pro-Chancellor in the Institute.

26. DIRECTOR (VICE-CHANCELLOR)

(i) The Director (Vice-Chancellor) shall be a whole time honorary officer of Institute and shall be appointed by the President (Chancellor) from a panel of three names suggested by a Search-cum-Selection Committee.

Persons of the highest level of competence, integrity, morals and institutional commitment shall be appointed as Director (Vice-Chancellor). The Director (Vice-Chancellor) to be appointed shall be a distinguished academician, with a minimum of ten years of experience as Professor in a University system or ten years of experience in an equivalent position in a reputed research and/or academic / administrative organization.

The procedure/composition of Search-cum-Selection-Committee (SCSC) for selection of Director (Vice-Chancellor) of the Institute shall be as under:

- (a) A nominee of President (Chancellor)
- (b) A nominee of the Central Government; who shall be an eminent academic nominated by the Government in consultation with UGC
- (c) A nominee of Board of Management (Governing Body)

The Director (Vice-Chancellor) shall hold office for a term of 5 years. He shall be eligible for a second term, provided that in no case shall he hold office beyond the age of 70 years.

Provided that notwithstanding the expiry of the period of 5 years, he/she may continue in office for not more than six months or till his/her successor is appointed and the latter assumes office, whichever, is earlier.

(ii) In case of the office of the Director (Vice-Chancellor) becoming vacant due to death, resignation or otherwise and in case of his/her absence due to illness or any other cause, the Senior most Professor shall perform the duties of the Director (Vice-Chancellor) until a new Director (Vice-Chancellor) is appointed, or the existing Director (Vice-Chancellor) resumes duties, as the case may be.

(iii) The Director (Vice-Chancellor) shall not be a member of the sponsoring or managing Society/Trust or a close relative of the

President (Chancellor) or members of the sponsoring or managing society/trust/company.

27. POWERS OF THE DIRECTOR (VICE-CHANCELLOR)

i) The Director (Vice-Chancellor) shall be the Principal Executive Officer of the Institute and shall exercise general supervision and control over the affairs of the Institute and shall be mainly responsible for implementation of the decisions of all the authorities of the Institute.

ii) The Director (Vice-Chancellor) shall be the Ex-officio Chairman of the Board of Management (Governing Body), the Academic Council, the Finance Committee, the Planning & Monitoring Board and Selection Committees.

iii) The Director (Vice-Chancellor) shall have the power to convene or cause to be convened, be present and address any meeting of the various authorities of the Institute. Provided that he shall not be entitled to vote there at unless he is a member of such authorities.

iv) The Director (Vice-Chancellor) may, if he/she is of the opinion that immediate action is called for on any matter, he/she shall exercise any power conferred upon any authority of the Institute under its Regulations and Rules, and take such action or proceed to take such action and shall report to the authority concerned on the action taken by him/her on such matters in its next meeting.

Provided that if the authority concerned as mentioned in clause (ii) above is of the opinion that such action ought not to have been taken, it may refer the matter to the President (Chancellor) whose decision thereon shall be final.

Provided further that if any person in the service of the Institute is aggrieved by the action taken by the Director (Vice-Chancellor) under the said clause, he/she shall have the right to appeal against such decision to the Board of Management (Governing Body) within 30 days from the date on which such action is communicated to him/her and thereupon the Board of Management (Governing Body) shall call the meeting in a subsequent meeting and may confirm, modify or reverse the action taken by the Director (Vice-Chancellor).

- v) It shall be the duty of the Director (Vice-Chancellor) to ensure that Regulations and Rules of the Institute are duly observed and implemented; and, he/she shall have all the necessary powers in this regard.
- vi) All powers relating to the proper maintenance and discipline of the Institute shall be vested in the Director (Vice-Chancellor).
- vii) The Director (Vice-Chancellor) shall have the power to re-delegate some of his powers to any of his/her subordinate officers with the concurrence and approval of the Board of Management (Governing Body).
- viii) The Director (Vice-Chancellor) shall exercise all other powers as may be delegated to him/her by the Board of Management (Governing Body).
- ix) In the absence of the President (Chancellor), the Director (Vice-Chancellor) shall preside at the Convocation of the Institute and shall perform the functions of the President (Chancellor).
- x) The Director (Vice-Chancellor) shall exercise such other powers and perform such other functions as may be prescribed by the Regulations, Rules and Bye-Laws.

28. REMOVAL OF DIRECTOR (VICE-CHANCELLOR)

If the Director (Vice-Chancellor) of the Institute does not have the qualification as required under these Regulations and also UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2010 as amended from time to time or not appointed as per the procedure stipulated in these Regulations or has committed any financial/administrative impropriety, the Director (Vice-Chancellor) can be removed on the recommendations of an Enquiry Committee constituted by the Chairman UGC, after due process. The Commission based on the report of enquiry committee will give direction to the President (Chancellor) to remove the Director (Vice-Chancellor).

29. Pro- Vice -Chancellor

There shall be no position of Pro-Vice- Chancellor in the Institute.

30. REGISTRAR

(i) The Registrar shall be a whole time honorary officer of the Institute and shall be appointed by the Board of Management (Governing Body) on the recommendations of the Selection Committee consisting of the following:-

1. Director (Vice-Chancellor) - Chairperson
2. One nominee of the President (Chancellor)
3. One nominee of the Board of Management (Governing Body).
4. One expert appointed by the Board of Management (Governing Body) who is not an employee of the Institute.

(ii) The allowances other than pay and other terms and conditions of service of the Registrar shall be as prescribed by Rules of the Institute.

(iii) When the office of the Registrar is vacant or when the Registrar is absent by reason of illness or any other reason, the duties and functions of the Registrar shall be performed by such other person as the Director (Vice-Chancellor) may appoint for the purpose.

(iv) The Registrar shall be ex-officio Secretary of the Board of Management (Governing Body), the Academic Council and the Planning and Monitoring Board, but shall not be deemed to be a member of any of these authorities.

(v) The Registrar shall be directly responsible to the Director (Vice-Chancellor) and shall work under his direction.

(vi) The following shall be the duties of the Registrar: -

1. To be the custodian of the records and the funds and such other property of the Institute as the Board of Management (Governing Body) may commit to his/her charge;
2. To conduct the official correspondence on behalf of the authorities of the Institute;

3. To issue notices convening meetings of the authorities of the Institute and all Committees and sub-Committees appointed by any of these authorities;
4. To maintain the minutes of the meetings of all the authorities of the Institute and of all the Committees and sub-Committees appointed by any of these authorities;
5. To make arrangements for and supervise the examinations conducted by the Institute;
6. To represent the Institute in suits or proceedings by or against the Institute, sign powers of attorney and perform pleadings or depute his/her representatives for this purpose;
7. To enter into agreement, sign documents and authenticate records on behalf of the Institute;
8. To make arrangements to safeguard and maintain the buildings, gardens, office, canteen, cars and other vehicles, laboratories, libraries, reading rooms, equipment and other properties of the Institute;
9. To perform such other duties as may be specified in the Rules or as may be assigned by the Board of Management (Governing Body) or the Director (Vice-Chancellor) from time to time.

31. TREASURER (FINANCE OFFICER)

- (i) The Treasurer (Finance Officer) shall be a whole time honorary officer of the Institute and shall be appointed by the Board of Management (Governing Body), for a term of three years and shall be eligible for re-appointment. The Board of Management (Governing Body) shall make arrangements for the discharge of his duties in his absence.
- (ii) The Treasurer (Finance Officer) shall work under the direction of the Director (Vice-Chancellor) and shall be responsible to the Board of Management (Governing Body) through the Director (Vice-Chancellor).
- (iii) He/she shall be responsible for the preparation of annual budget, estimates and statements of account for submission to the

Finance Committee and the Board of Management (Governing Body).

(iv) He/she shall be responsible for the management of funds and investments of Institute, subject to the control of Board of Management (Governing Body).

32. CONTROLLER OF EXAMINATIONS

(i) The Controller of Examinations shall be appointed by the Board of Management (Governing Body).

(ii) The emoluments and other terms and conditions of service of the Controller of Examination shall be as may be prescribed by Rules of the Institute.

(iii) The Controller of Examinations shall ensure that all the specific directions of the Board of Management (Governing Body), Academic Council and Director (Vice-Chancellor) in respect of examination and evaluation are complied with.

(iv) The Controller of Examinations shall be a permanent invitee to the Board of Management (Governing Body).

33. DEAN

The Departments dealing with allied subjects could be grouped into faculties. Each faculty may be headed by a Dean as per the Bye-laws of the Institute.

34. HEAD OF THE DEPARTMENT

(i) There shall be a Head of the Department for each of the Departments in the Institute who shall be appointed by the Director (Vice-Chancellor) from amongst the Professors of the Department with the maximum length of service in the Institute in the highest post available in the Department, considered in the following order:-

- a. Professor;
- b. Associate Professor (whether appointed directly or by promotion under personal promotion scheme/career advancement scheme);
- c. Assistant Professor

If there is no Professor in the Department or there is only one Professor in the Department whose term as Head of the

Department is ending, the Director (Vice-Chancellor) may appoint an Associate Professor as Head of the Department.

(ii) The term of the Head of the Department shall normally be 3 years and he/she shall be eligible for reappointment for one more term, but not for two consecutive terms.

(iii) The powers and functions of the Head of the Department shall be prescribed by Rules of the Institute.

35. DELEGATION OF POWERS

Subject to the provisions of these Regulations and Rules, any authority or officer of the Institute, with the approval of Board of Management (Governing Body), may delegate its power to any other authority or officer or person under their respective control and subject to the conditions that the overall responsibility for exercising the powers so delegated shall continue to rest in the authority or officer delegating such powers.

36. SENIORITY LIST

(a) Whenever in accordance with these Rules any person is to hold an office or to be a member of an authority of the Institute by rotation of seniority, such seniority shall be determined according to the length of the continuous service of such person in the grade in the Institute in accordance with such other principles as the Board of Management (Governing Body) may from time to time prescribe.

(b) It shall be the duty of the Registrar to prepare and maintain in respect of each class/cadre of persons to whom the provisions of these Rules apply a complete and up-to-date seniority list in accordance with the provisions of the foregoing clause.

(c) If two or more persons have equal length of continuous service in a particular grade/cadre or the relative seniority of any person or persons is in doubt, the Registrar may on his/her own notion and shall at the request of any such person, submit the matter to the Board of Management whose decision shall be final and binding.

37. DISPUTE AS TO MEMBERSHIP

If any question arises, whether any person has been duly nominated or appointed, as or is entitled to be a member of any authority or any committee of the Institute, the matter shall be

referred to the President (Chancellor), whose decision thereon shall be final and binding.

38. GRIEVANCE REDRESSAL MECHANISM

For individual grievances and complaints, there shall be a Grievance Redressal Mechanism in the Institute as may be prescribed by the UGC.

39. SPECIAL PROVISIONS

39.1 Institute shall have the following special provisions as per UGC norms:-

- (i) Anti Ragging Cell
- (ii) Anti discrimination Cell
- (iii) Gender Sensitization Cell
- (iv) Internal Complaints Committee for prevention of Sexual Harassment
- (v) Barrier Free access in all places

39.2 Institute shall be allowed to take credits earned from other institutions under Choice Based Credit System (CBCS) as per the norms of UGC.

39.3 Institute shall review the syllabus every three years keeping in view the developments in the domains of knowledge.

39.4 Institute shall adhere to all the Rules, Regulations, norms, guidelines, directions, etc. issued/notified by the UGC/Government of India from time to time.

39.5 The Commission/State Government can issue directions to the Institute for implementation of any law or Government Policy or in case of any violation of any law or policy.

40. RESIGNATION

Any member other than an ex-officio member of any authority may resign by a letter addressed to the Registrar and the resignation shall take effect as soon as it is accepted by the President (Chancellor) or the Chairman of the Board of Management (Governing Body), as the case may be.

41. ACTING CHAIRMAN OF THE MEETINGS

Where no provision is made for a Chairman to preside over a meeting of an authority of the Institute or any committee of such authority, or if the Chairman so provided is absent, the members present may select one from amongst themselves to preside at such meeting.

42. VALIDATION OF CERTAIN ACTIONS, DECISIONS

No action or proceedings of any authority or anybody or any committee of the Institute shall be invalid merely by reason of any vacancy therein.

43. DISQUALIFICATION

(a) A person shall be disqualified for being chosen as and for being a member of any of the authorities of the Institute:

- i) if he/she is of unsound mind
- ii) if he/she is an un-discharged insolvent
- iii) if he/she has been convicted by a court of law of an offence involving moral turpitude.
- iv) if he/she has not been appointed as per the provisions of UGC Regulations.

(b) If any question arises as to whether a person is or has been subjected to any disqualifications mentioned above, the question shall be referred for decision to the President (Chancellor) and his decision shall be final.

44. FILLING OF CASUAL VACANCIES

Casual vacancies among the members (other than ex-officio members) of any authority or any Committee of the Institute shall be filled as soon as it may be convenient by the such authority or the person who appointed or co-opted the member whose place has become vacant and the person appointed or co-opted to a casual vacancy shall be member of such authority or committee for the residual term for which the person whose place he/she fills would have been a member.

45. REVIEW OF THE ACADEMIC ACTIVITIES OF THE INSTITUTE

The functioning of the Institute may be reviewed after a period of every 5 years or earlier if necessary, by a Committee appointed by the Commission.

46. INSPECTION OF THE INSTITUTE BY THE COMMISSION

i) The Commission may cause an inspection, to be made by such person or persons as it may direct, of the Institute, its buildings, fixtures and fittings, laboratories and equipment as also examinations, teaching and other work carried on or done and, if necessary, to cause an inquiry to be made in respect of any matter connected with the administration or finances of the Institute.

ii) The Commission shall, in every case, give notice to the Institute of its intension to cause an inspection or inquiry to be made and on receipt of such a notice, the Institute shall have the right to make such representations to the Commission as it may consider necessary.

iii) Where an inspection or inquiry has been caused to be made by the Commission, the Institute shall be entitled to appoint a representative who shall have the right to be present and to be heard at such inspection or inquiry.

iv) The Commission may communicate the result of such inspection or inquiry together with such advice as it may be pleased to offer as to the action to be taken by the Institute to the Director (Vice-Chancellor) who shall communicate the same to the Board of Management (Governing Body).

v) The Board of Management (Governing Body) shall give proper consideration to the said communication regarding the result of inspection or inquiry and the proposals for action by the Institute and communicate to the Commission the action, if any, which it proposes to take or has taken upon the result of such inspection or inquiry.

vi) Where the Board of Management (Governing Body) does not, within a reasonable time, take any action to the satisfaction of the Commission , the Commission may, after giving due consideration to the explanation furnished or representation made by the Board of

Management (Governing Body) to it, issue such directions as it may think fit and the Board of Management (Governing Body) shall comply with such directions.

47. INCOME AND PROPERTY OF THE INSTITUTE TO BE UTILIZED FOR ITS OBJECTIVES ONLY

The income and property of the Institute shall be utilized solely for promoting the objectives of the Institute.

48. BAN ON PAYMENT OR TRANSFERRING OF INCOME AND PROPERTY OF THE INSTITUTE BY WAY OF PROFIT

No portion of the income and property of the Institute shall be paid or transferred directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit to the persons who were at any time or are members of the Institute or to any of them or any persons claiming through them, provided that nothing herein contained shall prevent the payment in good faith of remuneration to any member thereof or other person as consideration for any service rendered to the Institute or for travelling or other allowances and such other charges.

49. FUNDS, ACCOUNTS, AUDITS AND ANNUAL REPORT

i) The accounts of the Institute shall be maintained in the name of the Institute and not in the name of the sponsoring Society/Trust. The accounts of the Institute shall be kept in such forms as may be laid down by the Board of Management (Governing Body) and shall conform to the rules, if any, prescribed by the Commission. In case of Institute being funded by Central or State Government or their agencies fully or partially, then the accounts of Institute shall be open for examination by the Controller and Auditor General of India. The accounts shall also be open for inspection by the Commission.

ii) The annual financial statements and accounts shall be audited by the Chartered Accountant of the Institute.

In case of reasonably credible reports being received of financial impropriety or of embezzlement or of illegal diversion of funds from the accounts of the University/Managing Society or of fees being collected against the provision of the regulations, then the Commission may order an additional audit to be done by a Chartered Accountant selected by the Commission and take further action deemed fit under the Regulations based on the audit report.

iii) Annual Reports and the Audit Reports shall be submitted by the Institute to the Commission within nine months of the closure of the accounting year.

50. RULES (BYE- LAWS) OF THE INSTITUTE

Subject to the provisions of the Regulations and the Rules of the Commission, the Board of Management (Governing Body) shall, in addition to all other powers vested in it, have the power to frame the Rules of the Institute that may provide for all or any of the following matters: -

- (i) establishment of Departments of teaching ;
- (ii) courses of study to be laid down for all degrees, diplomas and certificates of the Institute;
- (iii) grant of academic awards (such as degrees and diplomas) and distinctions;
- (iv) admission of students to the Institute and their enrolment as such;
- (v) the fees to be charged for courses of study and for admission to the examinations, degrees, diplomas and certificates of the Institute;
- (vi) conduct of examinations, appointment of examiners and approval and publication of results thereof;
- (vii) institution of award of fellowships, scholarships, studentships, medals and prizes and prescription of the conditions thereof;
- (viii) maintenance of discipline among the students;
- (ix) maintenance of discipline among the employees;
- (x) establishment of halls of residence and conditions of residence and health of the students;
- (xi) classification, emoluments, method of appointment and determination of the terms and conditions of service of the staff;
- (xii) such other powers, functions and duties of the Academic Council as are not mentioned elsewhere;
- (xiii) constitution, powers and functions of the Planning & Monitoring Board;
- (xiv) powers and functions of the Board of Studies;
- (xv) composition, powers and functions of the Grievance Redress Mechanism;
- (xvi) prescribing persons as such other officers of the Institute;

- (xvii) such other powers and functions of the Director (Vice-Chancellor) as are not specified elsewhere;
- (xviii) terms and conditions of service of the Registrar;
- (xix) terms and conditions of service of the Treasurer (Finance Officer);
- (xx) constitution of pension, provident fund, insurance etc for the benefit of the officers, teachers, and the other staff;
- (xxi) establishment of special centers;
- (xxii) creation, composition and functions of any committees or body, which is considered necessary for the work of the Institute;
- (xxiii) procedure for preparation and submission of budget estimates;
- (xxiv) procedure for convening of meeting of any authority or committee;
- (xxv) laying down of procedures to be observed at any meeting of any authority or any committee;
- (xxvi) constitution of any other body as an authority of the Institute;
- (xxvii) delegation of powers to any authority or officer;
- (xxviii) all other matters by this Regulation or the Rules may be provided but no rule shall be made affecting the condition of residence, health, discipline, admission, enrolment of students, conditions, mode of appointments, duties of examiners, conduct of and standard of examinations or any course of study without consulting the Academic Council.

51. INTERPRETATION CLAUSE

In the event of conflict of opinion with regard to interpretation of Regulations or the Rules of the Commission, the opinion of the Commission shall be final.

52. LEGAL PROCEEDINGS

i) For the purpose of Section 6 of the Societies Registration Act, 1860, the person in whose name the Institute may sue or be sued shall be the Registrar.

ii) No suit or legal proceedings shall lie against the Central Government or the Commission or the Institute or an Officer of the Institute or a member of the authority of the Institute in respect of

anything done or purported or intended to be done in pursuance of any of these Regulations.

53. ALTERATIONS, AMENDMENTS, ADDITIONS TO THE RULES GOVERNING THE FUNCTIONING OF THE INSTITUTE

No Rule and Bye law governing the functioning of the Institute may be altered, amended and added to by the Board of Management (Governing Body) or such other competent body to the effect that it is in conflict with or to the detriment of the provisions of these Regulations; and, no alteration, amendment or addition to the Rules and bye laws shall be given effect to without the prior approval of the Commission in accordance with the provision of the Societies Registration Act, 1860 or the relevant Public Trust Act or Companies Act as in force for the time being.

Provided that the Board of Management (Governing Body) shall not amend any rule effecting the Sponsoring Society without the prior concurrence of the Sponsoring Society.

PART – B
**Rules for the Non -Degree Constituent
 Technical and General Educational Institutions/
 Units of the Institute**

In pursuance of its mission objective of evolving a 'complete man', the Dayalbagh Educational Institute (Deemed to be University) has brought the Non-Degree Technical and General Educational Institutions/Units which have already been imparting value based system of education of the DEI under its administrative and academic control with due approval from the State Government, as stated hereafter.

54. The names of the Non-Degree Constituent Institutions under the administrative and academic control of Dayalbagh Educational Institute (Deemed to be University) as existing on the date of the UGC (Institutions Deemed to be Universities) Regulations 2016, are as under:-

S.No.	Name of the constituent Institution	Approval of the U.P State Government
1	D.E.I. Technical College, Dayalbagh, Agra.	UP Government Notification No. 719/प्रत01 TO 2-86-174/B/84 dated 3 rd April 1986
2	D.E.I.Prem Vidyalaya Girls Intermediate College, Dayalbagh, Agra.	UP Government Notification No.1952/15-7-94-1(220)/1989 dated 6 th December 1994
3	R.E.I. Intermediate College, Dayalbagh, Agra.	No. MS-50/15-7-2012-4(1245)/ 2006 dated 11 th October,2012

55. The names of the Non-Degree Constituent units under the administrative and academic control of Dayalbagh Educational Institute (Deemed to be University) as existing on the date of the UGC (Institutions Deemed to be Universities) Regulations 2016, are as under:-

- (1) Radhasoami Adivasi Primary School, Rajaborari (Rajaborai Estate), Timarni District Harda, Madhya Pradesh.
- (2) Radhasoami Adivasi Primary School, Mahagaon (Rajaborai Estate), Timarni District Harda, Madhya Pradesh.

- (3) Radhasoami Adivasi Primary School, Temrubahar (Rajaborai Estate), Timarni District Harda, Madhya Pradesh.
- (4) Radhasoami Adivasi Primary School, Salai (Rajaborai Estate), Timarni District Harda, Madhya Pradesh.
- (5) R.S Boy's Primary School, Timarni, District Harda, Madhya Pradesh
- (6) Roorkee Model School, Roorkee, District Haridwar
- (7) Radhasoami Adivasi Primary School, Gulerdana (Rajaborai Estate), Timarni District Harda, Madhya Pradesh.
- (8) Radhasoami Adivasi Primary School, Mogradhana (Rajaborai Estate), Timarni District Harda, Madhya Pradesh.
- (9) Soami Nagar Pre-Primary School, Soami Nagar, New Delhi.
Soami Nagar Model School, Soami Nagar, New Delhi

56. The Managing Council for the Non-Degree Constituent Technical Educational institutions shall consist of the following members-

- (a) Director (Vice-Chancellor);
- (b) Treasurer (Finance Officer);
- (c) Principals of the Non-Degree Constituent technical educational institutions / units;
- (d) one teacher from each of the Non-Degree Constituent technical educational institutions not below the rank of lecturer by rotation in order of seniority;
- (e) Director, Technical Education, Uttar Pradesh;
- (f) one nominee of the Northern Regional Office of the All India Council for Technical Education (AICTE);
- (g) one nominee of the Managing Committee of the Radhasoami Educational Institute of Agra, Dayalbagh, Agra; and
- (h) two persons, not being members or employees of the Institute including Non-Degree Constituent educational institutions to be nominated by the President (Chancellor) of the Institute from amongst eminent educationists and technologists.

The term of the nominated members shall be three years. The retiring members shall, however, be eligible for re-nomination. The term of office of the members mentioned in clause (d) above, shall be one year.

57. The Managing Council for the Non-Degree constituent General Educational institutions/units shall consist of the following members-

- (a) Director (Vice-Chancellor);
- (b) Treasurer (Finance Officer);
- (c) Principals of the Non-Degree Constituent General Educational Institutions;
- (d) one teacher from each of the Non-Degree Constituent General Educational Institutions by rotation in order of seniority;
- (e) two nominees of the Board of Management (Governing Body) from amongst its members;
- (f) Director, Secondary Education, Uttar Pradesh;
- (g) one nominee of the Ministry of Education, Government of India;
- (h) one nominee of the Managing Committee of the Radhasoami Educational Institute of Agra, Dayalbagh, Agra;
- (i) two persons not being members or employees of the Institute including Non-Degree Constituent Educational Institutions to be nominated by the President (Chancellor) of the Institute from amongst eminent educationists and technologists.

The term of the nominated members shall be three years. The retiring members shall, however, be eligible for re-nomination. The term of office of the members mentioned in clause (d) above, shall be one year.

58. The functions of the Managing Councils shall be-

The Managing Councils shall have such functions and shall perform such administrative and academic duties for Non-Degree Constituent Educational Institutions as may be assigned to them by the bye-laws and shall from time to time, appoint such and so many Committees/Boards of Studies, as may be prescribed by the bye-laws. They shall also make such recommendations to the Board of Management (Governing Body) and the Academic Council on any question pertaining to their respective spheres of work as may appear to them necessary or on any matter referred to them by the Board of Management (Governing Body) and the Academic Council.
