

DAYALBAGH EDUCATIONAL INSTITUTE
DAYALBAGH, AGRA-282005

Notice Inviting tenders

Limited tender No: DEI/Arts/Drawing & Painting/PB/2017-18/TDR-37 Date: 07.01.2018

Sealed limited tenders are invited from the Manufacturers/ Suppliers/Authorized dealers/ agencies for the supply of the following-

Sl. No	Particulars	Quantity
1.	DESK TOPS with Specifications as per Annexure-1	10 Nos

The tenderer shall be required to submit the Earnest Money Deposit (EMD) for an amount of **Rs. 15,000/-** by way of demand drafts/banker's cheque/FDRs which is refundable and a non-refundable tender fee for an amount of **Rs. 200/- (Rupees two hundred only)** by Demand draft. The demand drafts (validity 45 days beyond final bid) for earnest money deposit & tender fee must be enclosed in the envelope containing the bid documents, super-scribed with tender number, due date of submission on the envelop and addressed to :

"The Registrar
Dayalbagh Educational Institute,
Dayalbagh, Agra – 282005,
Uttar Pradesh"

Note: Central Purchase Organization, Small Scale Industries/ National Small Scale Industries Corporation shall be exempted from payment of Earnest Money Deposit. Tenderer seeking exemption should enclose a self attested photocopy of valid registration certificate with NSIC.

(The Earnest Money will be liable to be forfeited if quotation is not honored or if contract is not signed with the Institute, after the award is made to the Tenderer)

1. Time and last date of submission of the Bid: 11.00 am on 27.01.2018
2. Time of Bid Opening: 11.30 am on 27.01.2018
3. Venue of Bid Opening: Conference Hall , CAO, Dayalbagh Educational Institute in the presence of bidders who want to be present at the time of opening of bid.

Interested bidders may post (at the above address) or put the tender documents completed in all respect and other requisite documents in the tender box kept in the General Section, CAO, Dayalbagh Educational Institute, Dayalbagh, Agra- 282005. The bidders are also informed that they may come personally or send their representative to be present at the time of opening of bid. Please note that tender box shall be opened at the time mentioned above irrespective of whether bidders himself or any of their representative are present or not. The tenders shall not be entertained after this deadline under any circumstances what so ever. For more details please visit the Institute's website <http://www.dei.ac.in> or contact Prof. Parul Bhatnagar Ph. No 8979554166.

Registrar
Dayalbagh Educational Institute
Dayalbagh, Agra-282005

General Terms & Conditions

Note: Bidders must submit the following primary information/documents with the quotation. Bidders will have to indicate these particulars in their quote failing which the offer may be rejected. Please do produce the related documents whenever required by the Institute.

1. Trade License/Company Registration No.
2. GST Regn. No.
3. Income Tax PAN No.
4. Firm's Bank A/c details
5. Bidders are requested to quote rate(s) per unit(s) only in the recognized Accounting units otherwise your quotation will not be accepted.
6. Cost of items shall include installation, support and troubleshooting, if any.
7. Warranty and Support: for Hardware and Software should be explicitly mentioned, if any.
8. Bidders should be OEM/Authorized partner/Authorized dealer of OEM for the item to be purchased in question.
9. Bidders should quote rates as per details/specifications mentioned in notice inviting Tender. The Institute reserves the right to place order for each item/job to single/separate vendor(s) if necessary. The quantity of the item(s) may vary.
10. Bidders should quote rates on FOR/Free Delivery at the sites specified in the Notice inviting Tender, inclusive of all charges else should mention estimated cost of packing, forwarding, insurance and freight by Rail/Road/Post etc. as the case may be.
11. Bidders must indicate if their rates are inclusive of Taxes.
12. In case opening date of Tender happens to be holiday, tender will be received and opened on the next working day at the same time and same place. Quotation received after the closing date will not be entertained and revision in the price will render the bid invalid. Quotation should indicate clearly the period of validity, preferably not less than 45 days.
13. In case of an offer for items having multiple options, vender should clearly indicate item-specific price(s). Please quote separate item-wise rate(s), when quotation has been asked for so. For every offer, packing and forwarding charges, GST or any other Tax etc. should be shown separately.
14. Bids will be evaluated after equated comparison of offers upon calculating all tax/duty/cess/surcharge/discount/packing/transportation costs, other charges with price etc.
15. and non-compliance of technical and commercial terms will render a bid liable for rejection.
16. Bidders will have to submit Bills/Invoices on dispatch of stores, if ordered, to this office in triplicate duly pre-receipted (and stamped for amount over Rs. 5000/-) and supported by the relevant delivery documents for audit and payment directly in your bank account through RTGS/NEFT. Generally, payments can be expected within one month and are made against acceptance of supplies/ jobs completed and in deserving cases, against shipment documents.
17. No insurance charges are allowed unless otherwise specified and agreed to by us. In the absence of any specific instructions, it will be the responsibility of the supplier to ensure a consignment against transit risk at his own expense if he so desires.
18. The Institute is not bound to accept the lowest rate or any other offer and the acceptance of the offer is entirely at the discretion of the Committee.
19. All purchases are subject to the approval of the Governing Body of the Institute.
20. The Institute reserves the right to select certain items in single or multiple units and reject the others or all as mentioned in the schedule and to revise or alter the specifications before acceptance of any tender and accept or reject any or all tenders, wholly or partly or close the tender without assigning any reason whatsoever.
21. The Bidder shall be required to submit the amount of **Earnest Money Deposit (EMD)** mentioned in the Notice Inviting Tender which is refundable, and a non-refundable **Tender Fee**

for an amount of **Rs 200/-** (Rupees two hundred only) by way of demand drafts/banker's cheque/FDRs. The demand drafts shall be drawn in favor of "**Dayalbagh Educational Institute, Agra**" payable at **Agra**. The demand drafts (validity 45 days beyond final bid) for earnest money deposit & tender fee must be enclosed in the envelope containing the bid.

- a.) The firm(s) that are registered with the National Small Industries Corporation (NSIC)/or Small Scale Industries (SSI) are exempted from furnishing the EMD. Self-attested photocopy of the valid registration certificate must be enclosed with their bid.
 - b.) The demand drafts for EMD & tender fee must be enclosed in the envelope containing the technical/price bid and super-scribed with tender number and due date of submission on it. Any technical/price bid is found without the demand drafts of EMD and tender fee will be rejected. The Institute will not be liable to pay any interest on such an amount. The EMD shall be forfeited, if the Bidder withdraws its bid during the period of validity of Tender.
22. Arbitration and Laws: In case of any dispute or difference arising out of or in connection with the tender conditions / order and Contract, the Institute and the Supplier will address the dispute / difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the Institute. The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Agra only. The resolution of the Arbitrator shall be final and binding on both the parties.
23. Jurisdiction: The courts at Agra alone will have the jurisdiction to try any matter, dispute or reference between parties arising out of this tender/contract. It is specifically agreed that no court outside and other than Agra court shall have jurisdiction in the matter.

Registrar, DEI

ANNEXURE- 1

S.No.	Feature	Specifications
1	Processor	Intel® 7th Generation Core i7 Quad Core CPU with minimum clock speed of 3.6 GHz, 8MB Cache or better
2	Chipset	Intel Q270 chipset
3	Motherboard	OEM Motherboard with OEM logo embossed on the motherboard (No Sticker)
4	Memory	8 GB DDR4 RAM expandable to 64GB ; Four DIMM slots; Non-ECC dual-channel upto 2400 MT/s DDR4 SDRAM
5	Hard Disk Drive	1TB HDD, 7200 RPM, SATA III 6 Gbps, with prefailure alert indication feature
6	Optical Drive	8x DVD Writer
7	Graphics	Integrated Graphics
8	Audio	High Definition Integrated Audio with Internal Speaker in chassis of atleast 2W
	Video	Minimum 2GB Dedicated memory graphics Card
9	Ethernet	Integrated Intel Gigabit (10/100/1000 NIC) LAN, IPV6 Compliant with Wireless Card .
10	Slots	Minimum 6 PCI/PCIe Slots including (2xPCIex1 & 2 x PCIex16), 2 M.2 PCIe x1)
11	Bays	Minimum 5 bays with atleast (2) 3.5" Drive bays & (1) ODD bay , 1 5.25" bay
12	Ports	Minimum 11 USB ports out of which 4 x USB 2.0 & 6 x USB 3.1 & atleast 1 Type C ports on the front 3.5mm headphone output and microphone jack (1) VGA video port; (2) DisplayPort/DVI-D Port (1) RJ-45 network connector (1) RS-232 serial port 3.5mm audio in/out jacks (2) PS/2 keyboard and mouse ports
13	Form Factor	Tower
14	Power Supply	500 W active PFC Power Supply with 92% efficiency
15	Keyboard/Mouse	USB 104 keys keyboard (Same make as PC) USB 2 Button Scroll Mouse (Same make as PC)
16	Operating System	Genuine Microsoft Windows 10 Pro 64-bit
17	Diagnostic Tool	Inbuilt Pre-Boot BIOS Diagnostics
18	Security	TPM 1.2 Security Chip Support for RAID SATA port disablement (via BIOS) Serial, parallel, USB enable/disable (via BIOS) Removable media write/boot control Power-On password (via BIOS) Administrator password (via BIOS) Setup password (via BIOS) Support for chassis padlocks and cable lock devices

19	Compliance And Certification	Energy Star certified fro quoted desktop & monitor EPEAT Certified for India for the quoted desktop & Monitor TCO Certified for quoted desktop and monitor FCC, CE, RoHS, UL Certified Green Peace rating of 5.5 and above ISO 9001, 14001,20001,27001 FOR oem
20	System Weight / Volume	Weight should be no more than 10 KG and volume no more than 21L
21	Information Accessibility	Product details, specifications and brochure to be available in public domain
22	Support	Drivers should be available for download from OEM site for at least 3 years from the date of purchase order
23	Market Credibility	The OEM vendor should be of positive net worth for the last three years
24	Monitor	21.5" FHD, 1920 X 1080 resolution, IPS panel . VGA , DVI – D with Epeat & Energy star
25	Warranty	3 Years onsite