

Dayalbagh Educational Institute
(DEEMED TO BE UNIVERSITY)
Dayalbagh, Agra

Short Term Notice Inviting Tender

Open Tender No: DEI-Central Library/MR/-2018-19-TDR-59

Date: 10-03-2019

Sealed tenders are invited from the Manufacturers/ Suppliers/Authorized dealers/ agencies for the supply and installation of the following:-

S.No.	Item	Quantity
1	Scanner - Bookey4 A2+ Size 600 dpi with V Glass Plate Kit For specifications please see Annexure-I	1

The tenderer shall be required to submit the Earnest Money Deposit (EMD) for an amount of **Rs. 60,000/-** by way of demand drafts/banker's cheque/FDRs which is refundable and a non-refundable tender fee for an amount of **Rs. 200/- (Rupees two hundred only)** by Cash or Demand draft. The demand drafts shall be drawn in favour of "**Registrar, Dayalbagh Educational Institute, Agra**" payable at Agra. The demand drafts (validity 45 days beyond final bid) for earnest money deposit & tender fee must be enclosed in the envelope containing the bid documents addressed to:

**"The Registrar
Dayalbagh Educational Institute,
Dayalbagh, Agra – 282005,
Uttar Pradesh"**

Note: Central Purchase Organization, Small Scale Industries/ National Small Scale Industries Corporation shall be exempted from payment of Earnest Money Deposit. Tenderers seeking exemption should enclose a self attested photocopy of valid registration certificate with NSIC.

(The Earnest Money will be liable to be forfeited if quotation is not honored or if contract is not signed with the Institute, after the award is made to the Tenderer)

1. Time and last date of submission of the Bid: 12.30 pm on 25.03.2019
2. Time of Bid Opening: 01.00 pm on 25.03.2019
3. Venue of Bid Opening: CAO, Dayalbagh Educational Institute, in the presence of bidders who want to be present at the time of opening of bid.

Interested Contractors/Suppliers/Authorized dealers may put the tender document complete in all respect and other requisite documents in the tender box kept in the General Section, CAO, Dayalbagh Educational Institute, Dayalbagh, Agra- 282005. The bidders are also informed that they may come personally or send their representative to be present at the time of opening of bid. Please note that tender box shall be opened at the time mentioned above irrespective of whether bidders himself or any of their representative are present or not. The tenders shall not be entertained after this deadline under any circumstances what so ever. For more details please visit the institute's website <http://www.dei.ac.in> or contact Sh. Mange Ram.9410254503.

Registrar
Dayalbagh Educational Institute Dayalbagh,
Agra-282005

Terms & Conditions

Note: Bidders must submit the following primary information/documents with the quotation. Bidders will have to indicate these particulars in their quote failing which the offer may be rejected. Please do produce the related documents whenever required by the Institute.

1. Trade License/Company Registration No.
2. Good / Service Tax Regn. No.
3. Income Tax PAN No.
4. Firm's Bank A/c details
5. Bidders are requested to quote rate(s) per unit(s) only in the recognized Accounting units otherwise your quotation will not be accepted.
6. Cost of items shall include installation, support and troubleshooting.
7. Warranty and Support: for Hardware and Software should be explicitly mentioned.
8. Bidders should be OEM/Authorized partner/Authorized dealer of OEM/ Contractors.
9. Bidders should quote rates as per details/specifications mentioned in notice inviting Tender. The Institute reserves the right to place order for each job to single/separate vendor(s) if necessary.
10. Bidders should quote rates on FOR/Free Delivery at the sites specified in the Notice inviting Tender, inclusive of all charges else should mention estimated cost of packing, forwarding, insurance and freight by Rail/Road/Post etc. as the case may be.
11. Bidders must indicate if their rates are inclusive of taxes.
12. Quotation received after the closing date will not be entertained and revision in the price will render the bid invalid. Quotation should indicate clearly the period of Validity, preferably not less than 45 days.
13. In case of an offer for items having multiple options, you should clearly indicate item - specific price(s). Please quote separate item-wise rate(s), when quotation has been asked for so. For every offer, packing and forwarding charges, GST or any Tax etc. should be shown separately.
14. Bids will be evaluated after equated comparison of offers upon calculating all tax/duty/cess/surcharge/discount/packing/transportation costs, other charges with price and non-compliance of technical and commercial terms will render a bid liable for rejection.
15. Bidders will have to submit Bills/Invoices on dispatch of stores, if ordered, to this office in triplicate duly pre-receipted and supported by the relevant delivery documents for audit and payment direct to you or to your bankers. Generally, payments can be expected within one month and are made against acceptance of supplies/ jobs completed and in deserving cases, against shipment documents.
16. No insurance charges are allowed unless otherwise specified and agreed to by us. In the absence of any specific instructions, it will be the responsibility of the supplier to ensure a consignment against transit risk at his own expense if he so desires.
17. The Institute is not bound to accept the lowest rate or any other offer and the acceptance of the offer is entirely at the discretion of the Committee
18. Institute reserves the authority to increase / decrease the quantity (50%) if deemed necessary.
19. The Institute reserves the right to select certain items in single or multiple units and reject the others or all as mentioned in the schedule and to revise or alter the specifications before acceptance of any tender and accept or reject any or all tenders, wholly or partly or close the tender without assigning any reason whatsoever.
20. The Bidder shall be required to submit the amount of Earnest Money Deposit (EMD) by way of Demand Draft /Banker's cheque / FDRs mentioned in the Notice Inviting Tender is refundable and a non-refundable tender fee for an amount of Rs 200/- (Rupees two hundred only) by way of demand drafts/banker's cheque. The demand drafts shall be drawn in favour of "**Registrar, Dayalbagh Educational Institute, Agra**" payable at Agra. The demand drafts (validity 45 days beyond final bid) for earnest money deposit & tender fee must be enclosed in the envelope containing the bid.
 - a) The firm(s) that are registered with the National Small Industries Corporation (NSIC) or Small Scale Industries (SSI) are exempted from furnishing the EMD. Self-attested photocopy of the valid registration certificate must be enclosed with their bid.
 - b) The demand drafts for EMD & tender fee must be enclosed in the envelope containing the technical/price bid and super-scribed with tender number and due date of submission on it. Any technical bid is found without the demand drafts of EMD and tender fee will be rejected. The Institute will not be liable to pay any interest on such an amount. The EMD shall be forfeited, if the Bidder withdraws its bid during the period of validity of Tender.
21. Arbitration and Laws: In case of any dispute or difference arising out of or in connection with the tender conditions / order and Contract, the Institute and the Supplier will address the dispute / difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the Institute. The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Agra only. The resolution of the Arbitrator shall be final and binding on both the parties.

22. Jurisdiction: The courts at Agra alone will have the jurisdiction to try any matter, dispute or reference between parties arising out of this tender /contract. It is specifically agreed that no court outside and other than Agra court shall have jurisdiction in the matter.
23. The Institute reserves the right to order GPON and accessories to a quantity less (upto 25%) or more (upto 50%) than that specified above.
24. Excise Duty: The Institution is exempted from payment of Excise Duty under notification No.10/97 – Central Excise dt. 01.03.97 issued by Ministry of Science & Technology, Govt. of India. Hence, the offer shall be submitted accordingly the bidders should not include the Excise Duty in the quoted price, which can put them into a disadvantageous position. They should however, quote separately the percentage / quantum of excise duty applicable.
25. Customs Duty: In case of Imported Items, please note that we are exempted from payment of Customs Duty in terms of Notification No.51/96-CUSTOMS dated 23.7.1996 as amended from time to time. Issued by Ministry of Science & Technology, Dept. of Scientific and Industrial Research, Government of India, we are eligible for concession of Custom duty.

Registrar, DEI

Note:- For full details of equipment, please see attached Annexure -I

Kindly address the quotations to "**Registrar, Dayalbagh Educational Institute, Dayalbagh, Agra**" and dispatch in the properly sealed envelope at the following address or drop the tenders in the drop box kept in the Institute:

**Registrar,
Dayalbagh Educational Institute,
Dayalbagh, Agra 282005**

For any clarification you may contact the following:
Mr. Mange Ram, Mobile No.9410254503

Special Terms & Conditions

1. The bid is to be submitted in TWO Bid Pattern i.e Techno-Commercial Bid and Price Bid in **Two separate sealed covers/envelopes**.
2. Warranty should be for Minimum 1 year with option of extended warranty of 5 years from the date of supply of goods in working conditions.
3. Detailed training has to be provided to the department for complete operation on Instrument & Software at our institute in 2 days. Institute will not bear any expenditure on this.
4. The instruments & software's should be robust and working should be User friendly
5. Bidder should be direct Authorized distributor of manufacturer; certificate in original from the manufacturer against the specific bid should be attached with the technical bid.
6. The manufacturer should have at least 4 to 5 service center of their own in India for better service support.
7. Bidder should have experience for supply the instruments in Universities copy of purchase order to be enclosed.
8. The manufacturer ISO certificate should be attached with the bid.
9. The bidder should have minimum experience of 5 years for supplying the NDT Equipments in India.
10. Bidder should show the proof of country of Origin certified by manufacturer and Chamber of commerce".
11. Delivery within five days of purchase order.
12. Bidder must submit the Bank Solvency Certificate (Not exceeding 2 Years from the date of publication of the tender). Copy of the same is to be provided with technical bid.
13. Bidder should submit the balance sheet and Profit & loss accounts of last three year. Certificate from CA should be and copy of audited balance sheet should be provided.
14. EMD Should be submitted in the form of Demand Draft.

Manufacturers should have NABL accredited testing and calibration facility from minimum last eight years.

Manufacturer should have in-house R & D center duly recognized by Department of Scientific & Industrial Research, Ministry of Science and technology. Bidder has to provide the certificate along with the tender.

Note- We have Custom Duty Exemption Certificate.

Other terms and Conditions:

1. Prices to be inclusive of installation and testing.

Annexure-I

Technical Specification

Latest & the Most Installed Book Scanner

Scanner should be equipped with Built IN Cradle to scan **ALL** of the following items, in **One scanner** without any additional accessory:

1. Flat A2 Size (Maps, Magazines, Herbarium Sheets, Large Manuscripts)
2. Variable Surface for two different levels on top of Book (such as Spiral Bound Books, File folders which open 180 degree Flat)
3. V Shape for Old, Fragile and Precious Books (Tight Bound Books, Thick Books, Accounting Ledgers & Registers)

Scanners should be Upgradable

- Buy B&W and Gray Scale 400 dpi on A2 Size
- Upgrade Now or Later to Color
- Upgrade Now or Later to 600 dpi

Functions

- Overhead scanner for formats up to A2+
- 400 x 400 optical dpi. Upgradable to 600 dpi
- V-shaped book cradle 120 - 180 degrees
- Open client interface for operation with BSW, BCS-2, Opus FF, Scangate
- Folder mode for scanning complete file folders
- Book Fold Correction - Scan bound documents without annoying shadows
- Automatic finger and thumb removal
- Automatic Crop & Deskew
- Digital color balance
- Integrated ICC-profile
- Automatic white balance and black value
- Scan2USB--Walk-up Scanning to USB Stick
- Scan2Print--Output to any connected printer
- Scan2Network--Output to any network driver
- Scan2Pad - Wireless scanner operation and storage for iPad, Android Smart Phones / Tablets
- Output formats Scan2PDF (PDF, PDF/A), JPEG, TIFF, PNM

Features

- LED lamps, no warm up, IR/UV free
- Large color WVGA touchscreen for simplified operation
- User interface configurable in your language
- Large 19 inch preview screen
- Virus resistant Linux operating system
- Operating system independent, runs under Windows, Linux, Mac OS, Unix
- Network scanning via any web browser; i.e. IE, Safari, Chrome, Firefox
- Scan2Net[®]-technology
- Easy installation
- Remote maintenance and analysis
- Web based firmware updates
- including prescribed Warranty

Scanner should have

- **Foot Switch** - Hardware option for hands free batch scanning
- **Upgrade Client-Interface & 600 dpi** - Software option to production scanner
- **Scan2ICC** - Subscription for ICC color management and profiles
- **Scan2TWAIN** - TWAIN driver for Client-Interface & 600 dpi
- **Glass Plate Kit** - V Shape Glass Plate
- **Extended Warranty** – With option of extended warranty of 5 years

Technical Data

Document	
Maximum Document Size	460 x 620 mm (18 x 24.4 inch) 14% more than DIN/ISO A2
Output	
Optical Resolution	400 dpi
Scan Resolution	400 x 400 dpi
Pixel Dimension	9.3 x 9.3 µm
Scan Speed Color	DIN A2+ @ 150 dpi: 1.2 s DIN A2+ @ 200 dpi: 1.6 s DIN A2+ @ 300 dpi: 3.4 s DIN A2+ @ 400 dpi: 4.6 s
Color Depth	12 bit grayscale
Scan Output	8 bit grayscale, bitonal, enhanced halftone
File Formats	PDF, PDF/A, JPEG, PNM, TIFF decompressed, TIFF G4 (CCITT)
Technical Specifications	
Interface	1 GBit Fast Ethernet with TCP/IP based Scan2Net(R) interface
Camera	CCD camera, 22,500 pixels
Light Source	White LEDs, according IEC 60825-1: class 1, no IR/UV emission
Lamp Life Time	50,000 h (typ.)
Dimensions	
Dimensions Scanner	795 x 670 x 670 mm (31.3 x 26.4 x 26.4 inch)
Weight Scanner	~40.5 kg (90 lbs.)
Electrical Specifications	
Electrical Connection	100-240 V AC, 47 - 63 Hz (external power supply, complies with ECO standard CEC level V)
Power Consumption	≤ 0.5 W (Sleep) / 2.5 W (Standby) / 75 W (Ready to scan) / 130 W (Scanning)
Ambient Conditions	
Operating Temp	5 to 40 °C, 40 to 105 °F
Rel Humidity	20 to 80 % (non-condensing)
Noise	< 42 dB(A) (Scanning) / < 33 dB(A) (Standby)

FORM A

Details of Last Five Years Experiences

(To Be Inserted in second Envelope of Technical bid & then sealed)

S.No.	Name & address of organization to whom services provided	Order no & date	Value of order	Items sold
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				

Attach extra sheet, if required

(Signature & seal of Authorized signatory)

Annexure -III
FORMAT FOR TECHNICAL BID
FORM B

(To Be Inserted in Second Envelope of Technical bid & then sealed)

S.No.	Particulars	Relevant information from firm/company
1.	Name of the firm/company
2.	Postal Address of the firm/company
3.	Telephone Nos.	(O)..... (R) (Mobile)..... Fax. No.
4.	E-mail address, if any	
5.	Name & addresses of proprietor/partners/directors.	1. 2. 3. 4. 5.
6.	Name of contact person, designation with Mobile No. (if any)
7.	Service set up in Agra, /Metro Cities	Yes/No
	If yes, postal address with telephone numbers at these locations.
8.	Manufacturer, (if yes, attach license copy for manufacturing}	Yes/No
	Authorised dealer (If yes, attach copy of authorization)	Yes/No

9.	Past Experience- 5 years in the field of UPV.	Yes/No
	If yes, please provide information in Form B	Refer Form A
10.	Valid registration on the date of application with the following Govt. authorities-	(Please enclose the its proof by enclosing the photocopies of these documents)
	Municipal corporation (for shop) / District Industries center (for industry)	No. Validity.....
	Commercial Tax department (enclose copy of certificate)	TIN No.
	Income tax No. (enclose a copy of certificate)	PAN
	Excise Deptt., if applicable (enclose a copy of certificate)	No. Validity.....
11.	Court cases against you or your firm/ company (if any),	Yes/No
	If yes, brief account of these cases and their status. (Enclose extra sheets)
12.	Offered product specifications	

Signature of Authorized signatory

Name & seal

**CHECK LIST DULY FILLED IN TO BE ATTACHED WITH PRE-QUALIFYING-CUM-TECHNICAL BID
FOR
THE EQUIPMENT OF THE DEPARTMENT OF Civil Engineering**

- | | | |
|----|--|--------|
| 1. | Whether EMD in the shape of Demand Draft valid for Three months, | Yes/No |
| 2. | Whether tender document duly signed by authorized signatory Attached? | Yes/No |
| 3. | Whether a list of institutions / organizations where your firm has supplied this item / equipment / instrument recently, is Attached. | Yes/No |
| 4 | If you are an authorized agent / dealer / distributor of the firm / company / manufacturer and whether authority Letter as issued by them in your favour attached? | Yes/No |
| 5. | Whether Technical brochure of the equipments attached? | Yes/No |

Signature of authorized
signatory with seal of the firm